

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, APRIL 5, 2017  
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, April 5, 2017. Karen Evans, President, called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Karen Evans, President  
Everett Stalker, Vice President  
Richard Allen  
Lydia Berez Kelly  
Michael Garrett  
Avery Crossley, Student Representative

Jason Evangelist, Superintendent of Schools  
Nancy Nowicki, Assistant Superintendent  
Cheryl Venettozzi, Assistant Superintendent  
Donna Grems, District Clerk

**MEMBERS ABSENT**

None

**PLEDGE OF ALLEGIANCE**

**VISITORS**

Approx. 12 visitors (teachers, parents, & students)  
Approx. 35 parents, students joined the meeting at 7:00 p.m. for the Pre-K lottery draw

**CORRESPONDENCE**

None

16-257

**APPROVAL OF MINUTES**

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on March 22, 2017.

Yes – 5

No - 0

Motion carried

16-258

**BOARD FORUM**

Lydia Berez-Kelly attended the Cabaret and praised the Music Department on a great job from the backstage students as well as the musicians. A job well done.

16-259

**SUPERINTENDENT UPDATE**

Jason remarked that he attended the Cabaret and everyone did a wonderful job!

Superintendent, Jason Evangelist, introduced Coach John Richard and high school student Hunter Richard. Hunter was recognized as a state champion wrestler and was presented with a plaque and congratulated by the Board. Coach Richard thanked the Board for all of their support over the years from a coach and a parent.

Hunter who will be attending Cornell in the Fall, also thanked the Board and community for all of their support.

Superintendent, Jason Evangelist, introduced Michael Gillett, Maintenance Department Worker for going above and beyond during the recent snow storm. He was presented with a Knightly Award by Board of Education Student, Avery Crossley.

Mr. Clifford Casab, School Lunch Manager, spoke about the new USDA compliant breakfast vending machine at the High School. It is working out very well and uses the student pin numbers so it is able to also be used by students receiving free and reduced lunch. He is looking to install a breakfast machine in the Middle School next year.

16-260 **COMMITTEE REPORTS**  
None

16-261 **FIRE INSPECTION UPDATE**

Dennis Geer reported on the recent building fire inspections. High School had two corrections and GWF had one correction. HPE and MS did not have any violations.

16-262 **BILL SCHEDULES**

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #13, General Fund in the amount of \$54,191.20, for the period ending April 5, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #13, School Lunch Fund in the amount of \$ 29,881.01, for the period ending April 5, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #13, Federal Fund in the amount of \$3,898.16 for the period ending April 5, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #13, Capital Project in the amount of \$512.50 for the period ending April 5,, 2017 and make it a matter of record.

Yes – 5  
No - 0                      Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill schedule #13, Trust and Agency in the amount of \$27,947.22, for the period ending March 22, 2017 and make it a matter of record.

Yes – 5  
No - 0            Motion carried

16-263

**ADOPTION OF RESOLUTION FOR STIPULATION AND ORDER OF SETTLEMENT WITH NIAGARA MOHAWK POWER CORPORATION**  
**APPROVAL OF AUDIT CORRECTIVE ACTION PLAN**  
**APPROVAL OF COSTELLO, COONEY AND FEARON, PLLC AGREEMENT**  
**APPROVAL OF ELECTION OFFICIALS**  
**CHANGE ORDERS**  
**CAMRODEN GOLF COURSE AGREEMENT**  
**HS SPRING ACADEMIC REVIEW CLASS APPOINTMENTS**  
**APPOINTMENT**  
**AMENDED APPOINTMENT**  
**LEAVE OF ABSENCE**

Everett Stalker made the motion, with a second by Richard Allen to approve/accept/adopt the following by consent:

It is recommended that the following resolution be adopted effective April 5, 2017:

**WHEREAS**, Niagara Mohawk Power Corporation, wishes to settle the Article 7 tax certiorari proceedings that they commenced against the Town of Marcy for tax years 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015 and 2016 (Index Nos. CA2008-2147, CA2009-2088, CA2010-1924, CA2011-1714, CA2012-1370, CA2013-1440, CA2014-1508, CA2015-1632 and CA2016-1377); and

**WHEREAS**, the Board of Education is an Intervenor-Respondent in each of the above-referenced Article 7 Proceedings; and

**WHEREAS**, the Board of Education wishes to settle the proceedings in accordance with the terms and conditions of the attached Stipulation and Order of Settlement;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Board of Education agrees to settle the proceedings and hereby delegates to School District Counsel the authority to execute the documents necessary to effectuate the settlement.
  
2. This Resolution shall take effect immediately.

Approve the Audit Correction Action Plan.

Approve the Agreement for General Legal Services with Costello, Cooney, & Fearon, PLLC, effective March 29, 2017.

Approve Chairperson and alternate as follows: Kathleen McGahey has agreed to serve as the Chairperson of the Annual Election and Budget Vote. John Brown has agreed to serve as the Alternate Chairperson of the Annual Election and Budget Vote.

Approve Frederic VanNamee as the Oneida County Coordinator at a stipend of \$200 to serve at the May 16, 2017 election.

Approve Bronwen VanNamee & Pat Bartholomew as Oneida County Inspectors at a stipend of \$170 each to serve at the May 16, 2017 election.

Approve the following district election officials be approved to serve at the May 16, 2017 election at a stipend of \$12.00/hr.

Chief District Election Inspector	John Kotary
Inspectors:	Richard Hurlbut
	Kristine Julian
	Darlene Bardeen
	Robert Bardeen

Approve Change Order GC02-20, for Richard E. Alexander Co. Inc., increasing the contract in the amount of \$14,878.00 for removing existing overhead door and provide insulated masonry cavity wall infill and provide new door.

Approve Change Order GC-02, for Putrelo Building Enterprises., charging against the contract allowance in the amount of \$1,172.92 to patch various areas of existing floor.

Approve Change Order GC-03, for Putrelo Building Enterprises, decreasing the contract in the amount of \$ 2,218.35 to provide credit for remaining allowance.

Appoint the following high school spring academic review class appointments at the rate of \$40.66/hr. as follows:

Brian Picente	Music Theory	April 24 (Monday 2:15 – 3:00) April 27 (Thurs. 2:15 – 3:00 ) May 1 (Monday 2:15 – 3:00) May 4 (Thurs. 2:15 – 3:00)
Lisa Szot	Geometry	May 31 (Wed. 6:00 – 8:00) June 15 (Thurs. 6:00 – 8:00)
Richard Zacek	Algebra I (Com Core) Geometry	June 1 (Thurs. 3:00 – 5:00) June 7 (Wed. 6:00 – 8:00)
Kourtney Kupiec	Algebra I (Com. Core)	June 12 (Monday 3:00 – 5:00)
Kimberly Warwick	Algebra I (Com. Core)	May 31 (Wed. 3:00 – 5:00)
Kristen Riemenschneider	Algebra II (Com. Core)	May 24 (Wed. 3:00 – 4:00) May 31 (Wed. 3:00 – 4:00) June 7 (Wed. 3:00 – 4:00) June 14 (Wed. 3:00 – 4:00) June 15 (Thurs. 3:00 -4:00)
Michael Hartnett	AP Language/Comp	May 2 (Tues. 3:00 – 4:00) May 4 (Thurs. 3:00 -4:00) May 8 (Mon. 3:00 – 4:00) May 9 (Tues. 3:00 – 4:00)

		June 7 (Wed. 3:00 -4:00)
Heather Roberts	AP Language/Comp	April 9 (Sun. 2:00 – 4:00)
		April 30 (Sun. 2:00 -4:00)
	ELA 11 Regents Rev.	June 11 (Sun. 2:00 -5:00)
Angela Alcaraz	ELA 11 Regents Rev.	June 14 (Wed. 3:00 -5:00)
Tom DellaPosta	Earth Science	May 29 (Mon. 3:00 -5:00)
		June 1 (Thurs. 3:00 -5:00)
Kirk Smith	Chemistry	June 17 (Sat. 9:00 -12:00)
		June 19 (Sun. 9:00 -12:00)
Deborah Haynes	Earth Science	June 5 (Mon. 3:00 -5:00)
	Living Environment	June 1 (Thurs. 3:00 -4:00)
		June 8 (Thurs. 3:00 -4:00)
Phil Lucason	Living Environment	June 12 (Mon. 2:45 – 4:15)
		June 13 (Tues. 2:45 – 4:15)
Elizabeth Vanderhoef	Physics	June 10 (Sat. 9:00 -12:00)
		June 11 (Sun. 9:00 -12:00)
Rebecca Guerrero	Spanish	May 3 (Wed. 2:45 - 3:45)
		May 10 (Wed. 2:45 -3:45)
		May 17 (Wed. 2:45 -3:45)
		May 24 (Wed. 2:45 -3:45)
		May 31 (Wed. 2:45 -3:45)
		June 6 (Wed. 2:45 -3:45)
Laura Arbogast	French	May 3 (Wed. 2:45 - 3:45)
		May 10 (Wed. 2:45 -3:45)
		May 17 (Wed. 2:45 -3:45)
		May 24 (Wed. 2:45 -3:45)
		May 31 (Wed. 2:45 -3:45)
		June 6 (Wed. 2:45 -3:45)

Approve the following non instructional substitute effective April 6, 2017 as follows:

Substitute School Bus Attendant, 90% of Step 1, \$10.02/hr.

Substitute Cleaner, 90% of Step 1, \$10.02/hr.

Substitute Food Service Helper, 90% of Step 1, \$9.70/hr.

Marie Redmond  
9521 Steuben Valley Road  
Holland Patent, NY 13354

Adopt the following amended resolutions of appointment:

**BE IT RESOLVED**, that **Debbie Finn**, 9195 Jones Road, Holland Patent, New York, be appointed as a long term substitute Special Education teacher and be paid on Step C-13 (\$47,619) prorated. This appointment is for the period of September 6, 2016 through June 30, 2017.

Approve the request of Brenda Carnright for a leave of absence for 3.5 days and 1.5 hours as follows: March 22, 23, 24 – full days and March 28, 2017 ½ day and March 27 – 1.5 hours be approved.

Yes 5  
No 0 Motion Carried

16-264 **EXECUTIVE SESSION**

At 7:35 p.m., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. The Employment History of Particular Persons
2. Recommendations by the Committee on Special Education
3. Recommendations by the Committee on Pre-School Special Education

Yes – 5  
No – 0 Motion Carried

At 7:40 p.m. the Board entered executive session.

At 8:39 p.m. the Board returned to open session for the regular meeting.

16-265 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5  
No – 0 Motion Carried

16-266 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5  
No – 0 Motion Carried

16-267 **ADJOURNMENT**

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5  
No - 0 Motion Carried

Meeting was adjourned at 8:40 p.m.

*Next board meeting – Tuesday, April 25, 2017*

Donna Grems  
District Clerk