

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, AUGUST 13, 2014
ANNEX CONFERENCE ROOM - 6:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, August 13, 2014. Board Vice President, Karen Evans, called the meeting to order at 6:00 p.m.

MEMBERS PRESENT

Karen Evans, Vice President
Everett Stalker
Traci Boris
Anne McGahey, President (arrived at 6:25 a.m.)
Kathleen M. Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Andrew Massoud (arrived 6:10 pm)
Charles Pratt
Christopher Roberts
Matthew Milone

MEMBERS ABSENT

Richard Allen
Nancy Nowicki, Assistant Superintendent

VISITORS

There were no visitors.

PLEDGE OF ALLEGIANCE

UPCOMING DATES

August 18, 2014	JV/V Sports Begin
August 20, 2014	Board of Education Meeting Annex Board Room, 6:00 p.m.

14-19

APPROVAL OF MINUTES

Traci Boris made the motion, seconded by Everett Stalker to approve the minutes of the Board of Education regular meeting on July 14, 2014, and the reorganizational meeting on July 14, 2014.

Yes – 3
No - 0 Motion carried

14-20

DISTRICT UPDATE

Mrs. Davis and Mrs. Evans welcomed Matthew Milone as the student representative on the board for the 2014-15 school year. Matthew was sworn in by the district clerk.

Mrs. Davis reported that the work at Gen. Wm. Floyd is progressing. Buildings are being cleaned and everything is going well. A press box is being built to use at the football field. It is portable and can be moved to other fields and the bleachers are all set.

14-21 **CORRESPONDENCE**

Mrs. Davis distributed a letter from a Remsen student regarding sport participation. She reported that we are presently not a host school for combining for any sports this year.

Mrs. McGahey arrived at 6:25 p.m.

14-22 **BOARD FORUM**

Everett Stalker requested that Item 4 – Budget Transfers be pulled from the consent agenda for discussion. Traci Boris requested that Item 9-Resolution for Telecommunications Broadband Service be pulled from the consent agenda for discussion and Items 17, 18-Appointments, Coaching Appointments be pulled from consent for discussion in executive session.

Mrs. McGahey noted that parents received letters the first week of August regarding contacting the high school guidance department with schedule issues no later than August 25th. However, no one has been in that office to accommodate the calls.

14-23 **COMMITTEE REPORTS**

There were no committee reports.

14-24 **PARENTS BILL OF RIGHTS**

Mrs. Davis reported that there is new legislation regarding release of personal student information to other agencies. The information will be posted on the Parent Portal. All current contracts will have to be amended to reflect the changes.

14-25 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Everett Stalker, to accept for payment bill schedule #12 General Fund in the amount of \$142,155.41, for the period ending August 13, 2014 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Everett Stalker to accept for payment bill schedule #1 School Lunch in the amount of \$1,278.61, for the period ending August 13, 2014 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Everett Stalker, to accept for payment for bill schedule #7, Capital Project (EPC) in the amount of \$530,000.00, for the period ending August 13, 2014 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

14-26 **TREASURER’S REPORT**

Karen Evans made the motion, seconded by Everett Stalker to accept the Treasurer’s Report for the period ending June 30, 2014 and make a matter of record.

Yes – 4
No – 0 Motion Carried

14-27 **PULLED FROM CONSENT**

Karen Evans made the motion, seconded by Everett Stalker to pull Item 4, Item 9 from consent for discussion and Item 17 for discussion in executive session.

Yes – 4
No – 0 Motion Carried

14- 28 **2014-15 TAX COLLECTION HELPER APPOINTMENTS**
APPROVAL OF QUESTAR III FIXED ASSET INVENTORY APPRAISAL AGREEMENT
APPROVAL OF OMNI SERVICE AGREEMENT FOR THE 2014-15 SCHOOL YEAR
APPROVAL OF 3M SERVICE AGREEMENT - CHP11813
ADOPTION OF RESOLUTION ACKNOWLEDGING STATE EDUCATION DEPARTMENT ACTIONS REGARDING ELEMENTARY RECONFIGURATION
APPROVAL OF THE 2014-15 RESPONSE TO INTERVENTION/ACADEMIC INTERVENTION SERVICE PLAN
APPROVAL OF HIGH SCHOOL CONSTITUTIONS
REQUEST FOR BUSSING
RESOLUTIONS FOR THE CERTIFICATION OF LEAD EVALUATORS
RESIGNATIONS
LEAVE OF ABSENCE

Karen Evans made the motion, seconded by Everett Stalker, to approve/accept/ adopt the following by consent:

Approve the following tax collection helpers for the 2014-15 school year at the rate of \$11.00/hr. :

- Paula Hopsicker
- Mary Kocyba
- Amelia Victor

Approve the Questar III Fixed Asset Inventory Appraisal Agreement.

Approve the Omni Service reinstatement of contract dated July 1, 2013-June 30, 2014 for the 2014-15 school year and fee schedule for the 2014-15 school year.

Approve the 3M Service Agreement-CHP 11813.

Adopt the following resolution be adopted with regard to Acknowledging State Education Department Actions regarding Elementary Reconfiguration:

RESOLVED, that the Board of Education of the Holland Patent Central School District acknowledges the change in the School Registration of General William Floyd at Stittville as a Grade Prek-2 school and Holland Patent Elementary as a Grade 3-5 school effective with the 2014-15 school year.

Approve the 2014-15 Response to Intervention/Academic Intervention Service Plan.

Approve the updated High School Constitutions effective August 14, 2014.

Approve the request of Melissa Parzych to transport her child to school for the 2014-15 school year.

Adopt the following resolutions for the Certification of Lead Evaluators effective August 14, 2014:

- A. WHEREAS, the Board of Education has been provided evidence that **Russell Stevener** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Russell Stevener** be certified as a Lead Evaluator of teachers.

- B. WHEREAS, the Board of Education has been provided evidence that **Charles Pratt** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Charles Pratt** be certified as a Lead Evaluator of teachers.

- C. WHEREAS, the Board of Education has been provided evidence that **Kristin Casab** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Kristin Casab** be certified as a Lead Evaluator of teachers.

- D. WHEREAS, the Board of Education has been provided evidence that **James DeAngelo** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **James DeAngelo** be certified as a Lead Evaluator of teachers.

- E. WHEREAS, the Board of Education has been provided evidence that **Andrew Massoud** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Andrew Massoud** be certified as a Lead Evaluator of teachers.

- F. WHEREAS, the Board of Education has been provided evidence that **Mary Beth Piejko** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Mary Beth Piejko** be certified as a Lead Evaluator of teachers.

Approve the request of Sara Engell to resign from her position as teacher assistant effective July 31, 2014.

Approve the request of Scott Ruganis to resign from his position as teacher assistant effective August 1, 2014.

Approve the request of Tiffany Morgan for a leave of absence, without pay, for the approximate period of November 18, 2014 through December 12, 2014.

Yes – 4

No - 0 Motion Carried

14-29

BUDGET TRANSFERS

Everett Stalker inquired about the electricity and gas decreases and if they were due to the EPC project in place. Mrs. Venettozzi reported that several items including the EPC savings were reflected in the numbers. Following the discussion, the board voted.

Karen Evans made the motion, seconded by Everett Stalker to approve Budget Transfers #4 for the period ending June 30, 2014.

Yes – 4

No - 0 Motion Carried

14-30 **ADOPTION OF RESOLUTION FOR TELECOMMUNICATIONS BROADBAND SERVICE**

Mrs. Boris had several questions on the adoption of the resolution. Mrs. Davis reported that the service went out to bid with other districts and is an aided item. Mrs. Venettozzi stated that we were required to update to a newer phone system to accommodate our computer software. Following the discussion, the board voted.

Karen Evans made the motion, seconded by Everett Stalker to adopt the following resolution with regard to Telecommunications Broadband Service:

WHEREAS, the Board of Education of the Holland Patent Central School District desires to enter into a 3 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

NOW, THEREFORE, IT IS

RESOLVED, that the Board of Education of the Holland Patent Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$800 monthly, plus any one time vendor installation costs, subject to the approval of the Commissioner of Education, for a period of 3 years, beginning August 1, 2014 and ending on or about July 31, 2017.

Yes – 4
No - 0 Motion Carried

14-31 **EXECUTIVE SESSION**

At 7:10 p.m., Karen Evans made the motion, seconded by Everett Stalker, to take a short recess and to return in executive session to discuss:

1. Employment History of Particular People

Yes – 4
No – 0 Motion Carried

At 7:20 p.m. the Board entered executive session.

At 7:41 p.m. the Board returned to open session.

14-32 **APPOINTMENTS**

Karen Evans made the motion, seconded by Everett Stalker to adopt the following resolutions of appointment:

Yes – 4

No – 0 Motion Carried

14-33

2014-15 COACHING & VOLUNTEER APPOINTMENTS

Mrs. Davis requested that Robert Chmielewski & David Rossi be pulled from the volunteer appointments.

Karen Evans made the motion, seconded by Everett Stalker to approve the following coaching & volunteer appointments for the 2014-15 school year:

Coach	Sport		%	Salary
Brian Langley	Assistant Varsity Football		9	\$2,835.27
Tom Ramos	Assistant Varsity Football		9	\$2,835.27
Robert Allen	Assistant Varsity Football		8	\$2,520.24
Cliff Baker	Assistant Varsity Football		8	\$2,520.24
Jordan Swalgin	Head Modified Football		7	\$2,205.21
Scott Ruganis	Head Boys Varsity Soccer		11	\$3,465.33
Josh Olney	Head Girls Varsity Soccer	11% + 2% longevity	13	\$4,095.39
John Riemenschneider	Girls JV Soccer	7.5% + 2% longevity	9.5	\$2,992.79
Ron Haier	Girls Modified Soccer	11% + 5% longevity	16	\$5,040.48
Heather Bates (Schwertfeger)	Assistant Varsity Field Hockey		8	\$2,520.24
Rachel Bunker	Modified Field Hockey		6	\$1,890.18
Mike Stripp	Boys Varsity Cross Country	10% + 5% longevity	15	\$4,725.45
Dennis Johnson	Assistant Boys Varsity Cross Country	9% + 3% longevity	12	\$3,780.36
Tim Hoffman	Girls Varsity Cross Country	10% + 1% longevity	11	\$3,465.33
Chelsea Light	Varsity Football Cheerleading		6	\$1,890.18
John Richard	Fall Strength	3% + 1% longevity	4	\$1,260.12
Bryan Kosciński	Varsity Girls Swim Assistant		9	\$2,835.27
Brian Briggs	Football Volunteer			n/a
John Richard	Football Volunteer			n/a

Yes – 4

No – 0 Motion Carried

14-34

ENCLOSURES

1. Well Connected”, Volume 7, Issue 7, Summer 2014 from Margaret McNamara
2. Memo from Superintendent Davis regarding sex offenders
3. Feasibility Sub Committee 2014-15 meeting dates & topics
4. Policy Sub Committee 2014-15 meeting dates & topics
5. Tax Collection Timeline
6. Audit Sub Committee 2014-15 meeting dates & topics
7. Letter from Mrs. Piejko, CSE Chairperson, inviting staff to attend the *Inclusion Strategies and Interventions* conference on July 28, 2014.
8. Letter to taxpayers to be enclosed with tax bills.
9. Lacrosse League Proposal meeting notes – 6/17/14

There were no comments on the enclosures.

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Everett Stalker to adjourn the meeting.

Yes – 4

No – 0 Motion Carried

Meeting was adjourned at approximately 7:45 p.m.

The next regular meeting will take place on Wednesday, August 20, 2014 in the annex conference room at 6:00 p.m.

Marie E. Perry
District Clerk