

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 12, 2016
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, October 12, 2016. Karen Evans, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Karen Evans, President
Everett Stalker, Vice President
Richard Allen
Lydia Berez Kelly
Michael Garrett
Avery Crossley, Student Representative

ALSO PRESENT

Jason Evangelist
Dennis Geer
Lisa Gentile

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Donna Grems, District Clerk

VISITORS

1

PLEDGE OF ALLEGIANCE

POSITIVE THOUGHTS

UPCOMING DATES

October 10 – 14, 2016	Fire Prevention Week
October 10, 2016	Columbus Day – No School
October 13, 2016	Picture Day – GWF and HPE
October 14, 2016	Homecoming Weekend
October 15, 2016	PSAT Exam 7:30 a.m. – High School
October 17, 2016	First Session, Mod. Sports Begin
October 20, 2016	High School Honor Society Induction 7:00 p.m. – High School Auditorium
	Booster Club Meeting 7:30 p.m. – High School Library
October 21, 2016	Cross Country Track Meet, Grades 3-5 Gen. Wm. Floyd Elementary

16-108 **APPROVAL OF MINUTES**

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on September 28, 2016.

Yes – 5
No - 0 Motion carried

16-109 **VISITORS**

No comments from the visitor.

16-110 **DISTRICT UPDATE**

Kathy Davis indicated that the closing out of the Capital Project is on target. The weight room at the High School will be completed before Thanksgiving.

A committee of fifteen will meet to interview Elementary Principal candidates and select two candidates to bring to the Board for final selection.

16-111 **CORRESPONDENCE**

The High School National Honor Society invited the Board members to their induction ceremony on Thursday, October 20.

A letter was received from Howard Mettelman asking for representatives from HP for the ESSA Committee Meeting. Jason Evangelist and Lydia Berez-Kelly will be attending from Holland Patent.

16-112 **BOARD FORUM**

Karen Evans asked to have #17 A pulled to Executive Session and Michael Garrett asked to pull #9 and 12 for clarification.

16-113 **COMMITTEE REPORTS**

Richard Allen reported that the Audit Committee met and the external audit was very thorough.

Karen Evans reported that the Teacher Center Committee met and reviewed the workshop dates and the CTLE hours and the BOCES registration process.

16-114 **ACCEPTANCE OF AUDIT**

Everett Stalker made the motion, seconded by Richard Allen, to adopt the following resolution for the acceptance of the audit for the fiscal year ended June 30, 2016:

**RESOLUTION TO ACCEPT FISCAL YEAR 2016
AUDITED FINANCIAL STATEMENTS**

WHEREAS, the independent certified public accounting firm of D’Arcangelo & Co., LLP has completed its review of the financial statements of the Holland Patent Central School District for the fiscal year ended June 30, 2016; and

WHEREAS, the Audit Committee of the Holland Patent Central School District Board of Education has reviewed the financial statements and has met with the external auditors and recommend acceptance of the audited financial statements.

NOW THEREFORE BE IT RESOLVED that the Holland Patent Central School District Board of Education, at its meeting of October 12, 2016, hereby accepts the audited financial statements for the school for the fiscal year ended June 30, 2016 and shall file a copy of the resolution and the report with the Commissioner of Education as well as the management response.

Yes – 5
No - 0 Motion carried

16-115 **DISCUSSION OF SPORTS POLICIES # 6070, 6140, 6141.1, 6081**

Policies were discussed and revisions were made to Policy # 6140. They will be brought back to the November meeting for approval.

16 -116 **DISCUSSION AND APPROVAL OF BOARD OF EDUCATION GOALS**

Changes were reviewed and they will be brought back to the November meeting for approval.

16-117 **BILL SCHEDULES**

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #4, General Fund in the amount of \$ 153,357.95, for the period ending October 12, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #4, School Lunch Fund in the amount of \$ 9,709.85, for the period ending October 12, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #1, EPIC Bond in the amount of \$ 116,027.63, for the period ending October 12, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill schedule #4, Federal Funds in the amount of \$ 66.00, for the period ending October 12, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #4, Capital Projects in the amount of \$ 334,965.74 for the period ending October 12, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #4, Trust and Agency in the amount of \$ 399,588.69 for the period ending October 12, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

16-118 **APPROVAL OF EARLY RETIREMENT NOTIFICATION**

After discussion it was decided to change the incentive amount for the Teacher’s Assistants to \$5,000. A motion was made by Everett Stalker, seconded by Lydia Berez-Kelly to approve the Early Retirement Notifications

Yes – 3 Everett Stalker
 Lydia Berez-Kelly
 Karen Evans

No – 2 Richard Allen
 Michael Garrett

Motion Carried

16-119 **APPROVAL OF DISTRICT WIDE SAFETY PLAN**
APPROVAL OF BUDGET TRANSFERS
APPROVAL OF CHANGE ORDERS
APPROVAL OF RESOLUTION OF WINDMILLS EXEMPTION
APPROVAL OF TOWN OF TRENTON TRAIL GROOMING AGREEMENT
APPROVAL OF THE TERMS AND CONDITIONS AGREEMENT
LEAVES OF ABSENCE
RESIGNATION
APPROVAL OF NON-INSTRUCTIONAL APPOINTMENTS
APPROVAL OF 2016-17 WINTER COACHING APPOINTMENTS

Everett Stalker made the motion, seconded Richard Allen, to approve/accept/adopt the following by consent:

Approve the Early Notification Policies for the 2016-17 school year.

Approve the District Wide Safety Plan for the 2016-17 school year.

Approve the budget transfers.

Approve the following Change Orders:

Approve Change Order SC01-15, for Central New York Construction, increasing the contract in the amount of \$ 472.50 to replace tree taken down during construction.

Approve Change Order SC01-16, for Central New York Construction, increasing the contract in the amount of \$ 8,832.47 for communication conduit bored under the road.

Approve Change Order SC01-17, for Central New York Construction, increasing the contract in the amount of \$ 26,279.54 for waterline bored under the road.

Approve Change Order GC02-12, for Richard E. Alexander Co. Inc., increasing the contract in the amount of \$ 2,037.00 to furnish and install new door and hardware.

Approve Change Order GC02-13, for Richard E. Alexander Co. Inc., increasing the contract in the amount of \$ 1,409.00 repair cross bracing.

Approve Change Order GC02-14, for Richard E. Alexander Co. Inc., be charge against the allowance for \$ 9,161.00 to repoint brick at corner of HS Auditorium.

Approve Change Order GC02-15, for Richard E. Alexander Co. Inc., be charge against the allowance for \$72,272.00 to remove asbestos overspray.

Approve Change Order HC04-05, for Schmalz Mechanical Contractors, Inc., increasing the contract in the amount of \$ 1,346.00 to remove existing abandoned duct work.

Approve Change Order EC06-13, for SC Spencer Electric, decreasing the contract in the amount of \$ 3,997.51 to provide credit for work not performed on scoreboard.

Approve Change Order EC06-14, for SC Spencer Electric, decreasing the contract in the amount of \$ 995.49 to run electrical feed and furnish and install new light fixture.

Approval of Resolution of Windmills Exemption as follows:

WHERE AS, the following Resolution was adopted by the Board of Education of the Holland Patent Central School District at its meeting on October 12, 2016.

NOW, THEREFORE, it was resolved that the tax exemption made available by Section 487 of the Real Property Tax Law shall not be applicable within the boundaries of the Holland Patent Central School District with respect to any solar or wind energy system constructed subsequent to the date of this Resolution. This resolution shall take effect immediately.

Approval of the Town of Trenton Trail Grooming Agreement for the 2016-17 school year.

Approval of the Terms and Conditions Agreement.

Approve the request of Brenda Toussaint for a paid leave of absence to begin approximately November 4, 2016 until January 12, 2017 and an anticipated unpaid leave from January 12, 2017 through February 9, 2017. .

Accept the request of Nicholas Facciolo to resign from his position as JV Boys Basketball Coach effective October 13, 2016 be approved.

Approval of the following non-instructional appointments:

Nicole Czarnecki will be relocating to General William Floyd Elementary as a school monitor with an increase from 4.5 hours per day to 6 hours per day effective October 17, 2016.

Adopt the following resolutions of appointment as chaperones for the PSAT test on October 15, 2016:

Doug Andrews
 Dana Dornburgh (Test Coordinator)
 Kathy Green
 Sherry Kennerknecht
 Jason Scialdone
 Kimberly Warwick
 Gaye West

Adopt the following resolution of appointment as a substitute cleaner:

Substitute Cleaner, 90% of Step 1, \$10.02 hour

Mr. Robert Stropp
 7806 Park Avenue, PO Box 467
 Holland Patent, NY 13354

Approve the following 2016-17 Winter Coaching appointments:

Coach	Sport		%	Salary
Robert Judware	Girls Modified Volleyball (A)	6% + 2% longevity	8%	\$2,602.00
Abigail Bradley	B & G Varsity Alpine Ski		10%	\$3,252.50
Christian Misner	Girls Mod. Basketball		6%	\$1,951.50
Bryan Nichols	Girls Modified Volleyball (B)	6% + 2% longevity	8%	\$2,602.00
Craig Ueltschi	Boys Varsity Bowling		4%	\$1,301.00

Yes – 5
 No – 0 Motion Carried

16 – 120 **APPROVAL OF AMENDED LOGGING CONTRACT**

Michael Garrett asked for clarification regarding the logging contract. Dennis Geer explained the logging contract. Everett Stalker made the motion, seconded by Richard Allen to approve the Logging Contract.

Yes - 5
 No - 0 Motion Carried

16 – 121 **APPROVAL OF AMENDED INTERIM PRINCIPAL CONTRACT**

Michael Garrett asked for clarification regarding the Interim Contract. After discussion, Everett Stalker made the motion, seconded by Richard Allen to approve the amended Interim Principal Contract.

Yes - 5
 No - 0 Motion Carried

16-122 **ENCLOSURES**

None

16-123 **EXECUTIVE SESSION**

At 8:16 pm., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education
3. Employment History of Particular Persons

Yes – 5
No – 0 Motion Carried

At 8:20 p.m. the Board entered executive session.

At 8:30 p.m. the Board returned to open session.

16-124 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Richard Allen made the motion, seconded by Everett Stalker, to approve the recommendations by the Committee on Pre-School Special Education.

Yes – 5
No – 0 Motion Carried

16-125 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5
No – 0 Motion Carried

16-126 **WINTER COACHING RECOMMENDATIONS**

Coach	Sport		%	Salary
Jamie Furlong	Boys JV Basketball		6.5%	\$2,114.13
Clifford Baker	Boys JV Basketball Volunteer			N/A

Richard Allen made the motion, seconded by Everett Stalker to approve the winter coaching recommendations.

Yes - 5
No - 0 Motion Carried

16-127 **ADJOURNMENT**

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No - 0 Motion Carried

Meeting was adjourned at approximately 8:35 p.m.

The next board meeting will be held on Wednesday, November 9 2016 at 7:00 p.m. – Annex Conference Room.

Donna Grems
District Clerk