

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
TUESDAY, MAY 3, 2016  
HIGH SCHOOL LIBRARY - 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the high school library, located in the village of Holland Patent, New York on Tuesday, May 3, 2016, Anne McGahey, President, called the meeting to order at 6:10 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Richard Allen  
Everett Stalker  
Lydia Berez Kelly  
Julia Rabbia, Student Rep. (arrived at 7:00 p.m.)

Kathleen M. Davis, Superintendent of Schools  
Nancy Nowicki, Assistant Superintendent  
Cheryl Venettozzi, Assistant Superintendent  
Marie Perry, District Clerk

**ALSO PRESENT**

Kristin Casab  
James DeAngelo  
Russell Stevener  
Lisa Gentile  
Andrew Massoud  
Mary Beth Piejko  
Dennis Geer  
Christopher Roberts

**VISITORS**

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**POSITIVE THOUGHTS**

GWF Principal Casab sent thank you letters to Ms. Barretta, Mr. Roberts, Mrs. D'Elisa, Mrs. Baskerville, Mrs. Barnum, and Mrs. Sreca for their assistance on Kindergarten Parent Night held recently.

**UPCOMING DATES**

May 7, 2016

Prom Grand March  
5:00 p.m.

Prom  
7:00 p.m.

Local Solo Fest

May 11, 2016

PTA Meeting  
4:30 p.m.

May 10-13, 2016

Kindergarten Screening

May 14, 2016

NYSSMA – Solo Fest

May 17, 2016

Budget Vote Day  
7:00 a.m. – 8:00 p.m.  
High School Gymnasium

Board of Education Meeting  
7:00 p.m. – High School Library

15-304      **EXECUTIVE SESSION**

At 6:10 p.m., Karen Evans made the motion, seconded by Richard Allen, to enter into executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Employment History of a Particular Person

Yes – 5

No – 0 Motion Carried

At 6:40 p.m. the Board returned to open session. The regular meeting will reconvene at 7:00 p.m.

The regular meeting reconvened and Anne McGahey, President, called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
 Karen Evans, Vice President  
 Richard Allen  
 Everett Stalker  
 Lydia Berez Kelly  
 Julia Rabbia, Student Rep.

**ALSO PRESENT**

Kristin Casab  
 James DeAngelo  
 Mary Beth Piejko  
 Andrew Massoud  
 Dennis Geer

Kathleen M. Davis, Superintendent of Schools  
 Nancy Nowicki, Assistant Superintendent  
 Cheryl Venettozzi, Assistant Superintendent  
 Marie Perry, District Clerk

**VISITORS**

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**PLEDGE OF ALLEGIANCE**15-305      **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on

- Regular Mtg. – April 6, 2016
- Special Mtg. – April 11, 2016
- Regular Mtg. – April 19, 2016

Yes – 5

No - 0 Motion carried

15-306      **VISITORS**

Ron Haier addressed the board and asked that they be creative to help alleviate the shortage of teacher subs in the district. He suggested hiring a permanent sub for each building. Mr. Allen added that it is a problem in other districts as well. The board will look into the issue at a future meeting.

15-307 **CORRESPONDENCE**

There was no correspondence.

15-308 **BOARD FORUM**

There were no comments.

15-309 **DISTRICT UPDATE**

Superintendent Davis discussed the work being done on the bleachers and press box. It was agreed that some signage will go up to identify the work. It was noted that this is not part of the upcoming capital project proposition.

15-310 **COMMITTEE REPORTS**

The Policy Committee was scheduled to meet earlier, however, the meeting was cancelled.

15-311 **CLASS SIZES**

Class sizes and board ranges were discussed. Superintendent Davis provided the board with data on the current and anticipated enrollment. Following a discussion, Mr. Allen asked that Dr. Davis have staff prepare a document with their staffing priority and rationale for the additional staff. The topic will be brought back to the board once the proposal is prepared.

15-312 **DISCUSSION OF POLICIES**

- 1040 Community Use of School Facilities
- 7010 Homework

The board discussed Community Use of School Facilities. Following the discussion, it was the consensus of the board to keep the policy as is. However, it was also requested that we work with our insurance carrier and provide additional information on cost and liability if we were to have additional coverage. The policy will be brought back to the board for discussion.

The board also discussed the Homework policy. Mrs. Kelly noted that the current policy does not include Pre-K. Mr. Allen requested that the policy be brought back to board for further discussion. He would like to do more research before making any decisions.

15-313 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #14, General Fund in the amount of \$29,100.24, for the period ending May 3, 2016 and make it a matter of record.

Yes – 5

No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #12 School Lunch Fund in the amount of \$9,046.39, for the period ending May 3, 2016 and make it a matter of record.

Yes – 5  
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #11, Federal Funds in the amount of \$1,590.00, for the period ending May 3, 2016 and make it a matter of record.

Yes -5  
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #12, Capital Project in the amount of \$194,647.62, for the period ending May 3, 2016 and make it a matter of record.

Yes – 5  
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #12, Health Insurance in the amount of \$406,332.13, for the period ending May 3, 2016 and make it a matter of record.

Yes – 5  
No - 0 Motion carried

15-314 **TREASURER'S REPORT**

Karen Evans made the motion, seconded by Richard Allen to approve the Treasurer's Report for the period ending March 31, 2016 and made a matter of record.

Yes – 5  
No - 0 Motion carried

15-315 **ADOPTION OF RESOLUTION – SUMMER 2016 BOARD OF EDUCATION**  
**MEETING DATES**

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution with regard to the 2016 Summer Board of Education meeting dates:

**RESOLVED**, that the Board of Education of the Holland Patent Central School District adopts the following 2016 Summer meeting dates:

[illegible]

Monday, August 22, 2016                      6:00 p.m. – Regular Meeting

**15-316      APPROVAL OF TEMPORARY USE AGREEMENT – ONEIDA COUNTY**

Karen Evans made the motion, seconded by Richard Allen to approve the Temporary Use Agreement with Oneida County for the use of the balloting machines for the 2016 budget vote.

Yes – 5

No - 0 Motion carried

**15-317      CONTRACT FOR RENTAL OF FACILITIES & ANCILLARY SERVICES –  
ELEMENTARY SUMMER SCHOOL  
APPROVAL OF OUT OF STATE CONFERENCE REQUEST  
AMENDED APPOINTMENT  
APPOINTMENT  
LEAVE OF ABSENCE**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the Oneida-Herkimer-Madison BOCES Contract for Rental of Facilities & Ancillary Services, Elementary Summer School, effective July 1, 2016.

Approve the request of Clifford Casab to attend the School Nutrition Association Annual Conference in San Antonio, Texas, on July 10-13, 2016.

Adopt the following amended resolution of appointment.

**BE IT RESOLVED**, that **Alicia (Irwin) Roscup**, PO Box 487, Holland Patent, New York, be appointed as a long term substitute elementary teacher at Gen. Wm. Floyd Elementary and be paid on A-9 (\$37,975) plus 33 hrs. @ \$66 (\$2,178) for a total salary of \$40,153 prorated. This appointment is for the period of April 17, 2016 – June 24, 2016.

Approve the appointment of **Angela Schantz**, 9348 Ellis Road, Remsen, New York, to the position of food service helper, 3 hours per day, 10 months, Step 1, Schedule A, at a rate of \$9.22 per hour and for a probationary period of 26 weeks effective May 4, 2016.

Approve the request of Jeffery Palmer for a leave of absence without pay for the period Monday, May 16, 2016 through Monday, May 23, 2016 (6 days).

Yes – 5

No - 0 Motion carried

**15-318      ENCLOSURES**

- SED letter with regard to “Access to Students by Child Protective Services Workers in a Child Abuse Investigation”, dated April 22, 2016.

There were no comments on enclosures.

15-319

**RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL  
EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0 Motion Carried

15-320

**ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 8:15 p.m.

*Next board meeting – May 17, 2016, 7:00 p.m., High School Library*

*Budget Vote - May 17, 2016, 7:00 a.m. – 8:00 p.m. High School Gym*

Marie E. Perry  
District Clerk