

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, SEPTEMBER 27, 2017  
ANNEX CONFERENCE ROOM  
6:30 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, September 27, 2017. Richard Allen, President, called the meeting to order at 6:30 p.m.

**MEMBERS PRESENT**

Richard Allen, President  
Karen Evans, Vice President  
Lydia Berez-Kelly  
Michael Garrett  
Noel Gaige

**ALSO PRESENT**

Dennis Geer  
Kristin Casab  
Lisa Gentile  
Mary Beth Piejko  
Russell Stevener  
Ericka Gerace

Jason P. Evangelist, Superintendent of Schools  
Nancy Nowicki, Assistant Superintendent  
Cheryl Venettozzi, Assistant Superintendent  
Kelly Nash, District Clerk

**MEMBERS ABSENT**

Paige Dare, Student Representative

**VISITORS**

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**PLEDGE OF ALLEGIANCE**

**POSITIVE THOUGHTS**

Principal Lisa Gentile, Holland Patent Middle School, sent thank you notes to Ms. Parzych and Mrs. Hughes for their generous donation of supplies to the Middle School.

Principal Russell Stevener, Jr., Holland Patent High School, sent a thank you note to Mrs. Hughes for her generous donation of supplies to the High School.

**UPCOMING DATES**

October 9, 2017	No School – Columbus Day Observance
October 12, 2017	Picture Day- HPE/GWF National Honor Society Induction – 7 p.m. PTA meeting at HPE – 6:00 p.m.
October 10-13, 2017	Fire Prevention Week
October 13-14, 2017	Homecoming Weekend
October 19, 2017	Boosters Meeting at High School – 7:30 p.m.
October 25, 2017	Board of Education Meeting Annex Conference Room 6:30 p.m.

17-58            **APPROVAL OF MINUTES**

Michael Garrett made the motion, seconded by Noel Gaige to approve the minutes of the Board of Education regular meeting on September 13, 2017.

Yes – 5  
No - 0 Motion carried

17-59            **DISTRICT UPDATE**

Erica Gerace presented the Mentor/Mentee Program to the Board of Education. Michael Garrett said it was a great program and encouraged her to reach out if she needed anything.

17-60            **VISITORS**

None

17-61            **CORRESPONDENCE**

There was no correspondence.

17-62            **BOARD FORUM**

Lydia Berez-Kelly noted that she attended two more open houses at HPE and GWF and that the presentations were well done. Ms. Berez-Kelly also spoke of the recess schedule changing at HPE.

Michael Garrett noted that he did a school building walk through with Mr. Evangelist and that each principal is doing a great job in their building.

Michael Garrett requested that Item 12 be pulled from consent.

Noel Gaige requested that Item 9 be pulled from consent.

Acceptance of Audit was added to agenda as Item 15

17-63            **COMMITTEE REPORTS**

Michael Garrett noted that Audit Committee met prior to the Board of Education meeting that evening. The committee was pleased with the outcome of the audit. Two motions were made to accept the audit conducted by D’Arcangelo & Co., LLP.

Chip Clark presented and discussed the audit of the financial statements done by D’Arcangelo & Co., LLP.

17-64            **DISCUSSION OF BOARD OF EDUCATION GOALS**

Board Goals were reviewed and discussed. Information will be gathered and the discussion will continue at the next board meeting.

17-65            **BILL SCHEDULES**

Michael Garrett made the motion, seconded by Lydia Berez -Kelly, to accept for payment bill Schedule #3, General Fund in the amount of \$47,777.72, for the period ending September 27, 2017 and make it a matter of record.

Yes – 5  
 No - 0 Motion carried

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to accept for payment bill Schedule #3, School Lunch Fund in the amount of \$14,403.21, for the period ending September 27, 2017 and make it a matter of record.

Yes – 5  
 No - 0 Motion carried

17-66

**APPROVAL OF THE 2017-18 SAFETY COMMITTEE MEMBERS**  
**APPROVAL OF MENTOR/MENTEE PROGRAM PLAN**  
**APPROVAL OF ATHLETIC COMBINING, BOYS ICE HOCKEY**  
**APPROVAL OF AGREEMENT WITH ADIRONDACK LANES**  
**APPROVAL OF AGREEMENT WITH WOODS VALLEY**  
**TRANSPORTATION REQUEST**  
**SUBSTITUTE TEACHER APPOINTMENTS**  
**INSTRUCTIONAL APPOINTMENTS**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly to approve/accept/adopt the following by consent:

Approve the 2017-18 Safety Committee Members.

<b>Members Name</b>	<b>Title</b>
Jason Evangelist	Superintendent
Dr. Cheryl Venettozzi	Assistant Superintendent for Business
Karen Evans	Board of Education
Russell Stevener Jr.	High School Principal
Lisa Gentile	Middle School Principal
Tamara Barbour	High School Assistant Principal and Athletics Director
Kristin Casab	Gen. Wm. Floyd Elementary Principal
Sarah Vergis	Holland Patent Elementary Principal
Dennis J. Geer	Health and Safety Coordinator
Christopher Roberts	Transportation Supervisor
John Brown	CSEA President
Kevin Kalk	Barneveld Fire Chief
Ian Brooker	Holland Patent Fire Chief
Michael Anania	Westernville Fire Chief
Neil Sutherland	Stittville Fire Chief
Dan Schwertfeger	Floyd Fire Chief
Charles Schram	Community Member, Fireman
Carey Phair	Oneida County Sheriff (SRO)
Risk Management Coordinator	Utica National Insurance Rep.
Joseph Muller, Michael Colangelo	BOCES Safety Office

Approve the revised Mentor/Mentee Program Plan.

Approve the Athletic Combining Agreement for Boys Ice Hockey.

Approve the agreement with Adirondack Lanes.

Approve the agreement with Woods Valley.

Approve the following request for transportation to Holland Patent CSD for the 2017-18 school year:

Child 1 9558 Ward Street, Holland Patent, NY 13354

Mr. Thomas Howard

Holland Patent CSD

Approve the following substitute teacher appointments, effective September 27, 2017:

Certified \$100/day; increased to \$110/day after working 20 days in the district:

Stacey Stroble  
7120 Hughes Road  
Holland Patent, NY 13354

Certified Retired HP Teacher \$115/day:

Dennis Johnson  
125 Forrest Street  
Utica, NY 13502

Uncertified \$75/day; increased to \$85/day after working 20 days in the district:

Orlando Fernandez  
17 Wood Creek Drive  
Apt. C  
Rome, NY 13440

Rachel Loveric  
960 Williams Road  
Remsen, NY 13438

Approve the following resolutions of appointment:

**RESOLVED**, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Jason P. Evangelist, Superintendent of Schools, does hereby appoint **Scott Wanner**, who holds a New York State Initial certificate #XXXXXXXX in Students with Disabilities (Gr. 7-12) to the position of Special Education Teacher; for a probationary period of four (4) years in the tenure area of Students with Disabilities (Gr. 7-12) to commence October 2, 2017 and to expire on September 30, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. **BE IT FURTHER RESOLVED** that Scott Wanner be paid on Step C-10, (\$43,516) effective October 2, 2017.

**BE IT RESOLVED**, that **Kimberly Graves**, 10589 Steuben Street, P.O. Box 7, Remsen, New York 13438, be appointed as a long term substitute Technology Teacher and be paid on Step A-6, (\$35,024) pro-rated . This appointment is for the period of October 4, 2017 through December 04, 2017 and will be located in Holland Patent Middle School.

**BE IT RESOLVED**, that **Carolyn Humphrey**, 6631 Irish Road, Marcy, New York 13403, be appointed as a long term substitute Kindergarten Teacher and be paid on Step C-8, (\$40,797) pro-rated. This appointment is for the period of October 9, 2017 through



Yes - 5  
No - 0 Motion Carried

17-69 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the recommendations by the Committee on Special Education.

Yes - 5  
No - 0 Motion Carried

17-70 **ENCLOSURES**

1. HPE update newsletter for September 2017
2. List of Sex Offenders

Karen Evans wanted to discuss Item 2 of enclosures in Executive Session.

17-71 **EXECUTIVE SESSION**

At 7:50 p.m., Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to take a short recess and to return in executive session to discuss:

1. Employment history of particular persons.

Yes – 5  
No – 0 Motion Carried

At 7:58 p.m. the Board entered executive session.

At 8:24 p.m. the Board returned to open session.

17-72 **LEAVE OF ABSENCE**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the request of Karen Gorea for a leave of absence without pay for the period of November 6, 2017 through November 15, 2017 (7 days).

Yes - 4  
No - 1 Motion Carried

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the following requests:

Approve the request of Laura Hurley for a leave of absence without pay for the period of November 6, 2017 thorough November 10, 2017 (5 days).

Approve the request of Sarah Stock-Stephens for a leave of absence without pay for the period of October 26, 2017 through October 27, 2017 (2 days) be approved.

Approve the request of Anthony Donatelli for a leave of absence without pay for the period of September 22, 2017 through October 6, 2017.

Yes – 5  
No – 0 Motion Carried

17-73

**2017-18 COACHING AND VOLUNTEER APPOINTMENTS**

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the following coaching and volunteer appointments for the 2017-18 school year:

Coach	Sport			%	Salary \$
Brandon Lake	Wrestling	Boys Modified Head & Varsity Volunteer Asst.		8.5	2,764.63
Chris Richardson	Basketball	Junior Varsity Girls Head		7.5	2,439.38
Cliff Baker	Basketball	Boys Varsity Assistant Volunteer			N/A
Craig Ueltschi	Bowling	Boys Varsity Head		5	1,626.25
Dominick Timpano	Basketball	Girls Varsity Head		13	4,228.25
Doug Andrews	Basketball	Boys 8th Grade Modified	7+4=11 Longevity	11	3,577.75
John Richard	Wrestling	Boys Varsity Head	13+4=17 Longevity	17	5,529.25
Jordan Swalgin	Wrestling	Varsity Assistant	8.5+2=10.5 Longevity	10.5	3,415.13
Josh Olney	Nordic Ski	B/G Varsity Head	10+2=12 Longevity	12	3,903.00
Kathleen Green	Volleyball	Girls Junior Varsity Head	8.5+5=13.5 Longevity	13.5	4,390.88
Kathleen Nieman	Bowling	Girls Varsity Head	6+2=8 Longevity	8	2,602.00
Kirk Smith	Basketball	Boys Varsity Head		12	3,903.00
Lisa Aiello	Volleyball	Girls Varsity Head		13	4,228.25
Mark Celecki	Swim	Boys Varsity Head	12+5=17 Longevity	17	5,529.25
Reynold Szarek	Wrestling	Boys Junior Varsity Head 50%	Split 8.5	4.25	1,382.31
Rob Judware	Volleyball	Girls Modified Head (A)	6+2=8 longevity	8	2,602.00
Scott Parsons	Basketball	Boys 7th Grade Modified		6	1,951.50
Bryan Nichols	Volleyball	Girls Modified Head (B)	6+2=8 Longevity	8	2,602.00
Marriah Gough	Basketball	Girls Modified Head		4	1,301.00
Steven Winfield	Wrestling	Boys Junior Varsity Head 50%	6.5 Split	3.25	1,057.06
Brian Langley	Football	Varsity Assistant	9+2=11 Longevity	11	3,577.75

Yes – 5  
 No – 0 Motion Carried

Michael Garrett made the motion, seconded by Lydia Berez-Kelly, to approve the following coaching and volunteer appointments for the 2017-18 school year:

Coach	Sport			%	Salary \$
Avery Evans	Swim	Boys Varsity Assistant		8	2,602.00

Yes – 4  
 No – 0  
 Abstain- 1 - Karen Evans Motion Carried

17-74

**ADJOURNMENT**

Having no further business to discuss at this time, Michael Garrett made the motion, seconded by Lydia Berez-Kelly to adjourn the meeting.

Yes - 5  
 No - 0 Motion Carried

Meeting was adjourned at approximately 8:27 p.m.

*Next board meeting – Wednesday, October 25, 2017, 6:30 p.m. – Annex Conference Room.*

Kelly Nash  
District Clerk