



KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: March 18, 2025
Time: 6:30 p.m.
Location: High School East Cafeteria
201 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Meeting called to order at 6:30 PM

Pledge of Allegiance

B. Student Recognition

Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

Discussion: 3. Patriots Pen Essay Winners

C. Staff Recognition

Discussion: 1. Spotlight Teacher of the Month

D. Student Representative Report

Discussion: 1. Monthly Student Representative Report

E. Presentations

F. Public Participation

Procedural: 1. Public Comment

G. Approval of Minutes

Discussion: 1. Minutes

H. Correspondence

I. Superintendent Discussion Items

Discussion: 1. Discussion Items

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J. Executive Session

Action: 1. Executive Session In

Action: 2. Executive Session Out

K. Approval of Action Items

L. Personnel

Discussion: 1. Resignations, Retirements and Terminations

Discussion: 2. Appointments and Reappointments

Discussion: 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Discussion: 4. Leaves of Absence

Discussion: 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Discussion: 6. Employment - Job Description(s) - Approval/Revisions

M. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. Non-Public Purchasing Contracts with GCSSSD

Discussion: 7. 2025-2026 Revised Logan Township Tuition

Discussion: 8. Clearview Interlocal Agreement

Discussion: 9. Authorization to Submit an Other Capital Projects Application to The NJ Department Of Education Without State Funding

Discussion: 10. Award of Construction Contract for Summer 2025 Renovations

Action: 11. Adoption of And Authorization to Submit The 2025-26 Tentative Budget Motion by Jaclyn Dopke, second by Nicholas Rosato.



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WHEREAS, the Kingsway Regional School District Board of Education has prepared the tentative budget for the 2025-26 school year in accordance with the statutory and regulatory requirements of the State of New Jersey; and

WHEREAS, the Board recognizes its commitment to providing high-quality educational programs and maintaining fiscal responsibility while addressing rising costs, including health benefits and capital project needs; and

WHEREAS, the Board has determined that the proposed budget ensures the efficient operation of the district while maintaining educational excellence for all students; and

NOW, THEREFORE, BE IT RESOLVED, that the Kingsway Regional School District Board of Education approves and authorizes the submission of the 2025-26 tentative budget as follows to the Executive County Superintendent of Schools:

Fund Type	2025-26 Total Expenditures	Less: Anticipated Revenues	Taxes to be Raised
General Fund	\$59,456,000	\$31,880,293	\$27,575,707
Special Revenue Fund	\$1,213,900	\$1,213,900	\$0
Debt Service Fund	\$2,693,004	\$0	\$2,693,004
Total Budget	\$63,362,904	\$33,094,193	\$30,268,711

BE IT FURTHER RESOLVED, that the total tax levy for the 2025-26 school year shall be \$30,268,711, consisting of \$27,575,707 for the General Fund and \$2,693,004 for the Debt Service Fund; and

WHEREAS, the Kingsway Regional School District recognizes the need to utilize an adjustment for an increase in health benefit costs in the amount of \$815,591 to increase the general fund tax levy above the two percent (2%) cap to ensure continued financial stability and operational efficiency; and

WHEREAS, the Kingsway Regional School District Board of Education establishes an annual threshold of \$1,500 per staff member for regular school district business travel, wherein prior Board approval shall not be required unless this annual threshold is exceeded during the budget year (July 1 - June 30); and

WHEREAS, the Board elects to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the Board authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, up to a maximum expenditure of \$100,000 for all staff and Board of Education members in the 2025-26 school year; and

BE IT FURTHER RESOLVED, that included in the general fund appropriations, budget line 620, is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$1,656,000 for necessary capital project costs. These projects, totaling \$1,656,000, represent expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards; and



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BE IT FURTHER RESOLVED, that the Kingsway Regional School District Board of Education authorizes the Superintendent, Business Administrator, and appropriate district personnel to take all necessary actions to implement the approved budget and ensure compliance with all applicable laws and regulations

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

N. Curriculum & Instruction

Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Discussion: 2. Professional Learning Opportunities

Discussion: 3. Rowan University & Kingsway Regional School District's Affiliation Agreement for Student Internships

O. General Administration

Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. Education Field Trips and Assemblies

Discussion: 6. Fundraiser(s)

Discussion: 7. Out of District Placement

P. Old Business

Q. New Business

R. Adjournment

Action: 1. Motion to Adjourn

Motion by Kelly Bonapfel, second by Nicholas Rosato.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:38 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke



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Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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