

**2024-2025**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under "Announcements" at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**April 30, 2025**

**Meeting Location:**  
**2601 Rosamond Blvd., Rosamond, CA 93560**  
**Closed Session 5:00 p.m., Open Session 7:00 p.m.**

**Board of Trustees**

Mario Gutierrez, President  
Robert Vincelette, Vice President  
Sunni Hepburn, Clerk  
Adrienne Rendon, Member  
Justin Wright, Member  
Adrian Arellano, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

Wednesday, April 30, 2025

Closed Session: 5:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

**I. Call to order – (time)**

**1. Comments from the public pertaining to closed session items:**

**II. Closed session**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

**A. Expulsion Hearing for Student #45-24-25 5:00 p.m.**

**B. Unpaid Leave of Absence (LOA) RS #3253**

**C. Conference with Labor Negotiator; District Negotiator:** Barbara Gaines, Robert Irving  
Employee Organization: California School Employee Association / Rosamond Teacher Association

**D. Discussion of Student Matters:** Education Code sections 35146 and 48918(c)

**E. Public Employment: Certain Personnel Matters:** Government Code § 54957.1(a)(5)  
DISCIPLINE/Dismissal/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

**III. Reconvene into open session at: \_\_\_\_\_  
TIME**

**ACTION**

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette, Rendon, Wright,

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

Arellano

PREFERENTIAL STUDENT VOTE \_\_\_ TIME: \_\_\_\_\_

**IV. Action determined in closed session:**

**A. Student Expulsion Hearing #45-24-25** action for consideration of violation of the California Education Code section(s) 48900(c)

and in addition, \_\_\_ 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct,

**AND/OR**

and in addition, \_\_\_ 48915(b)(2) states: that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

- Board Decision: \_\_\_\_\_ To not expel student  
 \_\_\_\_\_ To not expel the student and allow the student to return to school with conditions.  
 \_\_\_\_\_ To expel the student and then suspend the expulsion order with conditions.  
 \_\_\_\_\_ To expel the student from all schools and programs of the district.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

**B. Unpaid Leave of Absence (LOA) RS #3253**

**ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

**V. Procedural Issues:** A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

**B. Roll Call - Members Present:**

\_\_\_\_ Mario Gutierrez, President \_\_\_\_ Robert Vincelette, Vice President \_\_\_\_ Sunni Hepburn, Clerk  
\_\_\_\_ Adrienne Rendon, Member \_\_\_\_ Justin Wright, Member \_\_\_\_ Adrian Arellano, Student Member

C. Approve the agenda

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_\_

Rendon, Wright, Arellano

**VI. Reports and Communications**

INFORMATIONAL

- A. RTA report: CSEA report:
- B. Student Board Member: *Adrian Arellano*
- C. CBO Report: *Robert Irving*
- D. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- E. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- F. Associate Superintendent, Human Resources: *Leanne Hargus*
- G. Superintendent Report: *Barbara Gaines*                      *March Attendance Recognition*
- H. Board Member Communications:
- I. Sub-Committee Communications/Updates:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent items A-K**

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_\_

Rendon, Wright, Arellano

- A. Ratify April MIDA \$489,417.01, April MIDB \$4,509.44, April EOM \$2,847,856.78
- B. Approve Purchase Orders 250799-250887, Purchase Vouchers 250953-251014
- C. Approve RHECC Special Olympics Hope Squad Field Day May 17, 2025
- D. Approve Lamar Contract #4964134 Billboard on Highway 14 – \$45,000
- E. Approve Donation of \$200 to RHECC Football Program
- F. Approve Mega Clinics, LLC (dba Glazier Clinics) Weight Room Takeover Agreement
- G. Approve KCSOS California Serves Program Grant 2024-2025 MOU
- H. Approve Kern County Consortium SELPA Services of Michael Goldberg – \$17,000
- I. Approve The Bus Stop Catering Agreement for the RHECC Senior Sunset June 4, 2025
- J. Approve Earth Systems Proposal #PAL-25-4-007 Soil Testing for WES Site Boring – \$24,050
- K. Approve 3K Building Services, Inc. Proposal WES Pre-K/TK Electrical Boring – \$8,000

**VIII. General**

A. Approve Updated Board Policy 4354: Health and Welfare Benefits – *Gaines*

ACTION

MOTION: Hepburn, Gutierrez, Vincelette, Rendon, Wright, Arellano

SECOND: Hepburn, Gutierrez, Vincelette,

VOTE: YEAS \_\_\_\_ NAYS \_\_\_\_ ABSENT \_\_\_\_ ABSTAIN \_\_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_\_

Rendon, Wright, Arellano

**VIII. General (Continued)**

**B. Second Reading and Review of Board Policies September 2023 – *Gaines***

INFORMATIONAL

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1160	Political Processes		
BP 1330	Use of School Facilities	OPTION 1: <input checked="" type="checkbox"/> Direct Costs OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/>	
AR 1330	Use of School Facilities		
E(1) 1330	Use of School Facilities	Delete EXHIBIT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
AR 3311	Bids		
AR 3311.3	Design-Build Contracts		
BP 3312	Contracts	OPTION 1: <input checked="" type="checkbox"/> Annual Public Hearing OPTION 2: <input type="checkbox"/>	
BP 3460	Financial Reports and Accountability		
BP 3551	Food Service Operations/Cafeteria Fund	OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/>	
AR 3551	Food Service Operations/Cafeteria Fund		
BP 4151	Employee Compensation		
BP 4251	Employee Compensation		
BP 4351	Employee Compensation		
AR 4217.3	Layoff/Rehire	OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> Agreement with CSEA	
BP 5131.9	Academic Honesty		
BP 6154	Homework/Makeup Work		
POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 6162.5	Student Assessment		
AR 7140	Architectural and Engineering Services		
BB 9124	Attorney		

**IX. Curriculum and Instruction**

**A. First Reading and Review of the School Plan for Student Achievement (SPSA) – *Dr. Mendez***

INFORMATIONAL

**X. Business and Operations**

**A.** Approve AB 1200 Disclosure Cost and Approval of the Tentative Agreement with the Bargaining Unit, California School Employees Association (CSEA) and its Rosamond Chapter 587 – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

**B.** Approve Revised Tentative Agreement (TA) between the Southern Kern Unified School District and the California School Employees Association (CSEA) and its Rosamond Chapter 587 Collective Bargaining Agreement for July 1, 2023 – June 30, 2026; dated April 10, 2025 – *Gaines* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

**C.** Approve Revisions to 2024-2025 Certificated Administration & Classified Management and Confidential & Supervisory Salary Schedules and the 3% Off Schedule Effective July 1, 2024 – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

**D.** Approve Memorandum of Understanding and Agreement (MOU) by and between the California School Employees Association (CSEA) and its Rosamond Chapter 587 and the Southern Kern Unified School District concerning effects of the District’s new GPS tracking system – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

**E.** Approve Change in Contract with Medallion Contracting, Inc. Order No. 08 for the Rosamond High Early College Campus New Cafeteria #(SKUSD-RHECC-NCB) Total Change of \$40,114.11 – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ PREFERENTIAL STUDENT VOTE \_\_\_

**XI. Personnel Items**

**A.** Approve the following listed personnel items – *Hargus* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</b>					
<b>EMPLOYEE</b>	<b>DATE</b>	<b>SALARY</b>	<b>POSITION</b>	<b>SITE</b>	<b>STATUS</b>
Plasencia, Rocio	5/12/2025	S1 \$26.43	Licensed Vocational Nurse	RES	Hire
Lovelady, Sara	4/22/2025	S2 \$19.21	Paraeducator, SPED 1:1/Paraeducator, Speech	RHECC/RES	Promotion
Anthony-Watts, Kathleen	4/22/2025	---	Paraeducator, SPED 1:1	RHECC/WES	Transfer
Auldridge, Kristin	3/31/2025	---	Paraeducator, Classroom	TMS/RES	Transfer
Bennett, Katherine	4/22/2025	---	Paraeducator, SPED 1:1	RES/RHECC	Transfer
Brown, Roseanna	4/22/2025	---	Paraeducator, SPED	TMS/RES	Transfer
Fortson, Christopher	4/22/2025	---	Paraeducator, SPED 1:1	RES/WES	Transfer

**XI. Personnel Items (Continued)**

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Roberts, Evangelina	3/18/2025	---	Paraeducator, SPED 1:1	RES/ WES	Transfer
Rodriguez Gonzalez, Mayra	4/22/2025	---	Paraeducator, SPED	RES/TMS	Transfer
Trujillo Coronado, Elena	4/2/2025	---	Paraeducator, Classroom	RES/ TMS	Transfer
Juarez, Beatriz	4/4/2025	---	Paraeducator, SPED 1:1	WES	Resign
Tarik, Kristine	4/25/2025	---	Paraeducator, Classroom PE	WES	Resign

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Preza, Marisol	4/12/2025	\$26.63 HR	Extended Learning Opportunity, Para	WES	Hire
Gomez, Emily	4/12/2025	\$18.36 HR	Extended Learning Opportunity, Para	WES	Hire
Ruiz, Ana	4/12/2025	\$18.37 HR	Extended Learning Opportunity, Para	WES	Hire
Solis, Siomara	4/12/2025	\$21.14 HR	Extended Learning Opportunity, CSO	WES	Hire
Kluzkowski, Mary	4/12/2025	\$27.03 HR	Extended Learning Opportunity, Para	WES	Hire
Turner, Marissa	4/12/2025	\$26.73 HR	Extended Learning Opportunity, Para	WES	Hire
Garrett, Roberta	4/12/2025	\$27.78 HR	Extended Learning Opportunity, Para	WES	Hire
Cruz, Laura	4/12/2025	\$21.39 HR	Extended Learning Opportunity, Para	WES	Hire
Velasquez, Samuel	4/12/2025	\$25.09 HR	Extended Learning Opportunity, CSO	WES	Hire
Parra, Mayra	4/12/2025	\$19.79 HR	Extended Learning Opportunity, CSO	WES	Hire
Brandts, Heather	4/12/2025	\$18.07 HR	Extended Learning Opportunity, CSO	WES	Hire
Jones, Bailey	4/12/2025	\$18.07 HR	Extended Learning Opportunity, CSO	WES	Hire
Logan, Ashley	4/12/2025	\$27.86 HR	Extended Learning Opportunity, Bus Driver	TRANS	Hire
Logan, Jeffrey	4/12/2025	\$26.16 HR	Extended Learning Opportunity, Bus Driver	TRANS	Hire
Porter, Brittany	4/12/2025	\$30.54 HR	Extended Learning Opportunity, Bus Driver	TRANS	Hire
Mitchell, Fallon	5/1/2025	\$1,500	SVAP Advisor	RHECC	Hire
Williams, Diamond	5/1/2025	4% \$2,254.72	Freshman Head Coach – Girls Volleyball	RHECC	Hire
Kirk, Hannah	5/1/2025	4% \$2,254.72	JV Head Coach – Girls Volleyball	RHECC	Hire
Notterman, Mark	5/1/2025	10% \$5,636.8	Varsity Coach – Boys Soccer	RHECC	Hire
Barrios, Albadilia	5/1/2025	10% \$5,636.8	Varsity Coach – Boys Cross Country	RHECC	Hire
Price, Kenny	5/1/2025	8% \$4,509.44	Varsity Coach – Football	RHECC	Hire
Price, Kenny	5/1/2025	8% \$4,509.44	Varsity Coach – Boys Basketball	RHECC	Hire
McVey, Hannah	3/18/2025	3% \$1,691.04 (split)	Varsity Assistant Coach – Boys Volleyball	RHECC	Hire
Lee, Melissa	3/18/2025	3% \$,1691.04 (split)	Varsity Assistant Coach – Boys Volleyball	RHECC	Hire

**XI. Personnel Items (Continued)**

<b><u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Escobar, Samaria	5/1/2025	Hire
Casilla Rosas, Gricelda	5/1/2025	Hire
Castanon Salazar, Melissa	5/1/2025	Hire
Suarez, Joseph	5/1/2025	Hire
Navarro, Felvin	5/1/2025	Hire
Ruiz, Elizabeth	5/1/2025	Hire
Carter, Sean	5/1/2025	Hire
Bey, Amir	5/1/2025	Hire
Funes, Sabrina	5/1/2025	Hire

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Dyas, Chelsea	3/1/2025	C3/S2 \$21,420.34 (Prorated)	4 <sup>th</sup> Grade Teacher	RES	Column Change
Nesel, Isabella	5/1/2025	C6/S2 \$29,484.78 (Prorated)	English Teacher	RHECC	Column Change
Trejo, Alma	4/2/2025	C6/S11 \$21,168.62 (prorated)	6 <sup>th</sup> Grade Teacher	TMS	Salary Increase

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Bonganciso, Ma. Josephine	6/9/2025	\$573.16	Summer School Teacher	TMS	Hire
Agoot, Johanne Felise	6/9/2025	\$363.53	Summer School Teacher	ESY	Hire
Alitagtag, Jovan	6/9/2025	\$510.83	Summer School Teacher	RHECC	Hire
Ament, Cody	6/9/2025	\$431.87	Summer School Teacher	WES	Hire
Armstrong, Justin	6/9/2025	\$570.71	Summer School Teacher	RHECC	Hire
Atkinson, Carmen	6/9/2025	\$585.68	Summer School Teacher	RHECC	Hire
Avila, Daniza	6/9/2025	\$371.99	Summer School Teacher	WES	Hire
Barcus, Allison	6/9/2025	\$476.79	Summer School Teacher	TMS	Hire
Barrios, Monica	6/9/2025	\$433.92	Summer School Teacher	RHECC	Hire
Benson, Jeffrey	6/9/2025	\$465.91	Summer School Teacher	ESY/TMS	Hire
Borne, Esmeralda	6/9/2025	\$431.87	Summer School Teacher	RES	Hire
Cambaliza, Alicia	6/9/2025	\$559.37	Summer School Teacher	DO	Hire

**XI. Personnel Items (Continued)**

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Canter, Thomas	6/9/2025	\$491.77	Summer School Teacher	ESY	Hire
Chaney, Christina	6/9/2025	\$433.92	Summer School Teacher	WES	Hire
Clint, Morgan	6/9/2025	\$538.71	Summer School Teacher	TMS	Hire
Crandall, John	6/9/2025	\$416.91	Summer School Teacher	RES	Hire
Del Riego, Brenda	6/9/2025	\$465.91	Summer School Teacher	TMS	Hire
Dunbar, Sarah	6/9/2025	\$306.96	Summer School Teacher	WES	Hire
Escobar, Shelsea	6/9/2025	\$406.03	Summer School Teacher	WES	Hire
Escobar, Michael	6/9/2025	\$386.96	Summer School Teacher	RHECC	Hire
Espalabra, Ana Regina	6/9/2025	\$358.03	Summer School Teacher	ESY	Hire
Foisel, Kether	6/9/2025	\$555.74	Summer School Teacher	DO	Hire
Gloude mans, Sean	6/9/2025	\$433.92	Summer School Teacher	ESY/Alt. Ed	Hire
Hubkey, Michelle	6/9/2025	\$585.68	Summer School Teacher	RES	Hire
Irvine, Kayla	6/9/2025	\$386.96	Summer School Teacher	RES	Hire
Jacobs, Lauren	6/9/2025	\$537.61	Summer School Teacher	DO	Hire
Johnson, Lisa	6/9/2025	\$615.61	Summer School Teacher	RHECC	Hire
Jones, Dody	6/9/2025	\$525.80	Summer School Teacher	WES	Hire
Jones, Courtney	6/9/2025	\$291.99	Summer School Teacher	RES	Hire
Junio, Nerissa	6/9/2025	\$358.03	Summer School Teacher	TMS	Hire
Junker, Cristy	6/9/2025	\$369.96	Summer School Teacher	WES	Hire
Karr, Wayne	6/9/2025	\$600.66	Summer School Teacher	RHECC	Hire
Karr, Veronica	6/9/2025	\$615.61	Summer School Teacher	ALIS	Hire
Kent, Cory	6/9/2025	\$357.02	Summer School Teacher	TMS	Hire
Kurfess, Jennifer	6/9/2025	\$491.77	Summer School Teacher	REHS	Hire
Lopez, James	6/9/2025	\$399.89	Summer School Teacher	RES	Hire
Lux, Holly	6/9/2025	\$357.02	Summer School Teacher	WES	Hire
Manzano, Tanya	6/9/2025	\$555.74	Summer School Teacher	WES	Hire
Medado, Jocelyn	6/9/2025	\$481.25	Summer School Teacher	RHECC	Hire
Miller, Rebecca	6/9/2025	\$600.66	Summer School Teacher	RES	Hire
Morris, Rebecca	6/9/2025	\$615.61	Summer School Teacher	WES	Hire
Mozee, Julie	6/9/2025	\$615.61	Summer School Teacher	WES	Hire
Nesel, Isabel	6/9/2025	\$357.02	Summer School Teacher	RHECC	Hire
Norman, Heather	6/9/2025	\$570.71	Summer School Teacher	RES	Hire
Olesen, Thomas	6/9/2025	\$495.86	Summer School Teacher	ESY	Hire
Ortiz, Jessica	6/9/2025	\$371.99	Summer School Teacher	RES	Hire
Ortiz, Aida	6/9/2025	\$600.65	Summer School Teacher	RES	Hire
Perkins, Ethan	6/9/2025	\$570.71	Summer School Teacher	RHECC	Hire

**XI. Personnel Items (Continued)**

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Ponce, Jareny	6/9/2025	\$463.52	Summer School Teacher	WES	Hire
Ramirez, Travis	6/9/2025	\$540.77	Summer School Teacher	ALIS	Hire
Rivera, Jennifer	6/9/2025	\$547.61	Summer School Teacher	DO	Hire
Rodriguez, Megan	6/9/2025	\$454.56	Summer School Teacher	DO	Hire
Rong, You	6/9/2025	\$555.73	Summer School Teacher	RHECC	Hire
Salazar, Ramon	6/9/2025	\$540.77	Summer School Teacher	TMS	Hire
Snyder, Karissa	6/9/2025	\$537.61	Summer School Teacher	DO	Hire
Thompson, Katie	6/9/2025	\$480.89	Summer School Teacher	WES	Hire
Starkey, Tammy	6/9/2025	\$615.61	Summer School Teacher	RES	Hire
Torres, Jennifer	6/9/2025	\$448.90	Summer School Teacher	WES	Hire
Trejo,Alma	6/9/2025	\$510.83	Summer School Teacher	TMS	Hire
Troncale, Leslie	6/9/2025	\$585.68	Summer School Teacher	TMS	Hire
Varela, Sarah	6/9/2025	\$600.66	Summer School Teacher	RES	Hire
Vasquez, Liana	6/9/2025	\$399.89	Summer School Teacher	WES	Hire
Vigil, Sandra	6/9/2025	\$585.68	Summer School Teacher	WES	Hire
Villanueva, Aira	6/9/2025	\$491.77	Summer School Teacher	RHECC	Hire
Vogenthaler, Janessa	6/9/2025	\$615.61	Summer School Teacher	TMS	Hire
Walker, Robyn	6/9/2025	\$514.55	Summer School Teacher	TMS	Hire
Walker, Paul	6/9/2025	\$525.80	Summer School Teacher	RHECC	Hire
Warfield, John	6/9/2025	\$538.71	Summer School Teacher	WES	Hire
Watts, Toni	6/9/2025	\$431.87	Summer School Teacher	RES	Hire
Yunker, Leigha	6/9/2025	\$386.96	Summer School Teacher	ESY	Hire
Escobar, Shelsea	4/12/2025	\$406.03	Extended Learning Opportunity Teacher	WES	Hire
Vigil, Sandra	4/12/2025	\$585.68	Extended Learning Opportunity Teacher	WES	Hire
Manzano, Tanya	4/12/2025	\$555.74	Extended Learning Opportunity Teacher	WES	Hire
Djoko Ngandjong, Simeon	4/12/2025	\$585.68	Extended Learning Opportunity Teacher	WES	Hire
Medado, Jocelyn	4/12/2025	\$481.25	Extended Learning Opportunity Teacher	WES	Hire
Shemenski, Meagan	5/1/2025	\$1,500	SVAP Advisor	RHECC	Hire
Morris, Rebecca	5/1/2025	10% \$5,636.80	Varsity Coach – Girls Volleyball	RHECC	Hire
Cambiliza, Alicia	5/1/2025	10% \$5,636.80	Varsity Coach – Cheer	RHECC	Hire
Armstrong, Justin	5/1/2025	10% \$5,636.80	Varsity Coach – Girls Basketball	RHECC	Hire
Dyas, Clayton	5/1/2025	4% \$2,254.72	JV Coach – Girls Basketball	RHECC	Hire

**XI. Personnel Items (Continued)**

<b><u>CERTIFICATED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Olmos, Melissa	5/1/2025	10% \$5,636.80	Varsity Coach – Girls Soccer	RHECC	Hire
Rico, Sophia	5/1/2025	4% \$2,254.72	JV Coach – Girls Soccer	RHECC	Hire

<b><u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u></b>		
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>STATUS</u></b>
Saavedra, Samantha	05/01/2025	Hire

The following certificated employees are presented for Board approval to be hired for the 2024/2025 school year utilizing a Provisional Intern Permit (PIP) or Waiver:

<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>POSITION</u></b>	<b><u>CREDENTIAL TYPE</u></b>
Adams, Dane	4/30/25	Assistant Principal, High School	Waiver

<b><u>VOLUNTEERS FOR 2024-2025 SCHOOL YEAR</u></b>			
Alicia Soto	Martin E. Navarro	Jennifer Orellana	Allison Serrano
Juan Carlos Morales	Yuliana M. Galvan	Sarah Macias	Michael Carlozzi
Jose Ibarra	Melissa Montoya		

**XII. Adjournment**

**ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano  
 VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_  
 PREFERENTIAL STUDENT VOTE \_\_\_ **TIME:** \_\_\_\_\_

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Arellano

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4				AMOUNT	STATUS			
250799	003386/00	HISTORY BROUGHT TO LIFE		03/28/2025	Assemblies RES		03/28/2025	04/15/2025	Y
	1.	01-3010-0-5800.00-1110-1000-050-00-000-0000	F		1,485.00				
		TOTAL AMOUNT			1,485.00*				
250800	001422/00	AMAZON.COM		0000000000	03/28/2025	Sit & Reach PFT RHECC	03/28/2025		Y
	1.	01-1100-0-4300.00-1110-1000-020-00-000-0000			323.15				
		TOTAL AMOUNT			323.15*				
250801	000710/00	NATIONAL FFA ORGANIZATION		0000000000	03/28/2025	BOY Items for AG RHECC	03/28/2025		Y
	1.	01-3550-0-4300.00-3800-1000-020-00-000-0000			999.17				
		TOTAL AMOUNT			999.17*				
250802	000556/00	SULLIVAN'S SUPPLY SOUTH INC.		0000000000	03/28/2025	Items for AG RHECC	03/28/2025		Y
	1.	01-3550-0-4300.00-3800-1000-020-00-000-0000			2,113.82				
	2.	01-3550-0-4400.00-3800-1000-020-00-000-0000			1,510.08				
		TOTAL AMOUNT			3,623.90*				
250803	003548/00	TVsetdesigns.com LLC		825198347	03/28/2025	Video Prod. Set Desk RHECC	03/28/2025		Y
	1.	01-3550-0-4400.00-3800-1000-020-00-000-0000			6,038.80				
		TOTAL AMOUNT			6,038.80*				
		TOTAL FOR 03/28/2025			12,470.02***				
250804	001713/00	PEARSON CLINICAL ASSESMENT		410850527	03/31/2025	Testing Kit for School Psych.	03/31/2025	04/15/2025	Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000	F		1,991.97				
		TOTAL AMOUNT			1,991.97*				
250805	001720/00	SCHOLASTIC EDUCATION		03/31/2025	Classroom Library (Cisneros)		03/31/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000	F		500.10				
		TOTAL AMOUNT			500.10*				

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250806	002871/00	BULK BOOKSTORE	000000000	03/31/2025	Classroom Library (Pasillas)		03/31/2025	04/15/2025	Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000			438.89	F			
		TOTAL AMOUNT			438.89*				
250807	001422/00	AMAZON.COM	000000000	03/31/2025	Classroom Library (Kessler)	RES	03/31/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			493.89				
		TOTAL AMOUNT			493.89*				
250808	002980/00	MINUTEMAN PRESS	000000000	03/31/2025	A-G Requirement Posters		03/31/2025		Y
	1.	01-7413-0-4300.00-1110-1000-020-00-000-0000			47.62	F			
		TOTAL AMOUNT			47.62*				
250809	001422/00	AMAZON.COM	000000000	03/31/2025	Classroom Library (C. Ortiz)		03/31/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			538.44				
		TOTAL AMOUNT			538.44*				
250810	001422/00	AMAZON.COM	000000000	03/31/2025	Nurse Supplies RES		03/31/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-203-0000			149.24				
		TOTAL AMOUNT			149.24*				
250811	001422/00	AMAZON.COM	000000000	03/31/2025	Classroom Library (Dresser)		03/31/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			461.24				
		TOTAL AMOUNT			461.24*				
250812	001422/00	AMAZON.COM	000000000	03/31/2025	Classroom Library (Holmes)	RES	03/31/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			490.89				
		TOTAL AMOUNT			490.89*				
250813	001323/00	STAPLES ADVANTAGE	000000000	03/31/2025	Office Supplies RES		03/31/2025	04/15/2025	Y
	1.	01-0000-0-4300.00-0000-2700-050-00-000-0000			704.19	P			
		TOTAL AMOUNT			704.19*				

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250814	001422/00	AMAZON.COM	000000000	03/31/2025	Partition SpEd WES		03/31/2025		Y
1.	01-9010-0-4300.00-0000-3140-005-56-000-0000				59.53				
	TOTAL AMOUNT				59.53*				
250815	001422/00	AMAZON.COM	000000000	03/31/2025	Items for TK RES		03/31/2025		Y
1.	01-1100-0-4300.00-1110-1000-050-00-000-0000				590.84				
	TOTAL AMOUNT				590.84*				
250816	001422/00	AMAZON.COM	000000000	03/31/2025	ASES 4th Gr. WES		03/31/2025		Y
1.	01-2600-0-4300.00-1110-1000-030-00-106-0000				346.73				
	TOTAL AMOUNT				346.73*				
250817	003454/00	BROOKES PUBLISHING	000000000	03/31/2025	Book for S. Taylor		03/31/2025	04/15/2025	Y
1.	01-9010-0-4300.00-0000-3140-005-56-000-0000				38.92	F			
	TOTAL AMOUNT				38.92*				
250818	001323/00	STAPLES ADVANTAGE	000000000	03/31/2025	Filler Paper RES		03/31/2025	04/15/2025	Y
1.	01-1100-0-4300.00-1110-1000-050-00-000-0000				375.20	F			
	TOTAL AMOUNT				375.20*				
250819	001422/00	AMAZON.COM	000000000	03/31/2025	Platform Truck Cart TMS		03/31/2025		Y
1.	01-8150-0-4300.00-1110-8100-010-00-000-0000				270.61				
	TOTAL AMOUNT				270.61*				
250820	001422/00	AMAZON.COM	000000000	03/31/2025	6ft Folding Tables TMS		03/31/2025		Y
1.	01-0000-0-4300.00-0000-2700-040-72-308-0000				606.09				
	TOTAL AMOUNT				606.09*				
250821	001422/00	AMAZON.COM	000000000	03/31/2025	Hand Sanitizer for Classrooms		03/31/2025		Y
1.	01-1100-0-4300.00-1110-1000-020-00-000-0000				231.00				
	TOTAL AMOUNT				231.00*				

Date: 00/00/0000 - 99/99/9999  
 PO#: 250799 - 250887  
 PO #      Req #      Ven #/Addr      Vendor Name      Tax ID #      PO Date      PO Description      Date Ent      Date Paid      AP  
 LN      FD-RESC-Y-OBJT.      SO-GOAL-FUNC-STE-T2-TY3-TYP4      AMOUNT      STATUS  
 -----  
 250822      001422/00      AMAZON.COM      000000000      03/31/2025      Markers 1st gr WES      03/31/2025      Y

1. 01-0000-0-4300.00-1110-1000-030-72-305-0000      20.45  
 TOTAL AMOUNT      20.45\*  
 TOTAL FOR 03/31/2025      8,355.84\*\*\*

250823      001422/00      AMAZON.COM      000000000      04/01/2025      Items for Drama WES      04/01/2025      Y  
 1. 01-6332-0-4300.00-1110-4900-030-00-106-0000      461.27  
 TOTAL AMOUNT      461.27\*

TOTAL FOR 04/01/2025      461.27\*\*\*

250824      001291/00      HOME DEPOT PRO      000000000      04/02/2025      Items for Gold Rush RES      04/02/2025      Y  
 1. 01-3010-0-4300.00-1110-1000-050-00-000-0000      79.92  
 TOTAL AMOUNT      79.92\*

250825      001422/00      AMAZON.COM      000000000      04/02/2025      Items for Gold Rush RES      04/02/2025      Y  
 1. 01-3010-0-4300.00-1110-1000-050-00-000-0000      1,641.15  
 TOTAL AMOUNT      1,641.15\*

250826      001422/00      AMAZON.COM      000000000      04/02/2025      Totes for Uniforms TMS      04/02/2025      Y  
 1. 01-1100-0-4300.00-1110-1000-040-00-000-0000      331.21  
 TOTAL AMOUNT      331.21\*

250827      001422/00      AMAZON.COM      000000000      04/02/2025      Cond./Strength Prog. RHECC      04/02/2025      Y  
 1. 01-3010-0-4300.00-1110-1000-020-00-000-0000      692.64  
 TOTAL AMOUNT      692.64\*

250828      001422/00      AMAZON.COM      000000000      04/02/2025      Items for SpEd Students      04/02/2025      Y  
 1. 01-9010-0-4300.00-0000-3140-005-56-000-0000      314.24  
 TOTAL AMOUNT      314.24\*

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250829		001422/00	AMAZON.COM	000000000	04/02/2025	Classroom Library (A. Oriz)	04/02/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000			498.02				
		TOTAL AMOUNT			498.02*				
250830		001422/00	AMAZON.COM	000000000	04/02/2025	Classroom Library (Saldana)	04/02/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			250.56				
		TOTAL AMOUNT			250.56*				
		TOTAL FOR 04/02/2025			3,807.74***				
250831		001422/00	AMAZON.COM	000000000	04/03/2025	Replace Stolen Items CTE	04/03/2025		Y
	1.	01-0000-0-4300.00-1110-1000-020-72-105-0000			595.86				
		TOTAL AMOUNT			595.86*				
250832		001422/00	AMAZON.COM	000000000	04/03/2025	Classroom Library (Morris)	04/03/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000			485.02				
		TOTAL AMOUNT			485.02*				
250833		001422/00	AMAZON.COM	000000000	04/03/2025	Classroom Library (Varela)	04/03/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			500.47				
		TOTAL AMOUNT			500.47*				
250834		001422/00	AMAZON.COM	000000000	04/03/2025	Classroom Library (Hubkey)	04/03/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			459.72				
		TOTAL AMOUNT			459.72*				
250835		001720/00	SCHOLASTIC EDUCATION	04/03/2025	Classroom Library (Rico)	RES	04/03/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000			499.73				
		TOTAL AMOUNT			499.73*				

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OB	SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	STATUS					
250836	001297/00	USI INC	04/03/2025 Laminating Film		04/03/2025		04/03/2025		Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000	527.62	F					
		TOTAL AMOUNT	527.62*						
250837	001422/00	AMAZON.COM	04/03/2025 Vacuum for SDC RHECC		04/03/2025		04/03/2025		Y
	1.	01-6500-0-4300.00-5770-1120-005-00-000-0000	57.36						
		TOTAL AMOUNT	57.36*						
250838	001422/00	AMAZON.COM	04/03/2025 Classroom Library (Thompson)		04/03/2025		04/03/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000	542.05						
		TOTAL AMOUNT	542.05*						
250839	001422/00	AMAZON.COM	04/03/2025 Items for IT TMS		04/03/2025		04/03/2025		Y
	1.	01-1100-0-4300.00-1110-1000-004-72-114-0000	543.11						
		TOTAL AMOUNT	543.11*						
250840	001422/00	AMAZON.COM	04/03/2025 Office Supplies TMS		04/03/2025		04/03/2025		Y
	1.	01-0000-0-4300.00-0000-2700-040-00-000-0000	86.74						
		TOTAL AMOUNT	86.74*						
250841	001323/00	STAPLES ADVANTAGE	04/03/2025 Supplies for FAX TMS		04/03/2025		04/03/2025	04/15/2025	Y
	1.	01-1100-0-4300.00-0000-2700-040-00-000-0000	172.10	F					
		TOTAL AMOUNT	172.10*						
		TOTAL FOR 04/03/2025	4,469.78***						
250842	001865/00	HERFF JONES INC	04/04/2025 Diplomas & Covers Alt. Ed		04/04/2025		04/04/2025		Y
	1.	01-1100-0-4300.00-3200-1000-095-00-000-0000	750.00						
		TOTAL AMOUNT	750.00*						

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4		AMOUNT	STATUS				
250843	001323/00	STAPLES ADVANTAGE	000000000	04/04/2025	Office Supplies TMS		04/04/2025	04/15/2025	Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000		491.32	F				
		TOTAL AMOUNT		491.32*					
		TOTAL FOR 04/04/2025		1,241.32***					
250844	002412/00	GRADUATION AUTHORITY	000000000	04/07/2025	Cap, Gown, Tassel - Alt. Ed		04/07/2025		Y
	1.	01-1100-0-4300.00-3200-1000-095-00-000-0000		679.32	F				
		TOTAL AMOUNT		679.32*					
250845	003479/00	J Sweigart Inc	831191529	04/07/2025	Headphones for iPads WES		04/07/2025		Y
	1.	01-0000-0-4300.00-1110-1000-004-72-114-0000		2,699.48	F				
		TOTAL AMOUNT		2,699.48*					
250846	003484/00	VectorUSA	000000000	04/07/2025	QSC Core Nano RHECC		04/07/2025		Y
	1.	01-0000-0-4400.00-0000-7200-020-72-218-0000		1,838.90	F				
	2.	01-0000-0-5800.00-0000-7200-020-72-218-0000		3,005.00	F				
		TOTAL AMOUNT		4,843.90*					
250847	000039/00	CURRICULUM ASSOCIATES	263954988	04/07/2025	Ready Common Core Reading 6th		04/07/2025		Y
	1.	01-6300-0-4100.00-1110-1000-040-00-000-0000		386.46	F				
		TOTAL AMOUNT		386.46*					
250848	001422/00	AMAZON.COM	000000000	04/07/2025	Computer to Display Menu		04/07/2025		Y
	1.	13-5310-0-4300.00-0000-3700-000-00-000-0000		610.00	F				
		TOTAL AMOUNT		610.00*					
250849	002552/00	JONES SCHOOL SUPPLY CO INC	04/07/2025	Reading Ribbons RES		04/07/2025			Y
	1.	01-0000-0-4300.00-1110-1000-050-72-201-0000		298.08	F				
		TOTAL AMOUNT		298.08*					

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250850	001893/00	College Board - WRO	131623965	04/07/2025	PSAT 10 Exams		04/07/2025		Y
	1.	01-1100-0-4300.00-1110-1000-020-00-0000-0000			1,407.60				
		TOTAL AMOUNT			1,407.60*				
		TOTAL FOR 04/07/2025			10,924.84***				
250851	003088/00	MONTGOMERY HARDWARE CO		04/08/2025	Key Blanks RHECC, Alt. Ed, DO		04/08/2025		Y
	1.	01-8150-0-4300.00-1110-8100-010-00-0000-0000			834.70				
		TOTAL AMOUNT			834.70*				
250852	000989/00	BUDDY'S ALLSTARS INC.		04/08/2025	Hats for Baseball RHECC		04/08/2025		Y
	1.	01-0000-0-4300.03-1110-4200-020-72-205-0000			702.82				
		TOTAL AMOUNT			702.82*				
		TOTAL FOR 04/08/2025			1,537.52***				
250853	002331/00	BOX CARS & ONE EYED JACKS		04/09/2025	Webinars - WES and RES		04/09/2025	04/15/2025	Y
	1.	01-2600-0-5800.00-1110-1000-030-00-106-0000			1,128.71	F			
	2.	01-2600-0-5800.00-1110-1000-050-00-106-0000			1,128.71	F			
		TOTAL AMOUNT			2,257.42*				
		TOTAL FOR 04/09/2025			2,257.42***				
250854	001323/00	STAPLES ADVANTAGE	000000000	04/11/2025	Printer Ink VP RHECC		04/11/2025		Y
	1.	01-1100-0-4300.00-0000-2700-020-00-0000-0000			181.29	F			
		TOTAL AMOUNT			181.29*				
250855	002155/00	TEL-TEC SECURITY SYSTEMS INC		04/11/2025	Alarm System CTE Rooms		04/11/2025		Y
	1.	01-0000-0-5800.00-0000-8300-020-72-105-0000			11,626.88				
		TOTAL AMOUNT			11,626.88*				

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250856	002155/00	TEL-TEC SECURITY SYSTEMS INC			04/11/2025	Alarm System M & O	04/11/2025		Y
	1.	01-0000-0-5800.00-0000-8300-010-78-000-0000			7,201.18				
		TOTAL AMOUNT			7,201.18*				
		TOTAL FOR 04/11/2025			19,009.35***				
250857	003021/00	SWEETWATER			04/14/2025	Sound Equip. Drama RHECC	04/14/2025		Y
	1.	01-6770-0-4300.00-1110-1000-020-00-000-0000			1,571.54				
	2.	01-6770-0-4400.00-1110-1000-020-00-000-0000			5,081.24				
		TOTAL AMOUNT			6,652.78*				
250858	002977/00	ALL IT TAKES		912162260	04/14/2025	LDTPPE Training TMS PE	04/14/2025		Y
	1.	01-0000-0-5200.00-1110-1000-040-72-125-0000			7,700.00				
		TOTAL AMOUNT			7,700.00*				
250859	003552/00	CENTEGIX		823617556	04/14/2025	Safety Platform (5) Year Term	04/14/2025		Y
	1.	01-1100-0-5800.00-0000-8300-001-00-000-0000			287,400.00				
		TOTAL AMOUNT			287,400.00*				
250860	001422/00	AMAZON.COM		000000000	04/14/2025	Training Equip. RHECC Sports	04/14/2025		Y
	1.	01-0000-0-4300.03-1110-4200-020-72-205-0000			440.46				
		TOTAL AMOUNT			440.46*				
250861	001422/00	AMAZON.COM		000000000	04/14/2025	Classroom Library (McMahon)WES	04/14/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000			394.55				
		TOTAL AMOUNT			394.55*				
250862	003252/00	GOLDEN WEST TRAILER SALES			04/14/2025	Trailer for CTE	04/14/2025		Y
	1.	01-0000-0-6400.00-1110-1000-020-72-105-0000			16,019.10				
		TOTAL AMOUNT			16,019.10*				

PO #	Req #	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid
LN	FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS		AP
250863	001422/00	AMAZON.COM	000000000	04/14/2025	Classroom Library Bidinger WES	04/14/2025	Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000		540.75			
		TOTAL AMOUNT		540.75*			
250864	001422/00	AMAZON.COM	000000000	04/14/2025	Classroom Library (Toon) WES	04/14/2025	Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000		421.46			
		TOTAL AMOUNT		421.46*			
250865	001422/00	AMAZON.COM	000000000	04/14/2025	Classroom Library (Alberto)WES	04/14/2025	Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000		532.69			
		TOTAL AMOUNT		532.69*			
250866	001422/00	AMAZON.COM	000000000	04/14/2025	Locking Cabinet Drama RHECC	04/14/2025	Y
	1.	01-6770-0-4300.00-1110-1000-020-00-000-0000		238.14			
		TOTAL AMOUNT		238.14*			
250867	003373/00	CMEA CENTRAL SECTION	953082747	04/14/2025	Entry Fee - TMS Band	04/14/2025	Y
	1.	01-0000-0-5800.04-1110-1000-040-72-216-0000		175.00			
		TOTAL AMOUNT		175.00*			
250868	000819/00	EARTH SYSTEMS CONSULTANTS	770521790	04/14/2025	Services - TMS Landscape	04/14/2025	Y
	1.	01-0000-0-5800.00-0000-8500-040-00-000-0000		63,515.00			
		TOTAL AMOUNT		63,515.00*			
250869	000819/00	EARTH SYSTEMS CONSULTANTS	770521790	04/14/2025	Services - WES Pre-K & TK CR's	04/14/2025	Y
	1.	21-0000-0-5800.00-0000-8500-030-00-000-0000		191,955.00			
		TOTAL AMOUNT		191,955.00*			
250870	002300/00	3K BUILDING SERVICES INC	000000000	04/14/2025	Inspection Serv.WES Pre-K & TK	04/14/2025	Y
	1.	21-0000-0-5800.00-0000-8500-030-00-000-0000		188,160.00			
		TOTAL AMOUNT		188,160.00*			

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250871	002300/00	3K BUILDING SERVICES INC	000000000	04/14/2025	Inspection Serv.TMS Drainage		04/14/2025		Y
	1.	25-9010-0-5800.00-0000-8500-040-00-000-0000			67,424.00				
		TOTAL AMOUNT			67,424.00*				
		TOTAL FOR 04/14/2025			831,568.93***				
250872	003479/00	J Sweigart Inc	831191529	04/15/2025	Headphones for iPads	RES	04/15/2025		Y
	1.	01-0000-0-4300.00-1110-1000-004-72-114-0000			2,699.48				
		TOTAL AMOUNT			2,699.48*				
250873	003553/00	KINETIC LIGHTING INC	954740624	04/15/2025	Upgrade Lighting	RHECC Theater	04/15/2025		Y
	1.	01-6770-0-4300.00-1110-1000-020-00-000-0000			8,761.00				
	2.	01-6770-0-5800.00-1110-1000-020-00-000-0000			4,000.03				
	3.	01-6770-0-4400.00-1110-1000-020-00-000-0000			78,756.45				
	4.	01-6770-0-6400.00-1110-1000-020-00-000-0000			11,311.15				
		TOTAL AMOUNT			102,828.63*				
250874	003340/00	Q ROOFING	882330334	04/15/2025	Re-Roof Gym SW Lower	RHECC	04/15/2025		Y
	1.	01-8150-0-5800.00-1110-8100-010-00-000-0000			11,300.00				
		TOTAL AMOUNT			11,300.00*				
		TOTAL FOR 04/15/2025			116,828.11***				
250875	001422/00	AMAZON.COM	000000000	04/21/2025	Classroom Library (Warfield)		04/21/2025		Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000			489.39				
		TOTAL AMOUNT			489.39*				
250876	003376/00	THE PENCIL STORE		04/21/2025	Incentive Pencils	RES	04/21/2025		Y
	1.	01-0000-0-4300.00-1110-1000-050-72-201-0000			214.97				
		TOTAL AMOUNT			214.97*				

PO #	LN	Reg #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
						AMOUNT	STATUS			
250877		001720/00	SCHOLASTIC EDUCATION		04/21/2025	Classroom Library ( Fienstein)	04/21/2025			Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000				536.49				
		TOTAL AMOUNT				536.49*				
250878		001720/00	SCHOLASTIC EDUCATION		04/21/2025	Classroom Library (Gordi)	04/21/2025			Y
	1.	01-0000-0-4300.00-1110-1000-030-72-121-0000				484.96				
		TOTAL AMOUNT				484.96*				
250879		003246/00	BOWLERO PALMDALE		04/21/2025	5th Grade Achiever Trip RES	04/21/2025			Y
	1.	01-0000-0-5800.00-1110-1000-050-72-212-0000				731.51				
		TOTAL AMOUNT				731.51*				
250880		001720/00	SCHOLASTIC EDUCATION		04/21/2025	Classroom Library (Meyer) RES	04/21/2025			Y
	1.	01-0000-0-4300.00-1110-1000-050-72-121-0000				515.65				
		TOTAL AMOUNT				515.65*				
250881		003243/00	Z AXIS IMAGES		832082606	04/21/2025 Digital Recruitment HR	04/21/2025			Y
	1.	01-0000-0-5800.00-0000-7200-002-72-126-0000				3,840.00				
		TOTAL AMOUNT				3,840.00*				
250882		000989/00	BUDDY'S ALLSTARS INC.		04/21/2025	Batting Cages Net	04/21/2025			Y
	1.	01-0000-0-4400.03-1110-4200-020-72-205-0000				2,392.37				
		TOTAL AMOUNT				2,392.37*				
250883		001422/00	AMAZON.COM		000000000	04/21/2025 Incentives for Testing TMS	04/21/2025			Y
	1.	01-1100-0-4300.00-1110-1000-040-00-000-0000				1,409.00				
		TOTAL AMOUNT				1,409.00*				
TOTAL FOR 04/21/2025										10,614.34***

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
250884	002116/00	LRP PUBLICATIONS	LRP National Institute		04/22/2025	LRP National Institute	04/22/2025		Y
	1.	01-9010-0-5200.00-5001-3120-005-56-000-0000			5,180.00				
		TOTAL AMOUNT			5,180.00*				
250885	002350/00	J & E RESTAURANT SUPPLY	Chest Freezers - RHECC		04/22/2025	Chest Freezers - RHECC	04/22/2025		Y
	1.	13-5310-0-4400.00-0000-3700-000-000-0000			4,606.78				
		TOTAL AMOUNT			4,606.78*				
		TOTAL FOR 04/22/2025			9,786.78***				
250886	003304/00	LTJ HEATING & AIR	1 BARD Unit RM 100 RHECC		04/23/2025	1 BARD Unit RM 100 RHECC	04/23/2025		Y
	1.	01-8150-0-6400.00-1110-8100-010-00-000-0000			19,500.00				
		TOTAL AMOUNT			19,500.00*				
250887	003557/00	CASP	CASP Spring Institute		04/23/2025	CASP Spring Institute	04/23/2025		Y
	1.	01-9010-0-5200.00-5770-3120-005-56-000-0000			284.00				
		TOTAL AMOUNT			284.00*				
		TOTAL FOR 04/23/2025			19,784.00***				

**GRAND TOTAL** 1,053,117.26\*\*\*

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PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	Paid	Batch	Description
	LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4		PV amount	UT	UT-Rate	UT-Amount	1099
250953	003519/00	MICHELLE TIMBLACO		3/31/2025	3/31/2025	4/08/2025	37	Travel - BRIDGES
		1. 01-6266-0-5200.00-1110-1000-040-00-000-0000			107.24	N		N
		Travel - BRIDGES						
250954	003519/00	MICHELLE TIMBLACO		3/31/2025	3/31/2025	4/08/2025	37	Travel - CMC
		1. 01-6266-0-5200.00-1110-1000-040-00-000-0000			103.60	N		N
		Travel - CMC						
250955	002561/00	TERI GIOMARRA		3/31/2025	3/31/2025	4/08/2025	37	Travel - Mindfulness & Acc
		1. 01-9010-0-5200.00-5001-3120-005-56-000-0000			102.54	N		N
		Travel - Mindfulness & Accept						
		Total for 03/31/2025			313.38	***		0.00 ***
250956	002763/00	APRIL AMAYA		4/01/2025	4/01/2025	4/08/2025	37	Mileage - March
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000			90.30	N		N
		Mileage - March						
250957	003414/00	BARBARA HOLLIS		4/01/2025	4/01/2025	4/08/2025	37	Reimb - DOT Physical
		1. 01-0000-0-5800.00-1110-3600-070-72-209-0000			100.00	N		N
		Reimb - DOT Physical						
250958	002531/00	DANA YOHN		4/01/2025	4/01/2025	4/08/2025	37	Reimb - Audiometer Cord
		1. 01-9010-0-4300.00-1110-1000-005-56-000-0000			63.19	N		N
		Reimb - Audiometer Cord						
250959	003145/00	ELISA GARCIA		4/01/2025	4/01/2025	4/08/2025	37	Mileage
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000			3.71	N		N
		Mileage						
250960	003223/00	HILDA RIVERA		4/01/2025	4/01/2025	4/08/2025	37	Mileage - ELPAC
		1. 01-0000-0-5200.00-0000-2700-003-00-000-0000			43.96	N		N
		Mileage - ELPAC						

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PV NO	Vendor/Addr	Name	LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	UT-Rate	Batch	Description
							4/01/2025	amount	UT	4/08/2025	4/08/2025	37		Mileage - Health Benefits
250961	002125/00	REBECCA WALLIS					4/01/2025	99.40	N					N
		1. 01-0000-0-5200.00-0000-7200-002-00-000-0000												
		Mileage - Health Benefits												
250962	003509/00	SHANIA ROOPE					4/01/2025	98.00	N					Reimb - DMV Testing
		1. 01-0000-0-5800.00-1110-3600-070-72-209-0000												
		Reimb - DMV Testing												
250963	002561/00	TERI GIUMARRA					4/01/2025	54.54	N					Mileage - October
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000												
		Mileage - October												
		Total for 04/01/2025						553.10	***					0.00 ***
250964	003523/00	GLORIA SORIANO					4/02/2025	33.32	N					Mileage - March
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000												
		Mileage - March												
250965	002621/00	SCOTT SEXTON					4/02/2025	336.00	N					Travel - Transportation
		1. 01-0000-0-5200.00-1110-3600-070-72-209-0000												
		Travel - Transportation												
250966	002561/00	TERI GIUMARRA					4/02/2025	76.85	N					Mileage - Aug/Sept
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000												
		Mileage - Aug/Sept												
		Total for 04/02/2025						446.17	***					0.00 ***
250967	001951/00	REESE LIZOTTE					4/03/2025	210.00	N					Travel - Transportation
		1. 01-0000-0-5200.00-1110-3600-070-72-209-0000												
		Travel - Transportation												
		Total for 04/03/2025						210.00	***					0.00 ***



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PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	UT-Obj	Batch	Description
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4		PV amount	UT	UT-Rate	UT-Amount	1099

250975	003067/00	LANTZ SECURITY	815221516	3/24/2025	4/08/2025	4/15/2025	36	After Hours Security RHECC
	1.	01-0000-0-5800.00-1110-8300-020-78-000-0000		3,472.00	N			N
	Inv.	80300	3/10-3/23					

250976	001896/00	CDE Food Distribution Division		3/18/2025	4/08/2025	4/15/2025	36	Commodities
	S-00735100	1. 13-5310-0-4700.00-0000-3700-000-00-000-0000		23.53	N			N
	S-00735200	2. 13-5310-0-4700.00-0000-3700-000-00-000-0000		1.36	N			N
	S-00735300	3. 13-5310-0-4700.00-0000-3700-000-00-000-0000		30.35	N			N
	S-00747100	4. 13-5310-0-4700.00-0000-3700-000-00-000-0000		23.53	N			N
	S-00747200	5. 13-5310-0-4700.00-0000-3700-000-00-000-0000		1.36	N			N
	S-00747300	6. 13-5310-0-4700.00-0000-3700-000-00-000-0000		29.69	N			N
	S-00747400	7. 13-5310-0-4700.00-0000-3700-000-00-000-0000		7.19	N			N
	SF-4897500	8. 13-5310-0-4700.00-0000-3700-000-00-000-0000		185.25	N			N
	Total amount		302.26 *			0.00 *		

Total for 04/08/2025 536,286.03 \*\*\* 0.00 \*\*\*

250977	000533/00	AMERICAN EXPRESS		2/28/2025	4/09/2025	4/15/2025	36	Amex 21061
	Hotel CATE Conf.	1. 01-6266-0-5200.00-1110-1000-003-00-000-0000		3,553.96	N			N
	AVID Night Six Flags TMS	2. 01-0000-0-5800.00-1110-1000-040-72-110-0000		5,701.00	N			N
	AVID Night Six Flags RHS	3. 01-0000-0-5800.00-1110-1000-020-72-110-0000		7,801.00	N			N
	Total amount		17,055.96 *			0.00 *		

250978	000965/03	STATE BOARD OF EQUALIZATION		4/09/2025	4/09/2025	4/15/2025	36	2024 USE TAX
	2024 USE TAX	1. 01-0000-0-9526.00-0000-0000-000-00-000-0000		896.81	N			N
	2024 USE TAX	2. 01-1100-0-9526.00-0000-0000-000-00-000-0000		1,327.84	N			N
	2024 USE TAX	3. 01-3010-0-9526.00-0000-0000-000-00-000-0000		166.05	N			N
	2024 USE TAX	4. 01-3214-0-9526.00-0000-0000-000-00-000-0000		76.23	N			N



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PV NO	Vendor/Addr	Name	LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID	Inv Date	PV amount	Entered UT	UT-Obj	Paid UT-Rate	Batch UT-Amount	Description
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250978 (CONTINUED)

5.	01-3550-0-9526	00-0000-0000-0000-0000-0000	2024	USE TAX			20.78	N					N
6.	01-6387-0-9526	00-0000-0000-0000-0000-0000	2024	USE TAX			803.63	N					N
7.	01-9010-0-9526	00-0000-0000-0000-0000-0000	2024	USE TAX			152.87	N					N
Total amount							3,444.21 *				0.00 *		

250979 000533/00 AMERICAN EXPRESS 3/31/2025 4/09/2025 4/15/2025 36 Amex 1061

1.	01-6266-0-5200	00-1110-1000-003-00-000-0000		Hotel - CATE, CMC, CSEA Conf.			9,183.56	N					N
2.	01-0000-0-5200	00-1110-1000-020-72-105-0000		Hotel - Edu. for Careers Conf.			6,282.49	N					N
3.	01-0000-0-5800	00-1110-1000-030-72-212-0000		Achievers Trips WES			2,139.75	N					N
4.	01-0000-0-5800	00-1110-1000-050-72-212-0000		Achievers Trip RES			2,109.25	N					N
5.	01-0000-0-5800	00-1110-1000-095-72-212-0000		Achievers Trip REHS			707.75	N					N
6.	01-8150-0-4300	00-1110-8100-010-00-000-0000		Parts - M&O			491.62	N					N
7.	01-1100-0-5800	00-1110-1000-050-00-000-0000		Kinder Field Trip RES			600.00	N					N
8.	01-0000-0-4300	00-0000-7100-000-00-000-0000		Expulsions / Board Mtgs.			231.39	N					N
Total amount							21,745.81 *				0.00 *		

250980 000533/01 AMERICAN EXPRESS 3/31/2025 4/09/2025 4/15/2025 36 Amex 52001

1.	01-0000-0-4300	00-0000-7100-000-00-000-0000		Expulsions & Negotiations			968.99	N					N
Total for 04/09/2025							43,214.97 ***						0.00 ***

250981 000533/01 AMERICAN EXPRESS 3/31/2025 4/10/2025 4/15/2025 36 Amex 91007

1.	01-8150-0-4300	00-1110-8100-010-00-000-0000		Misc. Supplies M&O			882.75	N					N
2.	01-9010-0-4300	00-0000-3140-005-56-000-0000		Supplies SLP SpEd			67.98	N					N
3.	01-0000-0-5600	04-1110-1000-040-72-216-0000		Truck Rental for TMS Drumline			1,270.79	N					N

4. 01-6500-0-4300.00-5770-1120-005-00-000-0000  
Supplies CPI SpEd

111.56 N

N

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LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4			PV amount	UT	UT-Rate	UT-Amount	1099
250981	(CONTINUED)							
5.	01-4035-0-5200.00-3300-2700-090-00-000-0000	CCIs Webinar		225.00	N			N
6.	01-0000-0-5800.00-1110-1000-020-72-205-0000	Hotel CIF State Championship		2,671.35	N			N
7.	01-0000-0-4300.00-0000-7200-002-00-000-0000	Classified EOY Awards		581.97	N			N
8.	01-0000-0-5800.00-0000-7200-001-00-000-0000	Fee		29.00	N			N
9.	13-5310-0-4300.00-0000-3700-000-00-000-0000	Misc. Items for Child Nut.		305.98	N			N
	Total amount		6,146.38 *			0.00 *		
	Total for 04/10/2025			6,146.38 ***				0.00 ***
250982	003550/00	ALISON COOPER		4/14/2025	4/14/2025	38	Reimb - CPR/First Aid	
	1.	01-2600-0-5800.00-1110-4900-050-00-000-0000		29.98	N			N
		Reimb - CPR/First Aid						
250983	003501/00	ARDEL DE LA LUNA JR		4/14/2025	4/14/2025	38	Reimb - Supplies	
	1.	01-0000-0-4300.00-1110-1000-040-00-000-0000		139.40	N			N
		Reimb- Supplies						
250984	002805/00	BARBARA GAINES		4/14/2025	4/14/2025	38	Mileage- Apr Supt Mtg	
	1.	01-0000-0-5200.00-0000-7100-000-00-000-0000		118.23	N			N
		Mileage- Apr Supt Mtg						
250985	003551/00	CYNTHIA BODDEN		4/14/2025	4/14/2025	38	Reimb - College Textbooks	
	1.	01-0000-0-4300.00-1110-1000-020-72-111-0000		149.00	N			N
		Reimb - College Textbooks						
250986	002812/00	CYNTHIA ORTIZ		4/14/2025	4/14/2025	38	Mileage - AVID	
	1.	01-0000-0-5200.00-1110-1000-003-72-110-0000		248.37	N			N
		Mileage- AVID						
250987	003549/00	GRETTIE RATTZ		4/14/2025	4/14/2025	38	Reimb - College Textbooks	

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PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	Paid	Batch	Description
LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4			PV amount	UT	UT-Obj	UT-Rate	UT-Amount
250987	(CONTINUED)							
1.	01-2600-0-5800.00-1110-4900-050-00-000-0000	Reimb - CPR/First Aid		28.99	N			N
250988	002033/00	JODI FEINSTEIN	000000000	4/14/2025	4/14/2025		38	Reimb - San Fernando Missi
1.	01-3010-0-5800.00-1110-1000-050-00-000-0000	Reimb - San Fernando Mission		200.00	N			N
250989	000080/00	KARLS HARDWARE	000000000	4/14/2025	4/14/2025		38	Reimb - Core Machinery Che
1.	01-8150-0-4300.00-1110-8100-010-00-000-0000	Reimb - Core Machinery Check		70.87	N			N
250990	003459/00	PATRICIA MONCIBAIS		4/14/2025	4/14/2025		38	Mileage - RIF Books
1.	01-3010-0-5200.00-1110-1000-050-00-000-0000	Mileage - RIF Books		159.60	N			N
250991	003082/00	ROBYN CALZADA		4/14/2025	4/14/2025		38	Mileage - Comty Schools
1.	01-6332-0-5200.00-8100-5900-095-00-000-0000	Mileage - Comty Schools		107.11	N			N
250992	001593/00	RUTH K. SAUCEDO	551813589	4/14/2025	4/14/2025		38	Mileage - March
1.	01-6500-0-5200.00-5770-1120-005-00-000-0000	Mileage - March		149.24	N			N
250993	001593/00	RUTH K. SAUCEDO	551813589	4/14/2025	4/14/2025		38	Mileage - Feb/March
1.	01-6500-0-5200.00-5770-1120-005-00-000-0000	Mileage - Feb/March		131.18	N			N
250994	002883/00	SHAUNA TINICH		4/14/2025	4/14/2025		38	Reimb - STEM Lab
1.	01-0000-0-4300.00-1110-1000-040-72-105-0000	Reimb - STEM Lab		16.28	N			N

Pay Voucher Transactions  
 Date: 00/00/0000 - 99/99/9999  
 PV#: 250953 - 251014

PV NO	Vendor/Addr	Name	LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description
								amount	UT	UT-Obj	UT-Rate		UT-Amount

250995 (CONTINUED)

1.	01-0000-0-5800.00-1110-1000-020-72-205-0000							300.00	N				N
JV/Vars Desert Inter Math Leag													
2.	01-0000-0-5800.00-1110-1000-040-72-216-0000							405.00	N				N
TMS Drumline Enry Fee-Eastside													
3.	01-0000-0-3702.00-1110-2700-000-00-000-0000							77.27	N				N
Tapia - Retiree ins Refund													
4.	01-3010-0-5800.00-1110-1000-050-00-000-0000							264.00	N				N
RES - San Fernando Mission													
5.	01-0000-0-4300.00-0000-7100-000-00-000-0000							428.87	N				N
Philip's Photo - Board Picture													
6.	01-6266-0-5200.00-1110-1000-003-00-000-0000							822.76	N				N
Ethan Ward - CSEA Para Conf													
Total amount								2,297.90	*	0.00		*	

250996	003526/00	TAWANNA AGE					4/14/2025	4/14/2025			38		Reimb - College Textbooks
1. 01-0000-0-4300.00-1110-1000-020-72-111-0000													
Reimb - College Textbooks													
								70.00	N				

250997	001638/00	WENDY ROOPE					4/14/2025	4/14/2025			38		24-25 Work Shoes
1. 13-5310-0-4300.00-0000-3700-000-00-000-0000													
24-25 Work Shoes													
								125.00	N				

250998	000113/00	ROSALINA ROBLES					4/14/2025	4/14/2025			38		24-25 Work Shoes
1. 13-5310-0-4300.00-0000-3700-000-00-000-0000													
24-25 Work Shoes													
								122.71	N				

Total for 04/14/2025 4,163.86 \*\*\* 0.00 \*\*\*

250999	003554/00	JAIME BAIRD					4/21/2025	4/21/2025			38		24-25 Shoe Reimb
1. 01-8150-0-4300.00-1110-8100-010-00-000-0000													
24-25 Shoe Reimb													
								88.99	N				

251000	002426/00	ROBERT IRVING					4/21/2025	4/21/2025			38		Reimb - Hemme Hay & Feed
1. 01-0000-0-4300.00-1110-1000-020-72-105-0000													
Reimb - Hemme Hay & Feed													
								91.16	N				

Pay Voucher Transactions  
 Date: 00/00/0000 - 99/99/9999  
 PV#: 250953 - 251014

PV NO	Vendor/Addr LN	Name	Tax ID	Inv Date	Entered	UT-Obj	Batch	Description
					UT amount	UT-Obj	UT-Rate	UT-Amount
251001	003555/00	JESUS RAMIREZ		4/21/2025	4/21/2025	38		Reimb - Windshield
		1. 01-0000-0-4300.00-0000-7200-001-00-000-0000			1,481.83	N		
		Reimb - Windshield						
251002	003556/00	ALISON BARCUS		4/21/2025	4/21/2025	38		Mileage - CMC
		1. 01-6266-0-5200.00-1110-1000-040-00-000-0000			122.92	N		
		Mileage - CMC						
251003	003501/00	ARDEL DE LA LUNA JR		4/21/2025	4/21/2025	38		Mileage - Bridges
		1. 01-6266-0-5200.00-1110-1000-040-00-000-0000			107.38	N		
		Mileage - Bridges						
251004	003545/00	DYLAN JONES		4/21/2025	4/21/2025	38		Travel - AAC Tier 1
		1. 01-0000-0-5200.00-5001-3150-005-72-125-0000			246.40	N		
		Travel - AAC Tier 1						
251005	003334/00	GURPREET HUNDAL		4/21/2025	4/21/2025	38		Mileage - March
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000			60.83	N		
		Mileage - March						
251006	003447/00	JEFFREY WALKER		4/21/2025	4/21/2025	38		Travel - CATE
		1. 01-6266-0-5200.00-1110-1000-020-00-000-0000			878.60	N		
		Travel - CATE						
251007	003499/00	JENNIFER RIVERA		4/21/2025	4/21/2025	38		Mileage - March
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000			26.25	N		
		Mileage - March						
251008	003201/00	MEGAN RODRIGUEZ		4/21/2025	4/21/2025	38		Travel - Accept, Commit &
		1. 01-9010-0-5200.00-5001-3120-005-56-000-0000			149.51	N		
		Travel - Accept, Commit & Mind						
251009	003235/00	TANIA PENA		4/21/2025	4/21/2025	38		Travel - Natl Assoc of Sch

PV NO Vendor/Addr Name Tax ID Inv Date Entered UT amount UT UT-Obj Paid UT-Rate Batch Description  
 LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 PV amount UT UT-Obj UT-Rate UT-Amount I099

251009 (CONTINUED)

1. 01-9010-0-5200.00-5001-3120-005-56-000-0000 754.40 N N  
 Travel - Natl Assoc of Sch Psy

251010 000113/00 ROSALINA ROBLES 000000000 4/21/2025 4/21/2025 38 Reimb - Supplies  
 1. 13-5310-0-4300.00-0000-3700-000-00-000-0000 37.39 N N  
 Reimb - Supplies

Total for 04/21/2025 4,045.66 \*\*\* 0.00 \*\*\*

251011 002046/00 KELLY TORRES 000000000 4/23/2025 4/23/2025 38 Travel - CAAEYC Ann Conf  
 1. 01-6266-0-5200.00-1110-1000-050-00-000-0000 255.00 N N  
 Travel - CAAEYC Ann Conf

251012 002046/00 KELLY TORRES 000000000 4/23/2025 4/23/2025 38 Mileage - CAAEYC  
 1. 01-6266-0-5200.00-1110-1000-050-00-000-0000 400.40 N N  
 Mileage - CAAEYC

251013 000253/00 ANABEL PARTIDA 000000000 4/23/2025 4/23/2025 38 24-25 Shoe Reimb  
 1. 13-5310-0-4300.00-0000-3700-000-00-000-0000 113.63 N N  
 24-25 Shoe Reimb

251014 003389/00 MIRIAM CASTANON 000000000 4/23/2025 4/23/2025 38 24-25 Shoe Reimb  
 1. 13-5310-0-4300.00-0000-3700-000-00-000-0000 125.00 N N  
 24-25 Shoe Reimb

Total for 04/23/2025 894.03 \*\*\* 0.00 \*\*\*

Grand total 596,273.58 \*\*\*\*\* 0.00 \*\*\*\*\*



## Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

### Agreement / Contract Coversheet

<b>Vendor/Contractor Name</b>	<b>Date Contract Received</b>	<b>Board Date</b>
Lamar	4/22/2025	4/30/2025

<b>Contract Title/Name</b>	<b>Contract Effective Dates</b>	Final Contract to Superintendent's Secretary By: 4/24/2025
Contract # 4964134	From 6/4/2025	
	Until 11/18/2025	

<b>Description of Agreement</b>
This contract is for recruitment billboard on Hwy 14. The cost is \$7,500 per month.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
	No
<b>Payment Terms:</b>	<b>Termination Clause</b>
Net 30	N/A
<b>Budgeted Item</b>	Yes

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (NTE) Per Year</b>	\$45,000.00
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<b>Budget String/Comments</b>
Business Services

**Overview**

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 4/22/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 4/22/2025
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Lancaster  
P.O. Box 829  
Lancaster, CA 93584  
Phone: 661-948-0721  
Fax: 661-948-1631



**CONTRACT # 4964134**

Date: 3/19/2025  
New/Renewal: RENEWAL  
Account Executive: Bruce Haney, Jr  
Phone: 661-948-0721

CONTRACTED DIRECTLY BY ADVERTISER	
Customer #	800011-0
Name	SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Address	2601 ROSAMOND BOULEVARD
City/State/Zip	ROSAMOND, CA 93560
Contact	Leanne Hargus
Email Address	lhargus@skusd.k12.ca.us
Phone #	(661) 256-5000
Fax #	
P.O./ Reference #	
Advertiser/Product	SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Campaign	SO. Kern Unified School District Renewal 4602 and 3032

Space										
# of Panels: 1								Billing Cycle: Every 4 weeks		
Panel # TAB ID	Market	Location	Illum	Media Type	Size	Misc	Service Dates	# Service Periods	Invest Per Period	Cost
4602 350593	256-PALMDALE, CA	AV FWY 14 EL 1000'S/O MT SPRING OVERPASS	Yes	Perm Bulletin	16' 0" x 30' 0"		06/04/25-11/18/25	6	\$7,500.00	\$45,000.00
									Total Space Costs:	\$45,000.00

Special Considerations: Client has 60 day First right of refusal.

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solidio with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the Associate Super Intendent **(Officer/Title)** of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

Customer:	SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Signature:	(signature above)
Name:	(print name above)
Date:	(date above)

<b>THE LAMAR COMPANIES</b>	This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.	
ACCOUNT EXECUTIVE: Bruce Haney, Jr	GENERAL MANAGER	DATE

**STANDARD CONDITIONS**

- Late Artwork:** The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.
- Copyright/Trademark:** Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.

INITIALS \_\_\_\_\_



Lancaster  
P.O. Box 829  
Lancaster, CA 93584  
Phone: 661-948-0721  
Fax: 661-948-1631



**CONTRACT # 4964134**

Date: 3/19/2025  
New/Renewal: RENEWAL  
Account Executive: Bruce Haney, Jr  
Phone: 661-948-0721

3. **Payment Terms:** Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.
4. **Service Interruptions:** If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
5. **Entire Agreement:** This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.
6. **Copy Acceptance:** Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.
7. **Termination:** All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.
8. **Materials/Storage:** Production materials will be held at customer's written request. Storage fees may apply.
9. **Installation Lead Time:** A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.
10. **Customer Provided Production:** The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.
11. **Bulletin Enhancements:** Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.
12. **Assignment:** Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.

INITIALS





# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Donation

Site	Date Received	Board Date
Rosamond High School	4/14/2025	4/30/2025

Donation	Effective Dates	Final Contract to Superintendent's Secretary By:
Larry Gee	From 5/1/2025	4/24/2025
	Until	

**Description**

This \$200 donation is for the Rosamond High School Football Program.

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)
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**Budget String/Comments**

Business Services

*Overview*

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	4/22/2025

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	4/22/2025



**Southern Kern Unified School District  
Rosamond High School  
Early College Campus  
Associated Student Body**

**Donation  
Form**

Name of Donor: Larry Gee

Street Address: \_\_\_\_\_

City, State, & ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Description of the donation:** (If cash or check, show the exact amount; if other than cash or check, include a detailed description of each item, including serial number, estimated value, color, etc...)

Cash (2) \$100.00 bills = \$200.00

Donation for:  ASB CLUB     School Site     District

ASB Club name: Football

Purpose of the donation:  
Equipment, 7-7 tournaments

Donor: Larry Gee 4-7-25  
(Signature, Title and Date)

Student Club Representative: Cameron Gomez Secretary 4-7-25  
(Signature, Title and Date)

Club Advisor: [Signature] Head Coach 4-7-25  
(Signature, Title and Date)

ASB Bookkeeper Verified: \_\_\_\_\_  
(Signature and Date)

Approved                       Declined                       Hold - More information needed

ASB Officer Signature: [Signature] Title: President

ASB Director Signature: [Signature] Date Recorded in ASB minutes: 4-8-25

Administrator Signature: [Signature]



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Agreement / Contract Coversheet

<b>Vendor/Contractor Name</b>	<b>Date Contract Received</b>	<b>Board Date</b>
Mega Clinics, LLC (dba Glazier Clinics)	4/21/2025	4/30/2025

<b>Contract Title/Name</b>	<b>Contract Effective Dates</b>						
Weight Room Takeover Agreement	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"><b>From</b></td> <td style="text-align: center;">5/9/2025</td> </tr> <tr> <td><b>Until</b></td> <td style="text-align: center;">5/9/2025</td> </tr> </table>	<b>From</b>	5/9/2025	<b>Until</b>	5/9/2025	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Final Contract to Superintendent's Secretary By: 4/24/2025</td> </tr> </table>	Final Contract to Superintendent's Secretary By: 4/24/2025
<b>From</b>	5/9/2025						
<b>Until</b>	5/9/2025						
Final Contract to Superintendent's Secretary By: 4/24/2025							

**Description of Agreement**

The Agreement allows for Glazier Clinics in conjunction with the local USMC to come to Rosamond High School and "takeover" the physical education classes. Glazier Clinics will make a \$500 donation to Rosamond High School Athletics.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
	No
<b>Payment Terms:</b>	<b>Termination Clause</b>
Net 30	N/A
	<b>Budgeted Item</b>
	Yes

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (NTE) Per Year</b>	N/A
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**Budget String/Comments**

Business Services

**Overview**

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature Robert Irving	Date 4/22/2025
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Purchase Order Prepared

	Signature	Date
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Ready for Board Agenda

	Signature Camie Davies	Date 4/22/2025
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## Weight Room Takeover Agreement

This Agreement ("Agreement") is entered into **4/16/2025** (the "Effective Date"), by Mega Clinics, LLC, a Colorado limited liability company, dba Glazier Clinics, with an address of 1880 Office Club Pointe Suite 239, Colorado Springs, CO 80920 ("Glazier") and **Rosamond High School**, with an address of **2925 Rosamond Blvd, Rosamond, CA 93560** ("the School").

Glazier seeks to schedule a weight room takeover according to the terms set forth below ("the Activity") at the School on **5/9/2025** (the "Activity Date").

Glazier and the School agree that the Activity shall include the following:

1. GLAZIER AGREES TO:
  - a. Work with the School and local USMC representatives to schedule the Activity;
  - b. Make a donation of \$500 to the School's athletic department or booster club.
  
2. THE SCHOOL AGREES TO:
  - a. Work with Glazier and local USMC representatives to schedule the Activity;
  - b. Allow U.S. Marine representatives to lead students in team building and leadership activities in the weight room for each entire class period;
  - c. Verify that **225** or more students come through and participate in the Activity; and
  - d. Provide a faculty member to be present in the gym or weight room throughout the Activity.
  
3. No Partnership. This Agreement and the relations established by and between the parties do not constitute a partnership, joint venture, agency or contract of employment between them. The parties shall at all times be considered independent contracting parties.
  
4. Entire Agreement. The parties acknowledge and agree that this Agreement represents the entire agreement between the parties. In the event that the parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

The parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**Mega Clinics, LLC dba Glazier Clinics**

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**School**

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_



## **Faculty / School Guide**

Glazier is excited to TAKE OVER your physical education classes! This takeover will be physical, fun, and provide a friendly competition for students to challenge themselves and learn about leadership and different career opportunities.

### **What to expect**

Glazier staff and your local recruiters will run the physical education classes for the day, preferably for weight training classes, advanced athletics, and sport teams geared towards juniors and seniors in high school. We will create a fun challenging day for all students participating over the age of 14.

### **Tentative class schedule:**

1. QR code liability form (paper ones will be available the day of)
2. Intro and dynamic warmup
3. Team ammo can press
4. Challenges and strength building competitions
5. Closing remarks and Q + A

We will arrive 45 minutes prior to the start of the first physical education class to ensure we are checked in with the school, have access to gym space, and we are set up & ready to go before class begins.

### **How to prepare for your Takeover**

- Identify the Activity Space: weight room (size permitting), gym, field house, and outdoor field are all acceptable spaces.
- Class and Changing Schedule: providing the bell schedule will ensure the students have enough time to change and get to their next class.
- Student Phones: students will register through a QR code; please have them bring their phones or tablets for the first part of class.
- Post-Takeover, we will send you the incentive request form and our payroll will send the check to wherever you designate.

Thank you again for hosting our Glazier Weight Room Takeover and we look forward to your event coming up soon!

**If any concerns should arise prior or during the event, please reach out to Rachel at 303.565.9068 or Sean at 815.260.4040**



## Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

### Agreement/Contract Coversheet

<b>Vendor/Contractor Name</b>	<b>Date Contract Received</b>	<b>Board Date</b>
Kern County Superintendent of Schools	4/23/2024	4/30/2025

<b>Contract Title/Name</b>	<b>Contract Effective Dates</b>	
California Serves Program Grant (2024-2025) MOU	From Until <span style="margin-left: 20px;">5/9/2025</span>	Final Contract to Superintendent's Secretary By: 4/24/2025

**Description of Agreement**

This MOU allows for SKUSD to receive \$20,000 in grant monies for the California Serves Program. Grant monies are to be used as outlined in the TERMS of the MOU.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
	No
<b>Payment Terms:</b> Net 30	<b>Termination Clause</b> N/A
	<b>Budgeted Item</b> Yes

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (NTE) Per Year</b>	N/A
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**Budget String/Comments**

Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	4/23/2025

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	4/23/2025

**CALIFORNIA SERVES PROGRAM GRANT (2024-2025)**

**MEMORANDUM OF UNDERSTANDING**

**GRANTEE:** **KERN COUNTY SUPERINTENDENT OF SCHOOLS**

**SUB-GRANTEE:** **Southern Kern Unified School District – (Rosamond High Early College Campus)**

**AMOUNT OF SUB-GRANTEE’S AWARD \$** **20,000.00**

This Memorandum of Understanding (“MOU”) is an agreement between the Kern County Superintendent of Schools (“Grantee”) and the Kern County local educational agency (“Sub-Grantee”), identified above. By this MOU, funds are distributed in the amount identified above, toward goals of the California Serves Program (“Program”) and for the purposes described below. Grantee and Sub-Grantee may be jointly referred to as “the parties” to this MOU or individually as a “party.”

**RECITALS**

**WHEREAS**, by California 2022 Education Omnibus Budget Trailer Bill (Assembly Bill 181, section 71, Statutes of 2022), the state legislature established the California Serves Program (Educ. Code § 51475). The Program is a partnership between the California Department of Education (“CDE”) and California Volunteers. California Volunteers (“CV”) is a state office within the Office of the Governor. Its mission includes engaging Californians in service, volunteering, and civic action to address the state’s challenges;

**WHEREAS**, the Program tasks the CDE/CV partnership with (i) collecting data and making recommendations as to how to use service-learning effectively in grades nine through twelve; (ii) studying the data and recommending evidence-based strategies for expanding high quality service-learning programs throughout California high schools; (iii) developing and posting evidence-based strategies for teachers and schools to use when implementing service-learning; (iv) developing metrics for measuring progress regarding civic engagement in conjunction with classroom academics; (v) developing metrics for awarding the State Seal of Civic Engagement (“SSCE”) recognition award to students; and (vi) administering the California Serves Program grants;

**WHEREAS**, service-learning is an educational method by which a student learns in the classroom and at the same time volunteers, usually with a non-profit or social service group, aiming to deepen the student's understanding of the course material and to foster civic responsibility. Students apply their knowledge to real-world projects benefiting both the community and their personal educational experience;

**WHEREAS**, SSCE is a recognition award bestowed upon California public high school students (grades 11 or 12) who demonstrate excellence in civics education and participation. It recognizes students who understand the United States and California constitutions, the democratic system of government, and who actively engage in civic action. The seal is a gold seal that is placed on a student's transcript or diploma signifying their civic engagement;

**WHEREAS**, for the 2024-2025 fiscal year, state legislature appropriated Five Million Dollars (\$5,000,000) for Program grants. Grantee submitted an application to CDE for Program funding and pursuant to the Program rubric was awarded Five Hundred Thousand Dollars (\$500,000). These funds are available for expenditure or encumbrance through June 30, 2025, after which time the funds must be returned; and

**WHEREAS**, Sub-Grantee is a Kern County Local Educational Agency (public school district or direct funded charter school) with one or more schools that serve pupils in grade 12; which also offers the State Seal of Civic Engagement recognition award to its students; and at which at least 55% of the pupils enrolled are unduplicated pupils as defined in Education Code section 2574 or 42238.02.

## **TERMS**

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants, obligations, conditions, and promises set forth in this MOU, the parties agree as follows:

1. **Recitals**. The Recitals are incorporated as terms of the agreement between the parties.

2. **Sub-Grantee Activities Eligible for Funding**. Only the following Program related activities are eligible for funding/reimbursement under this MOU:

- Paid planning time for teachers to increase their use of service-learning into instruction.
- Professional development regarding service-learning for administrators and teachers.
- The purchase of instructional materials to help integrate service-learning into instruction.
- Materials, travel expenses and other participation costs related to service-learning activities.

- Personnel costs that are associated with coordinating service-learning at the Sub-Grantee's district office or at a school site.
- Costs associated with participating in evaluating progress toward Program goals.
- Other SSCE related activities but only if approved in advance by the Grantee and CDE.

3. **Sub-Grantee Data Requirements.** Sub-Grantee must record, maintain, and provide the data requested by the Grantee and as required by CDE.

4. **Sub-Grantee Must Assist Grantee with its Reporting Requirements.** Sub-Grantee agrees to assist Grantee with any and all accountability, reporting, and administrative requirements associated with the Program, as may be requested by Grantee.

5. **Sub-Grantee General Assurances and Certifications 2024-2025.** The Assurances and Certifications 2024-2025 are a condition of Grantee receiving grant funds. The Sub-Grantee also certifies that it is in compliance with these assurances and conditions and will remain compliant for the duration of this MOU. The 2024-2025 General Assurances and Certifications are posted on the CDE website at <https://www.cde.ca.gov/fg/fo/fm/generalassurances2024-25.asp>.

6. **Misapplied Funds.** In cases where funds are determined by the Grantee to have been misapplied by Sub-Grantee, Sub-Grantee agrees to repay all such funds to the Grantee.

7. **Audits.** Sub-Grantee agrees that Grantee shall have the right to review, obtain, and copy all records pertaining to the performance of the Grant, including financial records. Sub-Grantee agrees to provide Grantee with any relevant information requested and shall permit Grantee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant. Grantee may freely assign this right to another state agency.

Sub-Grantee further agrees to maintain such records for at least a period of three (3) years after submission of the final financial report.

8. **Additional Terms.**

A. **Hold Harmless and Indemnification.** Each party agrees to defend, hold harmless, and indemnify the other party from and against any and all claims or causes of action of non-parties that may occur as the result of the negligence, gross negligence, or other malfeasance of its personnel in conjunction with the subject matter of this MOU or as the

result of the failure to comply with the administrative requirements associated with the Program.

B. Insurance. Each party shall procure and maintain in force during the term of this MOU, at its sole cost and expense, Professional Liability (Errors and Omissions) Insurance, for liability arising out of, or in connection with this MOU. Coverage shall include Abuse or Molestation Liability. Coverage shall be no less than One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) aggregate.

Such coverage is to be obtained from a carrier admitted to do insurance business in California and listed in the current "Best's Key Rating Guide" publication with a minimum of an "A-; VII" rating. A non-admitted company doing business in the state of California must have a "Best's Rating" of "Excellent A: X," or better. Each party's policy shall contain an endorsement naming the other party as an additional insured insofar as this MOU is concerned. Each party must approve any exception to these requirements sought by the other party.

Each party's policy provision(s) or endorsement(s) must further provide that coverage is primary for claims under that party's general liability policy that are caused, in whole or in part, by that party in respect to this MOU and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insured.

C. Exclusion of Certain Damages. Neither party shall be liable to the other party for any special, incidental, punitive, indirect or consequential damages whatsoever, even if advised of the possibility of such damages.

D. Non-Discrimination Clause. During the performance of this MOU, neither party shall unlawfully discriminate, harass, or allow harassment, against any person because of sex, sexual orientation, gender, gender identity, race, color, ancestry, immigration status, religious creed, national origin, disability, medical condition, and age.

E. Limitation on Damages. In no event shall any party be liable to any other party for any direct or indirect, special, incidental, consequential, or punitive damages however caused and under any theory of liability, whether in contract, tort (including negligence and strict liability) or otherwise, arising out of this MOU, even if advised of the possibility of such damages, and notwithstanding any failure of purpose of any limited remedy.

Except for claims based on willful malfeasance, the maximum aggregate liability of any party to another party under any theory of law (including breach of contract, tort, and strict liability) shall not exceed the total amount received by the party.

The foregoing limitation of liability shall not apply to claims brought pursuant to the Hold Harmless and Indemnification provision of this MOU. This provision does not apply to

liability for gross negligence, willful injury or fraud, and is not intended to protect non-agent third parties.

G. Independent Agents. This MOU is by and between independent agents. It is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, and/or association between the independent agents. Neither party's employees shall have any rights to the other party's employee benefits, including pension, retirement, health and welfare, and any other similar benefits because of this MOU.

F. Time of Essence. Time is hereby expressly declared to be of the essence of this MOU and each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this MOU.

G. Audits, Investigations, and Compliance Reviews. From time to time, either Grantee, CDE, or other state regulatory agency may inspect the facilities, systems, books, and records of a party to monitor compliance with this MOU and the accountability, reporting, and other administrative requirements associated with the Program funding. Each party shall promptly remedy any violation of such requirements

If a party is the subject of an audit, compliance review, investigation, or any proceeding that is related to the performance of its obligations pursuant to the Program or is the subject of any judicial or administrative proceeding alleging a violation of the Program, such party shall promptly notify all other parties unless it is legally prohibited from doing so.

H. Non-Appropriation. Each party reserves the right to immediately terminate this MOU in the event insufficient funds are appropriated or budgeted for in any fiscal year. Upon such termination, each party will be released from any further financial obligation to any other party.

I. Notices. Notices between the parties required by this MOU shall be sent by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth in the signature block below.

**10. Miscellaneous Provisions**. These terms constitute the final, complete, and exclusive statement of the terms of this MOU between the Parties pertaining to accountability, reporting, and other administrative requirements associated with the Program grant funding and supersedes all prior and contemporaneous related understandings or agreements of the Parties. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or warranty outside those expressly set forth in this MOU. The provisions of this MOU may be modified only by the signed written mutual agreement of the Parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is

sought. The rights and obligations of the Parties and the interpretation and performance of this MOU shall be governed by the laws of California, excluding any statute which directs the application of the laws of another jurisdiction. No provision of this MOU shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this MOU shall be construed as if jointly prepared by the Parties. No covenant or condition of this MOU can be waived except by the written consent of the party who may be encumbered by such waiver. Forbearance or indulgence by a party in any regard whatsoever shall not constitute a waiver of any covenant or condition. Nothing in this MOU is intended to or shall confer upon any third party any rights or remedies whatsoever.

**“GRANTEE”**

**KERN COUNTY SUPERINTENDENT OF SCHOOLS**

By 

Print Name Michael Gumapac

Title District Fiscal Analyst

Date 4/22/25

**“SUB-GRANTEE”**

**Southern Kern Unified School District** \_\_\_\_\_

By \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

01-839-7810-0-5100.00-8600-2100-00-0000-000



## Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

### Agreement/Contract Coversheet

<b>Vendor/Contractor Name</b>	<b>Date Contract Received</b>	<b>Board Date</b>
Kern County Consortium SELPA	4/24/2025	4/30/2025

<b>Contract Title/Name</b>	<b>Contract Effective Dates</b>	<b>Final Contract to Superintendent's Secretary By:</b>
Individual Service Agreement for Nonpublic Nonsectarian School/Agency Services	<b>From</b> 3/31/2025	4/24/2025
	<b>Until</b> 6/6/2025	

**Description of Agreement**

This Agreement is to extend the services of Michael Goldberg to assist with Psychoeducational Assessments. Due to greater than anticipated needs the maximum cost of the initial contract have been surpassed.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
*	No
<b>Payment Terms:</b>	<b>Budgeted Item</b>
Net 30	Yes

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (NTE) Per Year</b>	\$17,000.00
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**Budget String/Comments**

Business Services

*Overview*

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
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Initial Review Complete

Signature	Date
Robert Irving	4/24/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	4/24/2025

**KERN COUNTY CONSORTIUM SELPA**  
**INDIVIDUAL SERVICE AGREEMENT FOR NONPUBLIC,**  
**NONSECTARIAN SCHOOL/AGENCY SERVICES**  
 (Education Code Section 56365, 56366, et seq.)

Local Education Agency (LEA)	Southern Kern Unified School District	Nonpublic School/Agency	Michael Goldberg
Address	2601 Rosamond Blvd.	Address	18126 Sundowner Way Unit 1152
City, State, Zip	Rosamond, CA 93560	City, State, Zip	Canyon Country, CA 91387
Phone	(661) 256-5060	Business Contact Name	Michael Goldberg
LEA Case Manager	Sheryl Taylor	Phone	(818) 681-3185
		Fax	
Student Name (Last, First MI)		E-Mail	
		NPS/NPA Case Manager Name	
DOB		Pupil ID#	
Grade		Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Parent/Guardian Name (Last, First MI)		Phone	
		Fax	
		Education Schedule - Regular School Year	
Address		Number of Days	95
		Education Schedule - Extended School Year	
City, State, Zip		Number of Days	
Home Phone		Work/Cell	
		Contract Ends	06/06/2025
		Master Contract Approved by the Governing Board On	

**CONTRACT TERMS:**

1. The pupil's teacher/service provider holds the following:  credential  license  waiver  permit  
 (Specify type, e.g. LH, SH, Clinical Rehab) School Psychologist  
 If waiver/permit: Name of Supervisor \_\_\_\_\_ Credential Held PPS Credential School/Psychologist
2. The NPS/NPA will provide the district with a copy of their State Department Certification.
3. The class size for the pupil will not exceed N/A, and/or the therapist/pupil ratio will be N/A.  
 If applicable, group size shall not exceed N/A
4. The length of the instructional day will be consistent with the Master Contract ("Agreement") unless otherwise specified.  
*(Nonpublic school only)*
5. Authorized educational services as specified in the Individualized Education Program ("IEP") shall be provided by the CONTRACTOR up to the amount specified. Failure to implement the services as specified on the IEP and contained within the Agreement shall reduce LEA's payment obligation to Contractor in the amount necessary to secure the appropriate designated instructional service for student not originally provided as agreed upon between Contractor and LEA.
6. Subject to the performance of this ISA, LEA will pay CONTRACTOR agreed upon rate per unit as defined in the Agreement.
7. Payment will be made for services provided Monday through Friday, only, based on hourly rates and attendance, as per the LEA calendar, dated: 2024/2025
8. Other Provisions (attachments as necessary): SKUSD contracts with Michael Goldberg to assist with Psychoeducational Assessments.  
Due to a greater need than anticipated at the beginning of the school year, we have surpassed the estimated maximum cost.  
Therefore, we need to amend the maximum cost to encompass the additional assessments.

DESIGNATED INSTRUCTION AND SERVICES / RELATED SERVICES:

**A. BASIC EDUCATION (Applies to NPS only)**

Number of Days \_\_\_\_\_ X Per Diem \$ \_\_\_\_\_ = TOAL BASIC EDUCATION COSTS (A) \$ \_\_\_\_\_ (Include extended school year days as appropriate to the pupil's IEP).

<b>B. RELATED SERVICES</b>	<b>PROVIDER / START DATE</b>				<b>Frequency and Duration per IEP</b>	<b>Cost Per Session</b>			<b>Estimated Max Cost</b>
	<b>LEA</b>	<b>NPS</b>	<b>NPA</b>	<b>OTHER</b>		<b>Daily</b>	<b>Hourly</b>	<b>Weekly</b>	
1. Transportation									
2. Counseling									
a. Group									
b. Individual									
c. Family									
3. Adapted P.E.									
4. Speech / Language									
5. Occupational Therapy									
6. Physical Therapy									
7. Aide Support									
8. Other			03/31/25				70.00		17,000.00

ESTIMATED MAXIMUM RELATED SERVICES COST \$ 17,000.00

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/RELATED SERVICES \$ 17,000.00

Progress Reporting Requirements:  Quarterly  Monthly  Other (Specify) N/A

All terms and conditions of the current Agreement for NPS/NPA Service(s) previously executed by the parties hereto, are incorporated herein by reference. The CONTRACTOR will implement the IEP in accordance with this ISA and the Agreement, and will request an IEP review prior to any change in the service(s).

The parties hereto have executed this contract by and through their duly authorized agents or representatives. This contract is effective on 03/31/2025 and terminates at 5:00 p.m. on 06/06/2025 unless sooner terminated as provided herein.

LEA

Sheryl Taylor  
(Signature) Sheryl Taylor

(Type or Print Name)  
Southern Kern Unified School District  
(Name of LEA)

CONTRACTOR

\_\_\_\_\_  
(Signature) Michael Goldberg

(Type or Print Name)  
Independent Contractor  
(Name of NPS/NPA)

Student Name: N/A

Date of IEP Authorizing this agreement: N/A



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Agreement/Contract Coversheet

<b>Vendor/Contractor Name</b>	<b>Date Contract Received</b>	<b>Board Date</b>
The Bus Stop Catering	4/24/2025	4/30/2025

<b>Contract Title/Name</b>	<b>Contract Effective Dates</b>					
Catering Service Agreement	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"><b>From</b></td> <td style="text-align: center;">6/4/2025</td> </tr> <tr> <td><b>Until</b></td> <td style="text-align: center;">6/4/2025</td> </tr> </table>	<b>From</b>	6/4/2025	<b>Until</b>	6/4/2025	Final Contract to Superintendent's Secretary By:  4/24/2025
<b>From</b>	6/4/2025					
<b>Until</b>	6/4/2025					

**Description of Agreement**

This Agreement is for catering services for the Senior Sunset. The cost of \$2,550 will be covered by ASB.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
	No
<b>Payment Terms:</b> Net 30	<b>Termination Clause</b> N/A
	<b>Budgeted Item</b> Yes

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (NTE) Per Year</b>	N/A
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**Budget String/Comments**

Business Services

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- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
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- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	4/24/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	4/24/2025



# Catering Service

## Agreement

### **Client Information:**

Client Name: Liam Vasquez (RHS)

Address: 2925 Rosamond Blvd

Phone: \_\_\_\_\_

Email: Lvasquez@skUSD.k12.ca.us

### **Event Details:**

Event Date: June 4<sup>th</sup>, 2025

Time (of service): 6:00 pm - 8:00 pm

Location: Rosamond High School

Number of Guests: 150

### **Payment:**

#### **Initials**

#### **Deposit:**

\_\_\_\_\_ The Bus Stop Catering requires 50% of the total cost to be due at the time of booking in order to save the date.

#### **Final Payment:**

\_\_\_\_\_ Final payment is due on the day of the event upon arrival.

#### **Cancellations:**

\_\_\_\_\_ The Bus Stop Catering will charge 15% of the total event cost for cancellations. Cancellations must be made 24 hours in advance.

#### **Form of Payments:**

\_\_\_\_\_ Cash, Visa, Mastercard, Apple Pay, Zelle.

### **Notes:**

Option # 2 package

4 tacos served with rice & beans.

3 Agua frescas

total = \$17.00 a person = \$2,550



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Proposal/Estimate Cover Sheet

<b>Vendor/Contractor Name or Event Name</b>	<b>Date Received</b>	<b>Board Date</b>
Earth Systems	4/23/2025	4/30/2025

<b>Proposal Title/Name</b>	<b>Effective Dates</b>	<b>Final Contract to Superintendent's Secretary By:</b>				
Proposal # PAL-25-4-007	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"><b>From</b></td> <td style="text-align: center;">5/1/2025</td> </tr> <tr> <td><b>Until</b></td> <td style="text-align: center;">Completed</td> </tr> </table>	<b>From</b>	5/1/2025	<b>Until</b>	Completed	4/24/2025
<b>From</b>	5/1/2025					
<b>Until</b>	Completed					

<b>Description</b>
This proposal is for Soil Testing, Special Inspections and Materials Testing for the Westpark Elementary School Site Boring.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
No	NO

<b>Payment Terms:</b>	<b>Termination Clause</b>	<b>Budgeted Item</b>
	60 day written notice	N/A

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (not to exceed)</b>	\$24,050.00
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<b>Budget String/Comments</b>
Business Services

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<input checked="" type="checkbox"/>	<b>Initial Review Complete</b>	<b>Signature</b>	<b>Date</b>
		Robert Irving	4/24/2025

<input type="checkbox"/>	<b>Purchase Order Prepared</b>	<b>Signature</b>	<b>Date</b>

<input checked="" type="checkbox"/>	<b>Ready for Board Agenda</b>	<b>Signature</b>	<b>Date</b>
		Camie Davies	4/24/2025

Southern Kern Unified School District  
P.O. Drawer CC  
Rosamond, California 93560

**Proposal for  
Soil Testing, Special Inspections and Materials Testing  
Southern Kern Unified School District  
Westpark Elementary School Site Boring  
3600 Imperial Avenue  
Rosamond, Kern County, California**

April 22, 2025

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without the express written consent of Earth Systems Pacific.



April 22, 2025

Proposal No.: PAL-25-4-007

Southern Kern Unified School District  
P.O. Drawer CC  
Rosamond, CA 93560

Attention: Ms. Barbara Gaines

Subject: **Proposal for Soil Testing, Special Inspections and Materials Testing**

Project: **Southern Kern Unified School District  
Westpark Elementary School Site Boring**  
3600 Imperial Avenue  
Rosamond, Kern County, California

References: Site Boring Work at Westpark Elementary School, Southern Kern Unified School District, 3600 Imperial Avenue, Rosamond, CA 93560, dated March 27, 2025.

As requested, Earth Systems Pacific [Earth Systems] is pleased to submit this proposal to perform soil testing, special inspections and materials testing for the proposed Site Boring project at Westpark Elementary School located in Rosamond, California. Earth Systems understands that improvements will include horizontal boring for low voltage dry utilities. Earth Systems is very well qualified to provide these services to the Southern Kern Unified School District having performed these same services for a majority of local Districts for over 30 years, having currently performed the geotechnical report for the classroom buildings, as well as providing similar materials testing and inspection for Rosamond High School, Tropico Middle School, and previously Rosamond Elementary School.

Since 1969, the Earth Systems group of companies has provided expert geo-professional services to assist our clients through all aspects of geotechnical and geologic engineering, environmental engineering, and construction related materials testing and inspection services. Our dedicated staff understands the diverse geotechnical, geologic, and construction-related issues that may affect the proposed project and will work to develop practical and economical geotechnical engineering solutions through innovative approaches. It is our desire to provide you with the highest quality services at reasonable fees. The advantages of using Earth Systems are the following:

- We are a local office only 20 minutes from the project site.
- Our technicians and inspectors live and work in the local Antelope Valley area and are very familiar with the construction practices and soils conditions.
- We have been working with the Southern Kern Unified School District for over 30 years.
- Our Geotechnical and Principal Engineers are very familiar with the project area.
- We have 5 DSA accredited LEA laboratories to allow us to efficiently provide services and avoid testing delays.

The scope of work is summarized below. Engineering aspects of this project will be performed under the technical supervision of Mr. Kevin Paul, GE# 2930. Our services will be on an “as-requested” and “on-call” basis by your onsite representative. Requested services are anticipated to include the following, as presented below. Our scope of work and fees are based upon the and plan set provided for our use by Flewelling and Moody. Services may include:

## **SOIL TESTING**

### **Infrastructure Construction Soils Testing**

The purpose of our services is to provide compaction testing of the backfill soil relative to ASTM D 1557 maximum densities and optimum moisture content. Compaction testing of prepared infrastructure facilities including dry utility trench backfill is anticipated.

Based on the data at our test location, a relative compaction will be provided. Testing will be performed in general accordance with ASTM D 6938, *Standard Test Method for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods*, and other correlated evaluation. We anticipate providing these services on an “as-requested” part-time basis for the compaction of the soils.

### **Laboratory Conformance Testing**

Laboratory Quality Assurance conformance testing of soils used during grading may include determination of Expansion Index of building pad structural soils based on the Statement of Structural Tests and Inspections for soils placed under Earth Systems direct observation, corrosion potential testing of site soils, and compaction characteristics of soils used for fill. We have assumed the contractor will submit conformance testing and request approval of any soil to use as fill, prior to placement as per the specification.

## **SPECIAL INSPECTION AND MATERIALS TESTING**

### **Concrete Sampling and Testing**

Concrete sampling and testing will be performed when requested during the placement of structural concrete with strengths in excess of 2,500 psi. Batch plant inspection, sampling, slumps tests, temperature monitoring, and compression testing of concrete specimens in accordance with DSA approved documents. Concrete inspection will be provided by a certified International Code Council [ICC] DSA approved concrete special inspector.

## **TECHNICAL MANAGEMENT AND REPORTS**

We will provide technical management of our field staff, including review of test procedures, test results, and daily field reports for general construction progress. Items within our scope of service found in non-compliance with the project requirements will be brought to the attention of the general contractor’s construction superintendent and/or your responsible representative for resolution and schedule of retesting. As re-inspection items can have an impact on our budget, our Project Manager will review the fieldreports to monitor items requiring re-inspection and the hours involved in re-inspection. These items will be documented and the

information can be forwarded for appropriate action and tracking of potential change orders to our contract, and/or back charges to the contractor by the construction management firm, if requested.

As needed, final reports summarizing rough and remedial grading of the building pads will be prepared. Other reports may include compaction test results for infrastructure and other improvement construction. Project management and technical supervision will be provided by engineering and geologic staff.

### **SCHEDULING, CONSULTATION, AND CANCELLATION**

The client or their representatives are responsible for contacting Earth Systems when services are required and are responsible for monitoring the requests for service and recognizes that the efficiency with which Earth Systems' services are utilized will have a significant effect upon the costs for testing and inspection. During construction, we will make every attempt to service last-minute requests, however, please try to notify Earth Systems at least 24 hours in advance of the need for technician services and 48 hours for special inspection. Last-minute requests are rarely efficient in time or cost to the project. Construction testing services and fees are notoriously difficult to predict and are highly dependent upon contractor performance and schedule; therefore, the actual fees will be based upon the rates provided, the extent and type of services requested, and the time required to complete the project.

Earth Systems requests and expects the contractor's cooperation in providing suitable and safe access to the designated work areas and security while working on the site. If requested, Earth Systems will provide suitable and safe access, however this will be considered a change in scope to this proposal and the costs negotiated.

Technician/Inspector time, or when the contractor is not ready for tests and does not cancel our personnel, will be billed at hourly rates with a four-hour minimum charge. Engineering consultation or review/reporting, either in the office or at the job site, will be billed at hourly rates with a two-hour minimum for field consultation.

Earth Systems personnel will not supervise the contractor's work in any way. Earth Systems' presence or absence on the project in no way relieves the contractor of his responsibility to provide a completed project in compliance with the project plans and specifications.

Neither the professional activities of Earth Systems, nor the presence of Earth Systems or its employees and subcontractors, shall be construed to imply Earth Systems has any responsibility for methods of work performance, supervision of work, sequencing of construction, or safety in, on, or about the job site.

The rates presented in this proposal are for the use of Earth Systems full-time inspection and testing personnel where possible. When scheduling demands or out of area testing and inspection necessitates the use of contract special inspectors, the services will be invoiced at the rate of cost plus 20%. We have based our estimates on "local" fabrication within the southern California area.

**BASIS OF FEES**

A construction schedule has not been submitted to Earth Systems Pacific for preparation of this proposal. As a result, the following estimate is for general budgeting purposes only. To estimate the soils/materials testing/inspection budget, Earth Systems did take-offs from the project plans. We propose to perform this project on a time-and-expense basis using Earth Systems 2025 Fee Schedule (attached) as the basis of charges. Our estimated fees for soil testing, special inspection and materials testing services are estimated to be **\$24,050.00**. Our fee estimate is based on the following estimates of hours and site visits:

**Geotechnical Observation and Testing Services - \$15,430.00**

Task	Estimated Number of Site Visits	Estimated Hours per Visit (portal to portal)	Estimated Total Hours
Utility Trench Backfill	20	4	80
<b>Project Management</b>		<b>Estimated Total Hours</b>	
Review of field reports, preparation of final compaction report.		12	
<b>Laboratory Testing</b>		<b>Estimated Number of Tests</b>	
Maximum Density and Optimum Moisture		1	

**Special Inspections and Materials Testing Services - \$8,620.00**

Task	Estimated Number of Site Visits	Estimated Hours per Visit (portal to portal)	Estimated Total Hours
Concrete Inspection at Site/Pour	5	4	20
Batch Plant Inspection	5	4	20
Sample Pick Up	5	2	10
<b>Project Management</b>		<b>Estimated Total Hours</b>	
Concrete mix design review, review of field reports and review of laboratory test results.		5	
<b>Laboratory Testing</b>		<b>Estimated Number of Tests</b>	
Cylinder Compressive Strength Tests		20	
Tensile and Bend Tests		10	

Actual fees will be based on the level of services requested and tests performed. **Fees are based on Prevailing Wage Rates.** Our fees are based on the contractor providing safe access to the site and for areas requiring our services.

**Construction testing services and fees are notoriously difficult to predict and are highly dependent upon contractor performance and schedule; therefore, the actual fees will be based upon the rates provided, the extent and type of services requested, and the time required to complete the project. Typical geotechnical construction testing/inspection service fees range from 1% to 4% of the total construction cost.**

Tests performed in Earth Systems’ laboratory and professional staff consultation are charged in accordance with Fee Schedule rates. Services that Earth Systems does not perform, but which are asked to coordinate, are charged at cost plus 20%.

Technician and special inspector field time will be billed with a 4-hour minimum for on-site technician time including travel time, then in 2-hour increments to 8 hours. Overtime will be billed in 1-hour increments. Mileage will be billed as a trip charge based from our nearest office. The fees contained herein are based upon services performed during normal business hours. Normal business hours are from 7:00 a.m. through 5:00 p.m., Monday through Friday. Should a technician or inspector be required for either Saturday or Sunday or not within business hours, this time will be billed at Fee Schedule overtime rates as an extra expense to the project. It will be the responsibility of the client or their representative to contact us to schedule testing.

### TERMS FOR SERVICE

The following terms and conditions shall be incorporated into the agreement for services and form the basis for the fees developed within. Contract terms more onerous than presented within or insurance greater than \$1,000,000 typical limit could incur greater fee.

- 1. STUDY, MONITORING & INSPECTION:** If the services include monitoring or inspection of soil, construction and/or materials, Client shall authorize and pay for Consultant to provide sufficient observation and professional inspection to permit Consultant to form opinions according to accepted statistical sampling methods as to whether the work has been performed in accordance with recommendations. Such opinions, while statistically valid, do not guaranty uniformity of conditions or materials. Similarly, soil and geology investigations do not guaranty uniformity of subsurface conditions. Client hereby represents and warrants that it has provided and shall provide to Consultant all information and sufficient advance notice necessary in order for Consultant to perform the appropriate level of services. No statement or action of Consultant can relieve Client's contractors of their obligation to perform their work properly. Consultant has no authority to supervise or stop the work of others.
- 2. SITE ACCESS & UTILITIES:** Client has sole responsibility for securing site access, locating utilities, and any repair.
- 3. BILLING AND PAYMENT:** Client will pay Consultant the proposal amount or, if none is stated, according to the fee schedule in effect at the time our services are provided. Prior to initiation of fieldwork, a retainer may be required. This retainer shall be maintained throughout the project and shall be applied to the final invoice. Payment is due on presentation of invoices and is delinquent if Consultant has not received payment within 30-days from date of an invoice. Client will pay an additional charge of 1-1/2 (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount. Each payment will first be applied to accrued interest, costs and fees and then to the principal unpaid amount. All time spent and expenses incurred (including any in-house or outside attorney's fees) in connection with collection of any delinquent amount will be paid by the Client to Consultant per Consultant's current fee schedule. Payment by Credit Card is subject to a 3% additional fee.
- 4. OWNERSHIP OF DOCUMENTS:** Consultant owns all documents it creates and grants Client limited license to use the documents for the purposes stated in the documents. Consultant reserves the right to withhold delivery of documents to Client until payment in full of current invoices has been received.
- 5. TERMINATION:** This agreement may be terminated by either party effective seven (7) days from the date of written notice, or if the client suspends the work for three (3) months. In

the event of termination, Consultant will be paid for services performed prior to the date of termination plus reasonable termination expenses. If Consultant has not received payment for any invoice within 30 days from the date of the invoice, or in the event of anticipatory breach by Client, Consultant may suspend performance of its services immediately and may terminate this contract.

**6. RISK ALLOCATION:** In order for Client to obtain the benefit of a fee which includes a lesser allowance for compensating Consultant for its litigation risk, Client agrees to indemnify, hold harmless and defend Consultant, its agents, employees, or officers, from and against any and all loss, claim, expenses, including attorney's fees, injury, damages, liability or costs arising out of non-design services (i.e., services other than as defined by Civil Code Section 2784) performed by Consultant on this project, except where such loss injury, damage, liability, cost, expenses or claims are the result of the sole negligence or willful misconduct of Consultant. Client further agrees to limit the total aggregate liability of Consultant, its agents, employees, and officers to Client on the entire project, to the greater of \$25,000.00 or total fees charged by Consultant, except that Consultant's liability for willful misconduct shall not be limited. These terms may be negotiable depending on the particular facts of your project. You should consult with an attorney experienced in construction contracts and litigation regarding this provision.

**7. HAZARDOUS MATERIALS:** Consultant is responsible only for hazardous materials brought by Consultant onto the site. Client retains ownership and responsibility in all respects for other hazardous materials and associated damage.

**8. ASSIGNS AND THIRD PARTIES:** This Contract is intended only to benefit the parties hereto. No person who is not a signatory to this Contract shall have any rights hereunder to rely on this Contract or on any of Consultant's services or reports without the express written authorization of Consultant. This Contract shall not be assigned by Client without the Consultant's written consent. This Contract is binding on any successor companies to Client or Consultant, and on the surviving corporation in the event of a merger or acquisition.

**9. STANDARD OF CARE:** Consultant will perform its services using that degree of skill and care ordinarily exercised under similar conditions by members of Consultant's profession practicing in the same or similar locality at the time of performance. NO WARRANTY, EXPRESS OR IMPLIED, IS MADE OR INTENDED AND THE SAME ARE SPECIFICALLY DISCLAIMED. Consultant and the Client agree that there are risks of earth movement and property damage inherent in land development and repair and that Consultant has not been authorized to perform the exhaustive and economically unfeasible investigation necessary to eliminate such risks.

**10. EFFECTS OF SITE EXPLORATION:** It is understood that in the normal course of providing these services, Consultant may be required to access the site to perform field exploration. All boreholes will be backfilled at completion; however, some settlement should be anticipated. Consultant will attempt to minimize the effects of the exploration operations on the site. However, it must be understood that some damage to existing roadways, vegetation, or other improvements may occur. Consultant does not propose to restore the site to the same condition as was present prior to the exploration operations.

**11. ENVIRONMENTAL SERVICES:** The scope of geotechnical services does not include any environmental assessment or investigation for the presence or absence of wetlands, hazardous or toxic materials in the soil, surface water or groundwater, or air, on or below, or around the site.

**12. GOVERNING LAW, SURVIVAL AND FORUM SELECTION:** The contract shall be governed by laws of the State of California. If any of the provisions contained in this agreement are held invalid, the enforceability of the remaining provisions will not be impaired. Limitations of liability, indemnities, representations and warranties by Client will survive termination of this agreement. The signatories represent and warrant that they are authorized by the entities on whose behalf they sign to enter into this contract and that their principals have filed fictitious business name statements, if required. All disputes between Consultant and client related to this agreement will be submitted to the court of the county where Consultant's principal place of business is located and client waives the right to remove the action to any other county or judicial jurisdiction.

**CLOSURE**

If the proposed scope of work, attached Terms for Service and fees are satisfactory, please sign in the space provided below and return one copy. This will constitute authorization for us to proceed with work on the project. Based on the passing of Assembly Bill No. 2629, services may not commence until the execution of a written contract. This agreement can be terminated by either party by notification in writing. Earth Systems responsibility for the project will end upon completion of the services described herein or termination of the agreement unless authorization to perform additional work and agreement for payment thereof is provided by the client. This proposal is valid for a period of 90 days. If authorized after 90 days, Earth Systems reserves the right to reconsider the fees presented herein.

We look forward to assisting you on this project. Thank you for the opportunity to submit this proposal. If any questions arise, or if additional information is desired, please call the undersigned at (661) 365-0602.

Respectfully submitted,  
**EARTH SYSTEMS PACIFIC**



Kevin L. Paul, PE, GE  
Vice President

***PLEASE RETURN A SIGNED COPY  
TO EARTH SYSTEMS PACIFIC***

AGREED TO AND ACCEPTED

CLIENT NAME (IN PRINT)

\_\_\_\_\_  
SIGNATURE AND TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
FAX NUMBER

\_\_\_\_\_  
E-MAIL

Proposal/rsm/klp

Attachments: 2025 Fee Schedule  
Prevailing Wage and Accounts Payable Information Request

Distribution: 1/HPLE  
1/Southern Kern Unified School District  
1/PAL



# EARTH SYSTEMS

2122 East Walnut Street, Suite 200 | Pasadena, CA 91107 | (626) 356-0955 | www.earthsystems.com

## FEE SCHEDULE

(Effective January 1, 2025)

This schedule presents rates for professional and technical services in the fields of geotechnical engineering, engineering geology, environmental consulting, construction observation and testing, and special inspection. Listed are charges for services most frequently performed by Earth Systems. Additional services not listed are available and can be discussed upon request; fixed-fee quotes for some services can also be provided upon request. To discuss a scope of work and fees for a specific project, please contact our office.

### PERSONNEL

	<u>Hourly Rate</u>
Principal Professional.....	\$255.00
Associate Professional.....	\$235.00
Senior Professional.....	\$215.00
Project Professional.....	\$185.00
Staff Professional.....	\$150.00
Technician.....	\$100.00
Technician, Prevailing Wage*.....	\$145.00
Special Inspector.....	\$110.00
Special Inspector, Prevailing Wage*.....	\$150.00
Los Angeles Deputy Inspector.....	\$120.00
Los Angeles Deputy Inspector, Prevailing Wage*.....	\$145.00
Field Services Supervisor.....	\$150.00
Technical Assistant.....	\$105.00
Clerical/Administrative.....	\$100.00

\* Technician/Inspector Classifications as defined by the State of California Department of Industrial Relations.

### BASIS OF CHARGES, GENERAL

- Field technician services for regular workdays for non- Prevailing Wage projects are subject to a 2-hour minimum charge and billed in 2-hour increments. Special inspection services are subject to a 4-hour minimum charge and billed in 4-hour increments. Over-time is billed in 1-hour increments.
- Work performed on Saturdays, night work, and for premium hours (before 7 a.m., after 5 p.m. or more than 8 hours in one day) for personnel are at time and one-half; Sundays and holidays are at double time. Work performed on weekends, holidays, and when work starts outside of regular business hours is subject to a 4-hour minimum charge.
- Charges are calculated in minimum one-hour increments and accumulate on a portal-to portal basis.
- A 2-hour cancellation charge applies if scheduled inspection or testing is cancelled after 3 p.m. the day prior to the scheduled work.
- Projects will be invoiced a Trip Charge based on proximity to the servicing office.
- Nuclear density gauge charge: \$13.50/hour.
- Weekly special inspection report charge: \$120.00
- Subcontracted services, materials, rental equipment, out of town travel, and expenses are charged at cost plus 20 percent. Fixed per diem rates for specific projects can be provided upon request.
- Report copies: \$25.00 each (minimum). Posting of electronic documents to project websites will be charged at clerical/administrative services rate.
- Invoices are payable upon presentation. Invoices thirty days past due are subject to a service charge of one and one-half percent per month. Payments using a credit card will be assigned a 3% surcharge.
- Rates are effective through December 31, 2025.

### PREVAILING WAGE PROJECTS

- Field services for regular workdays for Prevailing Wage projects are subject to a 4-hour minimum charge and billed in 4-hour increments. Over-time is billed in 1-hour increments.
- The prevailing wage (PW) rates presented herein are based on current rates established by the Department of Industrial Relations (DIR). If, during the project, prevailing wage rates are increased by DIR, rates are subject to adjustment. Also, please note requirements concerning overtime, shift work, travel time, holidays, and other factors can vary for different classifications of work under prevailing wage regulations.
- State regulations requiring electronic submittal of Certified Payroll to DIR for prevailing wage projects will be assessed a fee of \$100.00/week. Additional time required to address specific requests related to DIR/Labor Compliance will be charged at the clerical/administrative services rates.



**FEE SCHEDULE - MATERIALS TESTING**

(Effective January 1, 2025)

**BASIS OF CHARGES**

Rates for field work such as materials sampling, construction inspection, and field evaluation will be in accordance with the Personnel Rates listed in the basic Fee Schedule. The below listed rates apply to standard ASTM test methods. An additional hourly charge (\$100.00/hr.) will be applied for cutting, capping, or other preparation of non-standard samples and, where noted, for steel samples.

**SOILS**

All prices are based on Modified California sample sizes (2.5" diameter) unless noted otherwise. Preparation of 3" diameter samples add \$20.00. Testing of contaminated soil will be per quote. Samples will be returned to sender for proper disposal.

Atterberg Limits: Liquid Limit or Plastic Limit.....	\$130.00
Atterberg Limits: Plasticity Index.....	\$260.00
California Bearing Ratio, 3 points; incl. ref maximum density.....	\$800.00
California Bearing Ratio, 9 points; incl. ref maximum density.....	\$1,200.00
Consolidation, one dimensional.....	\$250.00
Consolidation, timed, per point.....	\$85.00
Corrosivity Testing.....	\$250.00
Direct Shear, 3 points minimum.....	\$300.00
Expansion Index Test.....	\$200.00
Maximum Density and Optimum Moisture: 4" Mold.....	\$260.00
Maximum Density and Optimum Moisture: 6" Mold.....	\$310.00
Maximum Density and Optimum Moisture: California Impact.....	\$280.00
Moisture and Unit Weight Determination, from ring samples.....	\$40.00
Moisture Only.....	\$30.00
Permeability Tests, constant head or falling head.....	Per Quote
R-Value.....	\$400.00
R-Value, CA State Hwy/set of 3, Cement, Lime, Other additives.....	\$1,150.00
Hydro Collapse Potential.....	\$125.00
Sieve/Hydrometer Analysis, assumed specific gravity, w/200 wash.....	\$210.00
Sieve Analysis, Aggregate Base/Subbase.....	\$180.00
Sieve Analysis 200 wash only.....	\$120.00
Sieve Analysis with wash.....	\$180.00
Sieve Analysis, Oversize Material.....	\$210.00
Specific Gravity.....	\$195.00
Swell Test, undisturbed.....	\$195.00
Swell Test, remolded.....	\$245.00
Unconfined Compressive Strength, untreated.....	\$170.00
Unconfined Compressive Strength, lime or cement treated.....	\$560.00

**THERMAL RESISTIVITY TESTS**

Concrete, 1 point w/moisture content (requiring special collection procedure).....	Per Quote
Field Testing using Thermal Resistivity Meter.....	Per Quote
Soil, per moisture point, per sample.....	Per Quote
Soil, 3 moisture points with dry-out curve, per sample.....	Per Quote

**CONCRETE AGGREGATE**

Abrasion, L.A. Rattler, 100 and 500 revolutions.....	\$300.00
Absorption, Coarse Aggregate.....	\$100.00
Absorption, Fine Aggregate.....	\$150.00
Clay Lumps and Friable Particles in Aggregate.....	\$150.00
Cleanness Value of Coarse Aggregate.....	\$150.00
Crushed Particles, each size.....	\$150.00
Durability Index, Coarse or Fine Aggregate.....	\$200.00



**FEE SCHEDULE - MATERIALS TESTING**

(Effective January 1, 2025)

Flat and Elongated Particles in Aggregate .....	\$200.00
Organic Impurities in Fine Aggregate .....	\$100.00
Potential Reactivity of Aggregate by Chemical Method, each size.....	Per Quote
Sand Equivalent .....	\$150.00
Sieve Analysis, washed .....	\$200.00
Soundness, Sodium Sulfate, 5 cycles .....	\$500.00
Specific Gravity, Coarse Aggregate.....	\$150.00
Specific Gravity, Fine Aggregate.....	\$150.00
Uncompacted Void Content of Fine Aggregate Angularity, w/fine Aggregate SG.....	\$280.00
Unit Weight of Aggregate.....	\$150.00

**CONCRETE CYLINDERS, BEAMS AND CORES**

Compression Test of Cast Cylinders .....	\$40.00
Compression Test of Cored Samples, cored at laboratory .....	\$100.00
Compression Test of cores delivered by others .....	\$85.00
Compression Test of Lightweight Concrete.....	\$40.00
Density of Concrete Cylinders .....	\$80.00
Density of Hardened Concrete .....	\$110.00
Flexural Strength, Simple Beam with Third Point Loading .....	\$190.00
Grading of Shotcrete Cores .....	\$220.00
Sample Storage, monthly per sample.....	\$30.00
Shrinkage, set of 3 .....	\$440.00
Unit Weight of Lightweight Concrete.....	\$120.00
Enviro. Recycling Fee, per cylinder, core or beam.....	\$2.00
Enviro Recycling Fee, per flex beam .....	\$5.00
Enviro Recycle Fee/Form Stripping, per shotcrete panel/beam.....	\$50.00

**MASONRY**

Absorption of Block, set of 3 .....	\$180.00
Compression Test, 2" x 4" Mortar Cylinders .....	\$45.00
Compression Test, 3" x 3" x 6" Grout Samples.....	\$45.00
Compression Test on Block, set of 3.....	\$195.00
Compression Test on Grouted Prisms .....	\$300.00
Compression Test on Masonry Cores .....	\$85.00
Coring of Grouted Masonry by Subcontractor .....	cost + 20%
Masonry Shrinkage, set of 3 .....	\$320.00
Moisture Content of Block as received, set of 3.....	\$135.00
Shear Test on Masonry Cores, 2 faces.....	\$180.00
Specific Gravity and Unit Weight of Block, set of 3 .....	\$180.00
Enviro Recycling Fee, per masonry prism .....	\$10.00
Enviro Recycling Fee, per mortar or grout sample .....	\$2.00

**FIREPROOFING**

Fireproof Bond Test.....	Per Quote
Fireproofing Density Test .....	Per Quote

**ASPHALT CONCRETE**

Bulk Specific Gravity of Compacted Specimens and Core Samples .....	\$80.00
Compaction of Lab Samples, CA Kneading Compactor, set of 3.....	\$450.00
Compaction of Lab Samples, CA Kneading Compactor, set of 5.....	\$700.00
Compaction of Lab Samples, Marshall Method set of 3 -(50 blows/side) .....	\$360.00
Compaction of Lab Samples, Marshall Method set of 3 -(75 blows/side) .....	\$460.00
Extraction of Oil from A.C. Mixtures.....	Per Quote
Extraction of Oil from Rubberized Mixtures.....	Per Quote
Gyratory Compactor, per set of field mixed asphalt .....	Per Quote
Hamburg Wheel Tracker Test, per set of field mixed asphalt .....	Per Quote



**FEE SCHEDULE - MATERIALS TESTING**

(Effective January 1, 2025)

Ignition Oven Binder Content, after initial correction value is determined .....	\$275.00
Ignition Oven Binder Content Corr Value /mix design, average of 3 .....	\$1,400.00
Ignition Oven Gradation Correction Value, per mix design .....	Per Quote
Moisture Content .....	\$60.00
Sieve Analysis of Extracted Aggregate .....	\$285.00
Sieve Analysis of Ignition Oven Residue .....	\$270.00
Specific Gravity, Theoretical Maximum, Rice Method.....	\$170.00
Stability and Flow, Marshall Apparatus, set of 3 .....	\$260.00
Stabilometer, Hveem S-Value, set of 3 .....	\$350.00
Enviro Recycling Fee, per sample .....	\$4.00
Enviro Recycling Fee for Extracted Oils.....	\$40.00

**REINFORCING AND STRUCTURAL STEEL**

Bend Test of Welded Specimen, sample preparation not included .....	\$180.00
Pipe Flattening Test, sample preparation not included.....	\$180.00
Reinforcing Steel Coupler Tensile and Slip Tests .....	\$340.00
Structural Steel Bend Test, sample preparation not included.....	\$185.00
Structural Steel Machining/Sample Preparation .....	cost + 20%
Structural Steel Tensile Test, sample prep not included .....	\$185.00
Tensile and Bend Tests of Reinforcing Bar, #2 through #9.....	\$200.00
Tensile and Bend Tests of Reinforcing Bar, #10 through #18.....	Per Quote
Enviro Recycling Fee, per sample .....	\$2.00

**BOLT TESTS**

Bolt Tests, chemical or mechanical .....	cost + 20%
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**WELDER QUALIFICATION**

AWS D1.1: 3/8" Plate, per position .....	Per Quote
AWS D1.1: 1" Plate, per position .....	Per Quote
AWS D1.3: Sheet Steel .....	Per Quote
AWS D1.4: Reinforcing Bar .....	Per Quote
ASME/API Pipe Sections .....	Per Quote

**EQUIPMENT/CHARGES (Does Not Include Personnel)**

110-volt Portable Electric Generator.....	\$100.00/day
Anchor Pull Test Equipment .....	\$25.00/hr.
Bailer (disposable) w/dedicated rope.....	\$25.00/ea.
Concrete and Asphalt Concrete Coring Equipment.....	cost + 20%
Concrete Slab Moisture Transition Kit.....	\$60.00/ea.
Conductivity Meter.....	\$90.00/day
Cut-Off Saw.....	cost + 20%
Double Ring Infiltrometer (per set) .....	\$160.00/day
Drum Dolly.....	\$25.00/day
Drums .....	\$85.00/ea.
Dynamic Cone Penetrometer (DCP) .....	\$150/day
Dynamometer, In-line Scale .....	Per Quote
Hammer Drill .....	Per Quote
Hand Auger/Sampler Equipment .....	\$50.00/day
Lock n, Load VOC Sample Pres. Sys. ....	\$20.00/ea.
Magnetic Particle Equipment .....	Per Quote
Manometer.....	\$100.00/day
Mini-Troll Groundwater Level Transducer .....	\$100.00/day
Mobile Laboratory.....	Per Quote



**FEE SCHEDULE - MATERIALS TESTING**

(Effective January 1, 2025)

Nuclear Density Equipment, per hour .....	\$13.50/hr.
Paint Thickness Meter .....	Per Quote
Percolation Tank System and Trailer .....	Per Quote
Personal Protective Equipment Level C.....	Per Quote
Pile Driving Equipment (for pile load testing).....	Per Quote
Pile Load Testing Equipment .....	Per Quote
Pulse Velocity Meter .....	\$100.00/day
Rebound Hammer (Schmidt Hammer) .....	\$50.00/day
Reinforcing Steel Locating Equipment (DR-Meter).....	\$100.00/day
Relative Humidity Meter .....	\$100.00/day
Safety and Specialty Equipment .....	Per Quote
Sampling Consumables.....	Per Quote
Skidmore Bolting Calibration Equipment .....	\$250.00/day
Slope Inclinometer Equipment, per hole.....	Per Quote
Soil Sampling Containers (metal).....	\$15.00/ea.
Soil Sampling Containers (glass) .....	\$5.00/ea.
Tape Extensometer.....	Per Quote
Tension Equipment.....	\$60.00/day
Torque/Tension Equipment.....	\$70.00/day
Turbidity Meter .....	\$100/day
Water Level Indicator .....	\$45.00/day
Winsor Probe, set of 3 .....	Per Quote
Per Diem .....	Per Quote
DIR Compliance/eCPR, per week.....	\$100.00
DSA Lab Compliance, per week .....	\$53.00
Vehicle Mileage Charge .....	\$1.10



**EXPERT WITNESS SERVICES**

(Effective January 1, 2024)

The following rates apply to deposition testimony, arbitration testimony, hearings and court appearances.

**HOURLY CHARGES FOR PERSONNEL**

Principal Professional.....	\$500.00
Associate Professional .....	\$400.00
Senior Professional .....	\$300.00
Clerical/Admin Services .....	\$100.00

**SPECIAL SERVICES**

Deposition.....	\$500.00/hr. <sup>2</sup>
Arbitration .....	\$500.00/hr.
Court Appearance/Hearings .....	\$2,000.00/half day <sup>3</sup>
Standby to Appear .....	\$1,000.00/day <sup>4</sup>

**BASIS OF CHARGES**

1. Hourly rates are charged during investigation, analysis, consultation, and preparation services.
2. Estimated deposition fee payable in advance by party requesting deposition. The difference between advance payment and final fee to be billed or refunded in accordance with the fee and billing information in this schedule. Fee for reviewing deposition transcript will be billed at hourly rates to the party requesting the review.
3. Minimum half day charge will apply to court appearances and hearings. Time extending through the noon hour will be subject to the full day charge of \$4,000.00.
4. Days, or portions thereof, reserved for appearances at hearings, court, or arbitrations, during which we are not required to be away from our offices will be subject to a standby charge of \$1,000.00. Standby at other locations will be charged at the general hourly rates.



**Prevailing Wage and Accounts Payable Information Request**

Thank you for this opportunity to be of service on your public works project. Please complete and return this form to allow us to comply with California's prevailing wage requirements, and to prepare Earth Systems' invoices in accordance with your organization's billing requirements in a timely manner. Thank you!

Legal Name of Earth Systems	<b>Earth Systems Pacific</b>
PWC Registration No.	<b>1000003643</b>
Earth Systems Project No.	

**PUBLIC WORKS PROJECT REGISTRATION INFORMATION:**

<b>CLIENT'S PROJECT NAME</b>	
<b>DIR PROJECT ID (PWC-100)</b>	
<b>APPLICABLE BID ADVERTISEMENT DATE</b>	
<b>CLIENT'S REPRESENTATIVE FOR DIR PROJECT ID INFORMATION</b>	Name: E-mail: Phone No.:
<b>LABOR COMPLIANCE PROGRAM (LCP) APPLICABLE TO THIS PROJECT?</b>	Yes or No If yes, please confirm if Earth Systems will be subject to the LCP and provide a copy of the LCP manual to Earth Systems before start of project.

**CLIENT'S BILLING REQUIREMENTS:**

<b>PURCHASE ORDER NO.</b> (if applicable)	
<b>ADDITIONAL INFORMATION REQUIRED ON INVOICES</b>	
<b>SPECIFY ANY ADDITIONAL FORMS OR BILLING FORMATS REQUIRED TO BE SUBMITTED WITH INVOICES</b> (please attach example)	
<b>ACCOUNTS PAYABLE CONTACT INFORMATION</b>	Name: E-mail: Phone No.:
<b>INVOICE DELIVERY METHOD</b>	E-mail:  Mailing Address:
<b>Date</b>	



# Southern Kern Unified School District

2601 Rosamond Blvd.  
Rosamond, CA 93560

## Proposal/Estimate Cover Sheet

<b>Vendor/Contractor Name or Event Name</b>	<b>Date Received</b>	<b>Board Date</b>
3K Building Services, Inc	4/23/2025	4/30/2025

<b>Proposal Title/Name</b>	<b>Effective Dates</b>	<b>Final Contract to Superintendent's Secretary By:</b>
Proposal for Project Inspection Services for Westpark ES Pre-K/TK 2025 03-124516 Electrical Boring	From 5/1/2025	4/24/2025
	Until Completed	

<b>Description</b>
This proposal is for Project Inspection Services for the Westpark Pre-K/TK Electrical Boring.

<b>Renewal Clause</b>	<b>Automatic Renewal</b>
No	NO

<b>Payment Terms:</b>	<b>Termination Clause</b>	<b>Budgeted Item</b>
	60 day written notice	N/A

<b>Fixed/Startup Costs</b>	N/A	<b>Total Cost (not to exceed)</b>	\$8,000.00
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<b>Budget String/Comments</b>
Business Services

*Overview*

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature <b>Robert Irving</b>	Date 4/24/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature 	Date 4/24/2025
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April 8, 2025

Superintendent Barbara Gaines  
Southern Kern Unified School District  
3082 Glendower Street,  
Rosamond, CA 93560

**Proposal for Project Inspection Services for  
Westpark ES Pre-K\_TK\_2025 03-124516 Electrical Boring**

RE: DSA Inspection  
Dear Ms. Gaines:

Per your request we would like to submit to you the following price proposal for DSA inspection services of the **Westpark Pre-K\_TK\_2025 03-124516 Electrical Boring** work. Due to the uncertainty of the scheduled work sequence we believe that it would benefit the district to propose the following fixed fee contract as it would allow our team the flexibility to inspect the work as needed without need for full-time inspection. Please see below:

<b>Project Duration Estimate:</b>	45 calendar days
Total Cost (Fixed)	\$ 7000.00
ARAnchor Documentation	\$ 1.000.00
<b>Fixed Price Proposal Total</b>	<b>\$ 8,000.00 (1 Payment when complete)</b>

Our services include only the DSA Project Inspection (PI) services noted on the attached DSA103 form. All Laboratory of Record (LOR), Special Inspection (SI), or Geological Engineering (GE) services noted and not included in the estimate. Any schedule over run less than 45 days included, billed hourly beyond 45 days.

Thank you very much for your consideration and please let me know if you have any questions or concerns.

Sincerely,  
**Khurt A. Geisse**  
**President,**  
3K Building Services, Inc.

## INDEPENDENT CONTRACTOR SERVICES PROPOSAL

This Independent Contractor Services Agreement is made and entered into effective **April 8, 2025** (the "Effective Date") by and between the Southern Kern Unified School District ("District") and 3K Building Services, Inc. ("Contractor").

Contractor Services. Contractor agrees to provide the following services: On-site inspection services for the Construction **Westpark ES Pre-K\_TK\_2025 03-124516 Electrical Boring.**

1. Duties Include but not limited to:

The project inspector shall perform specific duties in accordance with Title 24, Part 1 (Sections 4-333, and 4-342). The project inspector acts under the direction of the design professional in general responsible charge. The project inspector does not have the authority under to direct the contractor in the execution of the work, nor to stop the work of construction.

Represent the District under the direction of the District's designee.

Attend pre-bid planning and pre-construction conference, job meetings, special meetings, etc. as may be required or requested by the District.

2. Contractor Qualifications. Contractor represents that he has in effect all licenses, credentials, permits and has otherwise all legal qualifications to perform this Agreement.

3. Term. This Agreement shall begin on **April 8, 2025** , and shall terminate upon completion of the scope of work. There shall be no extension of the term of the agreement without express written consent from all parties. Thirty-day (30) written notice by the District Superintendent or designee shall be sufficient to stop further performance of services by Contractor. In the event of early termination, Contractor shall be paid for satisfactory work performed to the date of termination. The District may then proceed with the work in any manner the District deems proper.

Four-hour daily minimum at show up, over four billed as 8 hours.

***Overtime Pre-Approved by the District's Construction Manager or Designee.***

Work in excess of 8 hours daily at 2-hour minimum, time and one half to 10 hours, 10 plus hours double time at 2 hours minimum.

Saturdays and Sundays 4-hour minimum at time and one-half.

Evenings after 6:00 PM at 4-hour minimum at time and one-half. National holidays at double time 8hour minimum.

Travel: Additional expenses over 70 miles one way will be negotiated. Mileage to be paid at the current IRS rate as it may change from time to time.

Reimbursable charges must be pre-approved by the District and shall be billed to the District at cost plus 10%. (See "Exhibit A" for more information)

5. California Residency. Contractor is a resident of the State of California.
6. Indemnity. The Contractor shall defend, indemnify, and hold harmless the District and its agents, employees, Board of Trustees, members of the Board of Trustees, from and against claims, damages, losses, and expenses (including, but not limited to attorney's fees and costs including fees of consultants) arising out of or resulting from: performance of the contract (including, but not limited to) the Contractor's use of the site; the Contractor's completion of the duties under the contract; injury to or death of persons or damage to property damage to the District, its agents, employees, Board of Trustees, members of the Board of Trustees, for any act, omission, negligence, or willful misconduct of the Contractor or their respective agents, employees, invitees, or licensees.
7. Insurance. Contractor shall provide the insurance set forth in the General Conditions. The amount of general liability insurance shall be \$1,000,000.00 per occurrence for bodily injury, personal injury and property damage, and the amount of automobile liability insurance shall be \$1,000,000.00 per accident for bodily injury and property damage combined single limit.
8. Independent Contractor Status. While engaged in carrying out the terms and conditions of the Contract, the Contractor is an independent contractor, and not an officer, employee, agent, partner, or joint venture of the District.
9. Worker's Compensation Insurance. Contractor agrees to provide all necessary workers' compensation insurance for Contractor's employees, if any, at Contractor's own cost and expense.
10. Taxes. Contractor agrees that Contractor has no entitlement to any future work from the District or to any employment or fringe benefits from the District. Payments to the Contractor pursuant to this Agreement will be reported to Federal and State taxing authorities as required. District will not withhold any money from compensation payable to Contractor. In particular, District will not withhold FICA (social security); state or federal unemployment insurance contributions, state or federal income tax or disability insurance. Contractor is independently responsible for the payment of all applicable taxes.
11. Assignment. The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent on the District.
12. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Contractor and the District and their respective successors and assigns.

13. Severability: If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
14. Amendments. The terms of the Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
15. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California and venue shall be in the appropriate court in Los Angeles County, California.
16. Written Notice. Written notice shall be deemed to have been duly served if delivered in person to the Contractor, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.
17. Compliance with Law. Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Contractor agrees that it shall comply with all legal requirements for the performance of duties under this agreement and that failure to do so shall constitute material breach.
18. Entire Agreement. This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
19. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.
20. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.

# ARAnchor

## 1. Grant of Permission

The Owner hereby grants the Company permission to access, collect, and gather construction-related documents, including but not limited to blueprints, building permits, inspection reports, plans, drawings, specifications, contracts, and any other construction-related documentation relevant to the Project.

## 2. Scope of Documentation

The Company shall collect the following types of documentation:

- Orthomosaic Maps
- Photographs, video, 3D Renders.

## 4. Confidentiality

The Company agrees to treat all documentation gathered as confidential and will not disclose such documentation to third parties without prior written consent from the Owner, except as required by law or for purposes directly related to the Project. The Company shall implement reasonable measures to protect the confidentiality of the Owner's documents.

## 5. Use of Documentation

The Company agrees to use the documentation only for purposes related to the Project, including but not limited to:

- Distribution to construction of design personnel
- Promotion of ARAnchor services.
- The Company will retain the collected documentation for a period of 2 years in the event that the Owner does not wish to continue the ARAnchor service. After 2 years the Company shall archive or delete the information at the Companies discretion.
- The Company will not use the documentation for any other purpose without prior written consent from the Owner.

## 6. Duration of Agreement

This Agreement shall remain in effect until the completion of the documentation gathering process or until terminated by either party with [10] days' notice in writing.

## 7. Ownership of Documentation

- The Owner retains full ownership of all drawings, reports, and other materials not gathered through the ARAnchor mobile Application. The Company shall not claim any ownership rights over the documents, except for usage as expressly permitted in this Agreement.
- If the owner does not

## 8. Indemnification

The Owner agrees to indemnify and hold harmless the Company from any claims, damages, or liabilities arising from the accuracy, completeness, or legality of the construction documentation provided by the Owner. The Company shall indemnify the Owner against any claims or damages arising from the misuse of the documentation by the Company.

## 9. Liability and Disclaimer

The Company makes no warranty or guarantee regarding the completeness, accuracy, or suitability of the construction documentation for any specific purpose. The Company shall not be liable for any errors, omissions, or discrepancies in the collected documentation.

## 10. Dispute Resolution

Any disputes arising out of or relating to this Agreement shall be resolved through [arbitration/mediation] in accordance with the rules of [Arbitration Institution], and the location of the proceedings shall be [City, State].

## 11. Miscellaneous

- This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements or communications, whether written or oral.
- This Agreement may not be amended or modified except by a written agreement signed by both parties.

- If any provision of this Agreement is found to be invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect.

**11. Payment**

The owner agrees to pay 3K Building Services, Inc. \$ 1,000.00 for the documentation of work with ARAnchor.com,

- ARAnchor will be available at no cost to the owner for 6 month after the construction project has been completed.
- After the above 6 month period has ended the owner shall be required to purchase an Enterprise Account as described on ARAnchor.com to obtain access to the the collected materials.

**District:**

3082 Glendower Street,  
Rosamond, CA 93560

**Contractor:**

27942 Mariposa St.  
Valencia. CA 91355

**Submitted By:**

Khurt Geisse

Digitally signed by Khurt Geisse  
DN: C=US, E=3kmanager@gmail.com,  
O="3K Building Services, Inc.",  
OU="Owner", CN="Khurt Geisse"  
Date: 2025.04.08 14:51:59-0700

President, 3K Building Services, Inc.

4/8/2025

Khurt A. Geisse,

Title:

Date:

**Accepted By:**

Name:

Title:

Date:

**Exhibit "A": Fee Schedule Hourly Option**

Project Inspector Classifications	Hourly Rates
DSA Certified Inspector	\$ 98.00 / hr

**Policy 4354: Health And Welfare Benefits**

**Status:** ADOPTED

**Original Adopted Date:** 11/04/2015 | **Last Reviewed Date:** 04/30/2025

The Board of Trustees recognizes that health and welfare benefits are essential to promote employee health and productivity and are an important part of the compensation offered to employees. The district shall provide health and welfare benefits for employees in accordance with state and federal law and subject to negotiated employee agreements.

Certificated management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for classified employees.

For purposes of granting benefits, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5, 300)

The district shall offer full-time employees who work an average of 30 hours or more per week and their dependents up to age 26 years a health insurance plan that includes coverage for essential health benefits, pays at least 60 percent of the medical expenses covered under the terms of the plan, and meets all other requirements of the federal Patient Protection and Affordable Care Act.

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the district shall not discriminate in favor of employees who are among the highest paid 25 percent of all district employees. (26 USC 105; 42 USC 300gg-16)

**Continuation of Coverage**

Classified management, administrative, and supervisory employees who are not in bargaining units with at least twelve (12) years of service and are eligible to retire under the provisions of PERS shall receive five (5) years of benefits. Those who have at least twenty (20) years of service shall receive ten (10) years of benefits or until you reach age 65.

Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the district's group health and welfare benefits in accordance with state and federal law.

Unless otherwise provided for in the applicable collective bargaining agreement, covered employees and their qualified beneficiaries may receive continuation coverage by paying the premiums, dues, and other charges, including any increases in premiums, dues, and costs incurred by the district in administering the program.

## Confidentiality

The Superintendent or designee shall not use or disclose any employee's medical information the district possesses without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
Civ. Code 56.10-56.16	<a href="#">Disclosure of information by medical providers</a>
Civ. Code 56.20-56.245	<a href="#">Use and disclosure of medical information by employers</a>
Ed. Code 17566	<a href="#">Self-insurance fund</a>
Ed. Code 35208	<a href="#">Liability insurance</a>
Ed. Code 35214	<a href="#">Liability insurance (self-insurance or a combination of self-insurance and insurance through an insurance company)</a>
Ed. Code 44041-44042	<a href="#">Payroll deductions for collection of premiums</a>
Ed. Code 44986	<a href="#">Leave of absence; state disability benefits</a>
Ed. Code 45136	<a href="#">Benefits for classified employees</a>
Ed. Code 7000-7008	<a href="#">Health and welfare benefits; retired certificated employees</a>
Fam. Code 297-297.5	<a href="#">Rights, protections, benefits under the law; registered domestic partners</a>
Fam. Code 300	<a href="#">Definition of marriage</a>
Gov. Code 12940	<a href="#">Unlawful discriminatory employment practices</a>
Gov. Code 22750-22944	<a href="#">Public Employees' Medical and Hospital Care Act</a>
Gov. Code 53200-53210	<a href="#">Group insurance</a>
H&S Code 1366.20-1366.29	<a href="#">Cal-COBRA program; health insurance</a>
H&S Code 1367.08	<a href="#">Disclosure of fees and commissions paid related to health care service plan</a>
H&S Code 1373	<a href="#">Health services plan; coverage for dependent children</a>
H&S Code 1373.621	<a href="#">Continuation coverage; age 60 or older after five years with district</a>

H&S Code 1374.58	<a href="#">Coverage for registered domestic partners; health service plans and health insurers</a>
Ins. Code 10116.5	<a href="#">Continuation coverage; age 60 or older after five years with district</a>
Ins. Code 10128.50-10128.59	<a href="#">Cal-COBRA program; disability insurance</a>
Ins. Code 10277-10278	<a href="#">Group and individual health insurance; coverage for dependent children</a>
Ins. Code 10604.5	<a href="#">Annual disclosure of fees and commissions paid</a>
Ins. Code 12670-12692.5	<a href="#">Conversion coverage</a>
Lab. Code 2800.2	<a href="#">Notification of availability of continuation health coverage</a>
Lab. Code 4856	<a href="#">Health benefits for spouse of peace officer killed in performance of duties</a>
Unemp. Ins. Code 2613	<a href="#">Disability insurance; notice of rights and benefits</a>
<b>Federal</b>	<b>Description</b>
1 USC 7	<a href="#">Definition of marriage and spouse</a>
26 CFR 1.105-11	Self-insured medical reimbursement plan
26 CFR 54.4980B-1-54.4980B-10	COBRA continuation coverage
26 CFR 54.4980H-1-54.4980H-6	Patient Protection and Affordable Care Act
26 USC 105	<a href="#">Self-insured medical reimbursement plan; definition of highly compensated individual</a>
26 USC 4980B	<a href="#">COBRA continuation coverage</a>
26 USC 4980H	<a href="#">Penalty for noncompliance with employer-provided health care requirements</a>
26 USC 5000A	<a href="#">Minimum essential coverage</a>
26 USC 6056	<a href="#">Report of health coverage provided to employees</a>
29 USC 1161-1168	COBRA continuation coverage
42 USC 1395-1395g	Medicare benefits
42 USC 300gg-16	Group health plan; nondiscrimination in favor of highly compensated individuals
42 USC 300gg-300gg95	Patient Protection and Affordable Care Act
45 CFR 164.500-164.534	Privacy of individually identifiable health information

**Management Resources**

**Description**

CSBA Publication	Health Policy: Implications of Covered California for School Boards, Districts and Personnel, Governance Brief, January 2013
Internal Revenue Service Notification	2011-1 Affordable Care Act Nondiscrimination Provisions Applicable to Insured Group Health Plans
U.S. Department of Treasury Publication	Fact Sheet: Final Regulations Implementing Employer Shared Responsibility Under the Affordable Care Act (ACA) for 2015
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services</a>
Website	<a href="#">California Employment Development Department</a>
Website	<a href="#">Internal Revenue Service</a>
Website	<a href="#">U.S. Department of Labor</a>
Website	<a href="#">CSBA</a>

## Cross References

<b>Code</b>	<b>Description</b>
1340	<a href="#">Access To District Records</a>
1340	<a href="#">Access To District Records</a>
2121	<a href="#">Superintendent's Contract</a>
3100	<a href="#">Budget</a>
3100	<a href="#">Budget</a>
3460	<a href="#">Financial Reports And Accountability</a>
3460	<a href="#">Financial Reports And Accountability</a>
3530	<a href="#">Risk Management/Insurance</a>
3530	<a href="#">Risk Management/Insurance</a>
4030	<a href="#">Nondiscrimination In Employment</a>
4030	<a href="#">Nondiscrimination In Employment</a>
4112.6	<a href="#">Personnel Files</a>
4112.6	<a href="#">Personnel Files</a>
4112.9	<a href="#">Employee Notifications</a>
4112.9	<a href="#">Employee Notifications</a>
4112.9-E PDF(1)	<a href="#">Employee Notifications</a>

4112.9-E PDF(2)	<a href="#">Employee Notifications</a>
4112.9-E PDF(6)	<a href="#">Employee Notifications</a>
4113.5	<a href="#">Working Remotely</a>
4117.11	<a href="#">Preretirement Part-Time Employment</a>
4117.11	<a href="#">Preretirement Part-Time Employment</a>
4118	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4118	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4121	<a href="#">Temporary/Substitute Personnel</a>
4121	<a href="#">Temporary/Substitute Personnel</a>
4140	<a href="#">Bargaining Units</a>
4141	<a href="#">Collective Bargaining Agreement</a>
4141.6	<a href="#">Concerted Action/Work Stoppage</a>
4141.6	<a href="#">Concerted Action/Work Stoppage</a>
4151	<a href="#">Employee Compensation</a>
4157.1	<a href="#">Work-Related Injuries</a>
4157.1	<a href="#">Work-Related Injuries</a>
4161	<a href="#">Leaves</a>
4161	<a href="#">Leaves</a>
4161.1	<a href="#">Personal Illness/Injury Leave</a>
4161.11	<a href="#">Industrial Accident/Illness Leave</a>
4161.8	<a href="#">Family Care And Medical Leave</a>
4161.8	<a href="#">Family Care And Medical Leave</a>
4161.8-E PDF(1)	<a href="#">Family Care And Medical Leave</a>
4212.6	<a href="#">Personnel Files</a>
4212.9	<a href="#">Employee Notifications</a>
4212.9	<a href="#">Employee Notifications</a>
4212.9-E PDF(1)	<a href="#">Employee Notifications</a>
4212.9-E PDF(2)	<a href="#">Employee Notifications</a>
4212.9-E PDF(4)	<a href="#">Employee Notifications</a>
4213.5	<a href="#">Working Remotely</a>
4217.11	<a href="#">Preretirement Part-Time Employment</a>

4218	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4218	<a href="#">Dismissal/Suspension/Disciplinary Action</a>
4240	<a href="#">Bargaining Units</a>
4241	<a href="#">Collective Bargaining Agreement</a>
4241.6	<a href="#">Concerted Action/Work Stoppage</a>
4241.6	<a href="#">Concerted Action/Work Stoppage</a>
4251	<a href="#">Employee Compensation</a>
4257.1	<a href="#">Work-Related Injuries</a>
4257.1	<a href="#">Work-Related Injuries</a>
4261	<a href="#">Leaves</a>
4261.1	<a href="#">Personal Illness/Injury Leave</a>
4261.11	<a href="#">Industrial Accident/Illness Leave</a>
4261.8	<a href="#">Family Care And Medical Leave</a>
4261.8	<a href="#">Family Care And Medical Leave</a>
4261.8-E PDF(1)	<a href="#">Family Care And Medical Leave</a>
4300	<a href="#">Administrative And Supervisory Personnel</a>
4300	<a href="#">Administrative And Supervisory Personnel</a>
4312.6	<a href="#">Personnel Files</a>
4312.9	<a href="#">Employee Notifications</a>
4312.9	<a href="#">Employee Notifications</a>
4312.9-E PDF(1)	<a href="#">Employee Notifications</a>
4312.9-E PDF(2)	<a href="#">Employee Notifications</a>
4312.9-E PDF(4)	<a href="#">Employee Notifications</a>
4313.5	<a href="#">Working Remotely</a>
4317.11	<a href="#">Preretirement Part-Time Employment</a>
4340	<a href="#">Bargaining Units</a>
4351	<a href="#">Employee Compensation</a>
4351	<a href="#">Employee Compensation</a>
4357.1	<a href="#">Work-Related Injuries</a>
4357.1	<a href="#">Work-Related Injuries</a>
4361	<a href="#">Leaves</a>

4361	<a href="#"><u>Leaves</u></a>
4361.1	<a href="#"><u>Personal Illness/Injury Leave</u></a>
4361.11	<a href="#"><u>Industrial Accident/Illness Leave</u></a>
4361.8	<a href="#"><u>Family Care And Medical Leave</u></a>
4361.8	<a href="#"><u>Family Care And Medical Leave</u></a>
4361.8-E PDF(1)	<a href="#"><u>Family Care And Medical Leave</u></a>
9250	<a href="#"><u>Remuneration, Reimbursement And Other Benefits</u></a>

## CSBA UPDATE CHECKLIST – September 2023

District Name: Southern Kern USD

Contact Name: Barbara Gaines Phone: (661) 256-5000 Email: bgaines@skusd.k12.ca.u

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1160	Political Processes		
BP 1330	Use of School Facilities	<b>OPTION 1:</b> <input checked="" type="checkbox"/> <b>Direct Costs</b> <b>OPTION 2:</b> <input type="checkbox"/> <b>OPTION 3:</b> <input type="checkbox"/>	
AR 1330	Use of School Facilities		
E(1) 1330	Use of School Facilities	<b>Delete EXHIBIT</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
AR 3311	Bids		
AR 3311.3	Design-Build Contracts		
BP 3312	Contracts	<b>OPTION 1:</b> <input checked="" type="checkbox"/> <b>Annual Public Hearing</b> <b>OPTION 2:</b> <input type="checkbox"/>	
BP 3460	Financial Reports and Accountability		
BP 3551	Food Service Operations/Cafeteria Fund	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input checked="" type="checkbox"/>	
AR 3551	Food Service Operations/Cafeteria Fund		
BP 4151	Employee Compensation		
BP 4251	Employee Compensation		
BP 4351	Employee Compensation		
AR 4217.3	Layoff/Rehire	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input checked="" type="checkbox"/> <b>Agreement with CSEA</b>	
BP 5131.9	Academic Honesty		
BP 6154	Homework/Makeup Work		

**CSBA UPDATE CHECKLIST – September 2023**

District Name: Southern Kern USD

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>	<b>ADOPT DATE</b>
BP 6162.5	Student Assessment		
AR 7140	Architectural and Engineering Services		
BB 9124	Attorney		

## CSBA POLICY GUIDE SHEET September 2023

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

### **Board Policy 1160 – Political Processes**

Policy updated to reflect **NEW LAW (AB 1416, 2022)** which requires the ballot label or similar description of a school district (or other local government) measure on a county ballot to list, either as a supporter or an opponent of the measure, the associations, nonprofit organizations, businesses, or individuals, including current or former elected officials such as Governing Board members, who have signed the ballot argument or are listed in the text of the argument in support or opposition of the measure unless the county board of supervisors elects not to list such supporters and opponents.

### **Board Policy 1330 – Use of School Facilities**

Policy updated to caution districts when charging religious groups direct costs for use of district facilities when those costs are not charged to other groups due to the potential conflict between a U.S. Supreme Court decision and state law. Policy also updated to add that the Governing Board may authorize the use of a school building as a vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pickup of election materials, as determined by the election official.

### **Administrative Regulation 1330 – Use of School Facilities**

Regulation updated to encourage districts to create a facilities use application and agreement for the use of school facilities and grounds by any entity other than the district, add that anyone applying to use school facilities do so as specified in district procedures and in accordance with law, and reflect **NEW LAW (AB 2028, 2022)** which authorizes the Governing Board to allow district facilities to be used by local law enforcement, public agencies, nonprofit associations, or organizations for bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students.

### **Delete - Exhibit(1) 1330 – Use of School Facilities**

Exhibit deleted as unnecessary with relevant material included in administrative regulation 1330 – Use of School Facilities.

### **Administrative Regulation 3311 - Bids**

Regulation updated to reference the bid limit for 2023, add that for lease-leaseback, design-build, and alternative design-build projects the notice which solicits the call for bids is required to specify that the project is subject to skilled and trained workforce requirements, and reflect **NEW LAW (AB 185, 2022)** which adds, until January 1, 2029, the alternative design-build construction delivery method for projects in excess of \$5,000,000. Regulation also updated to reflect the State Allocation Board's (SAB) notification to districts which provides that modular school facilities must be competitively bid and that districts that use piggyback contracts for modular facilities are ineligible for state funding from SAC administered programs.

### **Administrative Regulation 3311.3 – Design-Build Contracts**

Regulation updated to add that, until January 1, 2025, design-build contracts may be entered into and approved by the Governing Board. Regulation also updated to reflect **NEW LAW (AB 185, 2022)** which (1) adds, until January 1, 2029, the alternative design-build construction delivery method for projects in excess of \$5,000,000, (2) specifies that alternative design-build contracts may be awarded to the low bid or the best value, taking into consideration, at a minimum, design cost, general conditions, overhead, and profit as a component of the project price, technical design and construction expertise, and life-cycle costs, (3) provides that the district's determination of price shall be based on the open book evaluation of construction subcontracts, (4) includes that the contract may be subject to further negotiations or amendment and may be terminated by the district if the district and the design-build entity are unable to reach an agreement, and (5) requires an alternative design-build proposal for an alternative design-build project to include (a) design cost,

general conditions, overhead, and profit as a component of the project price, unless a stipulated sum for the project is specified, (b) technical design and construction expertise, and (c) life-cycle costs over 15 or more years.

**Board Policy 3312 - Contracts**

Policy updated to reflect **NEW LAW (SB 1439, 2022)** related to conflict of interest from campaign contributions and **NEW LAW (SB 34, 2022)** related to bribery of a public official, and include a general statement requiring Governing Board members and district employees who are involved in the making of contracts on behalf of the district to comply with the district's conflict of interest policy.

**Board Policy 3460 – Financial Reports and Accountability**

Policy updated to add material related to districts facing insolvency who are considering applying for an emergency apportionment, including that the Governing Board is required to discuss the need for an emergency apportionment at a regular or special meeting at which parents/guardians, the exclusive representatives of employees of the district, and other members of the community have the opportunity to provide testimony.

**Board Policy 3551 – Food Service Operations/Cafeteria Fund**

Policy updated to reflect **NEW LAW (SB 490, 2022)** which requires districts participating in the National School Lunch and/or Breakfast Program, with annual reimbursement of \$1,000,000 or more, to (1) specify in the solicitation for bids and contracts for an agricultural food product that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies, including if the quality of the domestic product is inferior to the quality of the nondomestic product or if the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product, and (2) retain documentation justifying the use of the exception for three years from the date of purchase. Policy also updated to reflect **NEW LAW (AB 778, 2022)** which requires a district to accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, when certain conditions are met.

**Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund**

Regulation updated to include the requirement for a district with an on-site food facility to arrange to recover the maximum amount of edible food that would otherwise be disposed of and donate it to a local food recovery organization, and maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district's edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. Regulation also updated to reflect California Department of Education Nutrition Services Division Management Bulletin SNP-04-2022 which raises the excess net cash resources limitation to six months' average expenditures.

**Board Policy 4151/4251/4351 – Employee Compensation**

Policy updated to add that for districts participating in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments, and reflect **NEW LAW (AB 185, 2022)** which adds specific repayment procedures when a district has made a wage overpayment to a district employee.

**Administrative Regulation 4217.3 – Layoff/Rehire**

Regulation updated to reflect **NEW LAW (SB 913, 2022)** which provides that for districts with an average daily attendance of less than 250,000, the definition of "length of service" for the purpose of the order of layoff and determination of seniority is the employees' hours in paid status. Regulation also updated to reflect **NEW LAW (AB 185, 2022)** which authorizes a classified employee to be represented by an attorney or nonattorney representative of the exclusive representative of the district's classified employees at a hearing requested by an employee as part of layoff proceedings.

**Board Policy 5131.9 – Academic Honesty**

Policy updated to address prohibited and permitted student use of technology, including artificial intelligence, as it relates to academic honesty. Policy also updated to include that a student with a disability be permitted to use technology for any purpose for which technology is identified in the student's individualized education program, that a student be given the opportunity to demonstrate that the use of technology was in accordance with policy when suspected by an employee that such use was in violation of academic honesty, and that any information acquired from an employee's use of technology in determining whether a student has committed and act of academic dishonesty be shared with the student and the student's parent/guardian, as appropriate. Additionally, policy updated to authorize the provision of staff training regarding the use of technology to improve education, including the detection of plagiarism and sensitivity to potential discrimination from algorithmic bias.

**Board Policy 6154 – Homework/Makeup Work**

Policy updated to add that meaningful homework can provide enrichment, address student use of technology, including artificial intelligence, as it relates to homework and makeup work, provide that teacher training may include designing homework assignments that inspire students' interests, include that students may work with other students and use approved outside resources as directed by the teacher, and move material related to notifying the student's parents/guardians when a student repeatedly fails to complete homework so that it follows chronologically.

**Board Policy 6162.5 – Student Assessment**

Policy updated to reflect that prohibited and permitted student use of technology, including artificial intelligence, in relation to assessment, be as specified in Board Policy 5131.9 – Academic Honesty and Board Policy 6163.4 – Student Use of Technology, reference **NEW LAW (AB 114, 2023)** which includes long term English learners as a numerically significant student subgroup for purposes of demonstrating comparable improvement in academic achievement by all numerically significant subgroups, include that state interim and formative assessments may be used to communicate with students' parents/guardians and for use in identifying professional development, and that results of an individual student on the California Assessment of Student Performance and Progress may be released to a postsecondary educational institution for the purpose of credit, placement, or admission.

**Administrative Regulation 7140 – Architectural and Engineering Services**

Regulation updated to more closely align with law and to reflect **NEW LAW (AB 185, 2022)** which enables a district to enter into an alternative design-build contract with a single entity for both design and construction of any school facility if the contract is in excess of \$5,000,000.

**Board Bylaw 9124 – Attorney**

Bylaw updated to revise the first philosophical paragraph to recognize the need to provide legal representation to the district and the importance of cost-effective legal advice and services, clarify that the Governing Board may appoint and fix and order paid legal counsel's compensation, expand the types of entities that the Board may contract with to serve as legal counsel, and reflect that the Board supports pursuing collaborative legal efforts with other districts as well as other government agencies as appropriate. Bylaw also updated to clarify that districts may, but are not required, to initiate a Request for Proposals to advertise and solicit proposals for legal services, and that districts may consider the attorney's, firm's, and/or entity's relevant legal reputation when evaluating such attorneys, firms, and/or entities. Additionally, bylaw updated to reflect that any attorney representing the district is required to be admitted to practice law in California.

Southern Kern Unified School District  
**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and G.C. 3547.5  
 Association - CSEA CHAPTER 587

The proposed agreement covers the period beginning July 1, 2024 and ending June 30, 2025 and will be acted upon by the Governing Board at its meeting on April 30, 2025.

**Note:**

1% salary increase = \$ 94,165  
 1% statutory benefit increase = \$ 34,543  
 1% salary and statutory benefit increase = \$ 128,709

\$517,910	\$517,910
\$189,987	\$189,987
\$132,570	\$132,570

Compensation	Fiscal Impact of Proposed Agreement				Comments
	Current Year 2024-2025	Year 2 2025-2026	Year 3 2026-2027		
			Cost (+/-) Percent	Cost (+/-) Percent	
1. Step & Column - Increase/(Decrease) due to longevity and units plus any changes due to settlement	\$ 64,795 0.69%	\$ 177,773 0.34%	\$ 181,328 0.35%		Increase to longevity, education incentive in 24-25. Increase number of work days to include 4 professional development days for all positions in bargaining unit beginning 25-26.
2. Salary Schedule - Increase/(Decrease)	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%		No on-schedule increase
3. Other Compensation - Increase/(Decrease): Increase rates for longevity Off schedule payment (3%)	\$ 282,495.00 2.19%	\$ - 0.00%	\$ - 0.00%		One-time off schedule payment 24-25
4. Statutory Benefits - Increase/(Decrease) in STRS, PERS, FICA, Medicare, Unemployment, Workers' Comp, etc.	\$ 55,925 1.62%	\$ 58,665 0.31%	\$ 59,838 0.31%		Estimate cost of benefits for off-schedule and increase in number of working days.
5. Health & Welfare Plans - Increase/(Decrease)	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%		No changes to HW
6. Total Compensation - Increase/(Decrease) Total of Lines 1-3 + 5.	\$ 347,290 2.70%	\$ 177,773 1.34%	\$ 181,328 1.37%		
7. Total Number of Represented Employees	218	224	224		
8. Total Compensation Cost for Average Employee - Increase/(Decrease)	\$ 1,593 2.70%	\$ 794 1.34%	\$ 810 1.37%		

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.) N/A**

**C. What are the specific impacts on instructional and support programs to accommodate the settlement?** Include the impact of non-negotiated change such as staff reductions and program reductions/eliminations. N/A

**D. What contingency language is included in the proposed agreement?** (reopeners, etc.)  
 Will form H/W committee to start exploring alternative options in an attempt to lower costs for employees.

**E. Source of Funding for Proposed Agreement**  
 Longevity and Ed. Incentive: 2024-25 COLA  
 Professional Development: LCAP, Title I, II, III and IV as allowable.  
 Off schedule payment - Resource 6762 - AMIMDBG

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

<i>1. State Reserve Standard</i>	
a. Total Expenditures, Transfer Out, and Uses (including Cost of Proposed agreement)	\$ 75,696,466
b. State Standard Minimum Reserve Percentage for this District	3%
c. State Standard Minimum Reserve Amount for this District (Line 1 times line 2)	\$ 2,270,894
<i>2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)</i>	
a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$ -
b. General Fund Budgeted Unrestricted Reserved Amounts	\$ 3,099,923
c. General Fund Budgeted Unrestricted Board Designated Amounts	\$ 2,270,894
d. General Fund Budgeted Unappropriated Amount	\$ -
e. Special Reserve Fund (J-207) - Budgeted Designated for Economic Uncertainties	\$ -
f. Special Reserve Fund (J-207) - Budgeted Unappropriated Amount	\$ -
g. Article XIII-B Fund (J0241) - Budgeted Designated for Economic Uncertainties	\$ -
h. Article XIII-B Fund (J0241) - Budgeted Unappropriated Amount	\$ -
i. Total District Budgeted Unrestricted Reserves	\$ 5,370,817

3. Do unrestricted reserves meet the state standard minimum reserve amounts?

YES

**Impact Of Proposed Agreement On Current Year Operating Budget  
Fund 01 - General Fund**

Description	Column 1 Latest Board Approved Budget	Column 2 Adjustments for Second Interim	Column 3 Adjustments Result of Settlement	Column 4 Total Impact On Budget
<b>Revenues</b>				
Revenue Limit Sources (8010-8099)	\$ 52,616,332	\$ (605,002)	\$ -	\$ 52,011,330
Remaining Revenues (8100-8799)	\$ 18,497,307	\$ 470,577	\$ -	\$ 18,967,884
<b>Total Revenues</b>	\$ 71,113,639	\$ (134,425)	\$ -	\$ 70,979,214
<b>Expenditures</b>				
1000 Certificated Salaries	\$ 24,354,484	\$ 1,631,525	\$ -	\$ 25,986,010
2000 Classified Salaries	\$ 10,079,407	\$ 476,063	\$ 347,290	\$ 10,902,760
3000 Employees' Benefits	\$ 15,340,601	\$ 838,355	\$ 55,925	\$ 16,234,881
4000 Books & Supplies	\$ 4,126,817	\$ (414,628)	\$ -	\$ 3,712,189
5000 Services & Operating Expenses	\$ 17,160,939	\$ 584,819	\$ -	\$ 17,745,758
6000 Capital Outlay	\$ 3,656,931	\$ (2,550,055)	\$ -	\$ 1,106,877
7000 Other	\$ 84,025	\$ (76,033)	\$ -	\$ 7,992
<b>Total Expenditures</b>	\$ 74,803,204	\$ 490,047	\$ 403,215	\$ 75,696,466
Operating Surplus (Deficit)	\$ (3,689,565)	\$ (624,472)	\$ (403,215)	\$ (4,717,252)
Other Sources and Transfers In	\$ -		\$ -	\$ -
Other Uses and Transfers Out	\$ -		\$ -	\$ -
Current Yr Incr/(Decr) In Fund Balance	\$ (3,689,565)	\$ (624,472)	\$ (403,215)	\$ (4,717,252)
Beginning Balance	\$ 42,694,454			\$ 42,694,454
Current-Year Ending Balance	\$ 39,004,889			\$ 37,977,202
Components of Ending Balance				
Reserved Amounts	\$ 3,099,923			\$ 3,099,923
Reserved for Economic Uncertainties	\$ -			\$ -
Board Designated Amounts	\$ 2,270,894			\$ 2,270,894
Legally Restricted				\$ -
Undesignated Amounts	\$ 18,629,932			\$ 18,629,932

\* If the total amount of the Adjustment in Column 3 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted, there were revenue revisions as reflected in Col. 3., etc.), explain the variance below.

Please include comments and explanations as necessary:

> Column 3 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 because Section A, Line 6 does not include the additional amount to be paid for statutory benefits.

**G. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the (Insert School District Here), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the California School Employees Association Bargaining Unit, during the term of the agreement from July 1, 2024 to June 30, 2025.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	Budget Adjustment Increase (Decrease) Salary/Benefits
Revenues/Other financing Sources	\$ -
Expenditures/Other Financing Uses	<u>\$ 403,215</u>
Ending Balance Increase (Decrease)	<u><u>\$ (403,215)</u></u>

N/A \_\_\_ (no budget revisions necessary)

*Barbara Gaines*

District Superintendent

*4-24-25*

Date

*Kathy*

Chief Business Officer

*4-24-25*

Date

**CERTIFICATION NO. 2:**

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Disclosure of Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

*Barbara Gaines*

District Superintendent  
(Signature)

*4-24-25*

Date

*Fitch*

Chief Financial Officer  
(Signature)

*4-24-25*

Date

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on April 30, 2025 took action to approve the proposed Agreement with the California School Employees Association Bargaining Unit.

\_\_\_\_\_  
President (or Clerk) of the Governing Board  
(Signature)

\_\_\_\_\_  
Date

**TENTATIVE AGREEMENT**

**BETWEEN THE**

**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**

**AND THE**

**CALIFORNIA SCHOOL EMPLOYEES  
ASSOCIATION  
AND ITS ROSAMOND CHAPTER 587**

**JULY 1, 2023 – JUNE 30, 2026**

**(April 10, 2025)**

The following delineates a Tentative Agreement between the Southern Kern Unified School District and the California School Employees Association and its Chapter #587 for the 2024-2025 school year as follows:

**ARTICLE 1  
INTRODUCTION**

[Not Reopened]

**ARTICLE 2  
RECOGNITION**

[Not Reopened]

**ARTICLE 3  
SALARIES**

GJ  
TEP EAW  
CSO SL  
JJA RP

BB  
A. Effective July 1, ~~2024~~ ~~2023~~, the 2023-2024 classified salary schedule shall remain in place for the 2024-2025 school year. ~~be increased by five and one-half percent (5.5%).~~ Appendix A is the Classified Salary Schedule effective July 1, ~~2024~~ ~~2023~~ through June 30, ~~2025~~ ~~2024~~. For the ~~2024-2025~~ ~~2023-2024~~ school year, the District will provide unit members with a one-time ~~three percent (3%)~~ ~~four percent (4%)~~ off-schedule salary bonus based on the ~~2024-2025~~ ~~2023-2024~~ classified salary schedule.

B. The salary of each employee shall be as provided in the salary schedule, a copy is attached to this Agreement as Appendix A.

Me Too Clause:

C. If any other recognized bargaining unit (Rosamond Teachers Association) of the District receives a greater salary percentage increase, bonus, one-time off schedule payment or health and welfare benefit increase than the classified bargaining unit, the increase shall be added to the Classified Salary Schedule and health and welfare benefit contribution.

Determination of Step Advancement:

D. At the beginning of a new fiscal year, employees shall advance one step on the salary schedule if they worked at least three months at their present step prior to the beginning of the new fiscal year. Employees shall advance one step for each fiscal year worked until attaining the top step for the classification. In the event of a promotion, the

promoted employee will be placed on a step in the new classification reflecting a minimum increase of five (5) percent.

Longevity Pay:

E. Regardless of their work hours, employees ~~hired prior to July 1, 2014~~, will receive longevity pay on the following basis:

On Completion of:	An Additional:
<del>7</del> 5 Consecutive Years of Service	\$1.00 Per Hour
10 Consecutive Years of Service:	\$.75 Per Hour for a Total of \$1.75
15 Consecutive Years of Service	\$.50 Per Hour for a Total of \$2.25
20 Consecutive Years of Service	\$.50 Per Hour for a Total of <del>\$3.00</del> 2.75
25 Consecutive Years of Service	\$.50 Per Hour for a Total of <del>\$3.50</del> 3.25
<b>30 Consecutive Years of Service</b>	<b>\$1.00 Per Hour for a Total of \$4.50</b>
Longevity shall be determined by the employee's date of hire.	

~~Employees hired after July 1, 2014, must work at least five (5) hours per day to receive longevity pay.~~

Mileage Reimbursement:

F. Employees who use their own automobiles for district business at the request of or upon authorization of their immediate supervisor, including travel on assignment between schools, shall be reimbursed at the IRS reimbursement rate per mile.

Deductions for Time Off:

G. Deductions for time off during the employee's regular workday shall result in reduction of the employee's pay by an appropriate amount on the basis of the actual time of absence, unless the employee has received prior approval for the use of paid vacation time or compensatory time off or has applied for and received a paid leave of absence.

Shift Differential Pay:

H. A shift differential of ~~\$.40~~ 20 per hour shall be paid to those employees required by the Employer to:

1. Report for the beginning of work four (4) or more hours later **or earlier** than the employee's regularly scheduled beginning time;
2. Take an extended lunch or mid-workday break of two (2) or more hours or more than one (1) shift break during a regularly scheduled workday;

3. Report for regularly scheduled duties at 2 1 p.m. or later.

Exceptions to the provisions of this Article shall be those employees who have completed their regularly assigned work schedule by 6 p.m. and are on overtime status.

College Units:

I. Any classified employee who has earned units from an accredited college, trade, or vocational school shall receive additional pay as follows:

31-59 Units	\$ <del>.40</del> <del>.20</del>
Vocational/Technical Training or Certification	\$ <del>.50</del> <del>.25</del>
60-90 Units or A.A. or A.S. Degree	\$ <del>.60</del> <del>.30</del>
91-124 Units or B.A./B.S. Degree	\$ <del>.80</del> <del>.40</del>
125-154 or M.A./M.S. Degree	\$ <del>1.00</del> <del>.50</del>
155+ Units with M.A./M.S. Degree	\$ <del>1.20</del> <del>.60</del>

J. To receive credit for units, candidates must submit the Request for Course Approval Form prior to enrolling in a class. Units must be approved by the Superintendent, or be part of an approved program that relates to the employee's advancement. To be eligible for additional pay, the employee must submit an official transcript from the educational institution **reflecting successful completion of approved courses. Employees will receive professional growth compensation 30 days after the District's receipt of the official transcript.** ~~by the second Monday of September.~~

**K – M: No Changes.**

**ARTICLE 4  
HEALTH AND WELFARE PROGRAMS**

CJS EAW  
TRP GJ  
JJA BP  
JC

BB

**A - D: No Changes.**

Benefit Cap:

E. For the **2024-2025** ~~2023-2024~~ benefit plan year, the District's maximum annual contribution for health and welfare benefits will be \$19,000. Any premium increase(s) above the District's annual dollar amount contribution shall be paid by the employee through payroll deduction to continue the insurance coverage. The benefits currently in effect are as follows:

1. Medical Insurance
  - a. Blue Cross Prudent Buyer (SISC)

- i. 100-C \$20 (Rx \$7-25)
  - ii. 80-E \$20 (Rx \$7-25)
- b. Kaiser
- 2. Delta Dental Service DD 1500 (A 100/2000)
- 3. Vision Service Plan Signature C (\$0 Copay)
- 4. Basic Life Insurance (\$50,000)

Premium Notification:

F. Prior to making health insurance premium deductions from pay warrants, the District shall notify the employee in writing specifying the dollar amount and the health plan(s) in which the employee is enrolled.

**Note: The District and Association will form a committee to review health and welfare plan options, including other insurance providers.**

**ARTICLE 5  
VACATIONS AND HOLIDAYS**

*mb*

*CSO EAW  
TRP GJ  
JJA JK  
PR*

Earning Vacation Days:

A. Vacation days accrue on a monthly basis. **Ten month employees will accrue vacation day(s) during the months of August through May. Eleven (11) month employees will accrue vacation day(s) during the months of August through June.** Only accrued vacation days may be taken. Employees shall earn vacation at the following rates effective each school year:

Complete Years of Service:	Days Received For Each <b>Eligible</b> Month of Service:
1 But Less Than 3	1 Vacation Day
3 But Less Than 6	1.5 Vacation Days
6 But Less Than 10	1.75 Vacation Days
10 or More	2 Vacation Days

**B – K: No Changes.**

BB

**ARTICLE 6  
HOURS**

CDS  
GRP  
JJA  
EAV  
GJ  
POP  
JK

**A – M: No Changes.**

**N:** Effective July 1, 2025 the District will schedule four (4) mandatory Professional Development days for bargaining unit employees. The four days will become part of the work calendar for bargaining unit employees. The mandatory Professional Development days will be scheduled on non-instructional days before, during or after the student calendar. Bargaining unit employees who currently receive Professional Development days as part of their work calendar will receive additional Professional Development up to a total of four (4) per fiscal year. (For example, a food service worker who currently receives three (3) Professional Development days as part of their work calendar would receive one (1) additional Professional Development day.)

BB

**ARTICLE 7  
LEAVES**

[Status Quo]

CDS  
GRP  
JJA  
EAV  
GJ  
POP  
JK

**ARTICLE 8  
VACANCIES AND TRANSFERS**

[Not Reopened]

**ARTICLE 9  
EVALUATION PROCEDURES**

[Not Reopened]

**ARTICLE 10  
SAFETY CONDITIONS OF EMPLOYMENT**

[Not Reopened]

**ARTICLE 11  
LAYOFF AND LAYOFF PROCEDURES**

[Not Reopened]

**ARTICLE 12  
EXCLUSIVE REPRESENTATIVE'S RIGHTS**

[Not Reopened]

**ARTICLE 13  
INTERNAL GRIEVANCE PROCEDURE**

[Not Reopened]

**ARTICLE 14  
TRANSPORTATION**

Guaranteed Hours:

A. The District shall establish home-to-school and school-to-home bus routes. Driving assignments shall be determined on an annual basis using a bid process and as additional routes come up for bid. The educational needs of the District may require a variation in daily hours, in which case drivers/transportation aides will be given five (5) days advance notice, when applicable.

1. **Workday:** The length of the workday shall be designated by the District for each Bus Driver in accordance with the provisions set forth in this Agreement. The workday for each Bus Driver shall be established and regularly fixed. Bus Driver's Guaranteed time shall be eight (8) working Hours.
2. **Work Week:** The Work week shall consist of five (5) consecutive work days, normally Monday through Friday, for all Bus Drivers.
3. **Contract Hours:** During the contracted days, each designated school Bus Driver is contracted to work a minimum of eight (8) hours each school day. The work week for designated school Bus Drivers shall be a minimum of forty (40) rendered units of eight (8) hours.
4. No hours may be worked outside of the established schedule per route without prior written approval of the employee's supervisor.
5. If the workday does not necessitate (8) hours of work in Transportation, Bus Drivers may be assigned to other sites/departments for District need

to fulfill an 8 hour day so long as the employee is qualified to perform the assigned work.

Minimum Day/Changes:

B. Minimum days or other changes in school schedules initiated by the District may necessitate changes in scheduled routes. In such cases, the District may change the workday schedule but any change will not be used to reduce the total daily assigned hours. Start times for pupil free days will be posted one week in advance. At the District's discretion, other duties may be assigned to make up for regularly-assigned daily hours. **Bus drivers** shall attend mandatory in-service when scheduled on pupil free days. Unit members shall be given reasonable notice of changes to their schedules due to changes in school calendars.

Startup and Pre-Trip Time:

C. Bus drivers shall receive one (1) ~~15~~ 20-minute period for pre-trip inspection to check out the bus before the first run of the day, and one (1) ~~15~~ 20-minute period for pre-trip inspection and bus check should the driver be required to use a different bus during the same workday. Bus drivers shall also receive ten (10) minutes for inspections of non-school bus vehicles. Bus drivers shall also be provided ten (10) minutes to complete paperwork necessary for daily inspections, hours of duty, time sheets, defect reports, and include time to clock in and out.

Standby Time:

D. Bus drivers on nonhome-to-school trips who are required to remain on standby for the duration of events for which the trip is made shall be paid for all standby hours, including lunch, at the appropriate rate of pay. **Bus drivers** are permitted to travel up to 10 miles one way during their standby time for the purpose of having a meal (if time permits). Distances longer than 10 miles must be approved by the Supervisor. The Supervisor may also provide written notice that travel will not be allowed during stand-by time with supporting reasoning included.

Bidding:

E. The parties recognize that numerous adjustments to regular education routes, bus assignments, and work schedules may be necessary during the first weeks of the school year and are necessary throughout the school year for special education routes. Daily bus routes shall be assigned by bargaining unit seniority, using the bidding process, by date of hire as a school bus driver within the transportation department. The drivers/transportation aides with the greatest seniority shall select their route first and the process shall be repeated in descending order until all routes are taken. A seniority list shall be created on the first and last day of each traditional school year for Field Trip assignments and Additional Transportation Work. The bidding process shall

begin ten (10) calendar days prior to the fall semester with the bid sheet posting in the transportation office. Bidding will take place at 8 a.m. in the transportation office, six (6) calendar days prior to the beginning of the fall semester. Drivers/transportation aides shall begin their assignment one (1) day prior to the fall semester.

1. The District shall notify all active **bus** drivers/transportation aides at least seven (7) calendar days prior to the day of the bid.
2. The bid sheet shall be made available for review not later than 9 AM of the workday prior to the bid day. The bid sheet shall contain all pertinent information on the route, route number, and bus and also include bid time, bid closeout date and time, and the effective date of implementing the assignment. It is understood that changes may be made to the bid sheet after it has been made available for review; however, the District shall make an educated and good faith effort to assure the accuracy of the routes prior to sending the bid packets. Bidding shall not occur prior to 8 a.m. on the bid day.
3. An active driver/transportation aide unable to attend the general bid shall authorize another regular **bus** driver/transportation aide to bid on their behalf. The proxy statement given to the supervisor prior to the bid shall be in writing, specifying the name of the proxy, and give consent to accept any route awarded due to the proxy bid. After the annual bidding process has been completed, no **bus** driver will have their hours reduced during the year bid for unless the employee so requests, elects to rebid, or via the layoff process. Absent **bus** drivers/transportation aides who fail to bid or submit a proxy must select from remaining routes.
4. **Bus** drivers/transportation aides on long-term leave shall not be permitted to participate in the bidding process. Upon return to work, the **bus** drivers/transportation aides may bid on existing vacancies. While on protected medical leave, an employee may bid on existing vacancies that are comparable in hours to the employee's assignment prior to the medical leave. Thereafter, employees returning from long-term leave will be eligible to participate in the next general bidding process.
5. Any regular run not on the bid board on the day of the bid shall be offered to the senior **bus** drivers/transportation aides and then in descending order of seniority until accepted, not to exceed a total assignment of eight (8) hours.
6. If regular route vacancies occur during the year the District will determine what vacant routes are available within ten (10) working days. A bid process will be offered to **bus** drivers/transportation aides, on a voluntary basis, to select a vacant assignment. Vacant routes will be posted for five (5) working days. The notification will contain all pertinent information on the route including bid time and effective date of implementing the assignment. Implementation shall be no

later than two (2) working days after the bid. Vacancies occurring after March 1 are bid during the following August.

7. If the District has approved an authorized leave of absence for sixty (60) days or more during the school year, and the annual bid process has been completed, the District shall put the route up for temporary bid by seniority for **bus** drivers whose current annual assignment is fewer hours than the temporarily vacant assignment. On return of the absent employee during the same school year, **bus** drivers impacted by the temporary bid shall return to their regular hours and assignments for the year. Temporary bids shall not increase the annual minimum guaranteed hours except for the duration of the temporary assignment.

8. The Transportation Supervisor may adjust the length of routes within 30 days of the start of school due to late changes in student needs as the school year begins.

- a. Adjustments upwards in route times shall immediately become the driver's regular permanent hours with additional fringe and health benefits, as appropriate.
- b. Adjustments downwards in route times will not lower the driver's regular permanent hours, and additional Transportation department and/or District work shall be assigned to maintain the driver's total permanent hours so long as the employee is qualified to perform the assigned work.

9. The Transportation Supervisor shall make all efforts to not adjust any routes by more than 15 minutes. If one route is increased by more than 15 minutes, then a rebidding process shall take place. Adjustments decreased in route times will not lower the **bus** driver's regular permanent hours, and additional transportation department and/or District work shall be assigned to maintain the **bus** driver's total permanent hours so long as the employee is qualified to perform the assigned work.

10. All refusals and turndowns must be verified in writing and must be signed and dated by the **bus** driver refusing the extra assignment. This document must be kept on file and maintained by the Transportation Supervisor. The **bus** driver shall also receive a copy of the document upon signing and turning it in.

- a. Field Trips-Refusals will be charged to the roster, unless the posting requirements were not met.
- b. Additional Transportation Department Work assignments -Refusals will be charged to the roster.

11. Recess/Vacated Assignments:
  - a. Recess and Vacated assignments will be open for bid following the procedure for regular route assignment. All Recess and Vacated route assignments will be posted as soon as the route becomes available for a minimum of three (3) working days prior to the bid.
  - b. Recess and Vacated routes will be open for bidding by rotational seniority after the three (3) day posting period.
12. Covers and Additional Driving Hours:
  - a. Bus drivers may be required to drive additional students on their morning or afternoon assigned route to fill their assigned working hours.

Field Trips:

F. The rotation list will consist of seniority listing of all permanent, Type B licensed bus drivers only. Two (2) separate rotation lists will be available for trips: one (1) for weekday trips and one (1) for weekend trips. **Bus** drivers may choose, by seniority (where the rotation list left off), any trip available on the weekday list. Weekend trips shall be taken or declined in the order of date and time of the trip by seniority.

**1. Field trip assignments and student activity trips shall be offered to available bus drivers when it does not impact home to school routes. The District will ensure compliance with Senate Bill 88.**

**2.** If accepting an extra trip would cause a driver to exceed the maximum of sixteen (16) hours in one (1) day, or make impossible the minimum of eight (8) hours of off-duty time before the beginning of the next regular shift as required by law, the driver's assigned work schedule shall be adjusted to ensure that the driver stays within legal limits on the day of the trip and adjusted the day following the trip to ensure not less than an eight (8) hour workday. Any adjustment may include other assigned duties in addition to the regular bus route.

**3.** A **bus** driver shall have until the end of the daily shift to accept or decline a trip. **Bus** drivers shall be charged for a trip, when the trip is rejected, unless the driver is given less than 24 hours notice. **In unexpected situations, the District may require a shorter period of time for acceptance/declination in order to meet the needs of student transportation.**

4. A trip sheet with all known trips shall be posted by the 24th day of each month. Any trip that becomes known after the trip sheet is posted shall be added at the bottom.

5. When any trip falls within a regular day and has not been accepted by any driver, an employee's immediate supervisor may assign the trip to any qualified school bus driver in reverse seniority rotation, at their discretion.

6. The pay period for extra duties shall be from the 21st of each month through the 20th of the following month. Drivers may sign a waiver to remove themselves from the current rotation list which shall be updated monthly. Reinstatement may be made only following completion of the existing pay period.

7. Hours Allotted – Trip Cancellation: Every effort will be made to notify the employee of a trip cancellation as far in advance as possible. If a field trip is canceled and rescheduled within the same email the **bus** driver will keep the rescheduled trip. If a field trip is canceled on site (exclusive of Saturday or Sunday), the driver will be entitled to two (2) hours of pay at regular hourly rate. If the trip is canceled at the site on a Saturday or Sunday, then the ~~employee~~ **bus driver** will be paid a minimum of two (2) hours at the time and one-half the regular hourly rate. In the event the Saturday trip is cancelled prior to arriving for duty it will be replaced as another one is available.

8. Illness – Any bus driver absent due to illness the day prior to a scheduled weekday field trip or ~~two days prior to a~~ **the workday preceding a** scheduled weekend field trip will be removed, and the trip will be assigned to the next eligible bus driver based on seniority. Bus drivers assigned as a replacement for an absent bus driver may turn down the assignment with no refusal being charged. **Approved school business or vacation will not constitute an absence.**

#### Renewal Certificate and Training:

G. The District shall reimburse the unit member the renewal fee for their California Special Drivers Certificate. The District will cover the cost of a unit member's Department of Transportation medical examiner's certificate report.

H. Paid training shall be offered to regular District drivers in a timely manner to meet the California Highway Patrol and other state requirements for license renewal, not to exceed twelve (12) hours of paid training.

#### License Restriction:

I. The District shall only employ **bus** drivers with a valid California Special Drivers Certificate.

Summer School Assignments:

J. Summer School / Extended School Year:

1. Bus drivers/transportation aides must apply for summer school assignments per the established procedures of the Human Resources Department. The Human Resources Department will have a list of driver volunteers working summer school. **Bus drivers/transportation aides must submit a detailed letter of interest with all summer work applications.**
2. Bus drivers/transportation aides selected for summer school will be placed on a list according to seniority.
3. Bus drivers/transportation aides will be offered summer school driving routes based on seniority per the year's list of summer drivers/transportation aides.
4. Bus drivers/transportation aides selected to work the summer school program shall be paid their daily rate of pay.

Extra Hours Outside Summer School / Extended School Year:

K. Any extra hours available during the summer recess, above and beyond the summer school program, will be assigned by seniority.

Distribution of Additional Transportation Department Work

- L. Additional Transportation Department Work assignments will be offered to the employees in seniority order where the rotation list left off.
1. Assignment offers shall be made as the assignments become known and in chronological order should multiple assignments be approved at the same time.
  2. If a bus driver is assigned both additional Transportation Department Work and a Field Trip Assignment which conflict in time, the employee will be offered the next available assignment.

**ARTICLE 15  
CATASTROPHIC LEAVE PROGRAM**

**[Not Reopened]**

**ARTICLE 16  
DISCIPLINE**

[Not Reopened]

**ARTICLE 17  
CONCLUSION**

[Not Reopened]

## OTHER MATTERS

1. All other terms and conditions of the 2023-2026 Collective Bargaining Agreement not changed by this Tentative Agreement shall remain in effect.

2. The Parties agree to cooperate in preparing a final agreement that will contain the agreements set forth in this Tentative Agreement. The Parties acknowledge and agree that there may be certain language clean-up of a non-substantive nature that will be corrected in the final agreement. The Parties must mutually agree to any clean-up requests or the change shall not be made.

3. Retroactive increases will be applied to longevity, college units and differential pay. To be eligible for a retroactive increase and the off-schedule payment, the unit member must be employed by the District on the date of ratification of this Tentative Agreement by the Association.

4. This Tentative Agreement is entered into pursuant to the provisions of Sections 3540-3549 of the California Government Code.

5. This Tentative Agreement is subject to ratification by the Association membership and the Southern Kern Unified School District Board of Trustees.

### RECOMMENDED FOR RATIFICATION/APPROVAL

#### FOR THE DISTRICT:

April 11, 2025



Barbara Gaines  
District Superintendent

#### FOR THE ASSOCIATION:

April 10, 2025



Gary Jones  
President



Chris Fujioka  
CSEA LRR

**APPENDIX "A"**

**CLASSIFIED SALARY SCHEDULE**  
(Effective July 1, 2024 – June 30, 2025)

# 24-25 TENTATIVE AGREEMENT

## 2024-2025 CLASSIFIED SALARY SCHEDULE

	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
B	Lead Safety Officer - 180 days	23.36	24.29	25.20	26.08	26.97	27.85	28.68	29.54	30.43	31.34	32.28	33.25
C	Campus Safety Officer - 180 days	17.37	18.07	18.79	19.54	20.33	21.14	21.78	22.41	23.10	23.79	24.50	25.24
D	Bus Driver - 183 days	22.37	23.23	24.14	25.06	25.96	26.85	27.66	28.47	29.34	30.21	31.12	32.06
L	School Site Student Transport Driver - 11 month	20.17	21.03	22.01	22.86	23.84	24.82	25.56	26.33	27.12	27.93	28.77	29.63
D	Transportation Clerk/Bus Driver - 12 month	22.37	23.23	24.14	25.06	25.96	26.85	27.66	28.47	29.34	30.21	31.12	32.06
NN	Bus Driver/Mechanic Asst - 11 month	23.34	24.29	25.16	26.13	27.04	27.98	28.81	29.68	30.57	31.49	32.43	33.40
E	Asst School Bus Mechanic - 12 month	27.08	27.63	28.27	28.86	29.45	30.59	31.51	32.46	33.43	34.46	35.47	36.53
F	School Bus Mechanic - 12 month	31.11	32.79	34.52	36.23	37.90	39.58	40.76	41.99	43.25	44.54	45.88	47.26
G	Custodian - 12 month	17.58	18.44	19.38	20.30	21.18	22.07	22.63	23.49	24.39	25.31	26.20	27.10
H	Groundskeeper - 12 month	17.60	18.47	19.41	20.33	21.20	22.10	22.65	23.51	24.41	25.34	26.23	27.13
I	Head Custodian - 12 month	25.68	27.06	28.35	30.04	31.67	33.37	34.37	35.40	36.47	37.56	38.69	39.85
J	Head Groundskeeper - 12 month	25.69	27.28	28.91	30.61	32.24	33.93	34.96	36.01	37.09	38.20	39.34	40.52
J	Maintenance - 12 month	25.69	27.28	28.91	30.61	32.24	33.93	34.96	36.01	37.09	38.20	39.34	40.52
S	HVAC Maintenance - 12 month	34.90	36.34	37.78	39.29	40.86	42.50	43.77	45.08	46.44	47.83	49.27	50.74
K	Food Service Worker - 183 days	17.20	17.89	18.61	19.35	20.12	20.93	21.56	22.20	22.87	23.56	24.26	24.99
PP	Food Service Delivery - 183 days	17.34	18.07	18.79	19.51	20.31	21.08	21.72	22.37	23.04	23.73	24.44	25.18
RR	Food Service Cook - 183 days	19.77	20.57	21.39	22.24	23.14	24.06	24.78	25.52	26.28	27.08	27.89	28.72
M	Food Service Manager - 183 days	22.35	23.23	24.14	25.03	25.94	26.84	27.65	28.47	29.33	30.21	31.12	32.05
C	Transportation Bus Aide - 180 days	17.37	18.07	18.79	19.54	20.33	21.14	21.78	22.41	23.10	23.79	24.50	25.24
N	Paraeducator, Classroom - 180 days	17.62	18.36	19.05	19.76	20.47	21.20	21.84	22.50	23.17	23.87	24.58	25.32
O	Paraeducator, Special Education 1:1 - 180 days	18.12	18.85	19.55	20.31	21.03	21.76	22.41	23.08	23.77	24.48	25.22	25.98
O	Paraeducator, Special Education - 180 days	18.12	18.85	19.55	20.31	21.03	21.76	22.41	23.08	23.77	24.48	25.22	25.98
P	Paraeducator, Speech Path - 180 days	18.47	19.21	19.99	20.79	21.50	22.27	22.94	23.62	24.33	25.05	25.81	26.59
Q	Paraeducator, Deaf/Sign - 180 days	25.67	26.93	28.63	30.24	31.96	33.46	34.46	35.49	36.56	37.66	38.79	39.95
R	Speech Language Pathology Assistant - 180 days	26.43	27.49	28.60	29.74	30.93	32.17	33.12	34.13	35.14	36.20	37.29	38.41
R	Licensed Vocational Nurse - 180 days	26.43	27.49	28.60	29.74	30.93	32.17	33.12	34.13	35.14	36.20	37.29	38.41
T	After School Program Instructor - 180 days	18.34	19.27	20.03	20.93	21.87	22.86	23.55	24.25	24.98	25.73	26.50	27.30
U	After School Program Coordinator - 180 days	23.22	24.18	25.20	26.22	27.24	28.33	29.18	30.05	30.96	31.88	32.84	33.83
X	Tutor, AVID & Intervention	17.72	18.43	19.16	19.93	20.73	21.56	22.42	23.32	24.25	25.22	26.23	27.28

### Longevity - Beginning of Service Year

6th year	11th year	16th year	21st year	26th year	31st year
Per Hour	1.00	1.75	2.25	3.00	3.50
12 mos/8 hrs	2088.00	3,654.00	4,698.00	6,264.00	7,308.00
					9,396.00

### Educational Increment Pay

Voc	31 - 59	60-90	91-124	125-154	155+
Trng/Cert	0.40	0.60	0.80	1.00	1.20
Units per hour	835.20	1,252.80	1,670.40	2,088.00	2,505.60
12 mos/8 hrs					

# 24-25 TENTATIVE AGREEMENT

## 2024-2025 CLASSIFIED SALARY SCHEDULE

	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
Y	Receptionist - 12 month	17.20	17.89	18.61	19.35	20.12	20.93	21.56	22.20	22.87	23.56	24.26	24.99
Z	Clerk, Office - 190 days	17.49	18.19	18.92	19.67	20.46	21.27	22.13	23.01	23.93	24.89	25.88	26.66
AA	Clerk, ASB - 190 days	17.60	18.31	19.03	19.80	20.59	21.42	22.27	23.16	24.09	25.05	26.06	26.84
BB	Clerk, Human Resources - 12 month	17.72	18.43	19.16	19.93	20.72	21.56	22.42	23.32	24.25	25.22	26.23	27.01
CC	Clerk, Attendance - 190 days	19.71	20.43	21.25	22.05	22.85	23.66	24.36	25.10	25.85	26.62	27.42	28.25
DD	Secretary, Alternative Education - 12 month	20.39	21.20	22.00	22.83	23.66	24.41	25.15	25.91	26.68	27.49	28.31	29.16
DD	Secretary, Maintenance - 12 month	20.39	21.20	22.00	22.83	23.66	24.41	25.15	25.91	26.68	27.49	28.31	29.16
DD	Human Resources Technician	20.39	21.20	22.00	22.83	23.66	24.41	25.15	25.91	26.68	27.49	28.31	29.16
EE	Coord of Adult & College Education - 11 month	21.20	22.02	22.88	23.72	24.57	25.41	26.17	26.96	27.76	28.60	29.45	30.34
FF	District Attendance Coordinator - 11 month	23.10	24.14	25.21	26.29	27.37	28.43	29.49	30.55	31.62	32.56	33.54	34.55
FF	Secretary, Principal - 11 month	23.10	24.14	25.21	26.29	27.37	28.43	29.49	30.55	31.62	32.56	33.54	34.55
OO	Secretary, High School Principal - 12 month	31.42	32.39	33.39	34.43	35.51	36.61	37.70	38.84	40.00	41.19	42.44	43.72
QQ	College & Career Coordinator - 12 month	33.84	35.04	36.25	37.52	38.83	40.19	41.38	42.63	43.91	45.23	46.59	47.98
GG	Secretary, Alt Ed Principal - 12 month	23.46	24.49	25.56	26.64	27.72	28.78	29.94	31.13	32.07	33.03	34.02	35.04
GG	Administrative Assist, Ed Services - 12 month	23.46	24.49	25.56	26.64	27.72	28.78	29.94	31.13	32.07	33.03	34.02	35.04
GG	Community Engagement Specialist, CCSPP - 12 mth	23.46	24.49	25.56	26.64	27.72	28.78	29.94	31.13	32.07	33.03	34.02	35.04
HH	Administrative Assist, Sp Ed - 11 month	23.10	24.14	25.21	26.29	27.37	28.43	29.49	30.55	31.62	32.56	33.54	34.55
II	Disaster & Emergency Services Coord - 12 month	26.29	26.88	27.46	28.01	28.60	29.70	30.59	31.51	32.45	33.42	34.43	35.46
CC	District Enrollment Coordinator - 12 month	19.71	20.43	21.25	22.05	22.85	23.66	24.37	25.10	25.85	26.63	27.42	28.25
JJ	Coordinator Categorical Programs - 195 days	28.43	29.04	29.68	30.30	30.94	31.73	32.68	33.65	34.67	35.71	36.77	37.89
KK	Food Service Supervisor - 11 month	28.97	30.17	31.32	32.48	33.63	34.80	35.85	36.92	38.03	39.17	40.35	41.56
LL	Media/Library Technician - 190 days	19.71	20.43	21.25	22.05	22.85	23.66	24.37	25.10	25.85	26.63	27.42	28.25
MM	Computer Technician - 11 month	20.13	21.02	21.91	22.82	23.71	24.60	25.34	26.10	26.89	27.69	28.52	29.38
NN	Information Systems Technician - 11 month	23.34	24.29	25.16	26.13	27.04	27.98	28.81	29.68	30.57	31.49	32.43	33.40
OO	Systems Administrator - 12 month	31.42	32.39	33.39	34.43	35.51	36.61	37.70	38.84	40.00	41.19	42.44	43.72
SS	Technology Coordinator - 12 month	34.56	35.94	37.38	38.88	40.43	42.05	43.73	45.48	47.30	49.19	51.16	53.20

### Longevity - Beginning of Service Year

6th year	1.00	11th year	1.75	16th year	2.25	21st year	3.00	26th year	3.50	31st year	4.50
Per Hour	2088.00	3,654.00	4,698.00	6,264.00	7,308.00	9,396.00					
12 mos/8 hrs							12 mos/8 hrs				

### Educational Increment Pay

Voc	31 - 59	60-90	91-124	125-154	155+
Trng/Cert	0.40	0.60	0.80	1.00	1.20
Units per hour	835.20	1,252.80	1,670.40	2,088.00	2,505.60
12 mos/8 hrs					

# 24-25 UPDATED ED. UNITS AND LONGEVITY

**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
**CERTIFICATED ADMINISTRATION & CLASSIFIED MANAGEMENT**  
**SALARY SCHEDULE**  
**2024-2025**

CERTIFICATED	STEP	STEP	STEP	STEP	STEP	WORK DAYS
	I	II	III	IV	V	
ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES	139,932	146,928	152,805	158,153	163,688	225
CHIEF BUSINESS OFFICER	134,550	139,932	146,928	152,805	158,153	261*
ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES SPECIAL EDUCATION & PUPIL PERSONNEL	134,550	139,932	146,928	152,805	158,153	220
DIRECTOR, CERTIFICATED EDUCATIONAL SUPPORT PROGRAMS TECHNOLOGY & INSTRUCTIONAL SUPPORT	132,861	138,176	143,703	149,451	155,429	220
PRINCIPAL HIGH SCHOOL MIDDLE SCHOOL ELEMENTARY & ALTERNATIVE EDUCATION	131,807 123,075 116,546	137,079 127,998 121,208	142,562 133,118 126,056	148,265 138,442 131,099	154,196 143,980 136,343	220
ASSISTANT PRINCIPAL HIGH SCHOOL ELEMENTARY & MIDDLE SCHOOL	107,571 103,433	111,874 107,571	116,349 111,874	121,003 116,349	125,843 121,002	215 210
COORDINATOR SPECIAL EDUCATION BEHAVIORAL HEALTH	103,433 103,433	107,571 107,571	111,874 111,874	116,349 116,349	121,002 121,002	200
OCCUPATIONAL THERAPIST	97,187	101,074	105,117	109,322	113,695	200
SCHOOL PSYCHOLOGIST	88,459	92,882	97,526	102,402	107,522	
BOARD CERTIFIED BEHAVIOR ANALYST	88,459	92,882	97,526	102,402	107,522	
CREDENTIALLED SCHOOL NURSE	83,285	86,617	90,081	93,685	97,432	
SOCIAL EMOTIONAL LEARNING SPECIALIST	88,459	92,882	97,526	102,402	107,522	200
MENTAL HEALTH THERAPIST	88,459	92,882	97,526	102,402	107,522	
MFT and SCHOOL PSYCHOLOGIST INTERN	58,297	61,456				

MASTER'S STIPEND	\$2,000.00		
LONGEVITY STIPEND	15 years	20 years	25 years
	\$2,000.00	\$4,000.00	\$6,000.00

\* Per (EC §) 45108.5 Senior Management employees are in the classified service. As such, Senior Management entitlements such as holiday and such as holiday and vacation are applicable. The CBO position is entitled to 15 paid holidays and 26 vacation days.

CLASSIFIED	STEP	STEP	STEP	STEP	STEP	WORK DAYS
	I	II	III	IV	V	
DIRECTOR, MAINTENANCE & OPERATIONS	88,465.61 42.37	91,985.64 44.05	95,505.67 45.74	98,937.14 47.38	102,435.03 49.06	261
DIRECTOR, HUMAN RESOURCES	88,465.61 42.37	91,985.64 44.05	95,505.67 45.74	98,937.14 47.38	102,435.03 49.06	
DIRECTOR, TRANSPORTATION	88,465.61 42.37	91,985.64 44.05	95,505.67 45.74	98,937.14 47.38	102,435.03 49.06	
ACCOUNTANT	86,805.22 41.57	90,258.84 43.23	93,712.45 44.88	97,166.06 46.54	100,619.67 48.19	
ASSISTANT DIRECTOR OF MAINT & OPERATIONS	77,507.04 37.12	80,606.43 38.60	83,816.52 40.14	87,181.58 41.75	90,701.61 43.44	
GRANT COORDINATOR, CALIFORNIA COMMUNITY SCHOOLS PARTNERSHIP PROGRAM	77,507.04 37.12	80,606.43 38.60	83,816.52 40.14	87,181.58 41.75	90,701.61 43.44	

<b>EDUCATIONAL UNITS</b>	30-59 0.40	60-90 0.60	91-124 0.80	125-154 1.00	155+ 1.20	an hour
<b>LONGEVITY</b>	6th year 1.00	11th year 1.75	16th year 2.25	21st year 2.75	26th year 3.25	31st year 4.50
<b>VACATION</b>	0-10 years 11+ years	24 days 29 days				

As Of: 7/1/2024  
Board Approved:

# 24-25 UPDATED ED. UNITS AND LONGEVITY

## SOUTHERN KERN UNIFIED SCHOOL DISTRICT CONFIDENTIAL & SUPERVISORY SALARY SCHEDULE 2024-2025

POSITION	STEP	STEP	STEP	STEP	STEP	STEP	STEP	STEP	STEP	STEP	STEP	STEP
	I	II	III	IV	V	VI	VI	VI	VI	VI	VI	VI
SUPERINTENDENT'S EXECUTIVE SECRETARY	86,406.73	89,151.91	91,919.23	94,708.68	97,453.86	100,243.32						
	41.38	42.70	44.02	45.36	46.67	48.01						
SUPERVISOR, HUMAN RESOURCES	77,219.23	80,296.49	83,418.03	86,849.50	90,303.11	93,933.83						
	36.98	38.46	39.95	41.59	43.25	44.99						
SUPERVISOR, TECHNOLOGY	66,194.24	68,850.87	71,551.77	74,230.53	76,842.88	79,565.92						
	31.70	32.97	34.27	35.55	36.80	38.11						
SUPERVISOR, TRANSPORTATION	68,186.71	70,931.89	73,699.21	76,444.39	79,145.29	81,956.88						
	32.66	33.97	35.30	36.61	37.90	39.25						
SUPERVISOR, FOOD SERVICE	68,186.71	70,931.89	73,699.21	76,444.39	79,145.29	81,956.88						
	32.66	33.97	35.30	36.61	37.90	39.25						
ACCOUNTING CLERK I	61,478.73	64,024.66	66,592.73	69,138.67	71,706.74	74,584.75						
	29.44	30.66	31.89	33.11	34.34	35.72						
HUMAN RESOURCES SPECIALIST	63,183.40	65,485.81	67,943.19	70,466.98	73,057.19	75,713.81						
	30.26	31.36	32.54	33.75	34.99	36.26						
ACCOUNTING / PAYROLL TECHNICIAN	57,962.88	60,447.60	62,911.44	65,437.92	67,839.12	70,490.88						
	27.76	28.95	30.13	31.34	32.49	33.76						
PAYROLL TECHNICIAN	54,434.16	56,877.12	59,236.56	61,679.52	63,976.32	66,398.40						
	26.07	27.24	28.37	29.54	30.64	31.80						

261 Day Work Calendar

**EDUCATIONAL UNITS**

31-59 0.40  
60-90 0.60  
91-124 0.80  
125-154 1.00  
155+ 1.20

**LONGEVITY**

6th yr 1.00  
11th yr 1.75  
16th yr 2.25  
21st yr 3.00  
26th yr 3.50  
31st yr 4.50

VACATION	
beginning	0-9 years 24.00 days annually
completed	10 years 29.00 days annually

As Of: 7/1/2024  
Board Approved:

**Memorandum of Understanding  
Between the California School Employees Association  
And its Rosamond Chapter #587  
And  
The Southern Kern Unified School District**

This Memorandum of Understanding ("MOU") is entered on this 26<sup>th</sup> day of March 2025, by and between California School Employees Association and its Rosamond Chapter #587 ("CSEA") and the Southern Kern Unified School District ("District") collectively referred to as the "Parties" to this agreement.

The Parties agree to memorialize negotiations through this MOU concerning: Effects of the District's new GPS tracking system.

1. The District may update and install GPS in its vehicles and buses by June 30, 2025.
2. CSEA recognizes the District's right to implement the use of GPS systems with the primary intent of the GPS trackers is to ensure that District property is not stolen, mishandled, or destroyed. It will be used to track location, fuel use, monitor driver's safety, odometer, and perform remote diagnostics. It will also detect when vehicles are braking hard, set alerts for buses when the door is open, the stop arm is in place, and when red lights are flashing.
3. The District recognizes CSEA's right to negotiate the effects which could impact and change the working conditions of its membership.
4. The District will not use GPS trackers to replace, supplant, or circumvent its responsibility to supervise and manage employees. The District will not use GPS trackers to monitor employees' day-to-day work activities. The District may, however, use GPS trackers for workplace investigations and/or to prove that an employee engaged in conduct in violation of State or Federal law or District board policy. The District will not engage in tracking of Bargaining Unit Members that is disparate, arbitrary, or targeted.
5. Every vehicle equipped with GPS will be clearly identified.
6. The GPS tracker will not be the sole and exclusive source of discipline, unless the employee's conduct is also illegal pursuant to California or Federal law.
7. In the event the District determines that disciplinary action may be warranted based on GPS tracking information, upon written request, the District will provide a copy of that information to the employee subject to disciplinary action and CSEA. The employee shall have an opportunity to respond to the information if the District uses it as a basis for disciplinary action.
8. In the event the District seeks to expand, enhance, and/or modify its GPS trackers or related technologies, the Parties agree to meet and negotiate the effects of this decision.

By affixing their signatures to this MOU, the Parties acknowledge that the matter set forth herein is agreed. Disputes regarding this MOU shall be resolved via the Collective Bargaining Agreement grievance procedure. The signatories have represented that they are the authorized representatives of the Parties to this MOU and that all actions necessary for the Parties to ratify and accept this MOU as a binding and bilateral agreement will be completed in a manner required by their respective internal policies and/or is required by law. More specifically, this MOU is subject to ratification pursuant to CSEA Policy 610 and subsequent board approval.

It is so agreed:

Dated: 3/26/2025

For the Association:

  
\_\_\_\_\_  
Gary Jones  
Chapter President  
Rosamond Chapter 587

  
\_\_\_\_\_  
Chris Fujioka  
Labor Relations Representative  
California Schools Employees Association

For the District:

  
\_\_\_\_\_  
Barbara Gaines  
Superintendent  
Southern Kern Unified School District



SOUTHERN KERN UNIFIED SCHOOL DISTRICT  
 2601 Rosamond Blvd.  
 Rosamond, CA 93560  
 (661) 256-5000  
 CHANGE IN CONTRACT



CHANGE ORDER No. 08

PROJECT : SKUSD - NEW CAFETERIA AT ROSAMOND HIGH EARLY COLLEGE CAMPUS  
 #(SKUSD-RHECC-NCB)

CONTRACTOR: Medallion Contracting Inc.

DATE: 4/23/2025

Subject to the terms and conditions of the Agreement dated August 04, 2023 between the Southern Kern Unified School District and Contractor, Agreement and/or Plans and Specifications shall be changed as follows:

	AMOUNT
PCO 55 - Broom finished concrete along western walls	\$ 36,780.04
PCO 58 - Install 4S-box with control relay for Extron automatic shut-off	\$ 2,101.75
PCO 59 - Remove existing projector and install new replacement	\$ 1,232.32
<b>TOTAL CHANGE</b>	<b>\$ 40,114.11</b>

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) was	\$ 9,947,698.00
New change by previously authorized requests and changes	\$ 552,235.41
The (Contract Sum) prior to this Change Order was	\$ 10,499,933.41
The (Contract Sum) will be increased by this Change Order	\$ 40,114.11
The new (Contract Sum) including this Change Order # 07 will be	\$ 10,540,047.52
The Contract Time will be increased by <u>5</u> days	

**Authorize:**

OWNER: Southern Kern Unified School District  
 ADDRESS: 2601 Rosamond Blvd.  
Rosamond, CA 93560

CONTRACTOR: Medallion Contracting Inc.  
 ADDRESS: 42424 4<sup>th</sup> St. East.  
Lancaster, CA 93535

By: \_\_\_\_\_  
 Barbara Gaines  
 Superintendent, SKUSD

By: \_\_\_\_\_  
 Mr. Craig Fries, President  
 Medallion Contracting Inc.

Date: \_\_\_\_\_

Date: 04-24-2025

**Note:** All necessary supporting documents pertaining to this Change Order are attached below.



# PCO APPROVAL COVERSHEET

#47 (PCO#55)  
Date: 04/02/25

**PROJECT:** *(name and address)*  
SKUSD- New Cafeteria at Rosamond  
High Early College Campus  
2925 Rosamond Blvd., Rosamond, CA  
93560

**CONTRACT INFORMATION:**  
Contract For:  
SKUSD-RHECC-NCB  
Contract Date: 08/04/23

**OWNER:** *(name and address)*  
Southern Kern Unified School District  
2601 Rosamond Blvd.,  
Rosamond, CA 93560

**CONTRACTOR:** *(name and address)*  
Medallion Contracting  
42424 4<sup>th</sup> St. East Lancaster, CA 93535

**ARCHITECT:** *(name and address)*  
Flewelling & Moody  
1035 West Lancaster Boulevard  
Lancaster, CA 93534,

**CONSTRUCTION MANAGER:** *(name and address)*  
HPLE, Inc.  
117 E. Colorado Blvd., Suite 600  
Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)*

Per the district, Contractor to provide broom finished concrete at the west side of the Cafeteria where there is existing dirt.

### PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of **\$36,780.04**
- Unit Price of \$ 0.00 per \_\_\_\_\_
- Time and Material (as verified at site)
- Cost, as defined below, plus the following fee: \$0.00

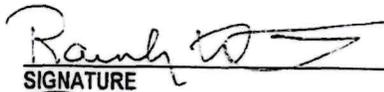
2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 5 Days

*NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.*

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District  
OWNER *(Firm name)*

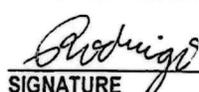
  
SIGNATURE

Rawlyn Davis  
PRINTED NAME AND TITLE

4/3/25  
DATE

HPLE, Inc.

CONSTRUCTION MANAGER *(Firm name)*

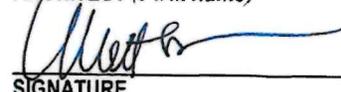
  
SIGNATURE

Rodrigo Mejia  
PRINTED NAME AND TITLE

4/2/25  
DATE

Flewelling and Moody

ARCHITECT *(Firm name)*

  
SIGNATURE

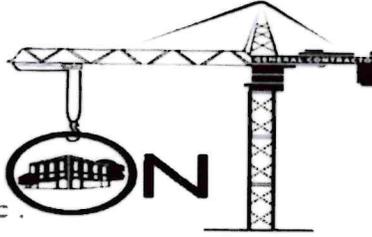
Matt Buchanan  
PRINTED NAME AND TITLE

4/4/25  
DATE

END

# MEDALLION

CONTRACTING, INC.



PH# 661-949-3205                      FAX# 661-949-3235  
CONTRACTORS LICENSE #567084

**ARCHITECT:** Flewelling & Moody, Joselito Lacson  
**OWNER:** Southern Kern Unified School District  
**Construction Manager:** HPLE, Deepika Arora

**PCO:** 55  
**DATE:** 3/25/2025  
**JOB #:** 2990/RHECC-CAFÉ

**DESCRIPTION:** Per IB #27 Provide Concrete at the West side of the cafeteria bldg where (E) dirt area is indicated. Concrete to be Broom Finished      **PROJECT:** Rosamond High School

**Note:** If pea gravel concrete mix can be used along with wire mesh then Total Cost of this PCO will be \$32,463.54

<b>LABOR</b>	1 man 1 week	\$ 2,200.00
<b>LABOR BURDEN</b>		
<b>EQUIPMENT</b>		
<b>MATERIALS</b>		
<b>CLEAN UP</b>	Concrete Clean Out	\$ 300.00
<b>SUBTOTAL G.C.</b>		\$ 2,500.00
<b>MARK-UP</b>	10%	\$ 250.00
<b>G.C. SUBTOTAL</b>		\$ 2,750.00
<b>SUBCONTRACTOR:</b>	Genuine	\$ 30,588.80
<b>SUBCONTRACTOR:</b>		
<b>SUBTOTAL SUBCONTRACTORS</b>		\$ 30,588.80
<b>GENERAL LIABILITY</b>	1.25%	\$ 382.36
<b>SUBCONTRACTOR SUBTOTAL</b>		\$ 30,971.16
<b>MARK-UP ON SUB</b>	10%	\$ 3,058.88
<b>G.C. SUBTOTAL</b>		\$ 2,750.00
<b>TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)</b>		\$ 36,780.04

**SUBMITTED BY:** Craig Fries

**APPROVED BY:** \_\_\_\_\_

# Genuine Concrete INC.

*"Where Quality Counts"*

Medallion Contracting  
Change Order Rosamond Cafeteria  
Rosamond, CA  
IB#27

03/25/2025

Over X 1' Scarify 6" and compact 1371 Sq Ft  
Pour back using detail A sheet C5.01 with 328 L.F of expansion

Labor	\$15,200.00
Material	\$8658.00
Equip	\$3950.00
10% M.U.	\$2780.80
<b>Total</b>	<b>\$30,588.80</b>

## Deduct

Pour back 4" thick with 2500 psi pea gravel mix using wire mesh 6.6.10.10 on native  
**-\$3880.00** Optional

43824 20<sup>th</sup> Street West, Unit 8994 Lancaster, CA 93539

Phone: (661) 803-6077

EMAIL: [genuineconcrete@att.net](mailto:genuineconcrete@att.net)

LIC #967779



# PCO APPROVAL COVERSHEET

#48 (PCO#58)  
Date: 04/22/25

<b>PROJECT:</b> <i>(name and address)</i> SKUSD- New Cafeteria at Rosamond High Early College Campus 2925 Rosamond Blvd., Rosamond, CA 93560	<b>CONTRACT INFORMATION:</b> Contract For: SKUSD-RHECC-NCB Contract Date: 08/04/23	<b>OWNER:</b> <i>(name and address)</i> Southern Kern Unified School District 2601 Rosamond Blvd., Rosamond, CA 93560
<b>CONTRACTOR:</b> <i>(name and address)</i> Medallion Contracting 42424 4 <sup>th</sup> St. East Lancaster, CA 93535	<b>ARCHITECT:</b> <i>(name and address)</i> Flewelling & Moody 1035 West Lancaster Boulevard Lancaster, CA 93534.	<b>CONSTRUCTION MANAGER:</b> <i>(name and address)</i> HPLE, Inc. 117 E. Colorado Blvd., Suite 600 Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)*

**Per the response to RFI #170, the Contractor to provide and install 4S-box with control relay module to interface with Extron Audio rack for automatic shut-off.**

### PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$2,101.75
- Unit Price of \$ 0.00 per \_\_\_\_\_
- Time and Material (as verified at site)
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

*NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.*

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District  
OWNER *(Firm name)*

SIGNATURE

Rawley Davis  
PRINTED NAME AND TITLE

4/23/25  
DATE

HPLE, Inc.  
CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE

Rodrigo Mejia  
PRINTED NAME AND TITLE

4/23/25  
DATE

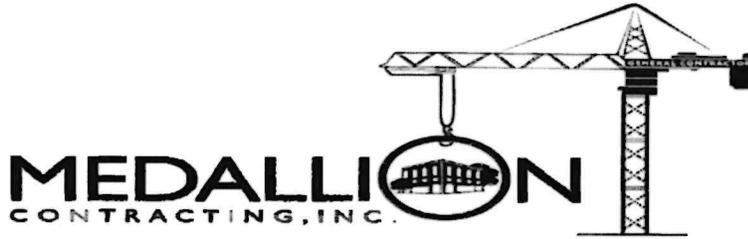
Flewelling and Moody  
ARCHITECT *(Firm name)*

SIGNATURE

Matt Buchanan  
PRINTED NAME AND TITLE

4/23/25  
DATE

END



PH# 661-949-3205 FAX# 661-949-3235  
 CONTRACTORS LICENSE #567084

**ARCHITECT:** Flewelling & Moody, Joselito Lacson

**OWNER:** Southern Kern Unified School District

**Construction Manager:** HPLE, Deepika Arora

**PCO:** 58

**DATE:** 4/3/2025

**JOB #:** 2990/RHECC-CAFÉ

**DESCRIPTION:** Per response to RFI #170 provide and install fire alarm relay module to shutdown of the PA system

**PROJECT:** Rosamond High School

LABOR		
LABOR BURDEN		
EQUIPMENT		
MATERIALS		
CLEAN UP		
<b>SUBTOTAL G.C.</b>		
MARK-UP	<u>10%</u>	
<b>G.C. SUBTOTAL</b>		\$ -
<b>SUBCONTRACTOR:</b>	<u>Coast</u>	\$ 1,889.21
<b>SUBCONTRACTOR:</b>		
<b>SUBTOTAL SUBCONTRACTORS</b>		\$ 1,889.21
GENERAL LIABILITY	<u>1.25%</u>	\$ 23.62
<b>SUBCONTRACTOR SUBTOTAL</b>		\$ 1,912.83
MARK-UP ON SUB	<u>10%</u>	\$ 188.92
<b>G.C. SUBTOTAL</b>		
<b>TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)</b>		\$ 2,101.75

**SUBMITTED BY:** Craig Fries

**APPROVED BY:** \_\_\_\_\_



### Request for Information

Project: Rosamond High Cafeteria      Date: \_\_\_\_\_ 2-26-25 \_\_\_\_\_ RFI NO. 170 \_\_\_\_\_

From: Medallion Contracting, Inc. Rick Walker, Rick@medallioncontractinginc.com: Cell #661-810-3282  
PH#661-949-3205/FAX#661-949-3235

To: Flewelling & Moody, Attn: Joselito L.

Action Requested: Clarification: \_\_\_\_\_ Direction:  XX \_\_\_\_\_ Approval: \_\_\_\_\_

**Information Needed:** After a field conversation with my Extron programming contractor, it was brought to my attention that we do not have any provisions for the Extron Audio system to shut down during a fire alarm. We fill this is a fire life and safety concern and an added cable with a monitor module shall be incorporated into the fire alarm system. Please provide us with direction on how we shall move forward.

Provide 4S-box with control relay module to interface with Extron Audio rack for automatic shut-off.

Response:     Abe Jose              PEG              3/12/2025

23057

**Coast Construction Group**

530 West Avenue L  
Lancaster, CA 93534  
(661) 948-1674

CHANGE ORDER #21

**FIRE ALARM PA SYSTEM OVERRIDE**

ESTIMATE AS PER RFI 170 RESPONSE DIRECTIVE.  
LABOR HOURS FIGURED AS INSTALLATION ABOVE  
IDF IN ATTIC AREA WILL BE EXTREMELY DIFFICULT  
IN THAT CONGESTED AREA.

Item No.	Item	Quantity	Material	Material Total	Labor Unit	Labor Rate	Labor Total	Equip. Unit	Equip. Total	Sub/Other Total	Total Cost
1	3/4 EMT	20	0.75	15.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	15.00
2	3/4 EMT CONN	4	0.96	3.84	0.000	\$ 74.64	0.00	0.00	0.00	0.00	3.84
3	3/4 EMT COUP	4	0.92	3.68	0.000	\$ 74.64	0.00	0.00	0.00	0.00	3.68
4	3/4 EMT TH STRAP	6	0.15	0.90	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.90
5	4SD BOX	1	1.78	1.78	0.000	\$ 74.64	0.00	0.00	0.00	0.00	1.78
6				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
7	LABOR HOURS	1		0.00	6.000	\$ 74.64	447.84	0.00	0.00	0.00	447.84
8				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
9				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
10				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
11				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
12				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
13				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
14				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
15				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
16				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
17				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
18				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
19				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
20				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
21				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
22				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
23				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
24				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
25				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
26				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
27	UFA QUOTE #2179	1		0.00	0.000	\$ 74.64	0.00	0.00	0.00	827.52	827.52
28				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
29				0.00	0.000	\$ 74.64	0.00	0.00	0.00	0.00	0.00
30	TRANSPORTATION/FUEL	1		0.00	0.000	\$ 74.64	447.84	25.00	25.00	827.52	1,325.56
			SALES TAX	\$ 25.20							
				\$ 2.58							

<b>Summary</b>	
Material Including Tax	\$ 27.78
Small Tools and Consumables @ 5%	\$ 1.39
Labor Total	\$ 447.84
Labor burden 38%	\$ 170.18
Subtotal	\$ 647.19
Project management	\$ 135.00
Equip Total	\$ 25.00
Subtotal	\$ 807.19
Subcontractor total	\$ 827.52
Subcontractor profit @ 10%	\$ 82.75
Subtotal	\$ 1,717.46
Profit & overhead @ 10%	\$ 171.75
Total	\$ 1,889.21

PIM RATE	\$90.00	HOURS	1.5
MAN HOURS	6	2 MAN DAYS	0.4



Quote: 2179 - 1 / Date: 4/2/2025

Universal Electronic Alarms Inc.  
1150 W Ave J  
Lancaster, CA  
93534, US  
(661) 948-1515

Rick Sawyer  
Coast Construction Group  
<rsawyer@coast-group.com>

Prepared By:  
Robert Miracle  
(661) 948-1515  
robert@universalalarms.com

**Project: 8394 CCG Rosamond High Cafeteria FA**

### **Scope of Work**

Universal Electronic Alarms is pleased to offer a change order to provide an additional addressable relay module for the shutdown of the PA system.

#### **Material**

	Quantity
Addressable Relay Module Manufacturer: Notifier	1 ea
16-2 Non-Shielded FPLR Manufacturer: Windy City Wire	1 Lot

#### **Labor**

General Installation Labor

#### **Included (+)**

1. **Supply and Install Listed Materials:**  
Provide and install all materials listed in this proposal to create a functional system.
2. **Wiring and Installation:**  
Provide all necessary wiring required to create a functional system.
3. **Programming:**  
Provide system programming.
4. **As-built Drawings:**  
Provide as-built drawings upon completion of the installation.

#### **Excluded (-)**

1. Patch and paint, if required, to be provided by others.
2. Additional charges may apply to meet insurance requirements that may be above and beyond our industry standard coverage.
3. Universal Electronic Alarms, Inc. will not be held responsible for any requirements that are not provided prior to time of bid.

**Excluded (-)**

4. Universal Electronic Alarms would like to make it clear that we will not be held liable for any design failures, design submittals, or designs that do not meet the required specifications. This is because the proposal we have submitted does not include design and engineering services. Therefore, any issues that may arise in relation to these aspects should be handled by the engineer of record, fire protection engineer, or whoever is responsible for handling the design and engineering aspects of this project. By accepting our proposal, you acknowledge and agree to these terms.
5. Acceptable conduit with PULL string & boxes by others. If pull string is not installed, additional charges may apply to cover additional labor required to pull wiring through conduit without pull strings.
6. FORCE MAJEURE: Universal Electronic Alarms, Inc. will NOT be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include

- (a) financial distress nor the inability of either party to make a profit or avoid a financial loss,
- (b) changes in market prices or conditions.
- (c) a party's financial inability to perform its obligations hereunder.

<b>\$827.52</b>
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Accepted By

Date

.....

.....



# PCO APPROVAL COVERSHEET

#49 (PCO#59r)  
Date: 04/22/25

<b>PROJECT:</b> <i>(name and address)</i> SKUSD- New Cafeteria at Rosamond High Early College Campus 2925 Rosamond Blvd., Rosamond, CA 93560	<b>CONTRACT INFORMATION:</b> Contract For: SKUSD-RHECC-NCB Contract Date: 08/04/23	<b>OWNER:</b> <i>(name and address)</i> Southern Kern Unified School District 2601 Rosamond Blvd., Rosamond, CA 93560
<b>CONTRACTOR:</b> <i>(name and address)</i> Medallion Contracting 42424 4 <sup>th</sup> St. East Lancaster, CA 93535	<b>ARCHITECT:</b> <i>(name and address)</i> Flewelling & Moody 1035 West Lancaster Boulevard Lancaster, CA 93534,	<b>CONSTRUCTION MANAGER:</b> <i>(name and address)</i> HPLE, Inc. 117 E. Colorado Blvd., Suite 600 Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)*

Per the district, the Contractor to remove and replace the defective projector.

### PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$1,232.32
- Unit Price of \$ 0.00 per \_\_\_\_\_
- Time and Material (as verified at site)
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

*NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.*

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District  
OWNER *(Firm name)*

SIGNATURE

Rawley Davis  
PRINTED NAME AND TITLE

4/23/25  
DATE

HPLE, Inc.

CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE

Rodrigo Mejia  
PRINTED NAME AND TITLE

4/23/25  
DATE

Flewelling and Moody

ARCHITECT *(Firm name)*

SIGNATURE

Matt Buchanan  
PRINTED NAME AND TITLE

4/23/25  
DATE

END



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling & Moody, Joselito Lacson

PCO: 59r

OWNER: Southern Kern Unified School District

DATE: \_\_\_\_\_

Construction Manager: HPLE, Deepika Arora

JOB #: 2990/RHECC-CAFÉ

DESCRIPTION: Remove & Replace defective projector

PROJECT: Rosamond High School

LABOR \_\_\_\_\_  
 LABOR BURDEN \_\_\_\_\_  
 EQUIPMENT \_\_\_\_\_  
 MATERIALS \_\_\_\_\_  
 CLEAN UP \_\_\_\_\_


SUBTOTAL G.C. \_\_\_\_\_  
 MARK-UP 10% \_\_\_\_\_  
 G.C. SUBTOTAL \_\_\_\_\_

\$ -
\$ -

SUBCONTRACTOR: Coast \_\_\_\_\_  
 SUBCONTRACTOR: \_\_\_\_\_  
 SUBCONTRACTOR: \_\_\_\_\_  
 SUBCONTRACTOR: \_\_\_\_\_  
 SUBCONTRACTOR: \_\_\_\_\_

\$ 1,107.70

SUBTOTAL SUBCONTRACTORS \_\_\_\_\_  
 GENERAL LIABILITY 1.25% \_\_\_\_\_  
 SUBCONTRACTOR SUBTOTAL \_\_\_\_\_  
 MARK-UP ON SUB 10% \_\_\_\_\_  
 G.C. SUBTOTAL \_\_\_\_\_  
 TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL) \_\_\_\_\_

\$ 1,107.70
\$ 13.85
\$ 1,121.55
\$ 110.77
\$ -
\$ 1,232.32

SUBMITTED BY: Craig Fries

APPROVED BY: \_\_\_\_\_

REMOVE & REPLACE DEFECTIVE EPSON PROJECTOR  
INCLUDING CALIBRATION

**Coast Construction Group**  
530 West Avenue L  
Lancaster, CA 93534  
(661) 948-1674  
RHECC NEW CAFETERIA  
Change Order #22

23-057

Item No.	Description	Quantity	Unit	Material Unit	Material Total	Labor Unit	Labor Rate	Labor Total	Equip. Unit	Equip. Total	Sub/Other Total	Total Cost
1	TEC COR-5 COST BREAKDOWN TOTAL	1									\$1,007.00	0.00
2					0.00	0.000	\$ -	0.00		0.00		0.00
3					0.00	0.000	\$ -	0.00		0.00		0.00
4					0.00	0.000	\$ -	0.00		0.00		0.00
5					0.00	0.000	\$ -	0.00		0.00		0.00
6					0.00	0.000	\$ -	0.00		0.00		0.00
7					0.00	0.000	\$ -	0.00		0.00		0.00
8					0.00	0.000	\$ -	0.00		0.00		0.00
9					0.00	0.000	\$ -	0.00		0.00		0.00
10					0.00	0.000	\$ -	0.00		0.00		0.00
11					0.00	0.000	\$ -	0.00		0.00		0.00
12					0.00	0.000	\$ -	0.00		0.00		0.00
13					0.00	0.000	\$ -	0.00		0.00		0.00
14					0.00	0.000	\$ -	0.00		0.00		0.00
15					0.00	0.000	\$ -	0.00		0.00		0.00
16					0.00	0.000	\$ -	0.00		0.00		0.00
17					0.00	0.000	\$ -	0.00		0.00		0.00
18					0.00	0.000	\$ -	0.00		0.00		0.00
19					0.00	0.000	\$ -	0.00		0.00		0.00
20					0.00	0.000	\$ -	0.00		0.00		0.00
21					0.00	0.000	\$ -	0.00		0.00		0.00
				Tax	\$ -	\$0.00		0.00		0.00	1,007.00	1,007.00

**Summary**

Material Including Tax \$ -  
Small Tools and Consumables \$ -  
Labor Total \$ -

Subtotal \$ -  
Subcontractor Total \$ 1,007.00  
Equipment Total \$ -  
Subtotal \$ 1,007.00  
Overhead & Profit @ 10% \$ 100.70  
Total \$ 1,107.70

