

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 25, 2017
ANNEX CONFERENCE ROOM – 6:30 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, October 25, 2017. Richard Allen, President, called the meeting to order at 6:31 p.m.

MEMBERS PRESENT

Richard Allen, President
Karen Evans, Vice President
Lydia Berez Kelly
Noel Gaige

Paige Dare, Student Representative

Jason P. Evangelist, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent

ALSO PRESENT

Russell Stevener
Kristin Casab
Lisa Gentile
Sarah Vergis
Mary Beth Piejko
Tamara Barbour
Dennis Geer
Christopher Roberts

ABSENT

Michael Garrett

PLEDGE OF ALLEGIANCE

POSITIVE THOUGHTS

Principal Vergis sent a thank you letter to Kathleen Hughes for donation of school supplies. Principal Vergis also sent a thank you letter to Daughters of the American Revolution for presenting at the Constitution Day Assembly.

Principal Casab sent thank you letters to Floyd, Stittville, Oriskany, Whitesboro and Westernville Volunteer Fire Departments for their presentation on fire safety. Principal Casab also sent thank you letters to those that volunteered on picture day at GWF.

Principal Stevener sent thank you letters to all those that took part in Freshmen Orientation and helped make it a successful event. Principal Stevener also sent thank you letters to those that assisted in the National Honor Society Open House.

UPCOMING DATES

November 9, 2017

Veteran's Concert
7:00 p.m. High School Auditorium

November 29, 2017

Board of Education Meeting
6:30 p.m. – Annex Conference Room

APPROVAL OF MINUTES

Lydia Berez-Kelly made the motion, seconded by Noel Gaige to approve the minutes of the Board of Education regular meeting on September 27, 2017.

Yes – 4

No - 0 Motion carried

17-76 **VISITORS**
12 Visitors

Parent, Traci Boris, addressed the board regarding the change in lunch time schedule at Holland Patent Elementary School. Her concerns were that the lunch period was reduced to 20 minutes and that this was not enough time for her daughter and other students to finish their lunch. Ms. Boris also stated that a shorter lunch period could lead to behavior issues and also obesity issues, as children will be going for dessert first, not eating as much or not eating at all because they want to have time to socialize and decompress. Lillian Boris, student at Holland Patent Elementary, also addressed the board regarding the shortened lunch period. She stated that during Macho Nacho day and Pizza Day, lunch lines were very long and there is even less time to finish lunch due to the time it takes to get through the line. Lillian also stated that it is sad that she cannot hug any of her teachers. Mr. Allen thanked both of them for attending. Principal Vergis explained the lunch schedule to the board. Mr. Evangelist and Mrs. Vergis said they would look into the concerns of the parents and discuss this matter further.

17-77 **CORRESPONDENCE**

There was no correspondence.

17-78 **BOARD FORUM**

Vice President, Karen Evans, congratulated all the athletic teams and commented what a great job they did.

Karen Evans requested that Items 12, 14 and 15 be pulled from consent for executive session.

Lydia Berez-Kelly congratulated all the coaches and sports teams for a great season.

Lydia Berez-Kelly requested that Items 7 and 15 be pulled from consent for executive session and that Item 10 be pulled from consent for discussion.

Richard Allen commented that he enjoyed the National Honor Society Induction that took place at the High School.

Rick Allen requested that Item 9 be pulled from consent for discussion.

17-79 **DISTRICT UPDATE**

Mr. Evangelist said that he, Noel Gaige and Mike Garrett attended the annual NYSSBA Convention and Education Expo. They went to some very informative workshops while they were there and also heard addresses given by Ira Schwartz, Associate Commissioner of the State Education Department and Commissioner Mary Ellen Elia regarding next generation standards.

Mary Beth Piejko, PPS Director and CSE Chairperson, conducted a presentation on Integrated Co-Teaching. She stated the benefits of co-teaching in the classroom and said that they have had very positive results. Special Education Teacher, Katie Hovey, and Elementary Teacher, Lisa Aiello, addressed the board and described their experiences as co-teachers. They both stated that the co-teaching program has been a very positive experience for both the students and the teachers.

Shining Knight Awards were presented to Elementary Teacher Joann Hasenauer and Elementary Teacher Joann Carro.

17-80 **COMMITTEE REPORTS**

Karen Evans commented that Teacher Center and Safety Committee met and that they were productive meetings. Richard Allen commented that Feasibility Committee met as well.

17-81 **DISCUSSION – BOARD OF EDUCATION GOALS**

After discussion, it was determined that board goals remain student centered. Noel Gaige commented that he would like to see a goal that focused on SAT Scores. Lydia Berez-Kelly would like to see a goal that focused around community relations. It was discussed that there would be building specific action plans put in place that focused on the Board Goals. Mr. Evangelist said that he would gather some information regarding community engagement for board goal discussion at the next meeting.

17-82 **DISCUSSION – 4.9M CAPITAL PROJECT**

The board discussed the Capital Field Project that involved what type of fencing to use and what color the track would be.

17-83 **BILL SCHEDULES**

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill Schedule #4, General Fund in the amount of \$46,626.68, for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill Schedule #4, School Lunch Fund in the amount of \$3,153.49 for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill Schedule #4, Federal Funds in the amount of \$9,509.00, for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill schedule #4, Capital Project in the amount of \$2,128.62, for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill Schedule #4, Capital Outlay II in the amount of \$750.00 for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill Schedule #4, Capital Fund in the amount of \$2,733.50 for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept for payment bill Schedule #4, Trust and Agency in the amount of \$423,747.27 for the period ending October 25, 2017 and make it a matter of record.

Yes – 4
No - 0 Motion carried

17-84 **TREASURER’S REPORT**

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to accept the Treasurer’s Report for the period ending August 31, 2017 and made a matter of record.

Yes – 4
No - 0 Motion carried

17-85 **DISCUSSION – BUDGET OVERVIEW**

Dr. Cheryl Venettozzi conducted a power point presentation to show the board what items the budget consisted of and the formula she uses to determine the allowable tax levy limit.

17-86 **BUDGET CALENDAR**
TOWN OF TRENTON TRAIL GROOMING AGREEMENT
APPROVAL OF AMENDED SCHOOL FOOD SERVICE AND MEAL CHARGE
POLICY # 5032
2017-18 CO-CURRICULAR APPOINTMENTS

Lydia Berez-Kelly made the motion, seconded by Noel Gaige to approve/accept/adopt the following by consent:

Approve the 2017-18 Budget Calendar for the 2018-19 Fiscal Year.

Approve the Agreement with the Town of Trenton for sled grooming for the 2017-18 school year.

Approve the amended School Food Service and Meal Charge Policy #5032.

Approve the following co-curricular appointments for the 2017-18 school year:

High School - Chaperone **\$60 per event.**
Katelynd DeSanctis

High School - Home Instruction \$32.53/hr.

Lexi Hansen

Yes – 4
No – 0 Motion Carried

17-87 **SALARY RECLASSIFICATIONS**

After discussion, it was decided that salary reclassifications be tabled until the next meeting.

17-88 **APPROVAL OF OUT OF STATE CONFERENCE REQUEST**

After discussion, Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to approve the request of Cheryl Venettozzi, Russell Stevener, Jr., Lisa Gentile, Kristin Casab and Sarah Vergis to attend the National Summit on Education Reform sponsored by *ExcelinEd* on November 28, 2017 through December 2, 2017 in Nashville, Tennessee. The conference registration is funded through the ESSA Grant.

Yes – 4
No – 0 Motion Carried

17-89 **ENCLOSURES**

1. GWF Newsletter from Principal Casab
2. Newsletter, "The HPE Update", October 2017 from Principal Vergis
3. ESSA Facts
4. SAT Summary
5. Board of Education Goals from surrounding areas

There were no comments on enclosures.

17-90 **EXECUTIVE SESSION**

At 8:25 p.m. Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education
3. Negotiations
4. Employment History of Particular Persons

Yes – 4
No – 0 Motion Carried

At 8:33 p.m. the Board entered executive session.

At 9:45 p.m. the Board returned to open session.

17-91 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Lydia Berez-Kelly made the motion, seconded Noel Gaige, to approve the recommendations by the Committee on Pre-School Special Education.

Substitute Library Aide, 90% of Step 1, \$10.05 hr.

Tonya Bailey
6929 Irish Road
Marcy, NY 13403

Substitute School Monitor, 90% of Step 1, \$10.05 hr.

Tonya Bailey
6929 Irish Road
Marcy, NY 13403

Based on the review of Cheryl Venettozzi, Assistant Superintendent for Business and Finance, it is the recommendation of Jason P. Evangelist, Superintendent of Schools, to approve the appointment of Jennifer Blier, 9631 Powell Road, Holland Patent, NY 13354, to the position of Office Specialist I, 11 months, 7.5 hrs. (187 days), 6 hrs. at 20 days (2 weeks at end of schools and 2 weeks at prior to school start), at a rate of \$11.96 per hour (Schedule B, Step 1) and for a probationary period of 26 weeks effective November 13, 2017 and will take place at the General William Floyd Elementary School.

Yes – 4
No – 0 Motion Carried

17-95 **2017-18 COACHING APPOINTMENTS**

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to approve the following coaching appointments for the 2017-18 school year:

Coach	Sport		%	Salary \$
Thomas Furlong	Basketball	Boys Junior Varsity Head	7.5	\$2,439.38
John Brown	Nordic Ski	Modified Head	6	\$1,951.50
Michael Reilley	Swim	Boys Modified Head	5	\$1,626.25
Abigail Bradley	Alpine Ski	Varsity	10	\$3,252.50

Yes – 4
No – 0 Motion Carried

Anthony Donatelli	Weight Coach	Winter Training Coach	3	\$975.75
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Yes – 0
No – 4 Motion Carried

17-96 **RESIGNATION**

Lydia Berez-Kelly made the motion, seconded by Noel Gaige, to approve the following resignations:

Accept the request of Deborah Finn to resign from her position as long term substitute Special Education Teacher effective October 13, 2017.

Accept the request of Kathleen Stalker to resign from her position as Teacher Assistant effective October 27, 2017.

Yes – 4
No – 0 Motion Carried

17-97

ADJOURNMENT

Having no further business to discuss at this time, Lydia Berez-Kelly made the motion, seconded by Noel Gaige to adjourn the meeting.

Meeting was adjourned at approximately 9:48 p.m.

The next board meeting will be held on Wednesday, November 29, 2017, 6:30 p.m. – Annex Conference Room.

Kelly A. Nash
District Clerk