

APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, JANUARY 14, 2015
ANNEX CONFERENCE ROOM – 6:00 P.M.
(Meeting rescheduled from 1/7/15 due to weather & school closing)

A special meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, January 14, 2015. Board President, Anne McGahey called the meeting to order at 6:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Traci Boris (arrived at 6:15 p.m.)
Matthew Milone
Kathleen M. Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Andrew Massoud
Lisa Gentile
Russ Stevener
Dennis Geer

MEMBERS ABSENT

Nancy Nowicki, Assistant Superintendent

VISITORS

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PLEDGE OF ALLEGIANCE

POSITIVE THOUGHTS

Mrs. Casab, Gen. Wm. Floyd Elementary Principal sent thank you letters to 9 high school students and several parents thanking them for assisting with the Grandparent Luncheon held at Gen. Wm. Floyd Elementary.

Mr. Massoud, Middle School Principal, sent a thank you letter to Mrs. DePalma for providing music, and Ms. Andreski for her assistance during the middle school Jr. National Honor Society induction.

Principal Massoud sent a thank you letter to Mrs. Finn, on behalf of the 8th Grade STEAM Team, thanking her for allowing students to take a field trip to her farm which correlated with literature recently read by students.

Principals Casab and DeAngelo sent a letter to Ms. Flisnik and members of the Holland Patent Lions Club thanking them for books donated to our school libraries.

Mrs. Casab, Principal sent a thank you letter to the Northland Communication, Oneida County Rural Telephone for taking the time to organize a field trip for second grade students and providing students with the opportunity to participate in a Halloween coloring contest.

UPCOMING DATES

January 5, 6, 7, 2015

Gen. Wm. Floyd Kindergarten Registration

January 14, 2015

Elementary PTA Meeting
4:00 p.m. – Gen. Wm. Floyd Elementary

All County Auditions

January 15, 2015

Booster Club Meeting
7:30 p.m. – High School Library

All County Auditions (snow date)

January 19, 2015

Martin Luther King Day

January 28, 2015

Third Grade Concert
6:00 p.m. – High School

January 26-28, 2015

Midterms & Regents Testing

January 30, 2015

End of 2nd Marking Period

14-137 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on December 3, 2014.

Yes – 4
No - 0 Motion carried

14-138 **VISITORS**

No comments from visitors.

14-139 **CORRESPONDENCE**

Dr. Davis distributed a letter from Merryl Tisch, Chancellor, Board of Regents, State Education Department, dated December 31, 2014.

14-140 **BOARD FORUM**

Mrs. Evans requested that Item 12 (Coaching & Volunteer Appointments) be pulled from consent to review in Executive Session.

Mr. Allen noted that Coach John Richard reached the 300th victory as a Holland Patent Central School District wrestling coach and he is a highly respected coach. Congratulations from the Board to Coach Richard! Mrs. McGahey added that we appreciate the effort and time he puts into coaching which brings pride for the school and community.

14-141 **DISTRICT UPDATE**

Dr. Davis presented on the STLE2 Grant which supports career ladders and support for students and teachers. The grant calls for common formative assessments which were discussed at the last meeting. The board, superintendent and principals discussed testing in the classroom. Mr. Allen supported the need for less institutionalized testing. Mrs. Evans discussed college experiences and supported teachers using their own style. Dr. Stalker felt Brain Honey is an ungraded tool that is helpful for teachers and students. Mrs. McGahey agreed that teachers are less independent if they rely on the common formative assessments.

Superintendent Davis also reported that the elementary reconfiguration is going very well. The teacher collaboration is evident.

14-142 **COMMITTEE REPORTS**

Policy Committee originally scheduled for January 14th was cancelled.

Mr. Allen reported that the Audit Committee met earlier. They have a recommendation for the next board meeting for an external auditor.

14-143 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #5 General Fund in the amount of \$2,203,743.21, for the period ending January 7, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #6 School Lunch in the amount of \$24,852.00, for the period ending January 7, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #5, Federal Funds in the amount of \$6,590.00, for the period ending January 7, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment for bill schedule #5, Capital Project (\$5.6m) in the amount of \$17,729.35, for the period ending January 7, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment for bill schedule #2, Capital Project (EPC) in the amount of \$1,074.25, for the period ending January 7, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #6 General Fund in the amount of \$24,911.78, for the period ending January 14, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #7 School Lunch in the amount of \$1,000.00, for the period ending January 14, 2015 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

14- 144 **TREASURER’S REPORT**

Karen Evans made the motion, seconded by Richard Allen, to accept the Treasurer’s Report for the period ending October 31, 2014, and made a matter of record.

Yes – 5
No – 0 Motion Carried

14-145 **APPROVAL OF CAMRODEN GOLF COURSE AGREEMENT**
FORESTRY PRODUCT BID AWARD
RESOLUTION OF CONDOLENCE
REQUEST FOR USE OF SCHOOL BUS
GIFT FROM THE PUBLIC
APPOINTMENTS
AMENDED APPOINTMENT
APPOINTMENT OF ADMINISTRATIVE MENTOR
2014-15 CO-CURRICULAR APPOINTMENTS
MINIMUM WAGE ADJUSTMENT
RESIGNATION
2014-15 CONDITIONAL COACHING & VOLUNTEER APPOINTMENT
2014-15 ELEMENTARY TUTOR – UNITED WAY GRANT

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/ adopt the following by consent:

Approve the agreement with the Camroden Golf Course for the 2014-15 school year.

Approve the award of the Forestry Product Bid to the highest bidder, Baillie Lumber Co., Boonville, New York for the 2014-15 school year in the amount of \$37,520.00.

Adopt the following resolution of condolence regarding the passing of former food service worker, Helen Bunal:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former food service worker, Helen Bunal.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Helen Bunal and that this resolution be spread upon the records of the district and a copy sent to her family.”

Approve the request from the Singing Hills Seniors Citizens, sponsored and under the direction of the Trenton Town Board, for the use of a school bus for January 26, 2015 to the Oneida area to visit the Turning Stone Casino.

Accept a gift from an anonymous donor in the amount of \$3,000.00 to fund the purchase of shot training machine for the basketball program.

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective January 8, 2015:

Galilee Simmons \$80/day Certified
 4 Cascade Drive
 New Hartford, NY 13413

Kate Kocyba \$65 day Non-Certified
 8363 State Rt. 28
 Barneveld, NY 13304

Amend the appointment of Gina Klein as a long term substitute elementary teacher at Gen. W. Floyd Elementary for the period beginning December 16, 2014 through February 13, 2015.

Approve Kristin Casab for a stipend of \$3,750 as a mentor for Lisa Gentile, Assistant Principal/Athletic Director for the period January 5, 2015 through December 31, 2015.

Approve the following co-curricular appointment be approved effective December 11, 2014 for the 2014-15 school year (salaries are based on the 2008-2014 HPTA contract):

Elementary Chaperone (Dances, Other Events) - \$60/event
Elementary Home Instruction Teacher - \$31.50/hr
 Kathleen Tierno

Approve the adjusted hourly rate for substitute food service workers to \$8.75/hr. to meet the recent amendment to increase in the minimum wage level effective January 5, 2015.

Approve the request of Adam Kaczor, Cross Country (Alpine) Ski Coach, to resign effective January 8, 2015.

Approve the following conditional appointments as an athletic coach & volunteer pending completion of CPR/first aid certificates for the 2014-15 school year and contingent upon satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI for an effective date of January 9, 2015:

Abigail Bradley	Cross Country (Alpine) Ski Coach	8%	\$2,520.24
Austin Benincasa	Cross Country (Alpine) Ski Volunteer		n/a

Approve the appointment of Heidi Knopp be appointed to the position of Elementary Tutor – United Way Grant for 12 weeks (Monday-Thursday), 4 hrs./wk. (3:30 p.m. – 4:30 p.m.) at the rate of \$39.38/hour.

Yes – 5
 No - 0 Motion Carried

14-146

ENCLOSURES

1. School Boards Institute Revised 2014-15 calendar and meeting schedule
2. Letter from Rebecca Huller, SABA Career Exploration Specialist outlining career exploration activities held at Holland Patent CSD this year.
3. Holland Patent Elementary newsletter, December 2014, from Principal DeAngelo.
4. Email from Howard Mettelman, Superintendent, OHM BOCES with regard to the employee fingerprint process.

There were no comments on the enclosures.

14-147 **EXECUTIVE SESSION**

At 6:55 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre School Special Education
2. Recommendations by the Committee on Special Education
3. Negotiations
4. Employment History of Particular People

Yes – 5
No – 0 Motion Carried

At 7:05 p.m. the Board entered executive session.

At 7:35 p.m. the Board returned to open session.

14-148 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Pre-School Special Education.

Yes – 5
No – 0 Motion Carried

14-149 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5
No – 0 Motion Carried

14-150 **2014-15 COACHING & VOLUNTEER APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen, to approve the following coaching & volunteer appointments for the 2014-15 school year:

Doug Andrews	Spring Strength (3 + 2% longevity)	5%	\$1,575.15
Mark Celecki	Boys Varsity Track	10%	\$3,150.30
Jordan Swalgin	Boys Varsity Track Assistant	8%	\$2,520.24
Bryan Nichols	Boys Modified Track (7 + 2% longevity)	9%	\$2,835.27
Tim Hoffman	Girls Varsity Track, Head	11%	\$3,465.33
Robert Chmielewski	Girls Varsity Track Assistant	8%	\$2,520.24
Josh Olney	Girls Modified Track (7 + 2% longevity)	9%	\$2,835.27
Dennis Williams	Girls Varsity Softball	11%	\$3,465.33
Eileen McCann	Girls Modified Softball (7 + 2% longevity)	9%	\$2,835.27
Chris Misner	Boys Golf (7 + 1% longevity)	8%	\$2,520.24

John Riemenschneider	Boys Tennis (8 + 2% longevity)	10%	\$3,150.30
Scott Parsons	Boys Varsity Baseball (10 + 5% longevity)	15%	\$4,725.45
Michael Sobel	Boys JV Baseball	7%	\$2,205.21
Harold Stalker	Baseball Volunteer		n/a
Tom Ramos	Baseball Volunteer		n/a

Yes – 5

No – 0 Motion Carried

14-151

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 7:45 p.m.

The next regular meeting will take place on Wednesday, February 4, 2015 in the annex conference room at 7:00 p.m.

Marie E. Perry

District Clerk