

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, FEBRUARY 3, 2010
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, February 3, 2010. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Jordan Roberts
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Kristin Casab
Allen Hyde
Ericka Gerace
Charles Pratt
Todd Richard
Cheryl Venettozzi
Michael Sweeney
Dennis Geer
Carol Moseman

VISITORS

26

09-195

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen to approve the minutes of the special Board of Education meeting held on January 8, 2010.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on January 13, 2010.

Yes – 5
No – 0 Motion Carried

09-196

POSITIVE THOUGHTS

Knight in Shining Knight awards go to John Carmody of General William Floyd Elementary and Richard Zacek of the High School.

Mrs. Davis presented the Shining Award to Richard Zacek. Mr. Carmody was not in attendance to receive his award.

High School Principal John Egresits and Administrative Intern Ericka Gerace wrote a thank you letter to student Melissa for another job well done on the December edition of the Holland Patent High School Newsletter.

High School Principal John Egresits and Administrative Intern Ericka Gerace wrote a thank you letter to Rachel Grower for the direction and guidance provided to a student who completed the Holland Patent High School Newsletter.

Middle School Principal Charles Pratt wrote a thank you letter to Joseph Bessmer for his efforts during the holiday break.

Middle School Dean of Students Todd Richard and Principal Charles Pratt wrote a thank you letter to Brendon Poland for taking the time to visit their school regarding the Introduction to Engineering and Design program.

Superintendent of Schools Kathleen Davis wrote a thank you to Middle School Principal Charles Pratt for attending the January 13, 2010 Board of Education meeting and sharing his information on the middle school goals.

Superintendent of Schools Kathleen Davis wrote a thank you to High School Principal John Egresits and Administrative Intern Ericka Gerace for attending the January 13, 2010 Board of Education meeting and sharing the information on the high school goals.

Superintendent of Schools Kathleen Davis wrote a thank you to Timothy Abraham of Slocum-Dickson Medical Group, PC for sharing the information with the Board of Education and public on concussion management.

Superintendent of Schools Kathleen Davis wrote a thank you to Regan Johnson of Griffiss Institute for sharing the information with the Board of Education and public on STEM.

Superintendent of Schools Kathleen Davis wrote a thank you to Eileen Schreppel, Patrick Peterson, and Nancy Ketz of the Teacher Center for attending the January 13, 2010 Board of Education meeting.

General William Floyd Elementary Principal Kristin Casab wrote a thank you to Mrs. Galster and Mrs. Leskovar of the Central NYDSO for presenting “Making Friends” to the kindergarten students and the “Kid’s Project” to the third grade students.

Holland Patent Elementary Principal Allen Hyde and Holland Patent Elementary School Nurse Jennifer Schram wrote a thank you letter to the South Trenton/North Gage Presbyterian Church for the recent donation of hats and mittens.

Middle School Principal Charles Pratt and Dean of Students Intern Todd Richard wrote a thank you to teachers Denise Dunn, James Fruscella, and Jennifer Parzych for their efforts in organizing and implementing the Soar With Books Volleyball Tournament at the Middle School on Friday, January 22, 2010.

ELA Department Chair Mrs. Carol Moseman was in attendance to present the Regents results.

Mrs. Davis noted that the second H1N1 Clinic will be held on February 24, 2010 from 3:15 – 6:15 p.m. at Holland Patent Elementary. Notices are going home to parents regarding the sign up for the second dose for their children.

Mrs. Davis received a positive letter from resident David Hoke.

09-197

REVIEW OF UPCOMING DATES

| | |
|------------------------|--|
| February 5, 2010 | Elementary Reports Cards go home |
| February 8 – 12, 2010 | GWF PTG Have A Heart Food Drive |
| February 10, 2010 | HPE PTA Meeting, 6:45 p.m. |
| February 11, 2010 | GWF PTA Meeting, Library, 6:45 p.m. HPE Grade 1 Valentine Concert |
| February 15, 2010 | President's Day Holiday |
| February 15 – 19, 2010 | Mid-Winter Recess |
| February 24, 2010 | Holland Patent Booster's Club Meeting MS Library, 7:30 – 8:30 p.m. |
| February 25, 2010 | HS/MS Jazz Fest @ Fulton-Fonda |
| February 26, 2010 | HS/MS Jazz Fest @ New Hartford |
| March 3, 2010 | Teacher Center Policy Board Meeting, 3:45 p.m. Board of Education Meeting Annex Board Room, 7 p.m. |

09-198

VISITORS

Mr. James Williams, a resident of the district, presented a proposal to the Board of Education for boys modified lacrosse.

09-199

CORRESPONDENCE

Mrs. Davis received a letter from BOCES District Superintendent Howard Mettelman to Assemblywoman RoAnn Destito regarding the Governor's Executive Budget Proposal proposed budget for the 2010-2011 school year and gap elimination, Pre-K shift in cost from county, an article from *The New York*

Times re: President Obama's State of the Union address and revamping the education law, and the new regulations on coaching certification.

09-200 **BOARD FORUM**

Mr. Allen attended the School Boards meeting on Thursday, January 28, 2010. He met with Senator James Seward and Senator Joseph Griffo to talk about the budget. This meeting included superintendents and board members in the local region.

09-201 **DISTRICT UPDATE**

There was no district update.

09-202 **COMMITTEE REPORTS**

Mr. Allen reported that the Policy Committee met this evening.

Dr. Stalker reported that the Audit Committee met this evening and there was a discussion of retirees' health care audit. Will review on March 17, 2010 and discuss some of the recommendations regarding audit. Mrs. Boris noted that at that time the auditor will present to the Board of Education to make a recommendation on some of the suggestions.

09-203 **INTERNAL CLAIMS AUDITOR PRESENTATION**

Internal Claims Auditor Suzanne Ellis presented her report to the Board of Education.

09-204 **TAX COLLECTION PROPOSAL**

Mr. D'Ambro presented the tax collection proposal to the Board of Education.

09-205 **VOLUNTEER COACHES CERTIFICATION**

This item was previously discussed.

09-206 **2010-11 BUDGET REVIEW**

The Board of Education reviewed the following items:

Special Programs
Co-Curricular, Sports
Supervision

Teaching
Instructional Media
Special Services (Attendance, Guidance, Health)
Employee Benefits
Debt Service

09-207

BILL SCHEDULES

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 General Fund in the amount of \$194,443.07, for the period ending February 3, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6 School Lunch in the amount of \$20,363.01, for the period ending February 3, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 Federal Funds in the amount of \$2,369.07, for the period ending February 3, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 Capital Project in the amount of \$122,496.32, for the period ending February 3, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

09-208

TREASURER'S REPORT

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer's Report and make it a matter of record for the period ending December 31, 2009.

Yes – 5
No – 0 Motion Carried

09-209

BUS PROPOSITION
POLICY REVIEW/APPROVAL
APPROVAL TO EXTEND CONTRACT – MOORE & HART
REVISED LEAVE OF ABSENCE
LEAVE OF ABSENCE

OUT OF STATE CONFERENCE REQUEST

BUDGET TRANSFERS

APPROVAL OF CHANGE ORDER 02-06 MURNANE BUILDING CONTRACTORS, INC.

APPROVAL OF CHANGE ORDER 02-07 MURNANE BUILDING CONTRACTORS, INC.

RESOLUTIONS OF CONDOLENCE

APPOINTMENTS - MIDDLE SCHOOL SATURDAY REVIEW CLASS

2009-10 COACHING APPOINTMENT CORRECTIONS

2009-10 SPRING COACHING APPOINTMENTS

RESIGNATIONS

APPOINTMENTS

2009-10 CO-CURRICULAR APPOINTMENT

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

It is recommended that the following resolution be adopted regarding the bus proposition:

RESOLVED that the Board of Education of the Holland Patent Central School District is hereby authorized to undertake the acquisition of two new/unused 65 passenger school buses with 2 way radio and digital camera, two new/unused passenger conversion vans with 2 way radio and digital camera, at a total maximum estimated cost of \$305,754.00 after trade in allowances, and that such sum or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be partially offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed such estimated maximum aggregate cost shall be issued, or the school district may enter into an installment purchase contract if the Board of Education determines that it is in the best interest of the school district to finance the purchase in that method.

Approve the following policies:

1030 Public Access to Records
1030.1 Application for Public Access To Records
4018 Budget Transfers
4021 Gifts From The Public
4031.1 Administrative Regulation for Cell Phones and Pagers
6030 Cell Phone Policy
6030.1 Cell Phone Regulation

Approve the extension of the contract with Moore & Hart, Certified Public Accountants, for the 2009-10 school year in the amount of \$15,000 and the 2010-11 school year in the amount of \$16,000.

Approve the request of Nicole Goodelle to revise a leave of absence without pay from January 3, 2010 to June 24, 2010 to January 11, 2010 to June 24, 2010.

Approve the request of Jennifer Hall for a leave of absence without pay for the period of January 28 through to June 24, 2010.

Approve the request of Carol Moseman to attend the Educational Testing Services Advanced Placement Reader Program for the 2010 AP English Literature Examination in Louisville, Kentucky from Thursday, June 10 to Friday, June 18, 2010.

Approve the budget transfers for the period ending December 31, 2009.

Approve Change Order 02-06 Murnane Building Contractors, Inc., with no change to the General Construction Contract Sum. This change order replaces the lockers in the hallway and locker rooms at Holland Patent Elementary.

Approve Change Order 02-07 Murnane Building Contractors, Inc., with no change to the General Construction Contract Sum. This change order replaces the lockers in the hallway and locker rooms at the High School.

Adopt the following resolution of condolence regarding the passing of former secretary Eleanor R. Williams:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former secretary Eleanor R. Williams.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Eleanor R. Williams and that this resolution be spread upon the records of the district and a copy sent to her family.”

Adopt the following resolution of condolence regarding the passing of former substitute teacher Frances R. Rouse:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former substitute teacher Frances S. Rouse.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Frances S. Rouse and that this resolution be spread upon the records of the district and a copy sent to her family.”

Approve the appointment of Heather Roberts to the position of ELA/AIS Saturday Morning Review Teacher for Saturday, March 6, 13, and 20 and April 3, 10, 17, and 24, 2010 at the rate of \$36.65/hr.

Approve the appointment of Julie Jacobs to the position of ELA/AIS Saturday Morning Review Teacher for Saturday, March 6, 13, and 20 and April 3, 10, 17, and 24, 2010 at the rate of \$36.65/hr.

Approve the appointment of Laura Carroll to the position of ELA/AIS Saturday Morning Review Teacher for Saturday, March 6, 13, and 20 and April 3, 10, 17, and 24, 2010 at the rate of \$36.65/hr.

Approve the appointment of Brittany Baker to the position of ELA/AIS Saturday Morning Review Teacher for Saturday, March 6, 13, and 20 and April 3, 10, 17, and 24, 2010 at the rate of \$36.65/hr.

Approve the appointment of Kathleen Nieman to the position of Math Saturday Morning Review Teacher for Saturday, March 13, 20, 27, April 3, 10, 17, 24, and May 1, 2010 at the rate of \$36.65/hr.

Approve the appointment of Kristen Riemenschneider to the position of Math Saturday Morning Review Teacher for Saturday, March 13, 20, 27, April 3, 10, 17, 24, and May 1, 2010 at the rate of \$36.65/hr.

Approve the appointment of Karen Heinlein to the position of Math Saturday Morning Review Teacher for Saturday, March 13, 20, 27, April 3, 10, 17, 24, and May 1, 2010 at the rate of \$36.65/hr.

Approve the following 2009-10 coaching appointment corrections:

| | | | |
|----------------|--------------------------|-----|------------|
| Chris Roberts | Modified Boys Basketball | 8% | \$2,345.36 |
| John Richard | Varsity Wrestling | 15% | 4397.55 |
| Dennis Johnson | Varsity Boys XC Asst. | 1% | 293.17 |

Approve the following 2009-10 spring coaching appointments:

| | | | |
|----------------------|----------------------------|------|------------|
| Scott Parsons | Varsity Baseball | 15% | \$4,397.55 |
| Tom Shepard | JV Baseball | 9% | 2,638.53 |
| Tim Sears | Varsity Softball | 10% | 2,931.70 |
| Lindsey Jiampetti* | JV Softball | 6.5% | 952.80 |
| *split position | | | |
| Anne Farley | Modified Softball | 6% | 1,759.02 |
| John Riemenschneider | Varsity Boys Tennis | 8% | 2,345.36 |
| Chris Misner | Varsity Boys Golf | 6% | 1,759.02 |
| Michael Jankiewicz | Varsity Girls Golf | 5% | 1,465.85 |
| Bryan Nichols | Varsity Girls Track (Head) | 11% | 3,224.87 |
| John Reilly | Varsity Girls Track Asst | 11% | 3,224.87 |
| Mike Stripp | Varsity Girls Track Asst | 8% | 2,345.36 |
| Josh Olney | Modified Girls Track | 7% | 2,052.19 |
| Phil Lucason | Varsity Boys Track (Head) | 13% | 3,811.21 |
| Mark Mattice | Varsity Boys Track Asst | 8% | 2,345.36 |
| Jordan Swalgin | Varsity Boys Track Asst | 6% | 1,759.02 |
| Tim Hoffman | Modified Boys Track | 5% | 1,465.85 |
| Doug Andrews | Spring Strength | 3% | 879.51 |

Accept the resignation of Kelly Healy from the position of remedial reading teacher pending appointment to the position of elementary teacher.

Accept resignation of Elizabeth Curtis from the position of elementary teacher pending appointment to the remedial reading position.

Accept the resignation of Crystal Fazekas from the position of clerk effective February 2, 2010.

Adopt the following resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting on February 3, 2010, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Kelly Healey**, 10510 State Rte. 365, Barneveld, New York, 13304, who holds a New York State permanent certificate #XXXXXXXXXX in Nursery, Kindergarten & Grades 1 - 6, to the position of elementary teacher; for a probationary period of two (2) years to commence on September 1, 2010 and to expire on September 1, 2012; AND BE IT FURTHER RESOLVED that Kelly Healey be paid on Step C-13 (\$44,470) plus Masters (\$800) plus 3 hrs. @ \$65 (\$195.00) for a total salary of \$45,465.

Adopt the following resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting on February 3, 2010, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Elizabeth Curtis**, 8086 New Floyd Road, Rome, New York, 13440, who holds a New York State permanent certificate #XXXXXXXXXX in reading, to the position of remedial reading teacher; for a probationary period of two (2) years to commence on September 1, 2010 and to expire on September 1, 2012; AND BE IT FURTHER RESOLVED that Elizabeth Curtis be paid on Step C-20 (\$54,296) plus Masters (\$800) plus career increment (\$1,375), plus top of column 09-10 (\$1,527) plus top of column 10-11 (\$1,701) for a total salary of \$59,699.

Approve the following current substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

| <u>Name</u> | <u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u> | <u>Certified</u> |
|-----------------|--|------------------|
| Jenny, Jennifer | PO Box 113 Alder Creek, NY 13301 | Yes |
| Pinto, Thomas | 678 Burrstone Road New York Mills, NY 13417 | No |
| Short, Andre | 4 Chateau Drive Whitesboro, NY 13492 | No |

Approve the following current non-instructional substitute appointments effective February 3, 2010:

| <u>Title</u> | <u>Rate of Pay</u> |
|--|--------------------|
| Substitute Library Aide, 90% of Step 1 (\$10.43/hr.) = \$9.39/hr. Sarah Kaczor | |
| Substitute School Monitor, 90% of Step 1 (\$10.43/hr.) = \$9.39/hr. Julie Giardullo | |
| Substitute Teacher Aide, 90% of Step 1 (\$10.43/hr.) = \$9.39/hr. Julie Giardullo | |
| Substitute Food Service Helper, 90% of Step 1 (\$8.69/hr.) = \$7.82/hr. Claudette Davidson | |

Approve the appointment of Maureen Ruhm as home instruction teacher for the 2009-10 school year at the rate of \$29.32/hr.

Yes – 5
No – 0 Motion Carried

09-210 **ENCLOSURES**

There were no comments on the enclosures.

09-211 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

09-212

EXECUTIVE SESSION

At 8:50 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the employment history of particular people.

Yes – 5
No – 0 Motion Carried

At 10:29 p.m. the Board returned to open session.

09-213

EXTENSION OF SUPERINTENDENT'S CONTRACT

Mrs. Evans made the motion, seconded by Mr. Allen to approve the extension of the superintendent's contract to February 3, 2015.

Mrs. McGahey – Yes
Mrs. Evans – Yes
Dr. Stalker – Yes
Mr. Allen – No
Mrs. Boris – No

Mr. Allen and Mrs. Boris's stated their votes were not a reflection on Mrs. Davis. They indicated they had no concerns about Kathy Davis's performance. They commented that Mrs. Davis has been an excellent superintendent. Their concern is with the contract language only. Therefore, the vote only represents their disagreement with contract language.

Mrs. Davis's performance has been excellent and she has done a great job in the district with children and we are very pleased with her as Superintendent of Schools.

09-214

ADJOURNMENT

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 10:30 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, March 3, 2010 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk