

The Board Report

Monday, April 14, 2025



Disclaimer: The Board Report is a synopsis of the Hampton Township School Board meetings and is not intended as a replacement for any official Board minutes.

~ A Tradition of Excellence ~

The Hampton Township Board of School Directors

Mrs. Jill Hamlin	Board President
Mr. Matt Jarrell	Board Vice President/Student Affairs Chair
Ms. Denise Balason	Board Secretary/Personnel Chair
Mrs. Jenny Kennedy	Transportation Chair
Mrs. Joy Midgley	Facilities Chair
Ms. Maureen Perkins**	Educational Programs Chair
Mr. Robert Shages	Treasurer/Policy & Legislative Affairs Chair
Mr. Greg Stein	Technology Chair
Mr. Larry Vasko	Finance Chair

This Hampton Township School Board Meeting was held in the Hampton Middle School Library. The meeting was held in person and audio/video recorded so that community members could view it after the meeting concluded.

Members of Administration in Attendance

<i>Dr. Michael Loughead</i>	<i>Superintendent of Schools</i>
<i>Dr. Rebecca Cunningham</i>	<i>Assistant Superintendent</i>
<i>Dr. Jacquelyn Removcik</i>	<i>Assistant Superintendent</i>
<i>Ms. Tammi Kinzel</i>	<i>Assistant Director of Administrative Services</i>
<i>Mr. Daniel Hartle</i>	<i>Director of Facilities</i>

** absent*

*** participated remotely*

April 14, 2025

Voting Meeting

A video recording of the meeting can be viewed using the link posted on the district website.

Call to Order

Mrs. Hamlin called the meeting to order, and a roll call was taken. Eight Board members were present, while Ms. Perkins participated remotely. Mrs. Hamlin opened the meeting to public comment, but there were no comments at this time.

The Board unanimously approved the Minutes from the March 10, 2025 Board of School Directors Voting Meeting.

Treasurer's Report

The Board unanimously approved the following items:

- March 2025 General Fund 10 Disbursements totaling \$6,340,102.27.
- March 2025 High School Construction Fund 35 Disbursements totaling \$402,142.05.
- March 2025 Capital Fund 39 Disbursements totaling \$3,765.00.
- March 2025 Cafeteria Fund 50 Disbursements totaling \$136,105.59.
- February 2025 Treasurer's Report.
- February 2025 Student Activities Fund Report.

President's Report

Mrs. Hamlin noted that the Board had held one executive session since the last meeting to discuss legal and personnel matters.

Superintendent's Report

In his report, Dr. Loughead highlighted that several Hampton High School students who attend A.W. Beattie Career Center recently won awards at the 2025 SkillsUSA and FCCLA state competitions. These students will be honored at a Board meeting in May. He also noted that the spring sports season is underway, with weather-related challenges impacting baseball and softball schedules, though makeup games have been arranged. Finally, Dr. Loughead praised Hampton High School's spring musical production of *Hadestown: Teen Edition*, emphasizing that the school's musical productions consistently exceed expectations. Mr. Jarrell and Mrs. Hamlin also commended the students and teachers involved for their talent, leadership, and the outstanding quality of the performance.

Student Affairs

Mr. Jarrell presented the following action items that were unanimously approved by the Board:

- PMEA All-State Orchestra Field Trip to Kalahari Convention Center in Pocono Manor, Pennsylvania, from April 9, 2025 to April 12, 2025 at no cost to the District.
- High School Marching Band field trip to Walt Disney World in Orlando, Florida, from March 10, 2026, to March 15, 2026.
- Hampton High School Future Business Leaders of American (FBLA) Field Trip to New York City, New York, from April 22, 2026 to April 26, 2026, at no cost to the District.

Facilities

Mrs. Midgley presented two addendum action item that were unanimously approved by the Board: :

- Purchase of the automated gate system at Fridley Field at a total cost to the District of \$13,850.00.
- Purchase of the security lock system for the Fridley Field automated gates at a cost to the District of \$3,700.78.

Mr. Hartle noted that the District is installing three automated gates at Fridley Field: a vehicle entrance at the lower lot (where ambulances would enter) and a single pedestrian gate. The vehicle entrance will be open only during designated hours, with emergency personnel having badge access. Dr. Loughead added that the District is finalizing the specific times when the gates will be open.

Buildings & Grounds - Five Year Facilities Improvement Plan & Budget

Mr. Hartle presented the District's Five Year Facilities Improvement Plan, including Fund 39 purchases (\$5,000 and higher) for the 2025-2026 school year. For the 2025-2026 budget year, the Fund 39 total is approximately \$95,938. The budget includes:

- \$8,067 for new gymnasium entrance carpeting at the high school.
- \$10,300 for middle school chorus risers.
- \$9,400 for push-button exterior door access at Poff Elementary School.
- \$8,000 for a new volleyball net system in the high school main gymnasium.
- \$7,500 for a new volleyball net system at the middle school gymnasium.
- \$18,000 for replacement of the guardrail at Fridley Field Fieldhouse lot.
- \$6,280 for HVAC filters and belts at all schools.
- \$39,999 in the maintenance budget to purchase a dump truck (from Hampton Township),
- \$28,391 for forklift to offload shipments at HHS and a Ford Salter Unit.

In his report, Mr. Hartle provided an overview of the District's five-year major capital projects plan, which includes several key initiatives. For Summer 2025, an asphalt replacement project is planned at the middle school, administrative building, and the upper Fridley Field Parking lot, with a cost of \$283,497. In the next 1-2 years, projects include Wyland Elementary School complete front sidewalk replacement (estimated at \$200,000) and middle school rubber roof replacement (estimated at

\$2,000,000). In the 2-3 year range, exterior and LED lighting upgrades are planned for the elementary schools, middle school, and Fridley Field. Wyland Elementary School unit ventilator replacement (\$4 million) and middle school boiler replacement (\$60,000) are scheduled for the 2-4 year period. The 4-5 year plan includes replacing unit ventilators at both Central Elementary School and the middle school.

Educational Programs

Ms. Perkins presented and the Board unanimously approved the Special Education Plan, with no changes to the plan from the prior week.

Finance

Mr. Vasko presented and the Board unanimously approved the following action items and one addendum item:

- Budget Transfer totaling \$5,500 to fund a new employee ID machine to replace the current machine at the high school which is at the end of life.
- Sun Life proposal for the District's Basic Life and AD&D Benefit Carrier for the 3-year period of July 1, 2025 through June 30, 2028. Rates are as follows:
 - Basic Life Insuranceeq \$0.085 per \$1,000 of coverage (increase of \$0.006)
 - AD&D \$0.016 per \$1,000 of coverage
 - LTD \$0.40 per \$1,000 of coverage
- Contract renewal for vision benefits with Vision Benefits of America, July 01, 2025 through June 30, 2027 as follows:
 - Individual \$5.15/month
 - Family \$15.25/month
- The 2025-2026 lunch prices as follows (an increase of \$0.10 from the current price):
 - Full Price - Elementary Lunch = \$2.60
 - Full Price - Secondary Lunch = \$2.90
- Renewal of Food Service Management Contract with Metz Culinary Management for the 2025-2026 School Year.

Mr. Vasko reminded the audience that the Board's Special Budget Meeting will take place on Monday, April 28 at 7 p.m. in the Middle School Library.

Personnel

Ms. Balason presented the following action items to be considered for Board approval at the April 14th meeting:

Resignations

- Mr. Kevin Green, who is retiring after 34 years with the District, effective June 30, 2025. Mr. Green is a Social Studies Teacher at Hampton High School.
- Mrs. Lisa Ferrero, who is retiring after 26 years with the District, effective June 30, 2025. Mrs. Ferrero is a Grade 6 Math Teacher at Hampton Middle School.
- Ms. Angela Lamers, who is retiring after 17 years with the District, effective June 10, 2025. Ms. Lamers is a Grade 7 Science Teacher at Hampton Middle School.
- Mr. Joseph Lafko, who is retiring after 29 years with the District, effective June 30, 2025. Mr. Lafko is a Social Studies Teacher at Hampton High School.
- Mrs. Deniene Gillis, who is retiring after 31 years with the District, effective June 30, 2025. Mrs. Gillis is an Elementary Teacher at Poff Elementary School.
- Ms. Heather Paxton, who is resigning after 10 years with the District, effective August 15, 2025. Ms. Paxton is a Health Office Nurse at Poff Elementary School.

Dr. Loughead expressed gratitude for the retiring teachers, noting that their expertise will be difficult to replace. Mrs. Hamlin thanked them for their years of dedication and wished them a happy retirement.

Teachers

- Ms. Lauren Towner as a Long-Term Substitute World Language (German) Teacher, effective April 2, 2025 through the end of the 2024-2025 School Year. Salary is \$37,500, prorated based on actual days worked. Ms. Towner is substituting for Mrs. Kelsey Ehnle.
- Change in status for Ms. Emily McWilliams, moving from a Building Substitute Teacher at Poff Elementary School to a Long-Term Substitute Grade 3 Teacher at Poff Elementary School, effective April 2, 2025 through the end of the 2024-2025 School Year. Salary is \$37,500, prorated based on actual days worked. Ms. McWilliams is substituting for Mrs. Lauren Humbert.
- Mrs. Addeline Devlin as a Long-Term Substitute Special Education Teacher, effective April 2, 2025 through the end of the 2024-2025 School Year. Salary is \$37,500, prorated based on actual days worked. Mrs. Devlin is substituting for Mrs. Elizabeth Barnes.
- The following teachers as Mentors for the 2024-2025 School Year:
 - Amy Faith
 - Jessica Heranic
 - Lisa Milsom
- The following as Guest Substitute Teachers for the Hampton Township School District, effective April 2, 2025. Salary is \$120 per day. These substitutes will be utilized on an as-needed basis.
 - Zachary Flowers
 - Joan Haley

Dipti Indapawar
Grace Johnson
Tyler Opre

Paraprofessionals, Paraeducators, and Administrative Assistants

- Ms. Shelby Padden as a Paraeducator (Class III) at Hampton Middle School effective April 14, 2025. Hourly rate is \$19.09 for the 60-day probationary period and \$19.34 per hour thereafter. Ms. Padden is replacing Ms. Heather Hutchings.
- Ms. Grace Johnson as a Substitute Administrative Assistant effective April 2, 2025. Salary is \$15.00 per hour for days 1-20, and \$15.50 per hour thereafter.
- The following Substitute Paraeducators/Paraprofessionals effective April 2, 2025. Salary is \$15.00 per hour for days 1-20, and \$15.50 per hour thereafter.

Grace Johnson
Joan Haley
Zachary Flowers

Custodial/Maintenance

- Change in status for Mr. Lucas Rodgers moving from a 12 month/8 hour custodian at Hampton High School to the HVAC 2nd Assistant, effective March 10, 2025. There is no change in the hourly rate.

Technology

Mr. Stein presented the following addendum action item that was unanimously approved by the Board:

- Execution of the lease agreements for the acquisition of student devices for the 2025-2026 School Year.

Dr. Loughead noted that he is working with Dr. Ed McKaveney, Director of Technology, to execute the leases as soon as possible.

Policy and Legislative Affairs

Mr. Shages recommended, and the Board unanimously approved, the following policy:

- Second Reading and Adoption of Policy #806: Mandated Reporting of Child/Student Abuse.
- First Reading of Policy #909: Municipal Government Relations.

Mr. Shages noted that the Board considered feedback on Policy #909 regarding potentially moving information about the Gold Cards to one of the community policies and modifying a section about facilities.

A.W. Beattie Career Center Board Report

In his report, Mr. Stein stated that A.W. Beattie Career Center will present the teacher contract ratification at the upcoming Joint Operating Committee (JOC) meeting. The six-year contract includes salary increases just under 4%. The JOC will also continue working on a contract for Mr. Eric Heasley, A.W. Beattie Executive Director, and begin the search for a new principal.

Hampton Alliance for Educational Excellence

Mrs. Kennedy said that HAEE has finalized the two recipients of the HAEE scholarships, which will be announced at the senior awards ceremony on May 2nd.

The date for the annual HAEE 5K race is Sunday, October 12th. HAEE is seeking sponsors for the race. Anyone interested in a sponsorship should visit the HAEE website.

Public Comment & Adjournment

Mrs. Hamlin opened the meeting to public comment, but there were no comments at this time.

Mrs. Hamlin motioned to adjourn the meeting.

