

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, FEBRUARY 3, 2016
ANNEX CONFERENCE ROOM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, February 3, 2016. Anne McGahey, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Lydia Berez Kelly
Julia Rabbia, Student Representative

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venetozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Lisa Gentile
Mary Beth Piejko
Kristin Casab
Russell Stevener
Andrew Massoud
James DeAngelo

Chuck Bastian, B. P. Donegan, Inc.
Anne Marie Benedict, King & King, Architects
Bob Proulx, King & King, Architects
Cory Jenner, Appel Osborne
Gary Nelson, OHM BOCES Board Representative

VISITORS

3

PLEDGE OF ALLEGIANCE

UPCOMING DATES

February 9, 2016	High School Character Education Breakfast 7:45 a.m. – High School
February 11, 2016	1 st Grade Valentine Concert 1:15 p.m. – Gen. Wm. Floyd Elementary
February 15, 2016	Presidents' Day – Holiday
February 15-19, 2016	Mid-Winter Recess – No School
February 24, 2016	Board of Education Meeting 7:00 p.m. – Annex Conference Room

15-193

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on January 20, 2016.

Yes – 5

No - 0 Motion carried

DISTRICT UPDATE

Dr. Davis handed out a letter from the State Education Department announcing that changes have been made to the Grade 3-8 ELA and Mathematics testing procedures. Students will be allowed as much time as they need to complete the tests. SED has also decreased the number of test questions.

The board received a revised copy of the budget outlook based on the latest financial information. The anticipated budget levy has been lowered to .37%.

VISITORS

Mr. Gary Nelson addressed the board. Mr. Nelson is the OHM BOCES Board representative for the Holland Patent School District as well as a former Holland Patent CSD board member. Mr. Nelson's term is expiring and is looking for support from the district for his re-nomination. Mr. Nelson also reported that there are quite a few senior management retirements coming up soon at BOCES that they are working on filling.

Mr. Martin, Rome, New York, addressed the board to inform them that there is a citizen group in Rome who is in support of a merger between Rome City Schools and the Holland Patent School Districts. President McGahey thanked Mr. Martin for coming and let him know that we have met with the Superintendent and Board President of Rome and discussed steps for some shared services. The district plans to continue these conversations.

CORRESPONDENCE

There was no correspondence.

BOARD FORUM

Mrs. Evans requested that Items #10 - Resignations & #12 – Co-Curricular Appointments to be pulled from consent and moved to Executive Session.

COMMITTEE REPORTS

The Feasibility Committee met earlier with regard to the track area.

CAPITAL PROJECT UPDATE

Dr. Stalker reported on the Feasibility Committee. The committee was looking at three capital projects proposals with regard to track/field area. Mr. Bastian, our financial consultant, reported to the board on the impact to the district and taxpayers on the proposals being considered. He reviewed the process and timelines to move forward. Mr. Bastian also noted that the district is doing well, however, his concern would be the aid ceiling on a project. Mr. Proulx, Mrs. Benedict, architects from King & King and Cory Jenner, Appel-Osbourne, answered questions from the board. The options discussed were renovating the track only; renovating the track and field; or a full project including lighting, walkways, and septic upgrade. Mr. Allen requested an option without lighting. The scoreboard was also discussed which would be covered through our current project that is in place as well as a substantial donation from the sports boosters. The board discussed the three options in detail. Superintendent Davis thanked everyone for attending.

15-200

BILL SCHEDULES

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #10, General Fund in the amount of \$53,677.11, for the period ending February 3, 2016 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #8 School Lunch Fund in the amount of \$11,448.80, for the period ending February 3, 2016 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #8, Capital Project in the amount of \$147,821.34, for the period ending February 3, 2016 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #9, Trust & Agency (Health Insurance) in the amount of \$409,544.23, for the period ending February 3, 2016 and make it a matter of record.

Yes – 5

No - 0 Motion carried

15-201

ADOPTION OF RESOLUTION

Richard Allen made the motion, seconded by Anne McGahey to adopt the following resolution:

RESOLVED, that the Board of Education of the Holland Patent Central School District expresses its sincere thanks to the Rome City School District Administration and Board of Education for the use of their football facility.

Yes – 5

No - 0 Motion carried

15-202

ADOPTION OF 2016-17 BUDGET

Karen Evans made the motion, seconded by Richard Allen, to adopt the 2016-17 budget in the amount of \$32,409,327.

The board had requested detailed spending and revenue information which was presented by Dr. Venettozzi, Assistant Superintendent of Business. President McGahey noted that this is a good budget and the district has been fiscally responsible in its preparation. The board wants to fully understand details on spending for future budget deliberations. Mr. Allen, supported by the board, requested that we table the budget approval until the March meeting. President McGahey requested that Dr. Venettozzi

prepare the appropriation report from 2014-15 for review at the next meeting. Also, the capital project information would be available for final review and decisions.

TABLED

15-203

BUS PROPOSITION

Karen Evans made the motion, seconded by Richard Allen, to adopt the following resolution regarding the bus proposition:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #1

Shall the following resolution be adopted to wit:

RESOLVED that the Board of Education of the Holland Patent Central School District is hereby authorized to undertake the acquisition of one 72-passenger school bus at an estimated maximum cost of \$115,081.28, one 66-passenger school bus at an estimated maximum cost of \$110,678.67, one 24-passenger wheel chair school bus at an estimated maximum cost of \$55,910.89, and one 18-passenger school bus at an estimated maximum cost of \$43,193.79, all at an estimated maximum aggregate cost of \$324,864.63, less trade-in value, if any, and that such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed such estimated maximum aggregate cost shall be issued, or the school district may enter into an installment purchase contract if the board of education determines that it is in the best interest of the school district to finance the purchase in that method.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses at an estimated aggregate maximum cost of not to exceed \$324,864.63. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.
4. This resolution shall take effect immediately upon its adoption.

Yes – 5

No - 0 Motion carried

15-204

STUDENT ON SCHOOL BOARD PROPOSITION

Karen Evans made the motion, seconded by Richard Allen, to adopt the following resolution regarding the student on school board proposition:

PROPOSITION #2

RESOLVED, that the Board of Education of the Holland Patent Central School District be authorized per Education Law Sections 1702(3) and (3-a), 1804(12) and (12-a), and 2502(10) and (10-a) to allow a student to serve on the School Board as an ex officio, non-voting member. Such student would not have a vote, would not be allowed to attend executive sessions, and would receive no compensation for participating at Board meetings.

Mrs. McGahey asked our student representative, Julia Rabbia, about the program and the process for selection. Ms. Rabbia stated that she has learned a lot and it has been a great experience for her. The selection process went well and was fair.

Yes – 5

No - 0 Motion carried

15-205

APPROVAL OF 2015-16 AGREEMENT - TOTAL REGISTRATION
APPROVAL OF 2015-16 KELBERMAN CENTER, INC. CONTRACT
APPROVAL OF AGREEMENT TO ESTABLISH THE COL. DONALD E. SPERRY AND DR. LEGRAND H. THOMAS SCHOLARSHIP AWARD
APPROVAL OF POLICIES
APPOINTMENTS
2015-16 COACHING APPOINTMENTS
RESIGNATION FOR REASON OF RETIREMENT
APPROVAL OF RUBICON (ATLAS) CURRICULUM MANAGEMENT CONTRACT

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the 2015-16 Agreement – Total Registration (AP Exams).

Approve The Kelberman Center, Inc. contract for the 2015-16 school year pending proof of insurance, licensing and fingerprint clearance.

Approve the agreement to establish the Col. Donald E. Sperry and Dr. LeGrand H. Thomas Scholarship Award.

Approve the following policies effective February 3, 2016:

6010	Admission to School
6011	Equalization of Enrollment
6022	Summer School
6040	Student Demonstrations
6043	Student Drug & Alcohol Policy
6049	Student Dismissal
6049.1	Student Dismissal Release Form
6050	Student Accident Insurance
6051	Driving to School
6052	Student Health Services
6053	Pediculosis (Head Lice)
6120.1	Limited Eng. Proficiency Instructions ELL (Supt. Regulation)

Approve the following non-instructional substitutes effective February 4, 2016, as follows:

Substitute Food Service Helper (90% of Step 1) \$9.00/hr.

Danielle Johnson
PO Box 92
Barneveld, NY 13304

Substitute Building Maintenance Worker (90% of Step 1) \$14.43/hr.

Thomas Shepard
8480 East Floyd Road
Holland Patent, NY 13354

Substitute Cleaner - at a rate of \$14.43/hr.

Thomas Shepard
8480 East Floyd Road
Holland Patent, NY 13354

Approve the following coaching appointments for the 2015-16 school year:

Marcus Smith	Boys Modified Lacrosse	6%	\$1,920.90
Jordan Swalgin	Boys Varsity Track Assistant (8% + 1% longevity)	9%	\$2,881.35
Karl Vienneau	Girls Varsity Track Assistant	6%	\$1,920.90

Accept the request of Dr. Kathleen M. Davis, Superintendent of Schools, to resign for the reason of retirement effective December 31, 2016.

Approve 2015-16 professional services contract with Rubicon, which focuses on the new curriculum mapping software (funded through the Title II Grant).

Yes - 5

No - 0 Motion Carried

15-206

ENCLOSURES

1. Letter from Commissioner MaryEllen Elia, dated January 8, 2016, with regard to Mandate Relief.

There were no comments on enclosures.

15-207

EXECUTIVE SESSION

At 9:05 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education
3. Employment History of Particular People

Yes - 5

No - 0 Motion Carried

At 9:15 p.m. the Board entered executive session.

At 9:58 p.m. the Board returned to open session.

15-208 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Pre-School Special Education.

Yes – 5
No – 0 Motion Carried

15-209 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5
No – 0 Motion Carried

15-210 **APPROVAL OF 2016-19 CONTRACT AGREEMENT – CSEA**
APPROVAL OF 2016-19 CONTRACT AGREEMENT – HPAA
APPROVAL OF 2016-19 MEMORANDUM OF AGREEMENT – C. VENETTOZZI
APPROVAL OF 2016-19 MEMORANDUM OF AGREEMENT – N. NOWICKI
APPROVAL OF 2016-19 MEMORANDUM OF AGREEMENTS –
CONFIDENTIAL NON-INSTRUCTIONAL EMPLOYEES

Karen Evans made the motion, seconded by Richard Allen, to approve the following:

Approve the 2016-19 Contract Agreement with CSEA.
Approve the 2016-19 Contract Agreement with HPAA.
Approve the 2016-19 Memorandum of Agreement – C. Venettozzi
Approve the 2016-19 Memorandum of Agreement – N. Nowicki
Approve the 2016-19 Memorandum of Agreements for the following employees:

Christopher Roberts, Transportation Director
Dennis Geer, Supervisor of Buildings & Grounds
Kathleen McGahey, Confidential Account Clerk-Typist
Jody Shepard, Confidential Account Clerk-Typist
Wendy Lloyd, Confidential Office Specialist II
Marie Perry, Confidential Secretary to the Superintendent

Approve the 2016-17 Memorandum of Agreements for the following employees:

Donna Grems, Part Time Office Specialist I
Jodi Haddad, Treasurer

Yes - 5
No - 0 Motion Carried

15-211 **RESIGNATIONS**
2015-16 CO CURRICULAR APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen, to approve the following:

Accept the request of William Healey, bus driver, to resign effective January 26, 2016.

Accept the request of Jacqueline Kuhn, teacher assistant, to resign effective February 6, 2016.

Approve the following 2015-16 co-curricular appointments effective February 4, 2016:

Kourtney Kupiec

Middle School Academic Review - Algebra Common Core

Not more than 15 one hour sessions at the AIS rate, \$40.02/hr.

Kristen Riemenschneider

Middle School Academic Review - Math 8

Not more than 10 one hour sessions at the AIS rate, \$40.02/hr.

15-212

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 10:00 p.m.

Next board meeting – Wednesday, February 24, 2016, 7:00 p.m. – Annex Conference Room

Marie E. Perry
District Clerk