

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, JANUARY 20, 2016
ANNEX CONFERENCE ROOM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, January 20, 2016. Anne McGahey, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Lydia Berez Kelly

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venetozzi, Assistant Superintendent
Marie Perry, District Clerk

MEMBERS ABSENT

Julia Rabbia, Student Representative

VISITORS

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PLEDGE OF ALLEGIANCE

UPCOMING DATES

January 21, 2016	Booster Club Meeting 7:30 p.m. – High School Library
January 25-28, 2016	Regents Week
January 29, 2016	20 Week Marking Period Ends
February 2, 2016	Middle School Character Education Breakfast 7:30 a.m. – Middle School Holland Patent Elementary Character Education Recognition
February 3, 2016	Elementary PTA Meeting 4:30 p.m. – Annex Conference Room Board of Education Meeting 7:00 p.m. – Annex Conference Room

Dr. Davis noted that the Grade 2 concert has been moved from January 22nd to March 4th. Also the High School Junior Class is sponsoring a circus on January 26th at the high school.

15-173 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on January 6, 2016.

Yes – 5

No - 0 Motion carried

15-174 **DISTRICT UPDATE**

Superintendent Davis reported that the CO2 installations are required to be completed by June. We have already begun installing the monitors and will be well ahead of schedule for compliance. Dennis Geer and the BOCES Safety office have been overseeing the installation.

Dr. Davis also reported that the high school bathroom partitions that were discussed at the last meeting have been ordered. They are a substantially higher grade of partition which we hope will deter vandalism. President McGahey noted that the cleanliness of the bathrooms is also an issue. Dr. Davis commented that Dennis Geer has done walk-throughs in the building and has gone over cleaning protocols and expectations with staff. We will continue to monitor the issue.

15-175 **VISITORS**

There were no comments from visitors.

15-176 **CORRESPONDENCE**

President McGahey noted that the district received a letter from the Remsen CSD. A copy was enclosed in each board member's packet. Mrs. McGahey will be responding to the letter to further encourage the two boards get together for a more productive discussion.

15-177 **BOARD FORUM**

Mrs. Evans requested that Item #7, Appointments, be pulled from consent for discussion in Executive Session. Mr. Allen requested that Item #4, Shared Decision Making, be pulled from consent for a clarification.

15-178 **COMMITTEE REPORTS**

Dr. Stalker reported that the Feasibility Committee met earlier. A scoreboard for the high school football field was discussed. Through the extensive work of Kathy Smith from the Boosters Club, they were able to raise \$8,000 towards a scoreboard. Mr. Geer has been in contact with the Eversan Company and we may be able to get a video scoreboard at a considerable discount. Mr. Geer will confirm the cost in the next few days. The written quote with specifications from King & King will be brought back to the board for review. The Feasibility Committee also reviewed costs for improvements to the track area. The track is in poor condition and upgrades are needed. They reviewed three options for consideration. The Committee will also be looking at costs to include improvements in bathroom facilities and walkways to the field.

15-179 **BUDGET OVERVIEW**

Superintendent Davis presented her proposal for the 2016-17 budget. Dr. Davis fielded questions from the board. We would be under the levy limit with no reductions in programming for students and staffing. Mr. Allen requested more data on line items which will be addressed at the next meeting.

15-180 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #9, General Fund in the amount of \$88,666.59, for the period ending January 20, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #7 School Lunch Fund in the amount of \$8,172.11, for the period ending January 20, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #7, Capital Project in the amount of \$7,518.85, for the period ending January 20, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #8, Trust & Agency (Health Insurance) in the amount of \$382,171.91, for the period ending January 20, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

15-181 **TREASURER'S REPORT**

Karen Evans made the motion, seconded by Richard Allen to approve the Treasurer's Report for the period ending December 31, 2015 and made a matter of record.

Yes – 5
No - 0 Motion carried

15-182 **APPROVAL OF DISTRICT SHARED DECISION MAKING BIENNIAL REVIEW**

Karen Evans made the motion, seconded by Richard Allen to approve the recertification of the District Shared Decision Making Biennial Review Plan.

Mr. Allen inquired about the dispute resolution section of the plan. Dr. Davis reported that we have never had a dispute in the past.

Yes – 5

No - 0 Motion carried

15-183 **MINIMUM WAGE ADJUSTMENT**
LEAVES OF ABSENCE

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve that the hourly rate for substitute food service workers be adjusted to \$9.00/hr. to meet the recent amendment to increase in the minimum wage level effective December 31, 2015.

Approve the request of Michelle Barnum for an amended leave of absence, without pay, from her position as elementary teacher for the period February 12, 2016 through April 3, 2016.

Approve the request of Frederick Herringshaw for a leave of absence, without pay, from his position as bus driver for the period Friday, March 4, 2016 through Monday, March 14, 2016 (7 days).

Approve the request of Michelle Sreca for a leave of absence, without pay, from her position as elementary teacher for the period June 6 through June 30, 2016.

Yes - 5

No - 0 Motion Carried

15-184 **ENCLOSURES**

1. *The HPE Update*, January 2016, from Principal DeAngelo.
2. Policy Committee meeting notice, January 6, 2016.
3. Letter from Remsen CSD with regard to student participation in football.

There were no comments on enclosures.

15- 185 **EXECUTIVE SESSION**

At 8:15 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education
3. Employment History of Particular People

Yes – 5

No – 0 Motion Carried

At 8:20 p.m. the Board entered executive session.

At 8:59 p.m. the Board returned to open session.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 9:00 p.m.

Next board meeting – Wednesday, February 3, 2016, 7:00 p.m. – Annex Conference Room

Marie E. Perry
District Clerk