

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 16, 2015
ANNEX CONFERENCE ROOM
7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, September 16, 2015. Anne McGahey, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Lydia Berez Kelly
Julia Rabbia, Student Representative

ALSO PRESENT

Andrew Massoud
Kristin Casab
Dennis Geer

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

VISITORS

5

PLEDGE OF ALLEGIANCE

UPCOMING DATES

September 17, 2015	Booster Club Meeting 7:30 p.m. – High School Library
September 18, 2015	Picture Day – High & Middle School
September 22, 2015	Holland Patent Elementary Open House
September 25, 2015	Middle School Dance 7 – 9:00 p.m.
October 5-9, 2015	Fire Prevention Week
October 7, 2015	PTA Meeting 4:30 p.m. – Annex Conference Room
October 7, 2015	Board of Education Meeting 7:00 p.m. – Annex Conference Room

15-63

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on September 2, 2015.

Yes – 5
No - 0 Motion carried

15-64 **DISTRICT UPDATE**

There were no comments.

15-65 **VISITORS**

Mr. Stripp asked for the board's support of combining with Clinton CSD for a girls' hockey team.

Mrs. Finn thanked the board for reviewing the substitute teacher policy.

15-66 **CORRESPONDENCE**

There was no correspondence.

15-67 **BOARD FORUM**

Mr. Allen commented that it was a good start to the year. Mrs. McGahey reported on her conversation with our auditors regarding the fixed asset inventory reports as a follow-up to the last board meeting.

The board had received inquiries from parents regarding the STEAM program. The perception was that the program had been dissolved. Mrs. Nowicki will be working with the middle school to ensure the program's success.

Mrs. McGahey inquired on class sizes. Dr. Davis provided data on scheduled classes for the board to review. We are within our staffing guidelines.

15-67 **COMMITTEE REPORTS**

Dr. Stalker reported that the Feasibility Committee met earlier. A revised long range plan is in process and will be reviewed by the committee in December. We are waiting for EPC incentives. The Outlay 2 has been sent to SED. The roofing project went well. Mrs. Kelly asked for clarification on all projects.

15-68 **DISCUSSION OF SUBSTITUTE TEACHER POLICY**

The board was provided with copies of the district's current policy along with samples from area districts. They also received a copy of Education Law associated with reimbursement. Mrs. Evans commented that Holland Patent seems to be in line with other districts and the policies are similar. The board requested that Dr. Venettozzi provide some monetary data for the next meeting. Mr. Allen commented on changes that are forthcoming with regard to health insurance which the district will need to consider. Mr. Locey, the consortium representative, will be invited to the next meeting for updates and discussion.

15-69 **ATHLETIC COMBINING, GIRLS' ICE HOCKEY**

Dr. Davis reported that Clinton Central School will be initiating a Girls' Hockey Team and has surveyed area districts for participation in combining for the sport. The Ferrara Law Firm has reviewed the contract and we have two students that are interested in

participating. Following a brief discussion the request was moved to an action item for a vote with one correction.

Karen Evans made the motion, seconded by Richard Allen to approve the request of the Clinton Central School District to combine in girls' ice hockey for the 2015-16 school year, at no cost to the district.

Yes – 5

No - 0 Motion carried

15-70

BILL SCHEDULES

Mrs. Evans requested clarification on a payment to Olney Flowers.

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #3, General Fund in the amount of \$129,527.33, for the period ending September 16, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #1, School Lunch Fund in the amount of \$10,643.19, for the period ending September 16, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #3, Federal Funds in the amount of \$3,312.45, for the period ending September 16, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #1, Capital Fund in the amount of \$15,657.44, for the period ending September 2, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #2, Capital Fund in the amount of \$81,629.30 for the period ending September 16, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

15-71

TREASURER'S REPORT

BUDGET CALENDAR

REQUEST FOR USE OF SCHOOL BUS

INSTRUCTIONAL APPOINTMENTS

NON-INSTRUCTIONAL APPOINTMENTS

2015-16 CO-CURRICULAR APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Accept the Treasurer's Report for the period ending July 31, 2015 and made a matter of record.

Approve the Budget Calendar for the 2015-16 SY (2016-17 Budget Year).

Approve the request from the Singing Hills Seniors Citizens, sponsored and under the direction of the Trenton Town Board, for the use of a school bus on October 26, 2015, November 23, 2015 and December 28, 2015 to the Oneida area to visit the Turning Stone Casino.

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective September 17, 2015:

Richard Axt 7724 Maple Avenue Holland Patent, NY 13354	\$80/day Certified Retired HP Teacher
Amanda Cappabianca 137 Whitesboro St., Apt. 1W Yorkville, NY 13495	1/9 th of \$80 Certified Current part time employee
Marita Laribee 2310 Sunset Avenue Utica, NY 13502	\$65/day Non-Certified
Kristopher Trinko 1906 N. James Street Rome, NY 13440	\$65/day Non-Certified

Approve the appointment of **Elizabeth Ree**, 10635 Hinman Road, Barneveld, New York, to the position of Food Service Helper, 4 hours per day, 10 months, Step 1, Schedule A, at a rate of \$9.22 per hour and for a probationary period of 26 weeks effective September 9, 2015.

Approve the following co-curricular appointments for the 2015-16 school year:

High School PEP Band Director (split)	\$ 320.15	Brian Picente
High School PEP Band Director (split)	\$ 320.15	Richard China
High School Stage Band/Jazz Ensemble Director	\$1,920.90	Brian Picente
Middle School Jazz Ensemble	\$1,280.60	Brian Picente
Middle School Jazz Lab Band	\$ 960.45	Brian Picente

Yes - 5

No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes - 5

No - 0 Motion Carried

15-73

RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes - 5

No - 0 Motion Carried

15-74

EXECUTIVE SESSION

There was no executive session.

15-75

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes - 5

No - 0 Motion Carried

Meeting was adjourned at approximately 8:41 p.m.

Next board meeting – Wednesday, October 7, 2015, 7:00 p.m. – Annex Conference Room.

Marie E. Perry
District Clerk