

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, NOVEMBER 9, 2016  
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, November 9, 2016. Karen Evans, President, called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Karen Evans, President  
Everett Stalker, Vice President  
Richard Allen  
Lydia Berez Kelly  
Michael Garrett  
Avery Crossley, Student Representative

**ALSO PRESENT**

Ron Haier  
John Brown  
Dennis Geer

Kathleen M. Davis, Superintendent of Schools  
Nancy Nowicki, Assistant Superintendent  
Jason Evangelist, Incoming Superintendent  
Donna Grems, District Clerk

**ABSENT**

Cheryl Venettozzi, Assistant Superintendent

**VISITORS**

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**PLEDGE OF ALLEGIANCE**

**POSITIVE THOUGHTS**

Dennis Geer, Head of Buildings and Grounds, and Dr. Cheryl Venettozzi sent thank you letters to custodians and maintenance staff for preparing our facility for homecoming weekend events. Those receiving letters included: Robert Shepard, Kyle Kennerknecht, Jeffrey Cardinal, Michael Gillett, John Brown, Jill Seelman, and Julie Rees.

Dennis Geer, Head of Buildings and Grounds, sent thank you notes to the High School Custodians as faculty, staff, and visitors have made compliments on how clean and well maintained the High School Building appears. Those receiving letters were: John Brown, Rich Hurlbut, Jill Seelman, Julie Rees, and Alan Wilson.

Mrs. Casab, Principal, Gen. Wm. Floyd Elementary School, sent thank you letters to volunteers for the Picture Day at GWF. Those receiving letters included: Nicole Purdy, Heidi Hill, Laura Wilson, Amy Rightmier, Lisa Briggs, Cherie Savery, Tami Hoag, and Heather Perretta.

Mrs. Casab, Principal, Gen. Wm. Floyd Elementary School, sent thank you letters to volunteers for the Grandparents Sweets and Treats. Those receiving letters included: Aryn Homer, Stacey Stroble, Jessica Pruckno, Heather Perretta, Danielle Biro, Danielle Johnson, Allison Jackson, Kara Eaton, Laura Wilson, Renee Daniels, Jeredy Hawkins, Peggy Bathrick, Lisa Dousharm, Megan Southwick, Tonya Calendra-Horton, Lydia Kelly, Katie Clark, Cherie Savery, and Matia Rosado.

**UPCOMING DATES**

November 10, 2016	HS/MS Picture Retakes 10 Week Marking Period
November 11, 2016	Veteran's Day – Holiday

November 14, 2016	Elem. Parent-Teacher Conferences Dismissal at 11:00
November 15, 2016	Middle School Character Education Breakfast 7:30 a.m. – Middle School Cafeteria  Holland Patent Elementary Character Education Recognition 1:15 p.m.
November 17, 2016	Sports Booster Meeting – High School 7:30 p.m.  HPE/GWF Picture Retakes
November 22, 2016	High School Character Education Breakfast 7:45 High School Cafeteria  Go Home Early Drill – 15 min. early
November 23 – 25, 2016	Thanksgiving Recess
November 28, 2016	Elem. Parent-Teacher Conferences Dismissal at 11:00
December 1, 2016	PTA meeting – HPE 7:00 p.m.
December 3, 2016	High School Snow Ball Dance – 7:00 p.m.
December 6, 2016	Middle School Winter Concert – 7:00 p.m. HS
December 8, 2016	Elementary Winter Concert – 6:00 HS
December 13, 2016	High School Winter Concert – 6:30 HS
December 14, 2016	Board of Education Meeting 7:00 p.m. – Annex Conference Room

16-128      **APPROVAL OF MINUTES**

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on October 12, 2016.

Yes – 5  
No - 0              Motion carried

16-129      **VISITORS**  
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16-130      **CORRESPONDENCE**

Dr. Davis indicated that there were some change orders to send to King and King. Mr. Garrett asked how to prevent some of these change orders. Dr. Davis explained that some of them are found conditions during the projects and some are omissions.

16-131      **BOARD FORUM**

Karen Evans asked that we pull #12 (Instructional Appointments) and Everett Stalker asked for #7 to be pull #7 (Salary Reclassifications) from consent for questions.

Everett Stalker reported that he spoke at the National Honor Society Induction Ceremony and there were 35 inductees. He said went very well and was a great program.

Richard Allen reported that he went to the New York State School Board Association annual conference last week and attended many of the conference programs. He said it was a very nice conference but thought the cost was a little high.

16-132 **DISTRICT UPDATE**

Mr. Jason Evangelist, our incoming Superintendent, gave a presentation on the ESSA (Every Student Succeeds Act). This will go into effect starting with the 2017-18 school year.

16-133 **COMMITTEE REPORTS**

There were no committee reports.

16-134 **BILL SCHEDULES**

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #5, General Fund in the amount of \$177,784.51, for the period ending November 9, 2016 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #5, School Lunch Fund in the amount of \$26,706.48, for the period ending November 9, 2016 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill Schedule #5, Federal Funds in the amount of \$8,191.00, for the period ending November 9, 2016 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill schedule #5, Capital Project in the amount of \$27,955.50, for the period ending November 9, 2016 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill schedule #5, Trust and Agency in the amount of \$428,127.59, for the period ending November 9, 2016 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried





Approve the following non-instructional cleaner substitute at an **amended** rate of \$ 14.49 per hour effective October 13, 2016.

Mr. Robert Stropp  
 7806 Park Avenue, PO Box 467  
 Holland Patent, NY 13354

16-137 **SALARY RECLASSIFICATIONS**

Everett Stalker had a question regarding the process for reclassification and the Top of Column (TOC) and how they are calculated. Dr. Davis explained the process. Everett Stalker made the motion seconded by Richard Allen, to approve the following salary reclassifications retroactive to September 1, 2016:

NAME	FROM STEP	CURRENT SALARY	Eff. 10/2016	TO STEP	NEW SALARY
<b>Almy, Jennifer</b>	B-19	\$54,255.00	<b>24 hrs.</b>	C-20	\$57,915.00
OT -	TOC 1112	1,484.00		TOC 1112	1,484.00
	TOC 1213	1,504.00		TOC 1213	1,504.00
	TOC 1314	1,530.00		TOC 1314	1,530.00
	TOC 1415	1,280.00		TOC 1415	1,280.00
	TOC 1516	1,425.00		TOC 1516	1,425.00
	TOC 1617	1,425.00		TOC 1617	n/a
		\$62,903.00		9 hrs. @ \$66	594.00
					\$65,732.00
<b>Arcuri, Kristine</b>	D-18	\$56,671.00	<b>3 hrs.</b>	D-18	\$56,671.00
Elem - GWF	Masters	800.00		Masters	800.00
		\$57,471.00		3 hrs. @ \$66	198.00
					\$57,669.00
<b>Arcuri, Michael</b>	D-19	\$58,201.00	<b>3 hrs.</b>	D-19	\$58,201.00
Health - HS	Masters	800.00		Masters	800.00
		\$59,001.00		3 hrs. @ \$66	198.00
					\$59,199.00
<b>Armitage, Lisa</b>	D-21	\$61,687.00	<b>6 hrs.</b>	D-21	\$61,687.00
Elem - GWF	Masters	800.00		Masters	800.00
	TOC 1314	1,894.00		TOC 1314	1,894.00
	TOC 1415	1,644.00		TOC 1415	1,644.00
	TOC 1516	1,644.00		TOC 1516	1,644.00
	TOC 1617	1,644.00		TOC 1617	1,644.00
	Career Inc.	2,750.00		Career Inc.	2,750.00
	6 hrs. @ \$66	396.00		12 hrs. @ \$66	792.00
		\$72,459.00			\$72,855.00

<b>Barnum, Michele</b>	E-13	\$51,452.00	<b>4 hrs.</b>	E-13	\$51,452.00
Elem - GWF	Masters	800.00		Masters	800.00
	11 hrs. @ \$66	726.00		15 hrs. @ \$66	990.00
		\$52,978.00			\$53,242.00
<b>Bates, Eileen</b>	D-15	\$52,419.00	<b>12 hrs.</b>	E-15	\$54,396.00
Elem - HPE	Masters	800.00		Masters	800.00
prorate	3 hrs. @ \$66	198.00			\$55,196.00
		\$53,417.00			
<b>Carey-Noonan, Shannon</b>	C-19	\$56,132.00	<b>6 hrs.</b>	D-19	\$58,201.00
Reading - GWF	Masters	800.00		Masters	800.00
	12 hrs. @ \$66	792.00		3 hrs. @ \$66	198.00
		\$57,724.00			\$59,199.00
<b>Carnevale, Anna</b>	C-14	\$48,980.00	<b>18 hrs.</b>	D-14	\$50,952.00
Elem - HPE	Masters	800.00		Masters	800.00
	9 hrs. @ \$66	594.00		12 hrs. @ \$66	792.00
		\$50,374.00			\$52,544.00
<b>Carroll, Laura</b>	C-20	\$57,915.00	<b>3 hrs.</b>	C-20	\$57,915.00
	Masters	800.00		Masters	800.00
	TOC 1415	1,533.00		TOC 1415	1,533.00
	TOC 1516	1,533.00		TOC 1516	1,533.00
	TOC 1617	1,533.00		TOC 1617	1,533.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
	3 hrs. @ \$66	198.00		6 hrs. @ \$66	396.00
		\$64,887.00			\$65,085.00
<b>Chudow, Sarah</b>	A-9	\$38,485.00	<b>15 hrs.</b>	B-9	\$40,464.00
Music	12 hrs. @ \$66	792.00		12 hrs. @ \$66	792.00
		\$39,277.00			\$41,256.00
<b>D'Elisa, Pamela</b>	D-21	\$61,687.00	<b>15 hrs.</b>	E-21	\$63,561.00
Elem - GWF	Masters	800.00		Masters	800.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
		\$63,862.00		\$65,736.00	

<b>Evans, Avery</b>	C-8	\$40,797.00	<b>30 hrs.</b>	E-8	\$44,071.00
Elem - GWF		\$40,797.00			\$44,071.00
<b>Guerrero, Rebecca</b>	D-17	\$55,253.00	<b>3 hrs.</b>	D-17	\$55,253.00
Spanish - HS	Masters	800.00		Masters	800.00
	9 hrs. @ \$66	594.00		12 hrs. @ \$66	792.00
		\$56,647.00			\$56,845.00
<b>Harris, Cheryl</b>	E-22	\$65,572.00	<b>3 hrs.</b>	E-22	\$65,572.00
SPED - MS	Masters	800.00		Masters	800.00
	NBC	800.00		NBC	800.00
	TOC 1617	1,761.00		TOC 1617	1,761.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
	24 hrs. @ \$66	1,584.00		27 hrs. @ \$66	1,782.00
		\$71,892.00			\$72,090.00
<b>Hast, Shawn</b>	E-22	\$65,572.00	<b>6 hrs.</b>	E-22	\$65,572.00
MS	Masters	800.00		Masters	800.00
	Doctorate	800.00		Doctorate	800.00
	Career Inc.	2,750.00		Career Inc.	2,750.00
	57 hrs. @ \$66	3,762.00		63 hrs. @ \$66	4,158.00
		\$73,684.00			\$74,080.00
<b>Healey, Kelly</b>	D-18	\$56,671.00	<b>9 hrs.</b>	D-18	\$56,671.00
Reading - GWF	Masters	800.00		Masters	800.00
prorate				9 hrs. @ \$66	594.00
		\$57,471.00			\$58,065.00
<b>Heiser, Jamie</b>	E-16	\$55,920.00	<b>6 hrs.</b>	E-16	\$55,920.00
Elem - GWF	Masters	800.00		Masters	800.00
				6 hrs. @ \$66	396.00
		\$56,720.00			\$57,116.00
<b>Horwat, Julie</b>	D-18	\$56,671.00	<b>6 hrs.</b>	E-18	\$58,867.00
LMS - MS/HS	Masters	800.00		Masters	800.00
	9 hrs. @ \$66	594.00			
		\$58,065.00			\$59,667.00

<b>Kupiec, Kourtney</b>	D-8	\$42,434.00	<b>3 hrs.</b>	E-8	\$44,071.00
Math - HS	Masters	800.00		Masters	800.00
	12 hrs. @ \$66	792.00			
		\$44,026.00			\$44,871.00
<b>Maline, Richard</b>	C-20	\$57,915.00	<b>9 hrs.</b>	D-21	\$61,687.00
SPED - HPE	Masters	800.00		Masters	800.00
	TOC 1516	1,533.00		TOC 1516	1,533.00
	TOC 1617	1,533.00		TOC 1617	n/a
	6 hrs. @ \$66	396.00			
		\$62,177.00			\$64,020.00
<b>Marlenga, Ashley</b>	C-11	\$44,898.00	<b>3 hrs.</b>	C-11	\$44,898.00
Elem - GWF	Masters	\$800.00		Masters	\$800.00
				3 hrs. @ \$66	198.00
		\$45,698.00			\$45,896.00
<b>Morgan, Tiffany</b>	E-16	\$55,920.00	<b>3 hrs.</b>	E-16	\$55,920.00
Spanish - HS	Masters	\$800.00		Masters	\$800.00
				3 hrs. @ \$66	198.00
		\$56,720.00			\$56,918.00
<b>Olney, Josh</b>	C-16	\$51,752.00	<b>3 hrs.</b>	C-16	\$51,752.00
PE	Masters	\$800.00		Masters	\$800.00
	3 hrs. @ \$66	198.00		6 hrs. @ \$66	396.00
		\$52,750.00			\$52,948.00
<b>Picente, Brian</b>	B-6	\$36,549.00	<b>15 hrs.</b>	C-6	\$38,076.00
Music					
		\$36,549.00			\$38,076.00
<b>Potempa, Jennifer</b>	C-11	\$44,898.00	<b>6 hrs.</b>	C-11	\$44,898.00
Elem - GWF				Masters	\$800.00
	3 hrs. @ \$66	198.00		9 hrs. @ \$66	594.00
		\$45,096.00			\$46,292.00
<b>Reynolds, Brittany</b>	B-7	\$37,854.00	<b>9 hrs.</b>	C-7	\$39,437.00
Elem - HPE				Masters	800.00
	6 hrs. @ \$66	396.00			
	**eff. 9/1/15				
		\$38,250.00			\$40,237.00
<b>Riemenschneider, John</b>	D-16	\$53,837.00	<b>6 hrs.</b>	E-16	\$55,920.00
SS - HS	Masters	800.00		Masters	800.00
	9 hrs. @ \$66	594.00			
		\$55,231.00			\$56,720.00

<b>Sheehan, Anne</b>	E-21	\$63,561.00	<b>9 hrs.</b>	E-21	\$63,561.00
Elem - HPE	Masters	800.00		Masters	800.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
	45 hrs. @ \$66	2,970.00		54 hrs. @ \$66	3,564.00
		\$68,706.00			\$69,300.00
<b>Simpson, Michele</b>	D-21	\$61,687.00	<b>3 hrs.</b>	D-21	\$61,687.00
Elem - GWF	Masters	800.00		Masters	800.00
	TOC 1617	1,644.00		TOC 1617	1,644.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
	9 hrs. @ \$66	594.00		12 hrs. @ \$66	792.00
		\$66,100.00			\$66,298.00
<b>Smith, Stacey</b>	D-20	\$59,793.00	<b>6 hrs.</b>	D-20	\$59,793.00
SC-MS	Masters	800.00		Masters	800.00
		\$60,593.00		6 hrs. @ \$66	396.00
					\$60,989.00
<b>Snyder, Jonathan</b>	E-18	\$58,867.00	<b>3 hrs.</b>	E-18	\$58,867.00
Elem - HPE	Masters	800.00		Masters	800.00
	3 hrs. @ \$66	198.00		6 hrs. @ \$66	396.00
		\$59,865.00			\$60,063.00
<b>Stay, Tina</b>	D-17	\$55,253.00	<b>12 hrs.</b>	E-17	\$57,394.00
Elem - HPE	Masters	800.00		Masters	800.00
	3 hrs. @ \$66	198.00			
		\$56,251.00			\$58,194.00
<b>Stockhauser, Eva</b>	C-12	\$46,259.00	<b>6 hrs.</b>	D-12	\$48,119.00
Elem - HPE	Masters	800.00		Masters	800.00
	9 hrs. @ \$66	594.00			
		\$47,653.00			\$48,919.00
<b>Szablewski, Karen</b>	E-22	\$65,572.00	<b>3 hrs.</b>	E-22	\$65,572.00
Elem - HPE	Masters	800.00		Masters	800.00
	Career Inc.	2,750.00		Career Inc.	2,750.00
	69 hrs. @ \$66	4,554.00		72 hrs. @ \$66	4,752.00
	TOC 1415	1,761.00		TOC 1415	1,761.00
	TOC 1516	1,761.00		TOC 1516	1,761.00
	TOC 1617	1,761.00		TOC 1617	1,761.00
		\$78,959.00			\$79,157.00
<b>Toussaint, Brenda</b>	D-14	\$50,952.00	<b>15 hrs.</b>	E-14	\$52,924.00
SPED - HPE	Masters	800.00		Masters	800.00
		\$51,752.00			\$53,724.00

<b>Weber, Jennifer</b>	C-17	\$53,113.00	<b>6 hrs.</b>	D-17	\$55,253.00
Elem - GWF	Masters	800.00		Masters	800.00
	9 hrs. @ \$66	594.00			
		\$54,507.00			\$56,053.00

16-138

**INSTRUCTIONAL APPOINTMENTS**

Everett Stalker made the motion seconded by Richard Allen, to adopt the following resolution of appointment:

**BE IT RESOLVED**, that **Karen Pike-Roberts**, 8329 East Floyd Road, Holland Patent, New York, be appointed as a long term substitute AP Biology and Living Environment teacher at Holland Patent High School and be paid on Step C-13 (\$47,619) prorated. This appointment is for the period of approximately December 20, 2016 through January 31, 2017.

Yes – 5  
 No - 0                      Motion carried

Everett Stalker made the motion seconded by Richard Allen, to adopt the following resolution of appointment:

**BE IT RESOLVED**, that **Debbie Finn**, 9195 Jones Road, Holland Patent, New York, be appointed as a long term substitute Special Education teacher and be paid on Step C-13 (\$47,619) prorated. This appointment is for the period of September 6, 2016 – December 31, 2016. Any previously paid salary will be applied against the prorated amount.

Yes – 4  
 No - 0  
 Abstained – Michael Garrett      Motion carried

Everett Stalker made the motion seconded by Richard Allen, to adopt the following resolution of appointment:

**BE IT RESOLVED**, that **Lora Allen**, 3 E. Spofford Avenue, Dolgeville, New York, be appointed as a long term substitute Elementary Special Education teacher and be paid on Step A-5 (\$33,774) prorated. This appointment is for the period of November 3, 2016 – June 23, 2017.

Yes – 5  
 No - 0                      Motion carried

16-139

**ENCLOSURES**

1. Early Retirement Notifications
2. Audit notebooks
3. Audit Committee Minutes

There were no comments on enclosures.

16-140 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5  
No – 0                      Motion Carried

16-141 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard allen, to approve the recommendations by the Committee on Special Education.

Yes – 5  
No – 0                      Motion Carried

16-142 **EXECUTIVE SESSION**

At 7:45 p.m., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

- 1. Legal Matters

Yes – 5  
No – 0                      Motion Carried

At 7:46 p.m. the Board entered executive session.

At 8:00 p.m. the Board returned to open session.

16-143 **ADJOURNMENT**

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5  
No – 0                      Motion Carried

Meeting was adjourned at approximately 8:01 p.m.

*Next board meeting – Wednesday, December 14, 2016 7:00 p.m. – HS Auditorium*

Donna Grems  
District Clerk