

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, FEBRUARY 24, 2016
ANNEX CONFERENCE ROOM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, February 24, 2016. Anne McGahey, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen (arrived at 7:25 p.m.)
Everett Stalker
Lydia Berez Kelly
Julia Rabbia, Student Representative

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venetozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Lisa Gentile
Mary Beth Piejko
Kristin Casab
Russell Stevener
Andrew Massoud
James DeAngelo
Dennis Geer
Chuck Bastian, B. P. Donegan, Inc.
Anne Marie Benedict, King & King, Architects
Bob Proulx, King & King, Architects
Cory Jenner, Appel Osborne
Jim Fawcett, Beebe Construction
Jack Roepnack, Beebe Construction

VISITORS

7

PLEDGE OF ALLEGIANCE

POSITIVE THOUGHTS

Principal James DeAngelo, Holland Patent Elementary, sent thank you letters to Mrs. Carey and Mrs. Isenberg for assisting with kindergarten registration.

Principal DeAngelo sent a thank you letter to Mr. Ferguson, Adirondack Foothills Rotary Club, for the gift of dictionaries for our third grade students.

Principal DeAngelo sent a thank you letter for Mr. & Mrs. Miller for their donation to the children.

Principal DeAngelo sent a thank you letters to Mrs. Bauer, Mr. Clemens, Mr. & Mrs. Cotton, Ms. Draper, Mrs. S. Finn, Ms. McGuire, and Mrs. Rowlands, for volunteering on movie night.

UPCOMING DATES

February 25, 2016

Booster Club Meeting
7:30 p.m. – High School Library

March 2, 2016

Board of Education Meeting
7:00 p.m. – Annex Conference Room

15-213 APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Everett Stalker to approve the minutes of the Board of Education regular meeting on February 3, 2016.

Yes – 4

No - 0 Motion carried

15-214 DISTRICT UPDATE

Superintendent Davis reported that the APPR finalized draft has been sent to SED for their final review. Once complete, the plan will come back to the board for approval. Kindergarten registration has started and UPK begins March 14th. The renovations in the middle school auditorium are coming along. The new seats, curtains, carpeting and fresh painting looks great. The new seats are more adult friendly.

15-215 VISITORS

The Holland Patent Administrators Association publicly congratulated Supt. Davis on her recently announced retirement. Mrs. Casab, President of the Association, spoke and recognized Dr. Davis' accomplishments over her years at the Holland Patent. She leaves a long list of accomplishments for the betterment of the district and students and is an inspirational leader who will be missed. Mr. Haier, HPTA President, also congratulated Dr. Davis. She has an open door policy and has been a compassionate leader. She has worked hard for the good of students and staff. She is a good leader and will be missed. Board President Anne McGahey also noted that this has been a fun ride. She has taught the board of lot and always has the best interests of kids every day of the week. Thank you from the board. Dr. Davis commented that this has been a wonderful opportunity to work in the district. We have had open conversations on the board level that have served us well. She acknowledged and thanked her husband, Earl, who also attended the meeting on her behalf. Dr. Davis also thanked the Administrators, HPTA, and Board of Education for their support and special acknowledgement this evening.

15-216 CORRESPONDENCE

Supt. Davis emailed the board an updated capital outlay contract which is part of the agenda this evening.

15-217 BOARD FORUM

Mrs. Evans requested that Items #9 & #11 be moved to Executive Session. Mr. Allen requested that Item #14 be removed from consent for discussion.

15-218 COMMITTEE REPORTS

There were no committee reports.

15-219 \$5.6 CAPITAL PROJECT UPDATE

Jack Roepnack and Jim Fawcett from Beebe Construction, updated the board on the current capital project. Everything but the site work should be almost complete in the next few weeks. Site work is dependent on weather conditions. Supt. Davis noted that the new scoreboard for the field will be part of this project. A large donation from the Boosters Club will offset the cost. The board had no opposition to proceeding with the scoreboard.

15-220 PROPOSED CAPITAL PROJECT

Richard Allen arrived at 7:25 p.m.

The board reviewed architectural plans for renovations to the track and field area. Cory Jenner from Appel Osbourne detailed out area and the changes that would be made. Superintendent Davis and King & King Architects received approval from SED to be able to have state aid on the proposed project. Their approval makes a substantial difference in the cost to taxpayers. Mr. Bastian, our financial consultant, also presented the impact to the district. The project could be put into place with no impact on the levy. The board will continue to review and consider moving forward.

15-221 BUILDING USE

The board reviewed a recent building use request from “Bark Eaters” and has agreed to permit the group to use the grounds at the middle school. They are supporting the United Way Agency with their event. Mr. Geer will work with the group on specific needs.

15-222 BILL SCHEDULES

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #11, General Fund in the amount of \$4,306.10, for the period ending February 24, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #9 School Lunch Fund in the amount of \$4,464.23, for the period ending February 24, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #9, Capital Project in the amount of \$18,700.40, for the period ending February 24, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

15-223

ADOPTION OF 2016-17 BUDGET

Karen Evans made the motion, seconded by Richard Allen, to adopt the 2016-17 budget in the amount of \$32,409,327 as amended.

Yes – 5

No - 0 Motion carried

15-224

APPROVAL OF CONTRACT WITH SUNY/BINGHAMTON
APPROVAL OF CONTRACT WITH KING & KING, ARCHITECTS, L.L.P.
NOMINATION OF BOCES BOARD MEMBER
LEAVE OF ABSENCE
2015-16 AMENDED COACHING APPOINTMENT
2015-16 COACHING & VOLUNTEER APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the contract with SUNY/Binghamton for an archeological study for the proposed capital project.

Approve the King & King, Architects, LLP, Owner/Architect Agreement for the Capital Outlay Project at the high school.

Adopt the following resolution to nominate Gary Nelson to the Oneida-Herkimer-Madison Cooperative Board for a term of three years to fill the vacancy created by the expiration of the term of Gary Nelson, Holland Patent Central School District.

BE IT RESOLVED, that the Holland Patent Central School District Board of Education nominate Gary Nelson of 9384 Coates Road, Holland Patent, NY 13354, to the Oneida-Herkimer-Madison Cooperative Board for a term of three years to fill the vacancy on the BOCES Cooperative Board, created by the expiration of the term of Gary Nelson, Holland Patent Central School District.

Approve the request of Joann Hasenauer for a leave of absence without pay on April 14, 2016 and April 15, 2016 (2 days).

Approve the following coaching appointment amendments for the 2015-16 school year:

Samantha North	Modified Softball	5%	\$1,600.75
Barbara Felice	Varsity Girls Golf (Split – 7%)	3.5%	\$1,120.53

Approve the following coaching/volunteer appointments for the 2015-16 school year:

Avery Evans	Girls Varsity Track, Head	9%	\$2,881.35
Robert Chmielewski	Girls Varsity Track Assistant	8%	\$2,561.20
Edward Race	Boys Varsity Track Assistant	6%	\$1,920.90
Karen Corigliano	Varsity Girls Golf (Split – 6%)	3%	\$ 960.45
Eric Matt	Lacrosse Volunteer		n/a
Thomas Ramos	Baseball Volunteer		n/a
William Rostiser	Softball Volunteer		n/a

Yes - 5

No - 0 Motion Carried

15-225 **APPROVAL OF AMENDED EMPLOYEE MEMORANDUMS OF AGREEMENT**

Mr. Allen questioned an item relating to merit pay.

Karen Evans made the motion, seconded by Richard Allen to approve the amended MOA's for the following employees:

Nancy Nowicki, Assistant Supt. for Curriculum & Instruction
 Cheryl Venettozzi, Assistant Supt. for Business & Finance
 Christopher Roberts, Transportation Director
 Dennis Geer, Supervisor of Buildings & Grounds
 Kathleen McGahey, Confidential Account Clerk-Typist
 Jody Shepard, Confidential Account Clerk-Typist
 Marie Perry, Confidential Secretary to the Superintendent
 Jodi Haddad, Treasurer
 Wendy Lloyd, Confidential Office Specialist II
 Donna Grems, Part Time Office Specialist I

Yes - 5

No - 0 Motion Carried

15-226 **ENCLOSURES**

1. The Comprehensive School Climate Inventory developed by the National School Climate Center (NSCC).
2. Letter to parents from Principal Kristin Casab, GWF, regarding school drills.
3. NYSSBA memo from Mr. VanWormer regarding survey for Board Member training.

There were no comments on enclosures.

15- 227 **EXECUTIVE SESSION**

At 8:45 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

Recommendations by the Committee on Special Education
 Employment History of Particular People

Yes – 5

No – 0 Motion Carried

At 9:00 p.m. the Board entered executive session.

At 9:45 p.m. the Board returned to open session.

15-228 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0 Motion Carried

15-229 **RESIGNATION**

Karen Evans made the motion, seconded by Richard Allen, to accept the request of Amanda Blanchard to resign from her position as food service worker effective February 9, 2016.

Yes – 5
No – 0 Motion Carried

15-230 **APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the following non-instructional substitutes effective February 25, 2016, as follows:

Substitute Food Service Helper (90% of Step 1) \$9.00/hr.

Anna Berez
10475 Powell Road
Holland Patent, NY 13354

Amanda Blanchard
7664 Watson Hollow Road
Rome, NY 13440

Adopt the following resolutions of appointment:

BE IT RESOLVED, that **Megan Seth**, PO Box 414, Holland Patent, New York, be appointed as a long term substitute ELA teacher at Holland Patent High School and be paid on Step A-6 (\$34,514) prorated. This appointment is for the period of February 22, 2016 – June 25, 2016.

BE IT RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Carolyn Olearczyk**, 150 Hayes Circle, Barneveld, New York, to the position of teacher assistant, for a probationary period of four (4) years to commence on February 29, 2016 and to expire on March 1, 2020 AND BE IT FURTHER RESOLVED that Carolyn Olearczyk be paid on Step 6 (\$17,607) effective February 29, 2016.

Yes – 4
No – 0
Abstain – Lydia Berez Kelly
Motion Carried

15-231 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

`Meeting was adjourned at approximately 10:00 p.m.

Next board meeting – Wednesday, March 2, 2016, 7:00 p.m. – Annex Conference Room

Marie E. Perry
District Clerk