

Strategic Plan | Specific Result Report

Goal 8 Action Plan Year 1 Priorities – 2017-2018

Call to Action:

Katy ISD learners, through active engagement, achieve individual success while making positive contributions in an ever-changing world.

Goal 8:

Katy ISD will actively support the emotional well-being of all learners.

Specific Result:

8.1 Define responsibilities, roles and referral systems for all stakeholders to support the emotional well-being of all learners.

Summary Report:

A Katy ISD core team to support Goal 8 has been formed and meets regularly to discuss strategies to support the emotional well-being of students. This year the team worked to define the responsibilities, roles and referral systems for all stakeholders to support the emotional well-being of all learners. Attached is a table defining stakeholder roles, responsibilities and referral systems for supporting students exhibiting concerning behavior or other signs of distress as well as a flow chart illustrating the referral process.

Stakeholder Roles, Responsibilities and Referral Systems to Support Emotional Well-Being

Stakeholder	Role	Responsibilities	Referral System
School staff, including: Teachers Administrators School nurse Paraprofessionals Auxiliary Staff	Provide a safe and structured learning environment.	1. Follow guidelines for ethical behavior as directed in the Katy ISD employee handbook. 2. Model appropriate behavior. 3. Model effective communication techniques. 4. Maintain expected adult boundaries with students. 5. Actively monitor student behavior. 6. Be aware of changes in student behavior. 7. Be aware of professional competency and when to make a student referral to trained school personnel. 8. Provide pertinent information to the trained school professional.	Immediately notify the school counselor, LSSP, and/or social worker if a student exhibits signs of distress, including danger to self or others. Non-campus based personnel (i.e. bus driver) should immediately notify administrator on duty who will in turn notify the school counselor, LSSP, and/or social worker.
Counselors LSSPs Social Worker	Serve as an advocate for students while providing social-emotional and academic support.	In addition to the responsibilities listed above, 1. Conduct a risk assessment to gauge current level of danger. 2. Identify student as low, medium or high risk of harm. 3. Involve administrator if a threat to others is present or planned. 4. Involve nurse if medical intervention is needed. 5. Contact parent. 6. Work with student to create a safety plan. 7. Do not leave student unattended until released to parent if assessed danger level is medium to high. 8. Complete a critical incident report for each occurrence. 9. Follow-up with student and parent.	Provide outside resources identifying mental health professionals and areas of specialization in cases that indicate need for additional professional help outside the scope of the trained school professional.
Parents	Be supportive, attentive and responsive to child's needs.	1. Maintain communication with school personnel. 2. Be aware of changes in child's behavior. 3. Be proactive in ensuring that the child receives necessary interventions. 4. Take action steps to ensure child's safety outside of school. 5. Follow-up with school counselor.	Respond to indicators of need for intervention address concerns for the child's safety and well-being.
Students	Report concerns for self or others.	1. Identify trusted adults. 2. Be aware of one's own needs. 3. Be aware of changes in peers' behavior. 4. Report concerns for self or peers to a trusted adult.	Report concerns for self or peers either by telling a trusted adult or through an anonymous reporting system such as Safety Net or Katy Connect.

Process for Reporting Concerning Student Behaviors & Signs of Distress

When a student exhibits concerning behavior or other signs of distress become apparent, the chart below illustrates the process for reporting. Distress may indicate a number of concerns, including depression, anxiety, threat of harm to self or threat of harm to others.

