



# DUAL CREDIT

## For Returning & New Students

### Don't Miss a Step: Follow the Checklist

#### 1. Meet with Your Counselor to Complete Course Selection! (REQUIRED)

- Returning Student:** If you have previously taken Dual Credit, you are considered a returning student. During course selection, sign up for the course(s) in SchoolLinks.
- New Student:** During course selection, you will choose your courses for next year. If you're interested in Dual Credit, be sure to sign up for the course(s) you want when making your selection in SchoolLinks.

#### 2. Apply to Houston Community College (HCC) - NEW STUDENTS ONLY!

- New Student:** Apply to HCC as a Dual Credit student at [ApplyTexas.org](https://www.applytexas.org). After you complete your application, you will receive an HCC ID#. Be sure to save your HCC ID#, as you will need it to complete the required Dual Credit paperwork.

#### 3. Review the Dual Credit Information Folder - RETURNING & NEW STUDENTS!

- All Students:** Make sure you fully understand the ramifications of registering for college classes. see how the consequences of fees, grades, dropping, or not attending class will affect you in high school and beyond. See More Info on Counselor Canvas Page & PHS Counselor Website or [bit.ly/2025DCINFO](https://bit.ly/2025DCINFO).
- All Students:** Return the Parent / Student Commitment Letter you receive via email to the Counseling Office by the stated deadline.

#### 4. Complete & Submit Required Paperwork - NEW STUDENTS ONLY!

- New Students:** Once you've completed the Apply Texas application for HCC **and** have an HCC ID, you will upload the HCC registration packet through the Google Form. If you apply to HCC but do not submit the Registration Packet, you will not be able to take Dual Credit classes.
- Returning Students:** If you have already taken dual credit classes, you are already an HCC student which means you do **not** need to fill out any extra paperwork.

##### DC Interest Form

- RETURNING & NEW!



Let us know your Dual Credit plans with this form!

##### ApplyTXAppInstructions

- NEW STUDENT ONLY!



Check email for HCC acceptance, this will have HCC ID #.

##### Student Dual Credit Info

- RETURNING & NEW!



Find help and information on the Dual Credit Program

##### Registration Packet

- NEW STUDENT ONLY!



Open when ApplyTX apps are complete. Upload the completed registration packet.