North Caldwell Public Schools
North Caldwell, NJ

Board of Education

Public Meeting

April 29, 2025



Sapna Malige
Eric Finkelstein
David Ved
Michael DiGirolomo
Matthew Whitford
Michael Halik
Linda Freda, Ed.D.

NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
VIA ZOOM MEETING
https://ncboe.zoom.us/j/99552371916?pwd=MYrpa8QURPGAQ15xIqVGXZlMb6pvVb.1
GRANDVIEW SCHOOL CAFETERIA
April 29, 2025
5:00 P.M.
AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **COMPLIANCE STATEMENT**
   In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
4. **ROLL CALL**
5. **BOARD PRESIDENT'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **BUDGET PRESENTATION**
8. **PUBLIC COMMENT**
   OPEN PUBLIC COMMENT (Pursuant to Board Policy 0167 – Public Participation in Board Meetings) During this opportunity to comment, district residents and staff are invited to discuss any area of public concern that may be in respect to the operation of the schools. Board Policy 0167 requires that individuals state their name and address of residence and asks that all remarks be directed to the Board as a whole and not to individuals. (All Zoom guests are required to turn their camera on if participating in public comment) The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under "new business" at this meeting, or at subsequent meetings under "old business," or during a Board committee meeting, if appropriate. Each speaker's statement will be limited to three (3) minutes in duration.
9. **ACTION ITEMS**
   - **General Resolutions**

   G1. Approve Policies and Regulations at second reading
   G2. Approve preschool tuition agreements for the 2025-2026 school year
   G3. Approve Comprehensive Equity Plan submission
   G4. Approve disposal/sale of obsolete equipment
   G5. Approve purchase of reading materials
   G6. Approve revised school calendar
   G7. Approve emergency bus evacuation drills
   G8. Approve educational services for listed student
   G9. Approve aide in lieu
   G10. Approve subscription busing agreement

G11. Approve job description of Head Nurse
G12. Approve sidebar agreement for Head Nurse
G13. Approve facilities use application for soccer training
G14. Approve Job Description of Technology Coordinator
G15. Approve Job Description of Network and Operations Specialist
G16. Approve purchase of furniture for Grandview School
G17. Approve purchase of technology equipment
G18. Approve purchase of technology equipment
G19. Approve neurological assessment

- Business Resolutions

B1. Approve Public and Confidential minutes of March 18, 2025
B2. Approve Confidential minutes of April 9, 2025
B3. Approve listed payrolls
B4. Approve Electronic Check Registers.
B5. Approve Bills and Claims
B6. Approve February transfers
B7. Approve Board Secretary Certification for the month of February 2025
B8. Approve Board Secretary & Treasurer financial reports for February 2025
B9. Approve March transfers
B10. Approve Board Secretary Certification for the month of March 2025
B11. Approve Board Secretary & Treasurer financial reports for March 2025
B12. Approve March Title I Tutoring payment
B13. Approve submission for the 2025 safety grant
B14. Approve 2025-2025 school district travel maximum
B15. Approve 2025-2026 school budget
B16. Approve grant application submission for Grandview Playground
B17. Approve change order for Boiler replacement at Gould School
B18. Approve closeout of Gould Boiler Project

- Personnel Resolutions

P1. Approve child rearing return date
P2. Approve substitute teachers for the 2024-2025 school year
P3. Approve After School Enrichment aides
P4. Approve teachers for Saturday Preschool program
P5. Approve school nurse
P6. Approve administrative leave for listed staff member
P7. Approve Professional Development for listed staff
P8. Approve Special Education secretary
P9. Approve Special Education secretary summer work
P10. Approve full-time Custodian

10. OLD BUSINESS
11. NEW BUSINESS
12. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)

☒ Legal ☐ Attorney-Client Privilege ☒ Personnel
☐ Negotiations ☐ School Security/Public Safety ☐ Student Matter

The next scheduled public meetings of the Board will be held on:

Thursday, May 29, 2025, at 7:30 pm

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.



Resolutions
April 29, 2025

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the following Policies and Regulations at second reading:

Policy	**5512**	**Harassment, Intimidation, or Bullying**
Policy & Regulation	**5533**	**Student Smoking**
Policy & Regulation	**7441**	**Electronic Surveillance in School Buildings and On School Grounds**
Policy & Regulation	**9320**	**Cooperation with Law Enforcement Agencies**
Policy	**2365**	**Acceptable Use of Generative Artificial Intelligence**
Policy	**5111**	**Eligibility of Resident/Nonresident Students**
Policy & Regulation	**5516**	**Use of Electronic Communication Devices**
Policy	**5701**	**Academic Integrity**
Policy	**5710**	**Student Grievance**

Moved: Seconded:

Yes: No:

G2. **RESOLVED** that the Board of Education approve the Parent Paid Preschool Tuition Agreements, at a rate of $4,200 for the school year 2025-2026, for the following students:

Preschool 3	Preschool 4
8006360	8006277
8006386	8006280
8006387	8006167
8006398	8006295
8006383	8006282
8006385	8006283
8006366	8006276
	8006291
	8006279
	8006281

Moved: Seconded:

Yes: No:

G3. **RESOLVED** that the Board of Education approve the submission of the 2025-2028 Comprehensive Equity Plan.

Moved: Seconded:

Yes: No:

G4. **RESOLVED** that the Board of Education approve the disposal/sale of the following obsolete equipment on GovDeals:

Folding Chairs 175 units

Moved: Seconded:

Yes: No:

G5. **RESOLVED** that the Board of Education approve the purchase of the Houghton Mifflin Hardcourt print/digital reading program materials, ***Into Reading***, for grade 6 in the amount of $5,641.00.

Moved: Seconded:

Yes: No:

G6. **RESOLVED** that the Board of Education approve the revised 2024-2025 school calendar to reflect unused snow days.

Moved: Seconded:

Yes: No:

G7. **RESOLVED** that the Board of Education approve Belair Transport of Orange, New Jersey to conduct the School Bus Emergency Evacuation Drills for the 2024-2025 school year on April 10, 2025.

Moved: Seconded:

Yes: No:

G8. RESOLVED that the Board of Education approve the following Educational Services for listed student:

Student #	**8005894**
Provider:	**LearnWell Education**
Service:	**Educational Services**
Date:	**4/2/2025**
Fee:	**$58.75 per hour-10 hours per week**

Moved: Seconded:

Yes: No:

G9. RESOLVED that the Board of Education approve the following additional **Aide in Lieu** Payments for transportation not to exceed $686.60 per student for the 2024-2025 school year for students attending the following private school:

Montclair Cooperative School

Total Expected Payment **$1,373.20**

Moved: Seconded:

Yes: No:

G10. RESOLVED that the Board of Education approve the Agreement for Subscription Busing with **Sussex County Regional Transportation Cooperative** for the 2025-2026 school year.

Moved: Seconded:

Yes: No:

G11. RESOLVED that the Board of Education approve the attached Job Description for **Head Nurse.**

Moved: Seconded:

Yes: No:

G12. RESOLVED that the Board of Education approve the attached sidebar agreement Between the North Caldwell Board of Education and the North Caldwell Education Association to approve the position of "Head Nurse" at a stipend of $5,000.00 annually for additional job responsibilities.

Moved: Seconded:

Yes: No:

G13. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	**James R Whitney Soccer Training**
User Class:	**Class 3**
Activity:	**Soccer Training**
Facility:	**Grandview and Gould fields, blacktops, and gymnasiums**
Dates:	**July 1-2025-June 30, 2026**
Time:	**Varied based on availability after school**
Fee:	**$100.00**

Moved: Seconded:

Yes: No:

G14. RESOLVED that the Board of Education approve the attached Job Description for **Technology Coordinator.**

Moved: Seconded:

Yes: No:

G15. RESOLVED that the Board of Education approve the attached Job Description for **Network and Operations Specialist.**

Moved: Seconded:

Yes: No:

G16. RESOLVED that the Board of Education approve the following purchases for Furniture and Fixtures for Grandview School from Tanner New Jersey utilizing the following cooperative purchasing agreements:

Quote #	Contract #	Total
AS50490A	Ed Data Bid # 12288 Exp 12/01/2025	$16,014.49
AS50590A	Ed Data Bid # 12288 Exp 12/01/2025	$1,393.10
AS50533A	Ed Data Bid # 12288 Exp 12/01/2025	$476.96
AS50532A	Ed Data Bid # 12288 Exp 12/01/2025	$362.67

Moved: Seconded:

Yes: No:

G17. RESOLVED that the Board of Education approve the following purchases for Information Technology Supplies including Teacher Laptops, Computers, and accessories from CDW utilizing the following cooperative purchasing agreements:

Quote #	Contract #	Total
1CH1Q69	ESCNJ/AEPA-22G	$52,926.00
1CGP4J4	ESCNJ/AEPA-22G	$3,374.00
1CGYKR2	ESCNJ/AEPA-22G	$1,487.15
1CGYKQJ	ESCNJ/AEPA-22G	$1,487.15
1CH1RO9	ESCNJ/AEPA-22G	$19,409.85

Moved: Seconded:

Yes: No:

G18. RESOLVED that the Board of Education approve the following purchases for Information Technology accessories from Howard Technologies utilizing the following cooperative purchasing agreements:

Quote #	Contract #	Total
JH14 1514931.00	NJECC Group Buy	$37,180.00
JH14 1514932.00	NJECC Group Buy	$27,885.00

Moved: Seconded:

Yes: No:

G19. RESOLVED that the Board of Education approve the following neurological assessment for listed student:

Student #	**8006119**
Provider:	**Dr. Judy Woo**
Service:	**Neurological Assessment**
Date:	**4/28/2025**
Fee:	**$ 650.00**

Moved: Seconded:

Yes: No:

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of March 18, 2025.**

Moved: Seconded:

Yes: No:

B2. RESOLVED that the Board of Education approve the **Confidential Minutes of April 9, 2025.**

Moved: Seconded:

Yes: No:

B3. RESOLVED that the Board of Education approve the following **Payrolls:**

Payroll Date:	Payroll #	Amount:
March 31st, 2025	**47**	**$417,362.45**
April 14th, 2025	**48**	**$30,067.18**
April 15th, 2025	**49**	**$417,972.68**
April 30th, 2025	**50**	**$416,659.79**

Moved: Seconded:

Yes: No:

B4. **RESOLVED** that the Board of Education approve the following **Electronic Check Register(s):**

Date	Starting check #	Ending Check #	Total Amount
February 1, 2025-February 28,2025	E01955	E01966	$586,513.24
March 1, 2025-March 31, 2025	E01975	E01982	$321,673.73

Moved: Seconded:

Yes: No:

B5. **RESOLVED** that the Board of Education approve the following **Bills and Claims:**

Date	Starting check #	Ending Check #	Total Amount
April 3, 2025	002782	002787	$280,149.02
Voided checks	002788	002807	-
April 15, 2025	002808	002827	$40,492.33
April 28, 2025	002828	002885	$485,835.83
April 29, 2025	002886	002908	$126,918.41

Moved: Seconded:

Yes: No:

B6. **RESOLVED** that the Board of Education approve attached **Transfers for February 2025**:

Moved: Seconded:

Yes: No:

B7. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **February 2025**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **February 2025**, the revised Board Secretary Monthly Financial Report, did not reflect an over expenditure in any

Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved: Seconded:

Yes: No:

B8. **RESOLVED** that the Board of Education approve the attached revised Board Secretary's and Treasurer's **Monthly Financial Reports** for **February 2025**.

Moved: Seconded:

Yes: No:

B9. **RESOLVED** that the Board of Education approve attached **Transfers for March 2025**:

Moved: Seconded:

Yes: No:

B10. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **March 2025**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **March 2025**, the revised Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient
funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved: Seconded:

Yes: No:

B11. **RESOLVED** that the Board of Education approve the attached revised Board Secretary's and Treasurer's **Monthly Financial Reports** for **March 2025**.

Moved: Seconded:

Yes: No:

B12. **RESOLVED** that the Board of Education approve the **Title I Tutoring** Payment:

March 2025 **$ 6,600.00**

Moved: Seconded:

Yes: No:

B13. **RESOLVED** that the Board of Education approve digital submission of the application for the **2025 Safety Grant** Program to install safety shades on all classroom and office doors that contain windows through the New Jersey Insurance Group (NJSIG) in the amount of $2,000.00.

Moved: Seconded:

Yes: No:

B14. **RESOLVED** that the North Caldwell Board of Education hereby establishes the school district **Travel maximum** for the 2025-2026 school year at the sum of $40,000, for regular district business travel only, an annual school year threshold of $1500 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year.

Moved: Seconded:

Yes: No:

B15. **RESOLVED** that the North Caldwell Board of Education approve the 2025-2026 School Budget as follows:

	BUDGET	LOCAL TAX LEVY
General Fund	**$ 18,523,496.00**	**$ 15,839,682.00**
Special Revenue Fund	**$ 152,122.00**	
Debt Service Fund	**$ 0.00**	**$ 0.00**
Total Budget	**$ 18,675,618.00**	**$ 15,839,682.00**

The above tax levy includes an allowable healthcare adjustment in the amount of $354,682.00 and enrollment adjustment in the amount of $44,260.00

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district's Board Office.

Moved: Seconded:

Yes: No:

B16. **WHEREAS,** the North Caldwell Board of Education in the County of Essex, State of New Jersey, desires to apply for a and obtain a grant from the New Jersey Department of Community Affairs for approximately $82,000 to carry out a project to renovate the playground at Grandview Elementary School,

BE IT THEREFORE RESOLVED

1) that the North Caldwell Board of Education does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the department, does further authorize the expenditure of funds pursuant to the terms of the agreement between North Caldwell Board of Education and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED that the Board President or the Business Administrator are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Moved: Seconded:

Yes: No:

B17. RESOLVED that the Board of Education approve the following change order:

WHEREAS, Silva's Mechanical Services was awarded the bid for the Boiler Replacement at Gould school; and

WHEREAS, Silva's Mechanical Services has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal – **GC #02**
To provide credit for remaining unused Allowances in the amount of $12,700.00.

The Total Contract value will be changed; Total Contract sum $181,460.00

AND WHEREAS, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Moved: Seconded:

Yes: No:

B18. WHEREAS, the North Caldwell Board of Education has undertaken certain capital projects in the District's Capital Projects Fund; and

WHEREAS, these projects are complete and there remains unexpended balances.

NOW, THEREFORE, BE IT RESOLVED, by the North Caldwell Board of Education that the District's School Business Administrator is hereby

authorized to cancel the following unexpended balance amounts and return funds to the District's Capital Reserve Account as follows consistent, with all applicable laws and regulations:

Project Description	Return to Capital Reserve Account
Boiler Replacement at Gould Elementary School	$721,976.48 *

*Amount subject to confirmation / adjustment by District Auditor

Moved: Seconded:

Yes: No:

PERSONNEL RESOLUTIONS

P1. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the return from Child Rearing Leave for **Amanda Cosentino** effective June 16, 2025 as per Article X Section A of the Collective Bargaining Agreement between Board of Education and North Caldwell Education Association.

Moved: Seconded:

Yes: No:

P2. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following as substitute teachers for the remainder of the 2024-2025 school year.

Diana Morris
Skye Mc Crone
Michael Ciccone

Moved: Seconded:

Yes: No:

P3. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following as After School Enrichment aides at a rate of $30.00 per hour effective January 7, 2025 to April 1, 2025:

	Student #
Elia Pollio	**#8006121**
Elia Pollio	**#8006178**
Maggie Lawshe	**#8006121**
Wendy Montano (sub)	**#8006121**

Moved: Seconded:

Yes: No:

P4. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following teachers for the Saturday Preschool Program at a rate of $40.00 per hour, not exceed two (2) hours effective October 19, 2024 to May 3, 2025:

Molly Boag
Alexandra Mangiacapra
Gabrielle Thompson
Meredith Toth

Moved: Seconded:

Yes: No:

P5. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Alexandra Pires** as a school nurse at a salary of $71,557.00 (BA Step 12) effective September 1, 2025 to June 30, 2026.

Moved: Seconded:

Yes: No:

P6. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent hereby approves an administrative leave of absence, with pay, for Employee **#1199** for the period of April 4, 2025 to June 30, 2025 or an earlier return date approved by the Superintendent.

Moved: Seconded:

Yes: No:

P7. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following faculty and staff:

Name	Date	Workshop	Not to Exceed Cost
Chappell, R.	5/6/2025	EPA/AHERA/OSHA Asbestos operations & Maintenance	$220.00
Chappell, R.	6/14/2025	Plumbing CE 5 Hour Course	$199.00

Moved: Seconded:

Yes: No:

P8. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Jennifer Cantarelli** as a full-time Special Education Secretary at a salary of $ 44,499.00 (Secretary Step 2-6) effective September 1, 2025, to June 30, 2026.

Moved: Seconded:

Yes: No:

P9. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Jennifer Cantarelli** to work from July 1, 2025 to August 31, 2025 at a rate of $31.79 per hour not to exceed $4,450.00.

Moved: Seconded:

Yes: No:

P10. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Ramoncito Vidallion Diaz** as a full-time Custodian effective July 1, 2025, to June 30, 2026.

Custodian Step 12	**$59,608.00**
HVAC Stipend (No License)	**$ 2,400.00**
Total Pensionable Salary:	**$62,008.00**

Moved: Seconded:

Yes: No: