

The ROAR Program:

Monthly Accountability & Progress Monitoring Framework

(Restoring Optimism, Accountability, and Resilience)

The **ROAR Program** is Chester Community Charter School's K-8 emotional support initiative designed to help students thrive socially, emotionally, and academically. Grounded in the district's core **L.I.O.N.S. values—Learning, Innovation, Ownership, Nobility, and Service**—this monthly accountability framework provides a data-informed, people-centered roadmap to measure progress and outcomes. This structured approach ensures transparency and empowers stakeholders—including staff, families, and the Board of Trustees—to monitor growth, adjust strategies, and celebrate success.

1. Weekly Student Growth & Behavioral Progress *(Ownership, Learning)*

- **1.1: ROAR Behavior Progress Charts** – Daily/weekly behavior logs aligned with individualized goals and interventions
 - **1.2: Incident Reports & Restorative Practice Logs** – Tracking frequency and resolution of behavioral incidents with follow-up supports
 - **1.3: Student Self-Assessment & Reflection Logs** – Monthly entries capturing student ownership of their actions and growth
 - **1.4: Family Communication Logs** – Records of parent meetings, calls, and family outreach to strengthen home-school partnerships
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2. Monthly Academic & Social-Emotional Development *(Innovation, Learning)*

- **2.1: ROAR Portfolio: Student Work Artifacts** – Samples of student work that demonstrate emotional growth, social skills, and reflective thinking
 - **2.2: Teacher & Counselor Narrative Reports** – Monthly qualitative updates from educators and counselors on each student's journey
 - **2.3: Goal-Setting & SEL Participation Logs** – Engagement in group-based SEL lessons, goal achievement tracking, and participation in classroom discussions or activities
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3. Monthly Attendance & Program Participation *(Nobility, Ownership)*

- **3.1: Attendance Reports** – Trends in school attendance and participation in ROAR-specific support sessions
 - **3.2: Peer & Mentor Engagement** – Student involvement in peer mentoring, buddy systems, or student leadership roles
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4. Monthly/Quarterly School Climate & Culture Impact *(Service, Nobility)*

- **4.1: ROAR Surveys** – Quarterly Student and staff surveys focused on emotional safety, program effectiveness, and school culture
 - **4.2: Community Engagement Logs** – Monthly Student participation in service-learning or school culture-building activities
 - **4.3: ROAR Recognition** – Monthly awards for students demonstrating significant growth in optimism, resilience, or leadership
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5. Monthly Staff Development & Support *(Learning, Innovation)*

- **5.1: Ongoing Professional Development on Behavior**
 - **Daily Staff Check-Ins/Reflections:** Informal support via end-of-day discussions or debriefs
 - **Formal Behavior PD:** Monthly targeted professional learning sessions focusing on behavior strategies, trauma-informed practices, and relationship building
 - **Documentation:** Tracking of PD topics, attendance, outcomes, and areas of need across staff
 - **5.2: Classroom Observation & Coaching by Administration**
 - **Weekly Admin Observations:** Scheduled classroom walkthroughs in ROAR environments
 - **Feedback Sessions:** Strength-based conversations with staff identifying growth areas and supporting reflection and professional learning
 - **5.3: DCIU Partnership for Targeted Training**
 - Collaboration with **Delaware County Intermediate Unit (DCIU)** for specialized behavior-focused training
 - **Denise's Coordination Efforts:** Ongoing tracking of training needs and matching staff to high-impact opportunities through DCIU
 - Documentation of sessions attended and integration of learned practices into the classroom
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6. Monthly Data-Driven Decision-Making & Continuous Improvement *(Innovation, Ownership)*

- **6.1: ROAR Program Data Dashboard** – Consolidated metrics including behavior incidents, attendance, SEL participation, and academic performance

- **6.2: Monthly Strategy Review Meetings** – Team-based reviews of student data, staff feedback, and family input to refine strategies and interventions
 - **6.3: Recommendations for Scaling and Adjusting** – Notes on successful strategies to expand and areas in need of restructuring or resource reallocation
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Board of Trustees Monthly Reporting Package

To ensure transparency and accountability, the Board of Trustees will receive a structured monthly report including:

1. **Executive Summary:** Highlights of progress, challenges, and next steps
2. **Quantitative Data:** Charts and logs of behavior, attendance, engagement
3. **Qualitative Insights:** Staff narratives, student reflections, family engagement
4. **PD & Coaching Updates:** Summary of staff support and capacity building
5. **Strategic Adjustments:** Data-informed recommendations and next steps



1.1 ROAR Behavior Progress Chart

Respect, Ownership, Achievement, Responsibility

Student Name: _____

Student ID: _____

Week of: _____

Teacher/Staff Name: _____

Classroom #: _____ Grade: _____

Individualized Goals and Strategies/Interventions

1. Goal #1: _____
Strategy/Intervention: _____
2. Goal #2: _____
Strategy/Intervention: _____
3. Goal #3: _____
Strategy/Intervention: _____

Daily Log

<u>Week of:</u>	<u>Date</u>	<u>Behavior Observed</u>	<u>Goal Progress</u>	<u>Strategies or Intervention Used</u>	<u>Additional Notes:</u>	<u>Teacher Initials</u>
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						



1.1 ROAR Behavior Progress Chart

Respect, Ownership, Achievement, Responsibility

Weekly Summary

Overall Progress:

Strengths Observed in Behavior/Goals:

Areas for Growth:

Additional Comments:

Signatures:

Teacher/Staff: _____ Date: _____

Parent/Guardian: _____ Date: _____

Student (if applicable): _____ Date: _____



1.2 Incident Report & Restorative Practice Log

Date: _____ Time: _____

Student Name: _____

Student ID: _____ Classroom #: _____ Grade: _____

Staff Completing Form: _____

Incident Description:

Resolution/Restorative Practice:

Follow-Up Plan:

Actions Taken by Staff:



1.3 Student Self-Assessment & Reflection

Date: _____ Time: _____

Student Name: _____

Classroom #: _____ Grade: _____

1. **Today I felt:** (*Circle one*)

[Happy]



[Sad]



[Frustrated]



[Excited]



[Tired]



[Angry]



2. **Something I did well today:**

3. **Something I can improve:**

4. **Goal for Tomorrow:**

Name of Staff that received form: _____

Follow-Up Actions to support Scholar:

[illegible]

Additional Observations/Notes:

Summary of Progress or Agreements Reached:

Plan for Continued Communication/Actions:

Signatures:

Staff Signature: _____ **Date:** _____

Parent/Guardian Signature (If present): _____

Date: _____



2.1 ROAR Student Work Artifact Cover Sheet

Student Name: _____

Teacher's Name: _____

Building/Campus: _____ **Classroom #:** _____ **Grade:** _____

Date of Activity: _____

Assignment/Activity Title: _____

Objective of Task:

Student Reflection:

Teacher Notes:

Initial of Teacher Upon Activity Completion: _____

Date of Completion: _____



2.2 ROAR Monthly Narrative Report

Must be completed by Teacher or Building Counselor

School Year: _____

Student Name: _____

Teacher/Counselor's Name: _____

Building/Campus: _____ **Classroom #:** _____ **Grade:** _____

Month (Circle one):

Aug. Sept. Oct. Nov. Dec. Jan. Feb. Mar. Apr. May June

Social-Emotional Strengths:

Areas for Growth:

Progress on Goals:

Notable Successes:

Recommendations for Support:

Staff Signature: _____ **Date:** _____



2.3 ROAR Goal-Setting & SEL Participation Logs

Student Name: _____ Student ID: _____

Building/Campus: _____ Classroom #: _____ Grade: _____

Teacher/Staff Name: _____

Week of: _____

Goal-Setting Progress

Date	Specific Goal	Action Steps	Progress Observed



2.3 ROAR Goal-Setting & SEL Participation Logs

SEL Lesson Engagement

Week of: _____

Date	Lesson Topic	Engagement Level (High, Med. Or Low)	Key Participation Observations

Additional Notes:



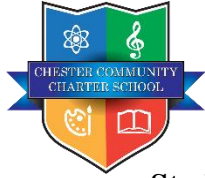
2.3 ROAR Goal-Setting & SEL Participation Logs

Classroom Discussions/Activities Participation

Week of: _____

Date	Lesson Topic	Engagement Level (High, Med. Or Low)	Comments/Insight

Additional Notes:



2.3 ROAR Goal-Setting & SEL Participation Logs

Weekly Summary Report

Student Name: _____ Student ID: _____

Building/Campus: _____ Classroom #: _____ Grade: _____

Teacher/Staff Name: _____

Week of: _____

Strengths Observed:

Challenges Identified:

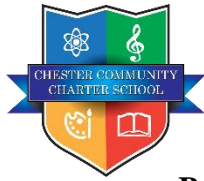
Next Steps/Goals:

Signatures:

Teacher/Staff Signature: _____ Date: _____

Student (if applicable): _____ Date: _____

Parent/Guardian Signature: _____ Date: _____



3.2 ROAR Check-In/Check-out Tracker

Student Name: _____

Building/Campus: _____ Classroom #: _____ Grade: _____

Teacher/Staff Name: _____

Week of: _____

Day	Date	Morning Check-In (Rate 1-5)	Afternoon Check-Out (Rate 1-5)	Staff Initials
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Staff Notes/Observations:

Teacher/Staff Signature: _____ Date: _____



4.1 Monthly ROAR Climate Survey Summary

ROAR Climate Staff Name: _____

Building/Campus: _____

Key Themes/Trends:

Quotes/Feedback:

Next Steps/Action Items:

Feedback Compiled by: _____ Date: _____

Survey Completion Rate: _____%



4.2 ROAR Recognition Form

Student Name: _____

Building/Campus: _____ **Grade:** _____

Nominated for the Month of: _____

Recognized For: (Circle all that apply)

[Resilience]

[Kindness]

[Leadership]

[Optimism]

[Growth]

What Makes This Student Stand Out:

Staff Nominator: _____



5.1 ROAR Staff PD & Check-In Log

Month: _____

Submitted by: _____

	Date of PD	Time	Staff Name	Location of PD:
1				
2				
3				
4				
5				
6				
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34				
35				



5.2 Admin Weekly Observation & Feedback Form

Name of Observer: _____

Date: _____ Time: _____

Building/Campus: _____ Room: _____

Areas of Strength Observed:

Areas for Growth:

Action Plan/Support Needed:

Follow-Up Date: _____



5.3 External Training Documentation (DCIU)

Staff Member Name: _____

Building/Campus: _____

Date of Training: _____

Training Title: _____

Facilitated By: _____

Summary of Training:

How Will This Be Applied?

Date of Training Completion: _____

Supervisor Signature: _____

Date: _____



6.1 ROAR Monthly Data Dashboard Overview

Submitted by: _____

Month: _____

Grade each Metric: Scale 1 to 5:

1=No Achievement 2= 25% Achievement 3= 50% Achievement

4= 75% Achievement 5=Excelled within Achievement

Metric	Data Point	% Change from Previous Month	Notes/Observations
Attendance			
Behavior Incidents			
Goal Achievement			
PD Sessions			
Family Engagement			

Staff Notes/Observations:



6.2 ROAR Monthly Strategy Review Notes

Date: _____

Present Team Members:

_____	_____	_____
_____	_____	_____

Key Discussion Points:

Adjustments to Interventions:

Student Highlights:

Resources/Support Needed:

Next Steps & Accountability:
