

Hamilton Central School District
BOARD OF EDUCATION REGULAR MEETING
Thursday, March 13, 2025

BOARD MEMBERS PRESENT: Michelle Jacobsen, Jennifer Jones, Amanda Phillips, and Sung Choe
Colin Olsen as Ex-Officio Member

BOARD MEMBERS ABSENT: Cory Duclos

ADMINISTRATORS PRESENT: William Dowsland, Matthew Crumb, Heather Thomas,
Jodi Shantal, District Clerk

VISITORS: Tom Blackford and Lorna Simchik

1.0 CALL TO ORDER

Call to Order

1.1 The regular meeting of the Hamilton Central School District Board of Education was held in the Dave McKay Board of Education Room/Large Group Instruction Room, 47 West Kendrick Ave, Hamilton, New York. Michelle Jacobsen, President, called the meeting to order at 6:00 p.m. The following items of business were conducted.

1.2 Pledge of Allegiance

2.0 PRELIMINARY ACTION

*Preliminary
Action*

2.1 Amendments to the Agenda – No amendments; the agenda is as presented.

*Amendments
to the Agenda*

2.2 Approval of the Agenda

BE IT RESOLVED that the agenda for the March 13, 2025, regular meeting be approved as submitted.

*Approval of
Agenda*

Moved by: Jones

Seconded by: Phillip

Ayes: 4 Nays: 0 Motion carried.

2.3 Approval of Minutes

BE IT RESOLVED that the minutes of the regular meeting on February 13, 2025 be approved as submitted.

*Approval of
Minutes*

Moved by: Choe

Seconded by: Phillips

Ayes: 4 Nays: 0 Motion carried.

3.0 CONSENT AGENDA

*Consent
Agenda*

BE IT RESOLVED to approve the consent agenda (3.1 through 4.2) as recommended by the Superintendent as follows:

Moved by: Jones

Seconded by: Choe

Ayes: 4 Nays: 0 Motion carried.

Business Operations

3.1 Treasurer's Report

BE IT RESOLVED that the Treasurer's Report be accepted as submitted.

*Treasurer's
Report*

3.2 Consideration of Claims

BE IT RESOLVED to approve the consideration of claims and authorize the District Treasurer to pay the submitted warrants totaling \$230,873.97 for the general fund and \$8072.64 for the capital fund.

*Consideration
of Claims*

3.3 Transportation Report

BE IT RESOLVED to accept the transportation report as submitted.

*Transportation
Report*

3.4 Cafeteria Report

BE IT RESOLVED to accept the cafeteria report as submitted.

*Cafeteria
Report*

4.0 OLD BUSINESS

Old Business

4.1 Policies - 2nd Reading and Approval

BE IT RESOLVED to approve the following policies as recommended by the Policy Committee and Superintendent.

#4640 – Inventories

#5102 – Participation with a NYSDOH Registered Opioid...

#5662 – School Food Service Program and Meal Charge (*Delete old*)

#7068 – Limitations on the Use of Physical Restraints

#7101– Concussion Management (*Delete old*)

#7300 – Immunization of Students

#7301 – Student Health and Dental Exams

#8500 – Special Education Program and Services

Regulations - 2nd Reading – No Approval

#5102.1 – Participation with a NYSDOH Registered Opioid...

#7068.1 – Limitations on the Use of Physical Restraints

4.2 Extra-curricular/Co-curricular Advisors--RECOMMENDED ACTION--Motion to approve the amended list of extra-curricular/co-curricular advisors, as provided, for the 2024-2025 school year and as recommended by the Elementary Principal and Superintendent.

That concludes the consent agenda.

Knight Lights

5.0 KNIGHT LIGHTS

- Mr. Dowsland presented the Knight Light to Mr. Blackford.
- Mr. Matthew Crumb presented the Knight Light to Ms. Lorna Simchik.
- Ms. Thomas presented the Knight Light to Ms. Jennifer Briggs.

6.0 COMMUNITY PARTICIPATION

*Community
Participation*

There was no community participation at this time.

<u>7.0 NEW BUSINESS</u>	<i>New Business</i>
7.1 Personnel	<i>Personnel</i>
A) Resignations	<i>Resignations</i>
<p>Margaret Rose BE IT RESOLVED to accept the resignation, for purposes of retirement, of Margaret Rose, Elementary Teacher, effective June 30, 2025 as recommended by the Superintendent with sincere appreciation for her services rendered to the district.</p> <p>Moved by: Jones Seconded by: Phillips Ayes: 4 Nays: 0 Motion carried.</p>	
C) Appointments	<i>Appointments</i>
<p>Substitute List BE IT RESOLVED to approve the addition of Karli Murray and Amanda Miller to the substitute list, with Ms. Miller being added specifically as a bus driver, contingent upon completing all required certifications and clearances, as recommended by the administrative team, transportation supervisor, and Superintendent.</p> <p>Moved by: Phillips Seconded by: Choe Ayes: 4 Nays: 0 Motion carried.</p>	
<p>Coaches BE IT RESOLVED to approve Josh Budlong as an unpaid baseball coach for the 2024-2025 school year as recommended by the Athletic Coordinator and the Superintendent.</p> <p>Moved by: Choe Seconded by: Jones Ayes: 4 Nays: 0 Motion carried.</p>	
<p>7.2 Committee on Special Education and Preschool Special Education BE IT RESOLVED to approve the recommendation of the Committees on Special Education and Preschool Special Education.</p> <p>Moved by: Jones Seconded by: Choe Ayes: 4 Nays: 0 Motion carried.</p>	<i>CSE/CPSE</i>
<p>7.3 Donations BE IT RESOLVED to accept the following monetary donations with sincere appreciation and to increase the budget by these amounts, as recommended by the Business Manager and Superintendent.</p> <ul style="list-style-type: none"> • First Baptist Church Deacons Fund - \$100.00 (S.E.L. Program) • Hamilton Emerald Foundation - \$1,250.00 (Wellness Day Activities) <p>Moved by: Jones Seconded by: Choe Ayes: 4 Nays: 0 Motion carried.</p>	<i>Donations</i>

7.4 Transportation Proposition

BE IT RESOLVED to approve the resolution as provided and to adopt the following transportation proposition for submittal to the qualified voters on May 20, 2025.

Shall the Board of Education of the Hamilton Central School District be authorized to purchase and finance one (1) 30-passenger school bus and one (1) suburban—type vehicle, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and expend a total sum not to exceed \$180,000 which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed \$180,000 shall be issued?

The approval of the foregoing resolution will be a roll call vote as follows:

Mr. Choe	Voting	<u>Aye</u>
Dr. Duclos	Voting	<u>Absent</u>
Mrs. Phillips	Voting	<u>Aye</u>
Mrs. Jones, Vice President	Voting	<u>Aye</u>
Mrs. Jacobsen, President	Voting	<u>Aye</u>

Moved by: Phillips
Seconded by: Choe
Ayes: 4 Nays: 0 Motion carried.

7.5 Hamilton Public Library Proposition

BE IT RESOLVED to accept the following request from the Hamilton Public Library to submit their proposition for inclusion, on the District's ballot, for submittal to the qualified voters on May 20, 2025.

"Shall the Hamilton Central School District be authorized to levy a tax in the amount of \$198,248 and pay such monies to the Trustees of the Hamilton Public Library for the support and maintenance of the Library with such support continuing on an annual basis unless or until a different amount is authorized by the qualified voters of the school district?"

The approval of the foregoing resolution will be a roll call vote as follows:

Mr. Choe	Voting	<u>Aye</u>
Dr. Duclos	Voting	<u>Absent</u>
Mrs. Phillips	Voting	<u>Aye</u>
Mrs. Jones, Vice President	Voting	<u>Aye</u>
Mrs. Jacobsen, President	Voting	<u>Aye</u>

Moved by: Choe
Seconded by: Jones
Ayes: 4 Nays: 0 Motion carried.

7.6 Notice of Budget Hearing, Budget Vote, and Election

BE IT RESOLVED to approve the legal notice for the Budget Hearing, Budget Vote, and Election on May 20, 2025 and to authorize the District Clerk to make any necessary changes as needed.

Moved by: Jones
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

Transportation
Proposition

Hamilton
Public Library
Proposition

Notice of
Hearing, Vote,
and Election

7.7 2025-2026 School Calendar

BE IT RESOLVED to adopt the 2025-2026 School Calendar as recommended by the Superintendent.

Moved by: Jones
Seconded by: Choe
Ayes: 4 Nays: 0 Motion carried.

7.8 Combined Sports

BE IT RESOLVED to approve Hamilton's participation in the following combined sports program for the 2025-2026 school year, as recommended by the Athletic Coordinator and Superintendent.

- Modified and Varsity Football with Waterville CSD (*Tentatively 3 students*)

Moved by: Phillips
Seconded by: Choe
Ayes: 4 Nays: 0 Motion carried.

7.9 Opening of Ballot Box and Destruction of Ballots

BE IT RESOLVED to authorize the District Clerk to open the ballot box and the destroy the ballots, blank and completed, from the 2024-2025 budget vote/election as recommended by the Superintendent.

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

7.10 School Budget Vote/Board Election Inspectors/Poll Clerks and Chairperson

Appoint Inspectors/Poll Clerks

BE IT RESOLVED to appoint the following individuals to assist during the Annual School Budget Vote/Board Election on Tuesday, May 20, 2025, and to authorize the District Clerk to appoint someone on an emergency basis, as recommended by the Superintendent:

- Sue Marks – *Chief Election Inspector/Assistant Poll Clerk*
- Sue McVaugh, Gary Weeks, Anne Marie Weeks, and Jodi Shantal – *Election Inspectors/Assistant Poll Clerks*
- Matthew Crumb – *Alternate Election Inspectors/Poll Workers*

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

Appoint Chairperson

BE IT RESOLVED to appoint Michelle Jacobsen as Chairperson of the Annual School Budget Vote/Board Election on Tuesday, May 20, 2025.

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

2025-2026
School
Calendar

Combined
Sports

Ballot Box and
Destruction of
Ballots

Election
Inspectors and
Poll Clerks for
the Vote

8.0 INFORMATION AND CORRESPONDENCE

*Information &
Correspondence*

- 8.1 Superintendent's Report
- 8.2 Administrative Reports
- 8.3 Athletic Report
- 8.4 Business Manager Report
- 8.5 Student Board Member Report
- 8.6 Knowledge Sharing
 - Elementary Steering Committee
 - Secondary Steering Committee
 - Inclusivity Committee
- 8.7 Advocacy Update
- 8.8 Board Update
 - M-O BOCES Annual Meeting – Wednesday, April 9th at 6:00 PM
 - Budget Update
 - Petitions are available for Board of Education candidates. Please contact Jodi Shantal for more information.
 - March 24th at 9:00 AM and 5:00 PM – Budget Coffee
 - April 8th at 9:00 AM and 5:00 PM – Budget Coffee
 - May 13th – Public Budget Hearing at 6:00 PM
 - May 20th - Vote from 12:00 PM – 8:00 PM in the Bus Garage

8.0 COMMUNITY PARTICIPATION

*Community
Participation*

There was no community participation at this time.

9.0 EXECUTIVE SESSION

*Executive
Session*

BE IT RESOLVED upon the recommendation of the Board President to adjourn to Executive Session at 6:50 p.m. to motion to discuss matters pertaining to the employment history of a particular person(s) focusing on probationary and untenured faculty and staff.

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

The Board of Education had a short recess, entering Executive Session at 7:00 p.m.

Respectfully submitted,



Jodi Shantal, District Clerk

BE IT RESOLVED upon the recommendation of the Board President to reconvene the regular meeting at 8:00 p.m.

Moved by: Phillips
Seconded by: Jones
Ayes: 4 Nays: 0 Motion carried.

10.0 ADJOURNMENT

Adjournment

BE IT RESOLVED upon the recommendation of the Board President to adjourn the regular meeting at 8:00 p.m.

Moved by: Choe

Seconded by: Jones

Ayes: 4 Nays: 0 Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'William Dowsland', written over a horizontal line.

William Dowsland, Superintendent

