



**Clinton-Glen Gardner Board of Education**

April 30, 2025

Media Center 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Superintendent/Principal's Report**

**A. Student Representative Report**

**B. Clinton Education Association Report**

**C. Assistant Principal/Curriculum Coordinator Report**

**D. Special Services Report**

**5. Public Comment**

## 6. Personnel

### A. 2025-2026 Staff Approvals

<b>Motion:</b> To approve the following staff member and rates for the listed position for the <b>2025-2026</b> school year			
Position	Name	Rate	Effective Date
Elementary Education			
Elementary Education			
Special Education			
Special Education			
Middle School Science			

### B. Before and Aftercare Staff 2025-26

<b>Motion:</b> To approve the staff and hourly wages for before and after care 25-26 school year		
Position	Rate/Salary	Effective
Sr Before/Aftercare Staff	\$ 20.50 per hour	25/26 school Year
Jr Assistant staff	\$15.49 per hour	25/26 school Year
Director sub coverage	\$ 48.50 per hour	25/26 school Year
Director 3x per week-Carolyn Schorr	\$18,000	25/26 school Year
Director 2x per week-Elizabeth Hedden	\$12,000	25/26 school Year
Director -Jennie Kastner	\$6,000	25/26 school Year

Before/Aftercare Staff Name	Position
Miranda Abarca	Jr Assistant
Caroline Bavaro	Sub Certified Staff/Director Substitute
Julianne Bavaro	Sub Certified Staff/Director Substitute
Natalia Blume	Jr Assistant
Mia Cancelliere	Jr Assistant
Alexa Comacho	Jr Assistant
Alli Kripetz	Jr Assistant
Eva Liu	Jr Assistant
Kaylee Mclsaac	Jr Assistant
Christina Muench	Sub Certified Staff/Director Substitute
Debbie O'Grady	Sub Certified Staff/Director Substitute
Tatum Pfuelb	Jr Assistant
Brooke Ruiz	Jr. Assistant
Carolyn Schorr	Sub Certified Staff/Director Substitute

Justin Schorr	Sub Certified Staff/Director Substitute
Madeline Sowell	Jr. Staff

### C. Resignation

**Motion:** To approve with gratitude and best wishes the resignation of Kristin Pignio effective August 1, 2025 (**Attachment #1**)

### D. School Business Administrator's Contract for 2025-2026

**Motion:** To approve the recommended contract for the 2025-2026 school year for Bernadette Wang, Business Administrator, at the annual salary of \$125,952, based upon approval by the Hunterdon County Executive Superintendent. (**Attachment #2**)

### E. ESY

**Motion:** To approve the following staff members to serve 2025-2026 extended school year roles as listed below per negotiated agreement:

Position	Name	Rate
Paraprofessionals (5 week, 4 days/wk, 3hr/day)	Ruth Arce	\$22/hr

## 7. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
NJPSA/FEA 7th Annual Special Education Summit PSEL	5/2/2025	Carolyn Schorr Dr. Jenine Kastner	\$150 each	\$125	\$425 + mileage
NJASBO Accounts Payable Mt Laurel	5/13/25	Christina Muench	\$145	0	\$145 + mileage
NJASBO Administrative Assistant Whippany	5/20/25	Christina Muench	\$145	0	\$145 + mileage

### B. Field Trips

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
May 2025	(10) 6th Grade Students	Lebanon Borough School	N/A
June 2025	4th	Halstead Street Playground	N/A

## 8. Policy and Regulations

**Motion:** To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
5111.5	Preschool Admission Policy	2nd Reading	3

## 9. General Information: Business Administrator's Report

### A. 2025-2026 School Budget Presentation

### B. 2025-2026 School 12 Month Employee Calendar (Attachment #4)

### C. 2025-2026 School 12 Month Custodial Calendar (Attachment #5)

**Motion:** To approve 2025-2026 12 month employee and custodial school calendars

### D. Payroll Schedule Approval

**Motion:** To approve the payroll processing schedule for the school year 2025-2026 for 10/12 month staff. Hourly custodial staff will continue to be paid for hours worked from the 1st through the 15th on the second pay of each month and 16th through the last day of month on the first payroll of the following month unless otherwise noted on the schedule. (Attachment #6)

### E. Payroll Schedule Approval

**Motion:** To reapprove the payroll processing schedule for the school year **2024-2025** for 10/12 month staff considering the revised last staff day for the school year is now set as 6/13/25. Clean up payroll for remaining timesheets and Hourly custodial staff will be still be paid for hours worked from the 6/13/25 through 6/23/25 on 6/30/25 as previously approved (Attachment #7)

### F. Maschio's Food Service Contract Renewal for 2025-2026

**Motion:** To approve the renewal of Maschio's Food service Inc. contract for the 2025-2026 school year for the fee of \$12,300.

### G. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from April 9, 2025 Work/Business and Executive Sessions (Attachment #8) and approval of revision to March 13, 2025 business session minutes (Resolution 56a addition of motion following Executive session was inadvertently omitted). (Attachment #9)

- 2. Certification of the Board of Secretary’s and Cash reconciler’s report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports.  
**(Attachment #10)**

February, 2024      \$3,884,245.22

- 3. Approval of the Bill List in the specified amounts **(Attachment #11)**
  - a. General Account: \$1,580,798.68 (3/14/25-4/30/25)
  - b. Cafeteria Account: \$20,877.52 Checks written in March
- 4. Checking Account Balances – February, 2025
  - a. Student Activities: \$ **78,954.40**
  - b. Cafeteria:                    **\$222,353.51**
  - c. Unemployment:    **\$ 116,425.04**
  - d. Payroll Agency:    **\$ 23,003.21**
- 5. Transfers in the amount of \$XX for March, 2025 **Forthcoming at 4/30/25 meeting**
- 6. Cafeteria Account: \$19,676.68 (written in May)

**H. Tuition and related transportation cost for outgoing Special Ed Students for 2024-2025 Regular School year**

<b>Motion:</b> To approve 2024-25 Regular School Year Tuition Contract for outgoing Special Ed student.			
State Student ID#	School	Transportation	Est Tuition & Svc Cost per student
State # 6371299812	<b>OUTGOING:</b> Warren Glen Academy	update to follow	RSY \$323.75 per diem effective start upon confirmation of transportation

**10. Correspondences**

**11. New Business**

**25-26 Budget received final approval from Executive County Superintendent on April 16, 2025 with one request to amend the Healthcare adjustment total.**

**Motion:** To revise the healthcare adjustment amount included in the 25-26 budget.

The proposed budget includes the adjustment for Healthcare in the amount of **\$191,174**. The district intends to utilize this adjustment for pay for the additional increase in health benefit premium.

## **12. Old Business**

- A. Dear Parents**
- B. Board Liaison Reports**
- C. 2025-2026 School Year Calendar (last day of school was not correct)**
- D. End of year Dates for June 2025**
  - Last day of school for students June 12, 2025 12:45 Dismissal**
  - Graduation June 11 2025 at 6:00 pm CPS Gym**
  - Last day for staff June 13, 2025**

**Motion:** To approve the 2025-2026 school year calendar (**Attachment #12**)

## **Clinton Public School Goals 2024-2025**

**Goal Statement:** To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- **Find out/identify what resources teachers need and provide**
- **Identify areas for cross-curricular/interdisciplinary instruction**
- **Provide opportunities for cross-grade learning**
- **Balance the use of technology and interpersonal SEL, real-world applications.**

## **13. Public Comment**

## **14. Executive Session**

- A. Call for Motion to adjourn to Executive Session in accordance with the**
- B. Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.**

### **Contracts, HIB, Personnel**

#### **C. Motion to exit executive session.**

**15. Motion:** To affirm, reject or modify the recommendation of the superintendent that HIB #4 and #5 were not found to be HIB.

## **16. Adjournment**