

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, NOVEMBER 4, 2015  
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, November 4, 2015. Anne McGahey, President, called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Richard Allen  
Everett Stalker  
Lydia Berez Kelly  
Julia Rabbia, Student Representative

**ALSO PRESENT**

Mary Beth Piejko  
Kristin Casab  
Lisa Gentile  
Senator Joseph Griffo

Kathleen M. Davis, Superintendent of Schools  
Nancy Nowicki, Assistant Superintendent  
Cheryl Venettozzi, Assistant Superintendent  
Marie Perry, District Clerk

**VISITORS**

9

**PLEDGE OF ALLEGIANCE**

**POSITIVE THOUGHTS**

Mrs. Casab, Principal, Gen. Wm. Floyd Elementary School, sent thank you letters to volunteers for the Grandparent's Luncheon. Those receiving letters included: N. Hudon, L. Hobin, K. Schuler, M. Absolom, C. Savery, S. Mierek, D. Johnson, M. Amberg, A. Tilton, S. Finn, K. Roberts, Mrs. Gird, Mrs. Pepe, K. Clark, R. Hayes, L. Berez and five students.

Mr. DeAngelo, Principal, Holland Patent Elementary School, sent a thank you letter to Mrs. Doolittle, Mrs. Squire and Mrs. Foley, Daughters of the American Revolution, for their help organizing the Constitution Day Assembly.

Mr. DeAngelo, Principal, Holland Patent Elementary School, sent a thank you letter to Mrs. K. Hughes, Foothills Rural Community Ministry, for donation of school supplies.

Principal Casab sent thank you letters to volunteers who assisted on picture day at GWF. Those receiving letters were: G. Risco, D. Biro, J. Tennant, S. Grant, and G. Turner.

Principal Casab sent a thank you letter to Mrs. Jodi Haier for donating books and the vocabulary word walls associated with the books for our kindergarten classes.

Mrs. Piejko, PPS Director/CSE Chairperson, sent a thank you letter to Mr. John Putnam, Wellness Administrator at Rite Aid, Barneveld, New York to thank them for another successful Flu Shot Clinic held at Holland Patent.

Mr. Roberts, Transportation Supervisor, sent a memo to Principal Casab to thank staff and the PTG for their thoughtfulness to drivers and monitors during bus driver appreciation week. Mr. Roberts also sent a memo to Principal Stevener to thank staff for the coffee and donuts for our drivers during bus driver appreciation week.

Principal DeAngelo sent thank you letters to volunteers that helped during the Holland Patent Elementary School's fall Family Fun Night and Book Fair. Those receiving letters were: Mrs. Biro, Mr. Brennan, Mrs. Coffin, Ms. Conover, Mrs. Daniels, Ms. Calliegh Ellinger, Ms. Carissa Ellinger, Mr. Craig Ellinger, Mr./Mrs. Ellinger, Mrs. Haynes, Mrs. Millick, Mrs. Savery, and Ms. Smith. Staff members receiving letters included: Mrs. Bates, Ms. DeFazio, Mrs. Isenberg, Mrs. Knopp, Ms. Sheehan, Mrs. Stay, Mrs. Toussaint and Mr. Watson.

### **UPCOMING DATES**

November 5, 2015	Middle School Junior National Honor Society Induction 5:00 p.m. – High School Auditorium
November 6, 2015	Elementary Parent/Teacher Conferences 11:00 a.m. dismissal
November 9, 2015	Winter JV/Varsity Sports Begin
November 11, 2016	Veteran's Day – Holiday
November 13, 2015	HS/MS Picture Retakes  10 Week Marking Period
November 17, 2015	Middle School Character Education Breakfast 7:30 a.m. – Middle School Cafeteria  Holland Patent Elementary Character Education Recognition
November 18, 2015	PTA Meeting 4:30 p.m. – Annex Conference Room  Board of Education Meeting 7:00 p.m. – Annex Conference Room

15-108

### **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on October 21, 2015.

Yes – 5

No - 0 Motion carried

15-109

### **VISITORS**

Senator Joseph Griffo and his staff attended the meeting to recognize the successes of Coach Richard, Alex Herringshaw and Hunter Richard in wrestling. The Assembly recognizes the extraordinary accomplishments for academic, art, music and athletics. The Legislature passed, on March 17, 2015, by a unanimous vote, a resolution honoring the two athletes which will be in the state archives forever. The students and Mr. Richard were presented with a copy of the proclamation. Senator Griffo thanked the board for their time and dedication during these challenging times. He also acknowledged the work that Superintendent Davis does for the district and her active voice in Albany. President McGahey thanked the Senator for taking the time out of his schedule to attend the meeting to honor the students.

15-110 **CORRESPONDENCE**

Dr. Davis passed out a letter from OHM BOCES to the board dealing with a recall on epipens. We have checked our inventory and have put a copy of the notice on our website for parents. We will also be putting School Messenger notice out alerting parents of the recall. Dr. Davis thanked Mrs. Piejko and the Principals for following through with the alert.

15-111 **BOARD FORUM**

Mrs. Evans requested that Items 14 & 15 be pulled from consent for discussion in Executive Session. Mr. Allen requested that Item 3 be pulled from consent for discussion.

President McGahey received a call from Munson-Williams-Proctor Institute informing her that Holland Patent students recently participated in a field trip to the museum. They were impressed with the classes that attended. They were well behaved as well as being well prepared for the visit. They were active participants and had great questions. Mrs. Nowicki reported that middle school students attended this week under the supervision of art teacher, Ms. Amanda Cappabianca.

15-112 **DISTRICT UPDATE**

Julia Rabbia, Student Representative, presented Mrs. Ashley Marlenga, Gen. Wm. Floyd Elementary teacher, with a Shining Knight Award recognizing her outstanding work with students and families at GWF.

Superintendent Davis noted that the Veterans' concert was held on Tuesday to a packed house. It was another outstanding tribute to our veterans. New this year was a combination of all performing bands and chorus for a finale. It was perfectly put together and the reaction from the community was very positive. Ms. Rabbia commented that as a member of the band, it was very moving to students to see the veterans honored during the concert.

Superintendent Davis also reported that the elementary swim program is going very well. She visited the program today, and it was wonderful to see the children so excited. Mr. Celecki is working with students on water survival skills and basic techniques. Our high school students are serving as lifeguards which is a good experience for them. During the swim lessons, our elementary physical education teachers fill in for the high school P.E. classes.

15-113 **COMMITTEE REPORTS**

There were no committee reports.

15-114 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #5, General Fund in the amount of \$146,406.99, for the period ending November 4, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #3, School Lunch Fund in the amount of \$16,906.48, for the period ending November 4, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #5, Federal Funds in the amount of \$6,909.00, for the period ending November 4, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #4, Health Insurance in the amount of \$28,258.80, for the period ending November 4, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

15-115

#### **TREASURER'S REPORT**

*Dr. Venetozzi, Assistant Superintendent for Business, fielded questions on the report from Mr. Allen with regard to the money market distribution of funds and beginning balances.*

Karen Evans made the motion, seconded by Richard Allen, to accept the Treasurer's Report for the period ending September 30, 2015 and made a matter of record.

Yes – 5

No - 0 Motion carried

15-116

#### **REQUEST FOR USE OF BUSES** **2015-16 AGREEMENT FOR CURRICULUM & TRAINING CONSULTATION** **SERVICES – REBECCA PISANI** **APPROVAL OF HIGH SCHOOL CONSTITUTIONS** **SALARY RECLASSIFICATIONS** **RESIGNATION** **RESIGNATION FOR REASON OF RETIREMENT** **LEAVES OF ABSENCE** **AMENDED INSTRUCTIONAL APPOINTMENTS** **2015-16 CO-CURRICULAR APPOINTMENT** **2015-16 SCHOOL BUS ATTENDANT BID AWARD** **INTERNAL CLAIMS AUDITOR APPOINTMENT**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the request of the American Heart Association for two buses for the Run and Walk on Saturday, March 5, 2016.

Approve the Agreement for Curriculum & Training Consultation Services for Rebecca Pisani for the period November 1, 2014 – August 31, 2016 at a rate of \$30.00 per hour and not to exceed \$3,375. This is covered under Title II grant funding.

Approve the following High School Constitutions effective November 4, 2015:

SADD Club  
STEM Club  
Global Gourmet Club  
Newspaper Club  
Varsity Club

Approve the following salary reclassifications retroactive to September 1, 2015:

NAME	FROM STEP	CURRENT SALARY	Eff. 10/2015 CR. HR./EX. HR.	TO STEP	NEW SALARY
<b>Almy, Jennifer</b> OT -	A-19	\$50,815.00	<b>6 hrs.</b>	A-19	\$50,815.00
	TOC 11-12	1,484.00		TOC 11-12	1,484.00
	TOC 12-13	1,504.00		TOC 12-13	1,504.00
	TOC 13-14	1,530.00		TOC 13-14	1,530.00
	TOC 14-15	1,280.00		TOC 14-15	1,280.00
	TOC 15-16	1,280.00		TOC 15-16	1,280.00
		\$ 57,893.00		6 hrs. @ \$66	396.00
					\$58,289.00
<b>Andreski, Chelsea</b> SPED - MS	C-8	\$40,287.00	<b>6 hrs.</b>	D-8	\$41,924.00
	Masters	800.00		Masters	800.00
	12 hrs. @ \$66	792.00		3 hrs. @ \$66	198.00
		\$41,879.00			\$42,922.00
<b>Arcuri, Kristine</b> Elem - GWF	C-17	\$52,603.00	<b>6 hrs.</b>	C-17	\$52,603.00
	Masters	800.00		Masters	800.00
	6 hrs. @ \$66	396.00		12 hrs. @ \$66	792.00
		\$53,799.00			\$54,195.00
<b>Bates, Eileen</b> Elem - HPE	D-14	\$50,442.00	<b>3 hrs.</b>	D-14	\$50,442.00
	Masters	800.00		Masters	800.00
				3 hrs. @ \$66	198.00
		\$51,242.00			\$51,440.00
<b>Carey, Cristy</b> Reading - GWF	C-18	\$54,044.00	<b>18 hrs.</b>	E-18	\$58,357.00
	Masters	800.00		Masters	800.00
	12 hrs. @ \$66	792.00			
		\$55,636.00			\$59,157.00
<b>Carey-Noonan, Shannon</b> Reading - GWF	C-18	\$54,044.00	<b>6 hrs.</b>	C-18	\$54,044.00
	Masters	800.00		Masters	800.00
				6 hrs. @ \$66	396.00
		\$54,844.00			\$55,240.00
<b>Carnevale, Anna</b> Elem - HPE	C-13	\$47,109.00	<b>3 hrs.</b>	C-13	\$47,109.00
	Masters	800.00		Masters	800.00
	3 hrs. @ \$66	198.00		6 hrs. @ \$66	396.00
		\$48,107.00			\$48,305.00
<b>Dellaposta, Thomas</b> Science - HS	D-21	\$61,177.00	<b>3 hrs.</b>	E-22	\$65,062.00
	Masters	800.00		Masters	800.00
	Career Inc.	4,125.00		Career Inc.	4,125.00
	TOC 0809	1,290.00		TOC 0809	1,290.00

	TOC 0910	1,595.00		TOC 0910	1,595.00
	TOC 1011	1,807.00		TOC 1011	1,807.00
	TOC 1112	1,836.00		TOC 1112	1,836.00
	TOC 1213	1,861.00		TOC 1213	1,861.00
	TOC 1314	1,894.00		TOC 1314	1,894.00
	TOC 1415	1,644.00		TOC 1415	1,644.00
	TOC 1516	1,644.00		TOC 1516	n/a
	12 hrs. @ \$66	792.00			
		<u>\$80,465.00</u>			<u>\$81,914.00</u>
<b>D'Elisa (Stone), Pamela</b> Elem - GWF	C-20	\$57,405.00	<b>12 hrs.</b>	C-20	\$57,405.00
	Masters	800.00		Masters	800.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
				12 hrs. @ \$66	792.00
		<u>\$59,580.00</u>			<u>\$60,372.00</u>
<b>Guerrero, Rebecca</b> Spanish - HS	D-16	\$53,327.00	<b>6 hrs.</b>	D-16	\$53,327.00
	Masters	800.00		Masters	800.00
	3 hrs. @ \$66	198.00		9 hrs. @ \$66	594.00
		<u>\$54,325.00</u>			<u>\$54,721.00</u>
<b>Hartnett, Michael</b> ELA - HS	E-22	\$65,062.00	<b>6 hrs.</b>	E-22	\$65,062.00
	Masters	800.00		Masters	800.00
	Doctorate	800.00		Doctorate	800.00
	72 hrs. @ \$66	4,752.00		78 hrs. @ \$66	5,148.00
	Career Inc.	2,750.00		Career Inc.	2,750.00
	TOC 14-15	1,761.00		TOC 14-15	1,761.00
	TOC 15-16	1,761.00		TOC 15-16	1,761.00
		<u>\$77,686.00</u>			<u>\$78,082.00</u>
<b>Hast, Shawn</b> ELA - MS	E-21	\$63,051.00	<b>9 hrs.</b>	E-21	\$63,051.00
	Masters	800.00		Masters	800.00
	Doctorate	800.00		Doctorate	800.00
	48 hrs. @ \$66	3,168.00		57 hrs. @ \$66	3,762.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
		<u>\$69,194.00</u>			<u>\$69,788.00</u>
<b>Healey, Kelly</b> HS - Reading (.6)  prorate	C-17	\$52,603.00	<b>3 hrs.</b>	D-17	\$54,743.00
	Masters	800.00		Masters	800.00
	12 hrs. @ \$66	792.00			
		<u>\$54,195.00</u>		prorate	<u>\$55,543.00</u>
<b>Horwat, Julie</b> LMS - MS/HS	C-17	\$52,603.00	<b>12 hrs.</b>	D-17	\$54,743.00
	Masters	800.00		Masters	800.00
	6 hrs. @ \$66	396.00		3 hrs. @ \$66	198.00
		<u>\$53,799.00</u>			<u>\$55,741.00</u>
<b>Koziarz, Krista</b> Elem. - HPE	E-15	\$53,886.00	<b>3 hrs.</b>	E-15	\$53,886.00
	Masters	800.00		Masters	800.00
				3 hrs. @ \$66	198.00
		<u>\$54,686.00</u>			<u>\$54,884.00</u>
<b>Kupiec, Kourtney</b> Math - HS	D-7	\$40,509.00	<b>3 hrs.</b>	D-7	\$40,509.00
	Masters	800.00		Masters	800.00
	3 hrs. @ \$66	198.00		6 hrs. @ \$66	396.00
		<u>\$41,507.00</u>			<u>\$41,705.00</u>
<b>Potempa, Jennifer</b> Elem - GWF	B-10	\$41,258.00	<b>12 hrs.</b>	B-10	\$41,258.00
				12 hrs. @ \$66	792.00
		<u>\$41,258.00</u>			<u>\$42,050.00</u>

<b>Reynolds, Brittney</b> Elem - HPE	A-6 6 hrs. @ \$66	\$34,514.00 396.00	<b>15 hrs.</b>	B-6	\$36,039.00
		\$34,910.00			\$36,039.00
<b>Sheehan, Anne</b> Elem - HPE	E-20 Masters Career Inc. 36 hrs. @ \$66	\$61,392.00 800.00 1,375.00 2,376.00	<b>9 hrs.</b>	E-20 Masters Career Inc. 45 hrs. @ \$66	\$61,392.00 800.00 1,375.00 2,970.00
		\$65,943.00			\$66,537.00
<b>Smith, Stacey</b> SC-MS	C-19 Masters 12 hrs. @ \$66	\$55,622.00 800.00 792.00	<b>3 hrs.</b>	D-19 Masters	\$57,691.00 800.00
		\$57,214.00			\$58,491.00
<b>Snyder, Jonathan</b> Elem - HPE	D-17 Masters	\$54,743.00 800.00	<b>15 hrs.</b>	E-17 Masters	\$56,884.00 800.00
		\$55,543.00			\$57,684.00
<b>Stay, Tina</b> Elem - HPE	C-16 Masters 9 hrs. @ \$66	\$51,242.00 800.00 594.00	<b>9 hrs.</b>	D-16 Masters 3 hrs. @ \$66	\$53,327.00 800.00 198.00
		\$52,636.00			\$54,325.00
<b>Stockhauser, Eva</b> Elem - HPE	C-11 Masters	\$44,388.00 800.00	<b>9 hrs.</b>	C-11 Masters 9 hrs. @ \$66	\$44,388.00 800.00 594.00
		\$45,188.00			\$45,782.00
<b>Szablewski, Karen</b> Elem - HPE	E-22 Masters Career Inc. 60 hrs. @ \$66 TOC 1415 TOC 1516	\$65,062.00 800.00 2,750.00 3,960.00 1,761.00 1,761.00	<b>6 hrs.</b>	E-22 Masters Career Inc. 66 hrs. @ \$66 TOC 1415 TOC 1516	\$65,062.00 800.00 2,750.00 4,356.00 1,761.00 1,761.00
		\$76,094.00			\$76,490.00
<b>Toussaint, Brenda</b> SPED - HPE	C-13 Masters  6 hrs. @ \$66	\$47,109.00 800.00  396.00	<b>9 hrs.</b>	D-13 Masters	\$49,025.00 800.00
		\$48,305.00			\$49,825.00
<b>Verri, Marc</b> Art	D-20 Masters 9 hrs. @ \$66	\$59,283.00 800.00 594.00	<b>6 hrs.</b>	E-20 Masters	\$61,392.00 800.00
		\$60,677.00			\$62,192.00
<b>Weber, Jennifer</b> Elem - GWF	C-16 Masters	\$51,242.00 800.00	<b>9 hrs.</b>	C-16 Masters 9 hrs. @ \$66	\$51,242.00 800.00 594.00
		\$52,042.00			\$52,636.00

Accept the request of Diana Sharpstene to resign from her position as teacher assistant effective November 13, 2015.

Accept the request of John Cittadino to resign for the reason of retirement effective June 30, 2016.

Approve the request of Kelly Healey for an amended leave of absence from her position as .6 reading teacher to be extended to December 2, 2015.

Approve the request of Michelle Barnum for a leave of absence, without pay, from her position as elementary teacher for the period February 22, 2016 through April 3, 2016.

Approve the request of Rebecca Guerrero to rescind her unpaid leave of absence for the period November 2, 2015 through November 20, 2015.

Adopt the following amended resolutions of appointment:

**BE IT RESOLVED**, that **Kelly Healey**, 7109 Trenton Road, Barneveld, New York, be appointed as a long term substitute ELA teacher at Holland Patent High/Middle School and be paid on her current Step C-17 \$52,603, plus Masters Degree \$800, and 12 cr. hrs. @ \$66/hr (\$792) for a total salary of \$54,195 (prorated). This appointment is extended for the period of September 1, 2015 – December 2, 2015.

**BE IT RESOLVED**, that **Debbie Finn**, 9195 Jones Road, Holland Patent, New York, be appointed as a long term substitute reading teacher (.6) at Holland Patent High School and be paid on A-5 (\$33,264) prorated. This appointment is for the period of September 1, 2015 – December 2, 2015.

Approve the following co-curricular appointments for the 2015-16 school year:

**Elementary - Home Instruction** **\$32.02/hr.**  
Brittany Reynolds

**Middle School - Home Instruction** **\$32.02/hr.**  
Elizabeth Vanderhoef

**Technology Club Advisor, Ele. (Grades 3-5)** **2%** **\$640.30**  
Nedra Isenberg

Approve the following school bus attendant bid award at her 2015-16 contract rate per hour effective November 5, 2015. Mrs. Hughes will maintain her current position as Food Service Helper (3 hours/day).

Renee Hughes:

Increase from 2 hours 15 minutes/per day to 4 hours 25 minutes/per day

Approve the appointment of Shirley Tolbert, 10232 Maurice Road, Remsen, New York to the position of Internal Claims Auditor at the rate of \$18.57 per hour (maximum of 15 hrs. per month) effective November 5, 2015.

Yes - 5

No - 0 Motion Carried

15-117

**ADOPT AFFORDABLE CARE ACT (ACA) RESOLUTION**

*Mr. Allen inquired on the resolution as to whether it was needed. Dr. Davis reported that it was provided by our health insurance consultant and was reviewed and recommended by our school attorney. It memorializes our obligation for the ACA and acknowledges that we will comply with the requirements and sets standard stability periods.*



Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution with regard to the Affordable Care Act (ACA):

WHEREAS, the Patient Protection and Affordable Care Act (ACA) was signed into law on March 23, 2010; and

WHEREAS, Holland Patent Central School District is considered an Applicable Large Employer (ALE) as defined by the ACA subject to compliance with the added Section 4980H Shared Responsibility for Employers Regarding Health Care Coverage to Title 26 of the United States Code, the Internal Revenue Code (Section 4980H), and to offer coverage under the aforementioned health insurance plan to eligible full-time employees as defined by the ACA; and

WHEREAS, the Department of Treasury issued proposed regulations which allows an Applicable Large Employer to adopt the Look Back Measurement Method Safe Harbor to determine the status of an employee as full-time in accordance with the requirements of the ACA and Section 4980H; and

WHEREAS, Holland Patent Central School District intends to enact processes necessary to make a good faith effort to comply with the requirements of the ACA Shared Responsibility for Employers; now therefore be it

RESOLVED, the Holland Patent Central School District establishes the Standard Measurement, Standard Administrative, and Standard Stability Periods for current ongoing variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers (Section 4980H) as follows:

Standard Measurement Period:	July 1 <sup>st</sup> to June 30 <sup>th</sup>
Standard Administrative Period:	July 1 <sup>st</sup> to September 30 <sup>th</sup>
Standard Stability Period:	October 1 <sup>st</sup> to September 30 <sup>th</sup>

RESOLVED, further, the Holland Patent Central School District establishes the Initial Measurement, Administrative, and Stability Periods for newly hired variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers as follows:

Initial Measurement Period:	Initial 12 months of employment commencing on the date of hire.
Initial Administrative Period:	A period of 90 days beginning immediately after the Initial Measurement Period
Initial Stability Period:	A period of 12 months beginning immediately after the Initial Administrative period

RESOLVED, further, the Assistant Superintendent for Business & Finance is hereby directed to develop the procedures and to take such action as necessary to comply with the ACA Shared Responsibility for Employers as summarized above in accordance with Federal Laws and Regulations,

State Laws and Regulations, and the applicable provisions pertinent to collective bargaining agreements.

Yes - 5

No - 0 Motion Carried

15-118 **ENCLOSURES**

1. Gen. Wm. Floyd Elementary Newsletter, October 2015 from Principal Casab.
2. Thank you letter to a student from Dr. Davis.

There were no comments on enclosures.

15-119 **EXECUTIVE SESSION**

At 7:37 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Employment History of Particular Persons

Yes – 5

No – 0 Motion Carried

At 7:45 p.m. the Board entered executive session.

At 7:55 p.m. the Board returned to open session.

15-120 **NON-INSTRUCTIONAL APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the following non-instructional substitutes at 90% of Step 1, effective November 5, 2015, as follows:

**Substitute Teacher Aide** **\$9.98/hr.**

Jill Seelman  
8465 Posey Hill Road  
Holland Patent, NY 13354

Katelynn Owen  
7487 Rt. 291  
Stittville, NY 13469

**Substitute School Bus Attendant** **\$9.98/hr.**

Amanda Blanchard  
7664 Watson Hollow Road  
Rome, NY 13440

**Substitute School Bus Attendant** **\$9.98/hr.**

**Substitute Food Service Helper** **\$8.75/hr.**

**Substitute Library Aide** **\$9.98/hr.**

**Substitute Office Specialist I** **\$10.67/hr.**

**Substitute Clerk** **\$10.67/hr.**

**Substitute School Monitor** **\$9.98/hr.**

Shirley Tolbert  
10232 Maurice Road  
Remsen, NY 13438

**Substitute Registered Nurse** **\$15.57/hr.**

Jennifer Darling  
10353 Powell Road  
Holland Patent, NY 13354

Jessica Coleman  
5100 Military Road  
Poland, NY 13431

Yes – 5  
No – 0 Motion Carried

15-121 **INSTRUCTIONAL APPOINTMENT**

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution of appointment:

**RESOLVED**, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Lindsey Hoy**, 633 Blandina Street, Utica, New York, to the position of teacher assistant, for a probationary period of four (4) years to commence on November 5, 2015 and to expire on November 4, 2019 AND BE IT FURTHER RESOLVED that Lindsey Hoy be paid on Step 6 (\$17,607) plus .15% Bachelor's Degree (\$2,641.05) for a total salary of \$20,248.05 (prorated) effective November 5, 2015.

Yes - 5  
No - 0 Motion Carried

15-122 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5  
No – 0 Motion Carried

15-123      **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0    Motion Carried

Meeting was adjourned at approximately 7:57 p.m.

*Next board meeting – Wednesday, November 18, 2015, 7:00 p.m. – Annex Conference Room.*

Marie E. Perry  
District Clerk