

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, FEBRUARY 1, 2017  
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, February 1, 2017. Karen Evans, President, called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Karen Evans, President  
Everett Stalker, Vice President  
Richard Allen  
Lydia Berez Kelly  
Michael Garrett  
Avery Crossley, Student Representative

Jason Evangelist, Superintendent of Schools  
Nancy Nowicki, Assistant Superintendent  
Cheryl Venettozzi, Assistant Superintendent  
Donna Grems, District Clerk

**ALSO PRESENT**

Mary Beth Piejko  
Sarah Vergis  
Lisa Gentile  
Kristin Casab  
Christopher Roberts  
Dennis Geer  
King and King Architects

**MEMBERS ABSENT**

**VISITORS**

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**PLEDGE OF ALLEGIANCE**

16-198 **APPROVAL OF MINUTES**

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on January 18, 2017.

Yes – 5

No - 0

Motion carried

16-199 **VISITORS**

There were no comments from the visitors

16-200 **CORRESPONDENCE**

A pamphlet from Utica National Insurance Company regarding a webinar on drug use.

16-201 **BOARD FORUM**

Richard Allen would like to discuss negotiations in executive session. The Board congratulated Russell Stevener for a great trip to the Presidential Inauguration.

16-202 **DISTRICT UPDATE**

The Board commented on the Governor's proposed budget with extremely low figures and the impact it will have on our budget. Gary Nelson will be attending the Legislative Conference and will bring forth the Board's concerns.

16-203 **COMMITTEE REPORTS**

16-204 **SUPA PRESENTATION**

High School Principal, Russell Stevener, and High School ELA Teacher, Heather Roberts, gave a presentation regarding the Syracuse University Project Advance (SUPA). Students involved in this project will earn Syracuse University credits for two Literature classes that could be offered to our students.

16-205 **CAPITAL PROJECT UPDATE**

King and King Architect, Anne Marie Benedict, provided the Board with an update on the projects that are close to closing out and the Capital Outlay 4 project that is getting underway.

16-206 **BUDGET UPDATE**

Dr. Cheryl Venettozzi, Assistant Superintendent for Business and Finance gave a presentation on the 2017-18 budget. Dr. Venettozzi fielded questions from the board. Discussion on options to be under the levy limit to be discussed at future meetings. Mrs. Lydia Berez-Kelly requested more data on Board of Education line items which will be addressed at the next meeting.

16-207 **BILL SCHEDULES**

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #9, General Fund in the amount of \$61,692.88, for the period ending February 1, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #9, School Lunch Fund in the amount of \$12,473.50, for the period ending February 1, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #9, Capital Project in the amount of \$70,117.46 for the period ending February 1, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill schedule #9, Trust and Agency in the amount of \$28,216.88, for the period ending February 1, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

16-208 **APPROVAL OF POLICIES**

Lydia Berez-Kelly asked that the approval of the following policies be tabled to the BOE meeting on February 15, 2017 so Board members have time to review them.

- 1020 Public Relations
- 1050 Use of Equipment Outside the School Building
- 1055 Use of School Buses by Community Members
- 1060 Constitutionally Protected Prayer in the Schools
- 1070 Naming Facilities
- 1080 Policy for Handling and Disseminating Information Received Regarding Sex Offenders
- 2016 Procedure for Challenging Voter(s)
- 6152 Providing a Safe Public School Choice to Students Who Have Victims of a Violent Criminal Offense
- 6152.1 Notice to Parents or Persons in Parental Relationship
- 7017 Teaching About Controversial Issues
- 7020 Application for BOCES Occupational Education Classes
- 7030 Accommodation of Hearing Impaired Parents
- 7030.1 Accommodation of Hearing Impaired Parents Request Form
- 7030.2 Accommodation of Hearing Impaired Parents Notice
- 7060 Complaints About Curricula/Instructional Materials
- 8230 Leaves of Absence for Serious Health Conditions or Family Care
- 8230.1 Request for Family/Medical Leave

16-209 **LEAVES OF ABSENCE**  
**APPOINTMENTS**  
**AMENDED APPOINTMENT**  
**CO-CURRICULAR APPOINTMENT**

Everett Stalker made the motion, with a second by Richard Allen, to approve/accept/adopt the following by consent:

Approve the request of Jessica Kenny, for a child care leave of absence without pay for the period of approximately April 9, 2017 through June 26, 2017.

Approve the request of Lorie Freeman, for a leave of absence from January 19, 2017 through February 24, 2017.

Approve the request of Anthony Donatelli for an unpaid leave of absence through February 20, 2017.

Approve the request of Dana Dornburgh, for two days of unpaid leave on March 9 and March 10, 2017.

Approve Marie Perry as a substitute Office Specialist I at a rate of \$32.00 per hour.

Approve the following substitute teacher appointments effective February 2, 2017:

Maria Perez 14 Mapledale Acres Barneveld, NY 13304	Uncertified \$75 per day and \$85 after 20 days
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Shelley Hatch 674 Fisher Road Ohio, NY 13324	Uncertified \$75 per day and \$85 after 20 days
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Paige Ward 5035 State Route 410 Castorland, NY 13620	Uncertified \$75 per day and \$85 after 20 days
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Jordan Hobaica 3956 Cleary Road Clinton, NY 13323	Uncertified \$75 per day and \$85 after 20 days
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Eric Zelkovitz 9241 Coates Road East Holland Patent, NY 13354	Certified \$100 per day and \$110 after 20 days
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*Changed from uncertified to certified.*

Adopt the following amended resolution of appointment:

**BE IT RESOLVED**, that **Debbie Finn**, 9195 Jones Road, Holland Patent, New York, be appointed as a long term substitute Special Education teacher and be paid on Step C-13 (\$47,619) prorated. This appointment is for the period of September 6, 2016 through February 28, 2017.

Approve the following 2016-17 co-curricular appointment be approved effective February 1, 2017:

Heather Roberts - High School Home Instruction Teacher at \$32.53 per hour
Kimberly Warwick - High School Home Instruction Teacher at \$32.53 per hour

Amend the appointment of Richard China as the Director of the Grade 7/8 Vocal Ensemble be amended as follows:

Richard China	MS Vocal Ensemble (split)	\$ 325.25
Russell Ritzel	MS Vocal Ensemble (split)	\$ 325.25

16-210 **EXECUTIVE SESSION**

At 8:45 p.m., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee of Pre-School Special Education
2. Recommendations by the Committee of Special Education
3. Employment history of particular people

Yes – 5	
No – 0	Motion Carried

At 9:02 p.m. the Board entered executive session.

At 9:45 p.m. the Board returned to open session.

16-211 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5	
No – 0	Motion Carried

16-212      **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL  
EDUATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0

Motion Carried

16-213      **ADJOURNMENT**

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0

Motion Carried

Meeting was adjourned at approximately 9:50 p.m.

*Next board meeting – Wednesday, February 1, 2017*

Donna Grems  
District Clerk