

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 13, 2017
ANNEX CONFERENCE ROOM - 6:30 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, September 13, 2017, Richard Allen, President, called the meeting to order at 6:30 p.m.

MEMBERS PRESENT

Richard Allen, President
Karen Evans, Vice President
Lydia Berez-Kelly
Michael Garrett
Noel Gaige
Paige Dare, Student Rep.

Jason P. Evangelist, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Nancy Nowicki, Assistant Superintendent
Kelly Nash, District Clerk

ALSO PRESENT

Russell Stevener, Jr.
Lisa Gentile
Kristin Casab
Tamara Barbour
Sarah Vergis
Mary Beth Piejko
Ron Haier
Chris Roberts

MEMBERS ABSENT

None

PLEDGE OF ALLEGIANCE

UPCOMING DATES

September 14, 2017	PTA Meeting at HPE – 5:00 P.M.
September 14, 2017	High School Open House
September 19, 2017	General William Floyd Elementary Open House, Grades 1 & 2
September 20, 2017	Instrumental Rental Night, HS Cafeteria – 6 P.M.
September 21, 2017	Booster Club Meeting 7:30 p.m. – High School Library
September 22, 2017	Picture Day – High School & Middle School
September 26, 2017	Holland Patent Elementary Open House
September 27, 2017	Board of Education Meeting – 6:30 P.M.

17-38

APPROVAL OF MINUTES

Lydia Berez-Kelly made the motion, seconded by Michael Garrett to approve the minutes of the Board of Education regular meeting on August 16, 2017.

Yes -5 Motion Carried
No – 0

17-39 **DISTRICT UPDATE**

Mr. Evangelist addressed the bus incident and mentioned that everyone did a great job following protocol.

17-40 **VISITORS**

3
One visitor addressed her concerns in regards to the dress code discussion her daughter was a part of at the Holland Patent High School.

17-41 **CORRESPONDENCE**

None

17-42 **BOARD FORUM**

Lydia Berez-Kelly requested that Items 7, 9 & 14 be pulled from consent for discussion. Michael Garrett requested that Item 11 be pulled into executive session for discussion. Dr. Noel Gaige had a question regarding Item 9.

Vice President Karen Evans commented that she received very positive feedback on Superintendent’s Opening Day. The key note speaker, Tom Varano, and the atmosphere throughout the day were very positive. Ron Haier agreed with Mrs. Evans.

Lydia Berez-Kelly commented that open house at the Middle School was very well done and informative.

Michael Garrett commented that he was impressed that the school buses were on schedule by the 5th day of school.

17-43 **SUPERINTENDENT UPDATE**

Mr. Evangelist commented that the first few days of school went very smoothly. He visited all of the buildings for arrival and dismissal time with notice that there were very few issues.

17-44 **BOARD OF EDUCATION GOAL**

Board of Education goals will be further discussed at the next board meeting on September 27, 2017.

17-45 **APPROVAL OF POLICIES**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the following policies effective September 13, 2017.

2018	Expense Reimbursements for Board Members(Conference Attendance)
2019	Special District Meeting
2020	Annual Organizational Meeting
2022	Executive Sessions

2023	Special Meetings
2024	Powers and Duties of the District Officers
2025	Citizens' Advisory Committees
2026	Board Committees
2027	School Attorney
2028	Policy Development
2029	Orientation to Board Policies
2030	Complaints about Policies
2031	Board Member Training
5060	Display of Flag

17-46

BILL SCHEDULES

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to accept the payment bill schedule #2, General Fund in the amount of \$131,844.97, for the period ending September 13, 2017, and make it a matter of record.

Yes 5
 No 0 Motion carried

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to accept the payment bill schedule #2, Federal Funds in the amount of \$1260.00 for the period ending September 13, 2017, and make it a matter of record.

Yes 5
 No 0 Motion carried

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to accept the payment bill schedule #2, Capital Project in the amount of \$12,105.99, for the period ending September 13, 2017, and make it a matter of record.

Yes 5
 No 0 Motion carried

Michael Garrett made the motion, seconded by Lydia Berez-Kelly to accept the payment bill schedule #2, Trust and Agency of \$442,812.59, for the period ending September 13, 2017 and make it a matter of record.

Yes 5
 No 0 Motion carried

17-47

TREASURER'S REPORT

Michael Garrett made the motion, seconded by Lydia Berez-Kelly to approve the Treasurer's Report for the period ending July 31, 2017 and made a matter of record.

Yes - 5
 No - 0 Motion carried

17-48

APPROVAL OF 2017-18 PROFESSIONAL DEVELOPMENT PLAN (PDP)
APPROVAL OF 2017-18 AGREEMENT FOR CURRICULUM AND TRAINING
CONSULTATIONS FOR SERVICES

APPROVAL OF AGREEMENT WITH JOSTENS
RESOLUTION OF CONDOLENCE
RESIGNATION
AMMENDED APPOINTMENT
CO-CURRICULAR APPOINTMENT

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve/accept/adopt the following by consent:

Approve the 2017-18 Professional Development Plan (PDP).

Approve the 2017-18 Agreement for Curriculum and Training Consultations Services

Approve the agreement with Jostens which provides students with services for yearbooks and class rings.

Adopt the following resolution of condolence of former teacher Helen Rusinek:

“The Board of Education of the Holland Patent Central School District Records with sorrow the passing of former teacher, Helen Rusinek.”

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Helen Rusinek and that this resolution be spread upon the records of the district and a copy sent to her family.

Approve the request of Nina Montroy to resign from her position as School Bus Attendant effective September 2, 2017.

Approve the amended appointment as follows:

BE IT RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Jason P. Evangelist, Superintendent of Schools, does hereby appoint **Lillian DeAngelo**, 209 West Oak Street, Rome, New York, to the position of teacher assistant, for a probationary period of four (4) years to commence on September 1, 2017 and to expire on August 31, 2021 AND BE IT FURTHER RESOLVED that Lillian DeAngelo be paid on Step 9 (\$20,243) plus .15% Bachelor’s Degree (\$2,730.90), plus compensation for 60 additional credit hours (\$3,960), for a total salary of \$26,933.90 effective September 1, 2017.

Approve the appointment of Justin Scialdone to the position of middle school chaperone (dances and other events) for the period beginning September 1, 2017 through June 30, 2018 at a rate of \$60 per event.

Yes - 5
No - 0 Motion Carried

17-49

APPROVAL OF 2017-18 SLOCUM-DICKSON ATHLETIC TRAINER AGREEMENT

After discussion, Michael Garrett made the motion, seconded by Lydia Berez-Kelly to approve the 2017-18 Slocum Dickson Athletic Trainer Agreement.

Yes - 5
No - 0 Motion Carried

17-50 **REQUEST FOR USE OF SCHOOL BUS**

After discussion, Michael Garrett made the motion, seconded by Lydia Berez-Kelly to approve the request from the Singing Hills Seniors Citizens, sponsored and under the direction of the Trenton Town Board, for the use of a school bus on October 23, 2017, November 27, 2017 and December 18, 2017 to the Oneida area to visit the Turning Stone Casino.

Yes - 5
No - 0 Motion Carried

17-51 **INSTRUCTIONAL APPOINTMENTS**

Michael Garrett made the motion, seconded by Noel Gaige, to adopt the following resolution of appointment:

BE IT RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Jason P. Evangelist, Superintendent of Schools, does hereby appoint **Kathleen Stalker**, 10243 Powell Road, Holland Patent, New York 13354, to the position of teacher assistant, for a probationary period of four (4) years to commence on September 1, 2017 and to expire on August 31, 2021 AND BE IT FURTHER RESOLVED that Kathleen Stalker be paid on Step 11 (\$21,601) plus .15% Bachelor’s Degree (2,730.90), plus compensation for 39 additional credit hours, (\$2,574), for a total salary of \$26,905.90 effective September 5, 2017.

Yes – 4
No – 0 Motion Carried
Abstain 1 Lydia Berez-Kelly

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to adopt the following resolution of appointment:

BE IT RESOLVED, that **Meelanie Hart**, 100 Higby Road #2, Utica, New York 13502, be appointed as a long term substitute elementary teacher and be paid on Step C-6 (\$38,076) plus compensation for 3 additional credit hours, (\$198), for a total salary of \$38,274. This appointment is for the period of September 1, 2017 through June 30, 2018 and will be located in Holland Patent Elementary School.

Yes - 5
No - 0 Motion Carried

17-52 **ENCLOSURES**

- **Board of Education Goals 2016-17**
- **Memo from BOCES for election of a member of the Cooperative Board**

17-53 **EXECUTIVE SESSION**

At 7:09 p.m. Michael Garrett made the motion, seconded by Noel Gaige, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education

Yes	5	
No	0	Motion carried

At 7:10 p.m. the Board entered Executive Session.

At 7:35 p.m. the Board returned to open Session

17-54 **RECOMMENDATIONS BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the recommendations by the Committee on Pre School Special Education.

Yes	5	
No	0	Motion Carried

17-55 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the recommendations by the Committee on Special Education.

Yes	5	
No	0	Motion Carried

17-56 **LEAVE OF ABSENCE**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the request of Michelle Barnum for maternity leave without pay for the period of November 27, 2017 through December 15, 2017.

Yes -	5	
No -	0	Motion Carried

After discussion, it was decided to table the request of Karen Gorea for a leave of absence without pay for November 6-15, 2017

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the request of Anthony Donatelli for a leave of absence without pay from July 31, 2017 to September 21, 2017.

Yes -	5	
No -	0	Motion Carried

Michael Garrett made the motion, seconded by Noel Gaige, to approve the request of Anna Berez for a leave of absence without pay from September 18, 2017 to September 28, 2017.

Yes – 4
No – 0 Motion Carried
Abstain 1 Lydia Berez-Kelly

17-57

ADJOURNMENT

Having no further business to discuss at this time, Michael Garrett made the motion, seconded by Lydia Berez-Kelly to adjourn the meeting.

Yes 5
No 0 Motion Carried

Meeting was adjourned at 7:47 p.m.

Next Board meeting is September 27, 2017 at 6:30p.m.

Kelly Nash
Board Clerk