

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, NOVEMBER 18, 2015
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, November 18, 2015. Karen Evans, Vice President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President (arrived at 7:10 p.m.)
Karen Evans, Vice President
Richard Allen
Everett Stalker
Lydia Berez Kelly
Julia Rabbia, Student Representative

ALSO PRESENT

Mary Beth Piejko
Christopher Roberts
Russell Stevener
Andrew Massoud

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

VISITORS

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PLEDGE OF ALLEGIANCE

UPCOMING DATES

November 19, 2015	Booster Club Meeting 7:30 p.m. – High School Library
November 20, 2015	Elementary Parent/Teacher Conferences 11:00 a.m. dismissal
November 20-21, 2015	Area All State – Music Little Falls City School District
November 23, 2015	Picture Retake Day - Elementary
November 24, 2015	High School Character Education Breakfast 7:45 a.m. “Go Home Early Drill” 15 minutes early release
November 25-27, 2015	Thanksgiving Recess – Schools Closed
November 30, 2015	Elementary Parent/Teacher Conferences 11:00 a.m. dismissal
December 2, 2015	PTA Meeting 4:30 p.m. – Annex Conference Room
December 3, 2015	Instrumental & Choral Concert, Grades 4, 5, & 6 6:30 p.m. – High School Auditorium

High School Snow Ball
7:00 p.m.

December 8, 2015

Middle School Concert
7:00 p.m. – High School Auditorium

December 9, 2015

Board of Education Meeting
7:00 p.m. – High School Auditorium

15-124

APPROVAL OF MINUTES

Richard Allen made the motion, seconded by Everett Stalker to approve the minutes of the Board of Education regular meeting on November 4, 2015.

Yes – 4

No - 0 Motion carried

15-125

VISITORS

Student Representative Julia Rabbia presented a Certificate of Achievement to middle school student, Cindy Conover for her bravery over the summer. Miss Conover used CPR techniques learned at school and quickly saved her brother from choking. Dr. Davis congratulated Cindy and also thanked Mr. Howard and his daughter for their time as volunteers to train our elementary students in CPR. They began the program about five years ago. The Howards also expressed a thank you to our local fire departments who are instrumental in making the program a success. Ms. Howard presented Cindy with the first “Knight Saver Award.”

Mr. Michael Sinacore, Social Worker, received a Shining Knight award for his work with students in the district. Mr. Sinacore was unable to attend the meeting.

Andrea Graves, Remsen CSD parent, and her son attended the meeting to address the board with regard to Holland Patent and Remsen combining so her son would be able to play modified football next fall. Remsen does not offer a football program and the child will no longer be able to play for the Pop Warner Association. Mrs. Graves gave a short personal background on her son. She hopes that two districts could work together and discuss what is in the best interest of students. The comment was made that the issue is deeper than football. Mrs. Evans thanked them for coming. Mr. Allen also thanked everyone for their comments. He addressed Mrs. Graves and commented that we would love to meet with the Remsen School Board and talk about mergers and sharing services. We have tried to meet with their board in the past and they have rebuffed and refused to meet with our district several times. He suggested that Mrs. Graves go back to the Remsen Board to encourage them to move forward with discussions with our district.

Mr. Barnhart addressed the board regarding bowling and student transportation. Dr. Davis indicated that she had emailed him that afternoon and asked that he contact her office Thursday.

Mrs. Lambert announced that her son was working on a Boy Scout badge and was in attendance at the meeting to fulfill a requirement. He currently is a Star rank.

Ms. Marek inquired about the process for starting a girls lacrosse team at the district. The board referred her to someone who had worked very diligently over the years to start the boys team. There is a lot of background work including funding and participation in the sport. Dr. Davis also mentioned trying out for the boys team in the meantime. Mr. Allen

commented that he is not opposed to the idea, however, as part of the process we would be looking at the numbers for the spring sport.

Anne McGahey arrived at 7:10 p.m.

15-126 **CORRESPONDENCE**

Dr. Davis received correspondence from the New York Mills UFSD requesting a meeting in January to discuss efficiencies and sharing ideas. Dr. Davis will contact New York Mills with the date the board agreed to.

15-127 **BOARD FORUM**

Mr. Allen noted that he received complimentary comments from a parent about the two elementary principals at the district, Mrs. Casab and Mr. DeAngelo. The parent has children at both buildings and was pleased at how well the year is progressing.

Dr. Stalker requested that Item #5 – Appointments, be pulled from consent for discussion in executive session. Mr. Allen that Item #3 – Contract Approvals, be pulled from consent for discussion.

15-128 **DISTRICT UPDATE**

Dr. Davis updated the board on the Smart Schools Plan. There will be a public hearing in the spring. Committees have been meeting this fall. There are five areas being addressed. The plan is treated the same as a capital project. There will be a SEQRA Resolution for the board to review for approval, letters of intent prepared, scope of work established and financials prepared prior to the hearing.

15-129 **COMMITTEE REPORTS**

Mr. Allen reported that the Policy Committee met earlier this evening. They were minor changes to the policies presented. They will be brought to the next meeting for approval by the board.

15-130 **BILL SCHEDULES**

Mrs. Venettozzi fielded questions on what is considered contractual in the general schedules from Mrs. McGahey.

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #6, General Fund in the amount of \$114,715.59, for the period ending November 18, 2015 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #4, School Lunch Fund in the amount of \$15,990.33, for the period ending November 18, 2015 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill Schedule #6, Federal Funds in the amount of \$16,719.59, for the period ending November 18, 2015 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #5, Health Insurance in the amount of \$382,838.68, for the period ending November 18, 2015 and make it a matter of record.

Yes – 5
No - 0 Motion carried

15-131

APPROVAL OF CAPITAL PROJECT CONTRACTS

Karen Evans made the motion, seconded by Richard Allen to approve the following capital project contracts:

Mr. Allen questioned the wording regarding allowances included in the stipulated fund that is referred to in the contracts enclosed. Dr. Davis responded to his questions.

Company		Contract
EV Roofing & Construction Supply Corp.	Roofing 3B	\$ 306,100.00
S.C. Spencer Electric, Inc.	Electrical	\$ 516,800.00
Schmalz Mechanical Contractors, Inc.	HVAC	\$ 205,800.00
H. J. Brandeles, Corp.	Plumbing	\$ 45,000.00
Central New York Construction, Inc.	Site	\$1,458,570.00
Syracuse Scenery & Stage Lighting Co., Inc.	Theatrical	\$ 65,380.00

Approve the following capital project contracts pending insurance and bond renewal and approval by the district's legal counsel & insurance carrier.

Company		Contract
PTL Contracting Corp.	Roofing 3A	\$ 445,000.00
Richard E. Alexander Co., Inc.	General Construction	\$ 485,180.00

Yes – 5
No - 0 Motion carried

15-132

AMENDED APPOINTMENT **2015-16 COACHING & VOLUNTEER APPOINTMENTS** **APPROVAL OF TAX REFUNDS/CORRECTIONS**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Adopt the following amended resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Lindsey Hoy**, 633 Blandina Street, Utica, New York, to the position of teacher assistant, for a probationary period of four (4) years to commence on December 1, 2015 and to expire on November 30, 2019 AND BE IT FURTHER RESOLVED that Lindsey Hoy be paid on Step 6 (\$17,607) plus .15% Bachelor's Degree (\$2,641.05) for a total salary of \$20,248.05 (prorated) effective December 1, 2015.

Approve the following coaching appointments for the 2015-16 school year:

Coach	Sport	%	Salary
Laura Arbogast	Volleyball Volunteer	n/a	n/a
Samantha North	Modified Softball	4%	\$1,280.60

Approve the following Tax Refunds and Corrections:

Owner Name	Town	Tax Map ID	Original/ Corrected	Assessment	2015-16 Tax Rate	STAR Exemption	Tax	Correction	Refund
School Tax									
Mark Rickmyer	Floyd	207.000-1-52.6	Original	\$36,274	22.222688		\$806.11		
			Corrected	\$36,274	22.222688		-0-	delete	
Library Tax									
Mark Rickmyer	Floyd	207.000-1-52.6	Original	\$36,274	0.054546		\$1.98		
			Corrected	\$36,274	0.054546		-0-	delete	
School Taxes									
Michael Ricci	Trenton	264.000-2-1.1	Original	\$61,000	31.746942		\$1,936.56		
			Corrected	\$61,000	31.746942		0-0	delete	
Library Taxes									
Michael Ricci	Trenton	264.000-2-1.1	Original	\$61,000	0.077924		\$4.75		
			Corrected	\$61,000	0.077924		-0-	delete	
School Taxes									
Carol & John Roscup	Steuben	173.000-3.5.1	Original	\$176,400	22.22688		\$3,920.08		
			Corrected	\$176,400	22.22688	\$1,237.00	\$3,920.08	\$2,692.70	\$1,237.00
Library Taxes									
Carol & John Roscup	Steuben	173.000-3.5.1	Original	\$176,400	0.054546		\$9.62		
			Corrected	\$176,400	0.054546		\$9.62		
School Taxes									
Stephen & Marieana Miglin	Marcy	262.000-1-11.1	Original	\$78,000	27.77836	\$613.00	\$2,166.71		
			Corrected	\$78,000	27.77836	\$1,244.00	\$2,166.71	\$928.03	
Library Taxes									
Stephen & Marieana Miglin	Marcy	262.000-1-11.1	Original	\$78,000	0.068182		\$5.32		

			Corrected	\$78,000	0.068182		\$5.32		
School Taxes									
Jean Victor	Trenton	211.000-2-1-6	Original	\$151,300	31.746942		\$4,803.31		
			Corrected	\$151,300	31.746942	\$1,211.00	\$4,803.31	\$3,604.10	
Library Taxes									
Jean Victor	Trenton	211.000-2-1-6	Original	\$151,300	0.077924		\$11.79		
			Corrected	\$151,300	0.077924		\$11.79		
School Taxes									
Arthur Halpin	Trenton	211.004-1.24	Original	\$85,000	31.746942	\$605.00	\$2,698.49		
			Corrected	\$85,000	31.746942	\$1,211.00	\$2,698.49	\$1,494.11	
Library Taxes									
Arthur Halpin	Trenton	211.004-1.24	Original	\$85,000	0.077924		\$6.62		
			Corrected	\$85,000	0.077924		\$6.62		

Yes - 5

No - 0 Motion Carried

15-133

ENCLOSURES

1. HPE Newsletter, November 2015, from Mr. DeAngelo, Principal
2. Policy Meeting Notice

There were no comments on enclosures.

15-134

EXECUTIVE SESSION

At 7:30 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education
3. Employment History of Particular Persons

Yes – 5

No – 0 Motion Carried

At 7:45 p.m. the Board entered executive session.

At 8:30 p.m. the Board returned to open session.

15-135

RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Pre-School Special Education.

Yes – 5

No – 0 Motion Carried

15-136 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0 Motion Carried

15-137 **APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen, to adopt the following resolution of appointment to the position of long term substitute elementary teacher:

BE IT RESOLVED, that **Jacqueline Koster**, 10703 Church Road, Barneveld, New York, be appointed as a long term substitute elementary teacher at Gen. Wm. Floyd Elementary and be paid on C-6 (\$37,566) prorated. This appointment is for the period of November 16, 2015 – January 4, 2016.

BE IT RESOLVED, that **Alicia (Irwin) Roscup**, PO Box 487, Holland Patent, New York, be appointed as a long term substitute elementary teacher at Gen. Wm. Floyd Elementary and be paid on A-9 (\$37,975) plus 33 hrs. @ \$66 (\$2,178) for a total salary of \$40,153 prorated. This appointment is for the period of December 17, 2015 – April 4, 2016.

Adopt the following resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Ryan Watson**, 205 Ramblewood Drive, Deerfield, New York, to the position of teacher assistant, for a probationary period of four (4) years to commence on December 21, 2015 and to expire on December 20, 2019 AND BE IT FURTHER RESOLVED that Ryan Watson be paid on Step 6 (\$17,607) plus .15% Bachelor's Degree (\$2,641.05) for a total salary of \$20,248.05 (prorated) effective December 21, 2015.

Approve the following substitute teacher appointment, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective November 19, 2015:

Derek Farley
609 Ravine Drive
Utica, NY 13502

\$80/day Certified

Approve the appointment of **Sherry Baker**, 1632 St. Jane Avenue, Utica, New York, to the position of Food Service Helper, 5 hours per day, 10 months, Step 1, Schedule A, at a rate of \$9.22 per hour and for a probationary period of 26 weeks effective November 19, 2015.

15-138 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 8:32 p.m.

Next board meeting – Wednesday, December 9, 2015, 7:00 p.m. – HIGH SCHOOL AUDITORIUM.

Marie E. Perry
District Clerk