

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, JUNE 1, 2016
MIDDLE SCHOOL AUDITORIUM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the middle school auditorium, located in the village of Holland Patent, New York on Wednesday, June 1, 2016, Anne McGahey, President, called the meeting to order at 7:05 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Lydia Berez Kelly

ALSO PRESENT

Kristin Casab
James DeAngelo
Russell Stevener
Mary Beth Piejko
Andrew Massoud

Kathleen M. Davis, Superintendent of Schools (arrived 7:07 p.m.)
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

MEMBERS ABSENT

Julia Rabbia, Student Rep

VISITORS

Approximately 25 visitors

PLEDGE OF ALLEGIANCE

POSITIVE THOUGHTS

Mr. Geer, Supt. of Bldgs. & Grounds, sent a thank you memo to John Brown, Robert Stropp, Julie Rees, Rich Riley, Robert Shepard, Kyle Kennerknecht, Michael Gillette, Craig Ueltschi, and Jeff Cardinal, for preparing the buildings and grounds for the budget vote.

Principal DeAngelo sent thank you letters to volunteers at the Movie Night held recently.

UPCOMING DATES

June 2, 2015	National Honor Society Dinner 5:00 p.m. – High School
	Senior Awards Night 7:00 p.m. – High School Auditorium
	8 th Grade Camping Trip
June 3, 2016	8 th Grade Camping Trip
June 6, 2016	NYS Grades 4 & 8 Written Science Assessment
June 8, 2016	PTA Meeting

4:30 p.m.

June 15, 2016

Board of Education Meeting
7:00 p.m. – Annex Conference Room

15-347 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on:

- Regular Meeting – May 17, 2016
- Special Meeting – April 20, 2016
- Special Meeting (revised) – May 4, 2016 (reapprove)

Yes – 5

No - 0 Motion carried

15-348 **VISITORS**

Mr. Haier, HPTA President addressed the board. He had several items of concern. The meeting location had changed and asked that the website or other methods, besides regular posting, be made. He discussed the public forum notification, Board of Education goals for retention of staff, substitute teacher shortage & requested consideration for a ten month middle school dean of students.

15-349 **CORRESPONDENCE**

There was no correspondence.

15-350 **BOARD FORUM**

Mr. Allen commented on our website. It is not what it should be and we need to address it. Mrs. Evans asked that Item #3 be pulled from consent for discussion and Item #17 be pulled for discussion in executive session. Mr. Allen requested that Item #7 be pulled from consent for discussion.

15-351 **DISTRICT UPDATE**

Dr. Davis reported that the District was awarded the Safety Excellence Award from Utica National Insurance Group at the Annual School Safety Seminar held recently. Mr. Dennis Geer, Assistant Superintendent of Buildings & Grounds and Dr. Cheryl Venettozzi, Assistant Superintendent for Business & Finance accepted the award for the district. A special thank you for all staff, maintenance workers, and administration for their efforts in this process.

15-352 **COMMITTEE REPORTS**

Mr. Allen reported that the Audit Committee met earlier. They have 2 new community members and it is recommended that one more community member be added to the committee.

15-353 **DISCUSSION - BOARD OF EDUCATION MEETING DATES 2016-17**

The board reviewed tentative meeting dates for the 2016-17. There were no objectives. The scheduled will be adopted at the reorganizational meeting in July.

15-354 **DISCUSSION - SUBSTITUTE TEACHERS**

Dr. Davis provided data to board members for review. The ongoing topic will be brought back for continued discussions.

15-355 **DISCUSSION - ADMINISTRATIVE STRUCTURE**

The board was provided with a requested organizational chart and information to review on staffing and the SRO

Dr. Davis referred to a previous recommendation for more administrative coverage in the middle school. There was a discussion as to what direction we should consider. As a result of the continued discussions, the board took action at this meeting.

15-356 **ADDITION OF POSITION**

Karen Evans made the motion, seconded by Richard Allen to add a 10 month administrative intern - dean of students position at the middle school for the 2016-17 school year.

Yes – 5
No - 0 Motion carried

15-357 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #16, General Fund in the amount of \$138,456.21, for the period ending June 1, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #14 School Lunch Fund in the amount of \$15,090.35, for the period ending June 1, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #13, Federal Funds in the amount of \$222.00, for the period ending June 1, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #14, Capital Project in the amount of \$19,453.00, for the period ending June 1, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #13, Health Insurance (T & A) in the amount of \$405,509.75, for the period ending June 1, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

15-358 **TREASURER’S REPORT**

Mr. Allen commented to Dr. Venettozzi that Mrs. Haddad does a fine job with her reports and appreciates the efforts that Cheryl has put into adjusting to the board’s requests for details.

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer’s Report for the period ending April 30, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

15-359 **APPROVAL OF 2015-16 BUDGET TRANSFER #3**

Karen Evans made the motion, seconded by Richard Allen to approve budget Transfer #3 for the period ending May 25, 2016.

Yes – 5
No - 0 Motion carried

15- 360 **APPROVAL OF POLICY #7010**

Mr. Allen did not support adding pre-k to the policy. Mrs. McGahey noted that Mrs. Triebel spoke at an earlier meeting and pre-k homework is on a voluntary basis. Mrs. Evans commented that the board all agreed that it was at the teacher’s discretion.

Karen Evans made the motion, seconded by Richard Allen to approve the following policy effective June 1, 2016: #7010 Homework

Yes – 4
No - 1 Richard Allen
Motion carried

15-361

ADOPTION OF ATHLETIC FIELD CAPITAL PROJECT BOND RESOLUTION

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding the Athletic Field Capital Project Bond:

BOND RESOLUTION DATED JUNE 1, 2016 OF THE BOARD OF EDUCATION OF THE HOLLAND PATENT CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Holland Patent Central School District, New York, at the annual meeting of such voters duly held on May 17, 2016, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on March 2, 2016, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Holland Patent Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at the annual voter meeting on May 17, 2016.

Section 2. The Holland Patent Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$4,950,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of reconstruction of existing school buildings and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), various site and athletic field and field house improvements, to include, without limitation, the construction of a field track and electrical work, and the acquisition of certain original

furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$4,950,000, and such amount is hereby appropriated therefor; and (b) the Holland Patent Central School District's plan to finance the cost of said purpose is to provide up to \$4,950,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Holland Patent Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$4,950,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Holland Patent Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Holland Patent Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by Section 58.00 of the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining

annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Anne McGahey - Yes
Karen Evans - Yes
Richard Allen - Yes
Everett Stalker - Yes
Lydia Berez Kelly - Yes

Yes – 5
No - 0 Motion Carried

15-362

ADOPTION OF BUS BOND RESOLUTION

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding the Bus Bond:

BOND RESOLUTION DATED JUNE 1, 2016 OF THE BOARD OF EDUCATION OF THE HOLLAND PATENT CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR

SUCH PURPOSE, AND DETERMINING OTHER MATTERS
IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Holland Patent Central School District, New York, at the annual meeting of such voters duly held on May 17, 2016, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific objects or purposes hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Holland Patent Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Holland Patent Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$324,864.63, pursuant to the Local Finance Law of New York, in order to finance the specific objects or purposes described herein.

Section 3. The specific objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") are the acquisition of one 72-passenger school bus at an estimated maximum cost of \$115,081.28, one 66-passenger school bus at an estimated maximum cost of \$110,678.67, one 24-passenger wheelchair school bus at an estimated maximum cost of \$55,910.89, and one 18-passenger school bus at an estimated maximum cost of \$43,193.79, all at an estimated maximum aggregate cost of \$324,864.63.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$324,864.63, and such amount is hereby appropriated therefor, (b) the Holland Patent Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Holland Patent Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$324,864.63, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Holland Patent Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any,

from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Holland Patent Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Anne McGahey - Yes
Karen Evans - Yes
Richard Allen - Yes
Everett Stalker - Yes
Lydia Berez Kelly - Yes

Yes – 5
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution to re-establish the reserve for Retirement Contribution Reserve:

**RESOLUTION
REPLENISHING EMPLOYEE CONTRIBUTION RESERVE
FUND (RETIREMENT CONTRIBUTION)**

WHEREAS, the Board of Education of the Holland Patent Central School previously authorized the establishment of an Employee Contribution Reserve Fund (Retirement Contribution) pursuant to Section 6-r of the General Municipal Law for the payment of retirement contributions.

WHEREAS, the Employee Contribution Reserve Fund (Retirement Contribution) is in need of replenishment for the purpose authorized by the Board of Education prior to depletion of the fund’s previously authorized balance,

NOW, THEREFORE, the Board of Education hereby authorizes the transfer of up to \$500,000 from the general fund balance of the Holland Patent Central School District to the Employee Contribution Reserve Fund (Retirement Contribution), for payment of future retirement contributions and for other purposes authorized by law, effective June 30, 2016.

Yes – 5
No - 0 Motion carried

15-364

APPROVAL OF CHANGE ORDERS/ALLOWANCE AUTHORIZATIONS
TRASH BID
MILK & CHEESE BID
APPROVAL OF AGREEMENT TO ESTABLISH THE ALBERT C. REDMOND, M. D. HEALTH SCIENCE SERVICES SCHOLARSHIP AWARD
LEAVES OF ABSENCE
RESIGNATIONS
ABOLISHMENT OF POLICIES
ADOPTION OF RESOLUTION – TENURE EXTENSION

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the following Change Orders/Allowance Authorizations:

			<u>Allow. Auth.</u>
EC06-04	SC Spencer Electric, Inc.	contract – no change	\$6,009.20
HC04-02	Schmalz Mechanical Contractors, Inc.	contract – no change	\$8,000.00

Approve the award to the lowest bidder, Bliss Environmental Services, Inc., for the trash bid for the 2016-76 school year:

Bliss Environmental Services, Inc.	\$19,755.00 – bid awarded
Waste Management of NY	\$26,639.76

Approve the award to the lowest bidder, Upstate Farms Dairy Cooperative, for the milk and cottage cheese bid for the 2016-17 school year at a total cost per week of \$1,559.81.

	1% ½ pints	Choc ½ pints	Skim ½ pint	Butter milk quarts	FF Choc. gallons	1% gallons	Flavored pints	Low fat Cottage Cheese	Low fat sour cream	Total Cost per week
Upstate Farms Dairy Cooperative	0.2150	0.2199	0.2025	0.8900	3.1574	3.0140	0.8700	7.4850	6.2850	\$1,559.81
Byrne Dairy	0.2330	0.2340	0.2220	0.9700	3.2300	3.0200	1.0000	6.0500	5.9000	\$1,682.01

Approve the agreement to establish the Albert C. Redmond, M. D. Health Science Services Scholarship Award.

Approve the request of Christine Morgan for a one year leave of absence without pay for the 2016-17 school year.

Approve the request of Elizabeth Ree for a leave of absence without pay on May 19, 2016 through May 23, 2016 (3 days).

Accept the request of Mary Zacek to resign from her position as tax collector effective June 1, 2016.

Accept the request of Amanda Cappabianca to resign from her position as art teacher effective June 30, 2016.

Abolish the following policies effective ~~September 1, 2016~~:

From the minutes of the 6/15/16 board meeting: “The board president requests that the minutes of June 1, 2016 be amended to reflect that Policy #8352.b-Notification of Retirement, Instructional and Policy #8352.c-Notification of Retirement, Non-Instructional be abolished for the 2016-17 school year (9/1/16-6/30/17).”

- #8352.b Notification of Retirement – Instructional
- #8352.c Notification of Retirement – Non-Instructional

Adopt the following resolution:

Resolution of the Board of Education of the
Holland Patent Central School District

RESOLVED that, upon the recommendation of the Superintendent of Schools, the letter agreement dated April 12, 2016 to extend the probationary period of Andrew Massoud, who serves in the administrative tenure area of school building leader, is hereby approved, and his probationary period is hereby extended to and including July 31, 2017 in accordance with and in reliance upon the terms and conditions set forth in the letter agreement.

Yes – 5
No - 0 Motion carried

New York State Professional Certificate #xxxxxxx in Mathematics Grades 7-12, to the position of mathematics teacher, for a probationary period of four (4) years in the tenure area of Mathematics Grades 7-12 Education, to commence September 1, 2016 and to expire on August 31, 2020, (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. **AND BE IT FURTHER RESOLVED** that Kimberly Warwick be paid on Step C-18 (\$54,554) effective September 1, 2016.

Yes – 5

No – 0 Motion Carried

15-367 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Pre-School Special Education.

Yes – 5

No – 0 Motion Carried

15-368 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0 Motion Carried

15-369 **ENCLOSURES**

1. Copies of letters of congratulations to the Valedictorian, Salutatorian, “With Highest Distinction”, and “With Distinction”.
2. Tax Collection Timeline
3. Minutes of the Annual Election and Budget Vote – May 17, 2016.
4. Holland Patent Middle School 3rd Annual Sustainable Energy Conference Brochure
5. Parent meeting letter for the Health Education Program - date change
6. School Lunch Audit Report & Corrective Action Plan

There were no comments on enclosures.

15-370 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately __ p.m.

Next board meeting – June 15, 2016, 7:00 p.m., Annex Conference Room

Note: no times were reported for return to open session and adjournment.

Marie E. Perry
District Clerk