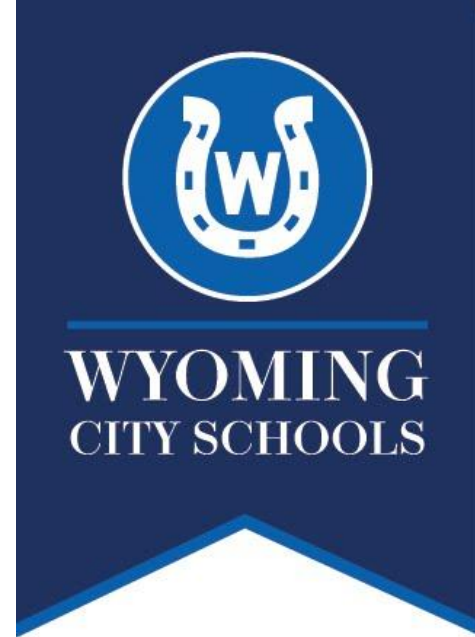


# Temporary Instructional Spaces



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**Chair:** Joe Brinkman

**Resources:** Tim Weber, Ronda Johnson



# Study Objectives

- Identify best practices for optimizing the educational experience in temporary instructional environments
- Establish strategies to maintain high standards of teaching and learning during the transitions
- Provide guidance on ensuring students and staff can effectively adapt to interim spaces
- Minimize disruptions and maximize educational outcomes throughout the construction period



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# Methodology and Research

- Conduct surveys and interviews with school teachers, administrators, and staff to gather firsthand insights on concerns, logistical challenges, and potential solutions for temporary instructional spaces
- Engage with architects, school planners, and logistical experts to understand the design and infrastructure recommendations for modular classrooms and alternative temporary spaces
- Evaluate key logistical components such as drop-off and pick-up procedures, bussing, recess and playground arrangements, and security measures to ensure student safety and smooth operations



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# Methodology and Research

- Assess technology, climate control, storage, and classroom layout needs to optimize learning environments and minimize disruption
- A significant emphasis was placed on surveying teachers, staff, and former principal who experienced the recent Middle School renovations, analyzing their feedback on modular classroom effectiveness and areas for improvement
- Use collected data and insights to formulate actionable recommendations for the district, ensuring a structured, efficient transition with minimal disruption to students, staff, and families



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# Key Takeaways

- Safety and security
- Accessibility
- Teacher wellbeing & private spaces
- Improved storage options
- Robust technology
- Inclement weather plans
- Traffic flow solutions
- Lunch, recess, gym coordination
- Proactive engagement



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# Safety and Security

- Implement strict security measures such as fencing, keycard access, and controlled entry points to enhance safety in the temporary instructional spaces
- Review security policies and procedures with staff
- Ensure reliability of fire and security systems
- Ensure safe, paved pathways between buildings
  - Gravel surfaces are dangerous in rain/snow/ice and must be avoided even if blacktop is more expensive



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# Accessibility

- Provide accessible temporary instructional spaces that allow for the inclusion of all students regardless of mobility
- Allow for the movement of instructional materials such as the art cart from one unit to another
- Ensure that pathways between modular units are smooth, wide, and weather-resistant to accommodate wheelchairs, walkers, and other mobility aids, preventing accessibility barriers for students and staff



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# Teacher Wellbeing & Private Spaces

- Ensure availability of private space away from students for teachers to decompress, grade work, prepare lessons, and make personal calls
- Provide a separate space for sensitive student matters
- Allow teachers sufficient break time during the school day



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# Improved Storage Options

- Communicate storage plan to teachers and provide sufficient time to prepare and pack/unpack
- Seek off-site storage that will be accessible throughout the transition period
- Ensure teachers know what storage will be available in the temporary space and classroom assignments
- Provide additional storage options for rooms lacking space and activity-appropriate storage where needed
- Explore service opportunities where students can help with moving



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# Robust Technology

- Reliable Wi-Fi access is critical
  - Even temporary outages in internet connection can jeopardize significant portions of a lesson plan
- Access to smart boards, projectors, and other teaching technology must be provided
- Copiers/printers must be available and accessible
  - “Technology Stations” should be available in every temporary structure, not just in a central hub
- Have a timeline for testing the technology



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# Inclement Weather Plans

- Plan for inclement weather by paving all walking paths and designing traffic flow solutions for student and staff movement
- Create and share plans for indoor recess
- Create and share plans for emergency weather and safety drills



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# Traffic Flow Solutions

- Ensure sufficient planning, coordination and proactive communication for pick-up and drop-off
- Assess impact of using Friendship UMC on Fleming Road, Springfield Pike, and Central Terrace to address concerns about effects on the surrounding neighborhood
- Consider additional bussing to alleviate traffic near Friendship UMC from central collection points, or by reviewing the current busing radius



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# Lunch, Recess, Gym Coordination

- Develop a plan for shared gym and cafeteria use to ensure smooth transitions and fair access for all students
- Enhance recess safety with fencing, designated play areas, and separation from traffic and construction zones
- Coordinate scheduling and supervision to prevent overcrowding, minimize conflicts, and maximize student engagement



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# Proactive Engagement

- Engage with teachers on project timelines, space planning, materials planning/storage, and schedules for shared spaces
- Proactively communicate plans to parents, neighbors, church congregation
- Provide regular updates on progress and changes



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# General Recommendations

- **Consistent Engagement:** Maintain a regular communication schedule with clear, audience-tailored messaging to keep teachers, families, and neighbors informed
- **Flexibility and Adaptability:** Remain responsive to evolving needs, adjusting plans as necessary to address challenges such as inclement weather, traffic flow, and storage constraints
- **Safe, Accessible, Modern Spaces:** Prioritize security, accessibility, and robust technology to ensure a high-quality, inclusive learning environment



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# Immediate Actions

- **Confirm Logistics with Hilltop & UMC:** Assign rooms, schedule walkthroughs, and coordinate the UMC field trip
- **Define Key Leadership Roles:** Assign leads for movement, communication, and technology setup
- **Set Technology Testing Timeline:** Plan and execute testing to avoid last-minute issues
- **Assess Storage & Resources:** Ensure adequate space and organization for materials
- **Engage Parents on Busing:** Communicate plans early to address concerns



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