

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, MARCH 2, 2016
ANNEX CONFERENCE ROOM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, March 2, 2016, Anne McGahey, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Lydia Berez Kelly
Julia Rabbia, Student Representative

ALSO PRESENT

Kathleen M. Davis, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

VISITORS

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PLEDGE OF ALLEGIANCE

UPCOMING DATES

March 3, 2016	HPE Concert, Gr. 3 6:30 p.m. – High School Auditorium
March 4, 2016	GWF Concert, Gr. 2 1:15 p.m.
March 7, 2016	Spring JV/V Sports Begin
March 9, 2016	PTA Meeting 4:30 p.m. – Annex Conference Room
March 11, 2016	25 Week Interim
March 14, 2016	UPK Enrollment Period Begins
March 16, 2016	Board of Education Meeting 7:00 p.m. – Annex Conference Room

15-232

DISTRICT UPDATE

Superintendent Davis noted that the middle school auditorium will be ready by the end of the month. The board reviewed a recent request for building use and discussed community use of the facilities.

15-233 **VISITORS**

Ron Haier inquired about the superintendent search process. President McGahey responded that the board is in the preliminary stages of preparing for a search.

15-234 **CORRESPONDENCE**

There was no correspondence.

15-235 **BOARD FORUM**

Mr. Allen noted during Consent that he was pleased to see that Mrs. Sullivan has taken the initiative to plan ahead for students to attend the Presidential Inauguration.

15-236 **COMMITTEE REPORTS**

Mr. Allen reported that the Audit Committee met earlier. The terms of office of some of the members have expired and the board will be looking for replacements.

15-237 **ADOPTION OF SEQR RESOLUTION – CAPITAL PROJECT TRACK & FIELD**

Karen Evans made the motion, seconded by Richard Allen to adopt the following SEQR Resolution with regard to the proposed capital project:

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY
(SEQR)
UNLISTED ACTION**

WHEREAS, the Holland Patent Central School District (the District) seeks to undertake a district wide capital improvement project consisting of:

Renovations to the High School building, reconstruction of the track area, reconstruction of a game field with site improvements, field lighting, asphalt drive and sidewalk improvements, field house interior and sanitary improvements, as well as additional renovations and improvements

WHEREAS, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

WHEREAS, this project is an Unlisted Action within the meaning of SEQRA; and

WHEREAS, on February 10, 2016, a notice was transmitted to all involved agencies of the Board’s desire to act as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, no agency has objected to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination

of significance with respect to any proposed Unlisted action;

WHEREAS, the Board has carefully considered the nature and scope of the proposed Project, as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action involves:

Renovations to the High School building, reconstruction of the track area, reconstruction of a game field with site improvements, field lighting, asphalt drive and sidewalk improvements, field house interior and sanitary improvements, as well as additional renovations and improvements
2. The proposed action is classified under SEQRA as an Unlisted action within the meaning of 6 NYCRR §617.2(ak).
3. Upon consideration of the action, review of the Environmental Assessment Form, the criteria contained in 6 NYCRR 617.7(c), and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.
4. The development and use of the property will result in a small to moderate impact on land during the period of construction since construction may continue for more than one year or involve more than one stage. Any impact will be mitigated during the construction process.
5. The proposed development and use of the property will not adversely impact geological features.
6. The proposed development and use of the property will not adversely impact surface water.
7. The proposed development and use of the property will not adversely impact ground water.
8. The proposed development and use of the property will not adversely result in flooding.
9. The proposed development and use of the property will not adversely impact air.
10. The proposed development and use of the property will not adversely impact plants and animals.
11. The proposed development and use of the property will not adversely impact agricultural resources.
12. The proposed development and use of the property will not adversely impact aesthetic resources.
14. The proposed development and use of the property will have a small impact upon historic or archeological resources. The District is coordinating with the State Office of Historic Preservation to minimize any impact.
15. The proposed development and use of the property will not adversely impact open space and recreation areas.

16. The proposed development and use of the property will not adversely impact critical environmental areas.
17. The proposed development and use of the property will not adversely impact transportation systems.
18. The proposed development and use of the property will not adversely impact energy.
19. The proposed development and use of the property will not adversely impact noise, odor and light.
20. The proposed development and use of the property will not adversely impact human health.
21. The proposed development and use of the property is consistent with community plans.
20. The proposed development and use of the property is consistent with community character.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the proposed action is an Unlisted Action within the meaning of 6 NYCRR 617.2(ak); and it is further

RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

RESOLVED, that the Board hereby authorizes and directs the Superintendent or her designee to file this Negative Declaration with the appropriate parties and agencies.

Anne McGahey	Yes
Karen Evans	Yes
Richard Allen	Yes
Everett Stalker	Yes
Lydia Berez Kelly	Yes
Yes – 5	
No - 0	Motion Carried

15-238

ADOPTION OF CAPITAL PROJECT PROPOSITION – TRACK & FIELD

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding a capital project proposition for the track and field:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE HOLLAND PATENT CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF RECONSTRUCTION OF EXISTING SCHOOL BUILDINGS AND FACILITIES, INCLUDING VARIOUS SITE AND ATHLETIC FIELD AND FIELD HOUSE IMPROVEMENTS, TO INCLUDE, WITHOUT LIMITATION, THE CONSTRUCTION OF A FIELD TRACK AND ELECTRICAL WORK, AND THE ACQUISITION OF CERTAIN ORIGINAL FURNISHINGS, EQUIPMENT, AND APPARATUS AND OTHER INCIDENTAL IMPROVEMENTS REQUIRED IN CONNECTION THEREWITH FOR SUCH CONSTRUCTION AND SCHOOL USE, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$4,950,000; AND THAT SUCH COSTS, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this annual voter meeting, authorizing reconstruction and equipping of existing school buildings and facilities, various site and athletic field improvements, including, without limitation, construction of a field track and electrical work, all at an estimated maximum aggregate cost of \$4,950,000; the issuance of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on March 2, 2016, has duly issued a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.
4. All actions by the School District prior to the final environmental determination by the Board of Education under SEQRA, if any, are hereby found and determined to have been preliminary planning activities under SEQRA necessary to the formulation of a proposal for action which did not commit the School District to commence, engage in, fund or approve any portion of the proposed building project and financing therefor.
5. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Anne McGahey	Yes
Karen Evans	Yes
Richard Allen	Yes
Everett Stalker	Yes
Lydia Berez Kelly	Yes
Yes – 5	
No - 0	Motion Carried

15-239

APPROVAL OF CHANGE ORDERS/ALLOWANCE AUTHORIZATIONS

ADOPTION OF 2015-16 SCHOOL CALENDAR

SALARY RECLASSIFICATIONS

APPROVAL OF OUT OF STATE FIELD TRIP

APPROVAL OF AMENDED 2015-16 KELBERMAN CENTER, INC. CONTRACT

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the following Change Orders/Allowance Authorizations:

SC01-01	Central New York Construction	no change	\$4,960.00
HC04-01	Schmalz Mechanical Contractors, Inc.	decrease	\$1,085.00
EC06-01	SC Spencer Electric, Inc.	no change	\$1,776.00
GC02-01	Richard E. Alexander Co., Inc.	no change	\$6,777.00
GC02-02	Richard E. Alexander Co., Inc.	no change	\$3,002.00
GC02-03	Richard E. Alexander Co., Inc.	decrease	\$ 938.00

Adopt the 2016-17 School Calendar.

Approve the following salary reclassifications effective February 1, 2016:

NAME	FROM STEP	CURRENT SALARY	Eff. 2/2016	TO STEP	NEW SALARY
Almy, Jennifer OT -	A-19	\$50,815.00	9 hrs.	B-19	\$53,745.00
	TOC 1112	1,484.00		TOC 1112	1,484.00
	TOC 1213	1,504.00		TOC 1213	1,504.00
	TOC 1314	1,530.00		TOC 1314	1,530.00
	TOC 1415	1,280.00		TOC 1415	1,280.00
	TOC 1516	1,280.00		TOC 1516	1,425.00
	6 hrs. @ \$66	396.00			
		\$58,289.00			\$60,968.00

Arcuri, Kristine Elem - GWF	C-17 Masters 12 hrs. @ \$66	\$52,603.00	3 hrs.	D-17 Masters	\$54,743.00
		800.00			800.00
		792.00			
		\$54,195.00			\$55,543.00
Carey, Cristy Reading - GWF	E-18 Masters	\$58,357.00	3 hrs.	E-18 Masters 3 hrs. @ \$66	\$58,357.00
		800.00			800.00
					198.00
		\$59,157.00			\$59,355.00
Carey-Noonan, Shannon Reading - GWF	C-18 Masters 6 hrs. @ \$66	\$54,044.00	6 hrs.	C-18 Masters 12 hrs. @ \$66	\$54,044.00
		800.00			800.00
		396.00			792.00
		\$55,240.00			\$55,636.00
Carnevale, Anna Elem - HPE	C-13 Masters 6 hrs. @ \$66	\$47,109.00	3 hrs.	C-13 Masters 9 hrs. @ \$66	\$47,109.00
		800.00			800.00
		396.00			594.00
		\$48,305.00			\$48,503.00
Chudow, Sarah Music	A-6	\$34,514.00	12 hrs.	A-6 12 hrs. @ \$66	\$34,514.00
					792.00
		\$34,514.00			\$35,306.00
D'Elisa (Stone), Pamela Elem - GWF	C-20 Masters Career Inc. 12 hrs. @ \$66	\$57,405.00	3 hrs.	D-20 Masters Career Inc.	\$59,283.00
		800.00			800.00
		1,375.00			1,375.00
		792.00			
		\$60,372.00			\$61,458.00
Harris, Cheryl SPED - MS	E-22 Masters NBC Career Inc. 18 hrs. @ \$66	\$65,062.00	6 hrs.	E-22 Masters NBC Career Inc. 24 hrs. @ \$66	\$65,062.00
		800.00			800.00
		800.00			800.00
		1,375.00			1,375.00
		1,188.00			1,584.00
		\$69,225.00			\$69,621.00
Horwat, Julie LMS - MS/HS	D-17 Masters 3 hrs. @ \$66	\$54,743.00	6 hrs.	D-17 Masters 9 hrs. @ \$66	\$54,743.00
		800.00			800.00
		198.00			594.00
		\$55,741.00			\$56,137.00
Kupiec, Kourtney Math - HS	D-7 Masters 6 hrs. @ \$66	\$40,509.00	6 hrs.	D-7 Masters 12 hrs. @ \$66	\$40,509.00
		800.00			800.00
		396.00			792.00
		\$41,705.00			\$42,101.00

Owen, Candace Elem. - GWF	E-20	\$61,392.00	3 hrs.	E-20	\$61,392.00
	Masters	800.00		Masters	800.00
	Career Inc.	1,375.00		Career Inc.	1,375.00
	27 hrs. @ \$66	1,782.00		30 hrs. @ \$66	1,980.00
		\$65,349.00			\$65,547.00
Picente, Brian Music	A-5	\$33,264.00	6 hrs.	B-5	\$34,736.00
	9 hrs. @ \$66	\$594.00			
		\$33,858.00			\$34,736.00
Potempa, Jennifer Elem - GWF	B-10	\$41,258.00	6 hrs.	C-10	\$43,006.00
	12 hrs. @ \$66	792.00		3 hrs. @ \$66	198.00
		\$42,050.00			\$43,204.00
Snyder, Jonathan Elem - HPE	E-17	\$56,884.00	3 hrs.	E-17	\$56,884.00
	Masters	800.00		Masters	800.00
		\$57,684.00		3 hrs. @ \$66	198.00
Szablewski, Karen Elem - HPE	E-22	\$65,062.00	3 hrs.	E-22	\$65,062.00
	Masters	800.00		Masters	800.00
	Career Inc.	2,750.00		Career Inc.	2,750.00
	66 hrs. @ \$66	4,356.00		69 hrs. @ \$66	4,554.00
	TOC 1415	1,761.00		TOC 1415	1,761.00
	TOC 1516	1,761.00		TOC 1516	1,761.00
		\$76,490.00			\$76,688.00

Approve the request of Kerry Sullivan for an out of state trip to Washington, DC, for 11th & 12th grade high school students to attend the Presidential Inauguration on January 18-23, 2017:

Approve The Kelberman Center, Inc. amended contract for the 2015-16 school year.

Yes - 5

No - 0 Motion Carried

15-240

RESIGNATIONS

Karen Evans made the motion, seconded by Richard Allen to approve the following resignations:

Approve Diana Sharpstene's resignation from her position as Stem Club advisor (split position) effective November 13, 2015, which coincides with her previously submitted resignation as teacher assistant.

Approve the request of Stephanie Utter, JV softball coach, to resign effective March 3, 2016.

Yes - 5

No - 0 Motion Carried

15-241 **LEAVE OF ABSENCE (A)**

Richard Allen made the motion, seconded by Everett Stalker to approve the request of Avery Evans for a leave of absence without pay from her position as teaching assistant effective April 13, 2016, pending her appointment as a long term substitute elementary teacher.

Yes - 4
No - 0
Abstain – Karen Evans
Motion Carried

15-242 **LEAVES OF ABSENCE (B)**

Karen Evans made the motion, seconded by Richard Allen to approve the following leaves of absence:

Approve the request of Krista Koziarz for a leave of absence without pay from her position as elementary teacher from May 31, 2016 through June 30, 2016.

Approve the request of Jeffrey Palmer for a leave of absence without pay on February 17, 18, 19, 22, 2016 (4 days).

Yes - 5
No - 0
Motion Carried

15-243 **APPOINTMENT (A)**

Richard Allen made the motion, seconded by Everett Stalker to adopt the following resolution:

BE IT RESOLVED, that **Avery Evans**, 8082 Camroden Road, Rome, New York, be appointed as a long term substitute elementary teacher at Holland Patent Elementary School and be paid on Step C-7 (\$38,927) prorated. This appointment is for the period of April 13, 2016 – June 30, 2016.

Yes - 4
No - 0
Abstain – Karen Evans
Motion Carried

15-244 **APPOINTMENT (B)**

Karen Evans made the motion, seconded by Richard Allen to approve the following substitute teacher appointment, at a per diem rate of Certified \$80/Uncertified \$65 per day effective March 3, 2016:

Michael Sullivan
119 Ben Bar Circle
Whitesboro, NY 13492

\$65/day Uncertified

Yes - 5
No - 0 Motion Carried

15-245 **2015-16 CO-CURRICULAR APPOINTMENT**

Karen Evans made the motion, seconded by Richard Allen to approve the following co-curricular appointment amendment for the 2015-16 school year:

High School STEM Club	\$ 640.30	Elizabeth Vanderhoef
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Yes - 5

No - 0 Motion Carried

15-246 **2015-16 COACH & VOLUNTEER APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the following coach and volunteer appointments for the 2015-16 school year:

Stephanie Calicchia	JV Softball	6.5%	\$2,080.98
Christopher Tanoury	Baseball Volunteer		n/a
Stephanie Utter	Softball Volunteer		n/a

Yes - 5

No - 0 Motion Carried

15-247 **ENCLOSURES**

1. NYS Board of Regents meeting handout - "School Justice Partnerships in New York" from Kathleen DeCataldo, Esq., Executive Director, NYS Permanent Judicial Commission on Justice for Children.
2. February 2016 Board of Regents Meeting handout - "Revision & Implementation of the New ELA and Mathematics Standards.
3. February 22, 2016 P-12 Education Committee Report – Board of Regents Meeting - "Academic Intervention Services"
4. "Implementation of the New Law for Registration & Continuing Teacher and Leader Education Requirements."
5. "Math & Movement", Family Fun Night
6. NYS School Boards Association 2016 Capital Conference Talking Points

There were no comments on enclosures.

15-248 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0 Motion Carried

15-249 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 7:55 p.m.

Next board meeting – Wednesday, March 16, 2016, 7:00 p.m. – Annex Conference Room

Marie E. Perry
District Clerk