

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, JUNE 16, 2010
MIDDLE SCHOOL AUDITORIUM – 6:50 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Middle School Auditorium, located in the village of Holland Patent, New York on Wednesday, June 16, 2010. Board President Mrs. McGahey called the meeting to order at 6:45 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Jordan Roberts
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Kristin Casab
Allen Hyde
Todd Richard
Charles Pratt
Cheryl Venettozzi

VISITORS

75

09-334

EXECUTIVE SESSION

At 6:45 p.m., Mrs. Evans made the motion, seconded by Mr. Allen to enter into executive session to discuss the employment history of particular people.

Yes – 5

No – 0 Motion Carried

At 7:00 p.m. the Board entered into open session.

09-335

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on May 18, 2010.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Budget Vote held on May 18, 2010, special Board of Education meeting held on May 24, 2010, the special Board of Education meeting held on May 27, 2010, and the special Board of Education meeting held on June 9, 2010.

Yes – 5

No – 0 Motion Carried

09-336 **VISITORS**

Mrs. DeMetro read a letter regarding her son's success at Holland Patent.

Mrs. McGahey thanked Mrs. DeMetro for her comments and noted it is very nice to have a son like that. She commented to the student "thank you for letting our school help you along the way."

09-337 **CORRESPONDENCE**

There was no correspondence.

09-338 **BOARD FORUM**

Mr. Allen asked to pull #21 Mentor Stipend and #24 Re-Establish/Establish Reserves from consent.

Dr. Stalker asked to pull #18 Co-Curricular/Coaching Appointments from consent for discussion in executive session.

Mrs. McGahey attended the concert Saturday night at the middle school and noted how wonderful it was. Nicole Siniscarco did a wonderful job. Mrs. McGahey heard comments from the community that they loved it.

09-339 **DISTRICT UPDATE**

Mrs. Davis provided awards to the Section III Track Team Champions. She congratulated the team and coaches.

09-340 **COMMITTEE REPORTS**

There were no committee reports.

09-341 **POSITIVE THOUGHTS**

Section 3 Class B-2 Track Champions: Leah – 1500 meter run champion; Jennifer – 400 meter hurdles champion; Ben, Mark, Tyler, and Craig – 4 x 100 meter relay champions; Eric, Tyler, Robert, and Michael 4 x 400 meter relay champions; and Tyler – 200 meter dash champion.

Superintendent of Buildings and Grounds Dennis Geer wrote a thank you to John Brown, Robert Miglin, Rich Riley, Julie Rees, William Pelton, Robert Stropp, Robert Shepard, Kyle Kennerknecht, Jeffrey Cardinal, Michael Gillett, and Craig Ueltschi for their efforts at making this year's Budget Vote run smoothly.

Superintendent of Schools Kathleen M. Davis received a card from Bill Doble, retired tax collector, thanking her for everything.

Superintendent of Schools Kathleen M. Davis wrote thank you letters to John Richard, Maureen Ruhm, Carol Moseman, Mark Mattice, Richard Zacek, and Aileen Viel for producing and participating in the Annual "Mr. Holland Patent" Pageant.

High School Principal John Egresits wrote a thank you to the Honor Society students for helping out during the Budget Vote and Taste of the Arts.

Holland Patent Elementary Principal Allen Hyde wrote a thank you to Mrs. McCartney and Mrs. Sherman for their help at the recent Grandparent's Tea.

Superintendent of Schools Kathleen M. Davis wrote a thank you letter to Dennis Geer, Staff of the Maintenance Department, John Brown, Tim Ischia, and Paul Kotwica for their time and expertise to make the vote day so successful.

Superintendent of Schools Kathleen M. Davis wrote a thank you to Mark Celecki, Richard Zacek, Michelle Vivacqua, and Paul Kotwica for their care and concern for one of our students involved in an automobile accident.

Superintendent of Schools Kathleen M. Davis wrote a thank you to Willard Streiff for her sincere appreciation for the work your staff did on the School Bus Safety Rodeo.

Middle School Principal Charles Pratt wrote thank you letters to students for their help at the camping trip this year.

Middle School Principal Charles Pratt wrote thank you letters to Paula Mallard, Jim Fruscella, Kevin Healy, Denise Dunn, Michael Arcuri, Elizabeth Curtis, Lorna Deily, Bryan Nichols, Kathleen Nieman, Scott Parsons, Jennifer Parzych, John Riemenschneider, Kristen Riemenschneider, Michael Stripp, Ron Haier, Barbara Felice, and Eileen McCann for their efforts at the 8th grade camping trip.

Director of Athletics John Bubb wrote a letter to congratulate Head Coach Girl's Track and Field Bryan Nichols and Assistant Coaches Girl's Track and Field John Reilley and Michael Stripp for an outstanding season for the girl's track and field team.

Director of Athletics John Bubb wrote a letter to Varsity Softball Head Coach Tim Sears for a very successful season with the Holland Patent Girl's softball team.

Director of Athletics John Bubb wrote a letter to congratulate Head Coach Boy's Track and Field Phil Lucason and Assistant Coaches Matt Mattice and Jordan Swalgin them on an outstanding season for the boy's track and field team.

Middle School Principal Charles Pratt wrote a thank you to Superintendent of Schools Kathleen Davis for her support of the Eighth Grade Camping Trip.

Assistant Superintendent for Business and Finance Louis D'Ambro wrote a congratulatory memo to Mike Newland, Brenda Carnright, Eric Bulger, and Mike Walter for participating in the Bus Rodeo and for placing, 1st, 2nd, 3rd, and 8th in the competition.

Assistant Superintendent for Business and Finance Louis D'Ambro wrote a thank you memo to Willie Streiff, Kathy McGahey, Laura Hurley, and John Waterman for participating in the Bus Rodeo judging the competition.

Superintendent of Schools Kathleen M. Davis received a letter from Superintendent of Schools Laura Dutton of the Poland Central School District thanking the district for the use of folding chairs for their spring concert.

Superintendent of Schools Kathleen M. Davis wrote a thank you letter to teacher Candy Owen for stepping up and assisting with the collection of money for Stephanie.

Assistant Superintendent for Buildings and Grounds Dennis Geer wrote a memo to Allen Hyde, Charles Pratt, Kristin Casab, John Egresits and John Bubb regarding the positive outcome of a recent inspection by Utica National Insurance Group.

09-342

REVIEW OF UPCOMING DATES

June 17 – 18, 2010	GWF Gentlemen's Day Sale
June 21 – 24, 2010	Regents Test days
June 24, 2010	Graduation Rehearsal
	Regents Rating Day
	Senior Ball, 7 – 11 p.m.
June 24, 2010	40 Week Marking Period
June 26, 2010	High School Graduation Village Park, 10:30 a.m.
July 7, 2010	Reorganizational Meeting Annex Board Room, 6:30 p.m.
	Board of Education Meeting Annex Board Room, 7 p.m.

09-343 **PRE-KINDERGARTEN SELECTION**

Mrs. Davis welcomed everyone to the board meeting. She reviewed the process for selection and indicated there are two sections of universal pre-kindergarten, one section grant funded, the other section funded by the district. Mrs. Davis also noted that this is the third year operating the universal pre-kindergarten program. She introduced the pre-k teachers Mrs. Trievel and Mrs. Kupiec. Mrs. Davis introduced Stanley Harris who pulled the numbers and Mrs. Nowicki who posted the results.

09-344 **RECOGNITION OF STUDENT ON SCHOOL BOARD**

Mrs. McGahey thanked Jordan Roberts for serving on the school board and presented him with a plaque.

09-345 **GRADUATION**

The board reviewed the graduation list.

09-346 **UNIVERSAL PRE-KINDERGARTEN**

Mrs. Evans made the motion, seconded by Mr. Allen to approve two sections of Pre-Kindergarten for the 2010-11 school year, contingent on funding from the state.

Yes – 5
No – 0 Motion Carried

09-347 **REVIEW OF POLICY**

The Board of Education reviewed policy #4020 Tax Collection.

09-348 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #13 General Fund in the amount of \$280,117.20, for the period ending June 16, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #11 School Lunch in the amount of \$19,429.81, for the period ending June 16, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #12 Federal Funds in the amount of \$6,391.00, for the period ending June 16, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #12 Capital Project in the amount of \$17,791.42, for the period ending June 16, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

09-349 **TREASURER’S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer’s Report for the period ending May 31, 2010 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

09-350 **ESTABLISH/RE-ESTABLISH RESERVES**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolutions regarding the re-establishment/establishment of the reserves:

**RESOLUTION REPLENISHING/RE-ESTABLISHING
TAX CERTIORARI RESERVE FUND**

WHEREAS, the Board of Education of the Holland Patent Central School District has previously authorized the establishment of a Tax Certiorari Reserve Fund pursuant to Education Law Section 3651 for the payment and claims arising out of tax certiorari proceedings and tax refunds.

WHEREAS, said Tax Certiorari Reserve Fund is in need of replenishment for the purpose authorized by the Board of Education prior to depletion of said funds previously authorized balance,

NOW, THEREFORE, the Board of Education hereby authorizes the transfer of \$600,000.00 from the general fund balance of the Holland Patent Central School District and thereby authorizes the re-establishment of the fund for a total of \$973,309.86 for the purpose of covering outstanding liabilities for continued payment for claims arising out of tax certiorari proceedings and tax refunds effective June 30, 2010.

**RESOLUTION ESTABLISHING RETIREMENT
CONTRIBUTION RESERVE FUND**

BE IT RESOLVED, by the Board of Education of the Holland Patent Central School District, pursuant to Section 6-4 of the General Municipal Law, as follows:

1. The Board hereby establishes a reserve fund to be known as the Retirement Contribution Reserve Fund.
2. The source of funds for such fund shall be such amounts as may be provided by budgetary appropriation or taxes raised for the reserve, revenues that are not required by law to be paid into any other fund or account, amounts from a repair reserve fund established pursuant to 6-d of the General Municipal Law (supported by the same tax base) or a reserve fund established pursuant to Section 3651 of the education Law subject to a resolution and a public hearing held on at least fifteen (15) days prior published notice, and such other funds as may be legally appropriated.
3. Except as otherwise provided by law, the Board of Education, by resolution, shall only authorize expenditures from such fund for:
 - a. the payment of “retirement contributions”, which are defined as all or any portion of the amount payable to the New York State and Local Employees’ Retirement System, pursuant to Sections 17 or 317 of the Retirement and Social Security Law; or
 - b. The transfer of a portion of the moneys in such fund to a repair reserve fund established pursuant to 6-d of the General Municipal Law (supported by the same tax base) or a reserve fund established pursuant to Section 3651 of the education Law subject to a public hearing held on at least fifteen (15) days prior published notice.
4. The Treasurer is hereby authorized and directed to deposit and invest the monies or such fund in accordance with Section 10 and 11 of the General Municipal Law and other applicable law and as provided by Section 6-r of the General Municipal Law. Any interest earned or capital gains realized on the money so deposited or so invested shall accrue to and become a part of each such fund.
5. The Treasurer shall account for this fund separate and apart from all other funds. Such account shall show: (a) the source, date and amount of each sum paid into the fund; (b) the interest earned by such fund; (c) the capital gains or losses resulting from the sale of investments of the fund; (d) the

order, purpose thereof, date and amount of each payment from this fund; (e) the assets of the fund, indicating cash balance and a schedule of investments. The Treasurer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this fund to the Board of Education.

6. The sum of \$500,000 is hereby appropriated to such fund, to be paid from the general fund balance.
7. This Resolution shall take effect immediately.

RESOLUTION ESTABLISHING INSURANCE RESERVE FUND

BE IT RESOLVED, by the Board of Education of the Holland Patent Central School District, pursuant to Section 6-n of the General Municipal Law, as follows:

1. The Board hereby establishes a reserve fund to be known as the Insurance Reserve Fund.
2. The source of funds for such fund shall be such amounts as may be provided therefor by budgetary appropriation, amounts from any other fund authorized by the General Municipal Law subject to permissive referendum or such other funds as may be legally appropriated.
3. The amount paid into such fund during any fiscal year shall not exceed the greater of Thirty Three Thousand Dollars (\$33,000.00) or five per centum (5%) of the total budget for such fiscal year.
4. Monies in such fund may be appropriated only to fund certain uninsured losses, claims, actions or judgments for which the District is authorized or required to purchase or maintain insurance. Monies in such fund may also be appropriated for expert or professional services in connection with the investigation, adjustment, or settlement of claims, actions or judgments.
5. The Treasurer is hereby authorized and directed to deposit and invest the monies of such fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law and as provided by Section 6-n of the General Municipal Law. Any interest earned or capital gains realized on the money so deposited or so invested shall accrue to and become a part of each such fund. The Treasurer shall account for this fund separate and apart from all other funds. Such account shall show: (a) the source, date and amount of each sum paid into the fund; (b) the interest earned by such fund; (c) the capital gains or losses resulting from the sale of investments of the fund; (d) the order, purpose thereof, date and amount of each payment from this fund; (e) the assets of the fund, indicating cash balance and a schedule of investments. The Treasurer shall also keep a separate account for each kind of risk funded.
6. The sum of \$100,000 is hereby appropriated to such fund, to be paid from the general fund.

7. This resolution shall take effect immediately.

Mrs. Evans – Yes
Dr. Stalker – Yes
Mrs. Boris – Yes
Mrs. McGahey – Yes
Mr. Allen – No
Motion carried

09-351 **MENTOR STIPEND**

Mrs. Evans made the motion, seconded by Mr. Allen to approve Allen Hyde for a stipend of \$7,500 as a mentor for the 2010-11 school year paid out of Title IIA grant monies (\$31.25 per day).

Yes – 5
No – 0 Motion Carried

09-352 **CONTRACT FOR RENTAL OF FACILITIES – DISTANCE LEARNING**
TRASH BID
APPROVAL OF INTERNAL AUDITOR – QUESTAR III
BUS BOND RESOLUTION
MEMORANDUM OF AGREEMENT FOUR DAY WORK WEEK – CSEA, HPAA
AMENDED AGREEMENT BETWEEN THE HOLLAND PATENT CENTRAL SCHOOL SUPERINTENDENT OF SCHOOLS AND THE HOLLAND PATENT TEACHERS ASSOCIATION
RESIGNATION
REVISED LEAVE OF ABSENCE
LEAVE OF ABSENCE
TENURE RECOMMENDATIONS
APPROVAL OF CONTRACT
APPOINTMENTS
PAY FOR SUMMER WORK
PAY FOR UNUSED VACATION DAYS
RE-ESTABLISH/ESTABLISH RESERVES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the Contract for Rental of Facilities – Distance Learning for the 2010-11 school year.

Award the trash bid to Waste Management of N.Y., lowest bidder, for the 2010-2011 school year.

Waste Management of NY	\$22,923.52
Feher Rubbish Removal, Inc.	\$23,060.07
Bliss Environmental Services, Inc.	\$25,878.95

Appoint the Rensselaer, Columbia and Green Counties Board of Cooperative Educational Services, also known as Questar III, internal auditor for the 2010-11 school year.

APPENDIX A SCOPE OF WORK

The QUESTAR III will provide the QUESTAR III internal auditor who shall perform the following WORK for DISTRICT on a per diem basis:

A. Internal Audit Services

QUESTAR III will use sampling techniques to test significant operational controls to determine if DISTRICT's internal control structure is operating as designed. This service follows, and is based upon, DISTRICT's risk assessment undertaken no more than one year before the audit service.

Deliverables: Report to DISTRICT the strengths and/or weaknesses of its internal controls and make recommendations to remediate deficiencies. The internal auditor will also provide an annual update to the financial risk assessment.

B. Financial Risk Assessments Update

QUESTAR III will review the previously issued financial risk assessment and update the report to reflect the District's progress on correcting previously identified risks. The updated assessment will also consider the current status of the operation and may include risks not previously identified. This service shall include the following:

- Discuss financial controls, operations and procedures with management and key staff members;
- Review past financial risk assessment comments;
- Update previously prepared risk assessment to reflect changes in the control environment;
- Assessment of the current operating environment for the purpose of determining if financial risks have changed and require reporting in the update assessment.

Deliverables: Report to DISTRICT results of financial risk assessment, to include recommendations for process improvements, if any.

APPENDIX B

SCHEDULE OF FEES

- A. DISTRICT agrees to pay QUESTAR III the following fees for WORK identified in Appendix A of this AGREEMENT:

All inclusive cost to perform this service is \$12,130.

This fee includes a maximum of one area of internal audit service as well as one updated risk assessment. This fee was developed based on our understanding of the size and complexity of the district. The fee could be higher or lower depending on the quality and availability of the information requested at the commencement of the engagement.

- B. QUESTAR III will provide DISTRICT with ten monthly invoices for services. DISTRICT will pay QUESTAR III no later than thirty (30) days from the date of the billing statement.

Adopt the following resolution regarding the Bus Bond:

BOND RESOLUTION DATED JUNE 16, 2010 OF THE BOARD OF EDUCATION OF THE HOLLAND PATENT CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$305,754 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$305,754, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Holland Patent Central School District, New York, at the annual meeting of such voters duly held on May 18, 2010, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific objects or purposes hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Holland Patent Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Holland Patent Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$305,754, pursuant to the Local Finance Law of New York, in order to finance the specific objects or purposes described herein.

Section 3. The specific objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) are the acquisition of two new/unused 65 passenger school buses with 2 way radio and digital camera and two new/unused passenger conversion vans with 2 way radio and digital camera,

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$305,754, and such amount is hereby appropriated therefor, (b) the Holland Patent Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Holland Patent Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$305,754, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Holland Patent Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Holland Patent Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the

consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Approve the Memorandum of Agreement for the four day work week for the CSEA and HPAA.

Approve the extension of the contract agreement by and between the Holland Patent Central School Superintendent of Schools and the Holland Patent Teachers Association to become effective July 1, 2010 to June 30, 2014.

Accept the resignation of Bruce Bridge, bus driver, effective June 30, 2010.

Approve the request of Ericka Gerace for a leave of absence for the revised period of May 21, 2010 through to June 30, 2010.

Approve the request of Heather Roberts for a leave of absence for June 24, 2010.

Approve the following tenure recommendations:

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Douglas Andrews** who holds a permanent New York State certificate #XXX-XX-XXXX in the area of Business and Distributive Education, be hereby appointed Business teacher in the tenure area of Business Education, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on August 31, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Andrew Goodelle** who holds a permanent New York State certificate #XXX-XX-XXXX in the area of Reading, be hereby appointed reading teacher in the tenure area of Reading, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on September 1, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Mark Mattice** who holds an Initial New York State certificate #1903651 in the area of Social Studies 7 - 12, be hereby appointed social studies teacher in the tenure area of Social Studies, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on September 1, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Kristy Aldrich** who holds an Initial New York State certificate #843768 in the area of Family and Consumer Sciences, be hereby appointed home and careers teacher in the tenure area of Home Economics, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Rose Cidzik** who holds an Initial New York State certificate #1961166 in the area of French 7 - 12, be hereby appointed French teacher in the tenure area of Foreign Language, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Anna Popowski** who holds an Initial New York State certificate #1936902 in the area of Childhood Education (Grades 1 – 6), be hereby appointed elementary teacher in the tenure area of Elementary Education, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Jessica Leo** who holds an Initial New York State certificate #1936003 in the area of Childhood Education (Grades 1 – 6), be hereby appointed elementary teacher in the tenure area of Elementary Education, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2010.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Brenda Toussaint** who holds an Initial New York State certificate #1905018 in the area of Students With Disabilities (Grades 1 – 6) and Students With Disabilities (Grades B – 2), be hereby appointed special education teacher in the tenure area of Education for the Disabled, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2010.

Approve the renewal of the contract for Nancy Nowicki, Assistant Superintendent for Curriculum and Instruction for the period of July 1, 2010 to June 30, 2013.

Approve the following current substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Sarah Knopp	1184 Flintown Road Boonville, NY 13309	No
Erin Skaradek		Yes

Approve the appointment of Nancy Ketz as substitute French teacher for the period of September 1, 2010 through to November 12, 2010 at a salary of \$20,000.

Adopt the following resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting on June 16, 2010, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Susan Langone**, 9 Sequoia Avenue, Whitesboro, New York, 13492, who holds a New York State permanent teaching certificate XXX-XX-XXXX in Special Education to the position of Special Education teacher; for a period of two (2) years to commence on September 1, 2009 and to expire on June 30, 2011; **AND BE IT FURTHER RESOLVED** that Susan Langone be paid on Step D-21 (\$57,895) plus masters (\$800), plus career increment (\$1,375), plus top of column 2010-11 (\$1,807) for a total salary of \$61,877.

Adopt the following resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting on June 16, 2010, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Heather Grogan**, 10365 Starr Hill Road, Remsen, NY 13438, who holds a New York State Initial certificate #1070211 in Social Studies 7 - 12 to the position of teaching assistant, for a probationary period of three (3) years to commence on September 1, 2010 and to expire on September 1, 2013; AND BE IT FURTHER RESOLVED that Heather Grogan be paid on Step 6 (\$16,696.00) plus .15% Bachelors degree (\$2,504.40) for a total salary of \$19,200.40.

Approve the appointment and employment agreement of Mary Zacek, tax collector, at a salary of \$7,100 for the 2010-11 school year.

Approve Cheryl Venettozzi, PPS Director, to be paid for twenty additional days for the summer at her per diem rate.

Approve Carol Rood, food service director, to be paid for twenty additional days in the summer at her per diem rate.

Approve Lynette Laming, psychologist, to be paid for ten additional days in the summer at her per diem rate.

Approve John Reilley, Michelle Vivacqua, John Cittadino, William Morotti, Dana Dornburgh, and Brandi Bostic, guidance counselors, to be paid for ten additional days in the summer at their per diem rate.

Approve Todd Richard, Dean of Students, to be paid for ten additional days in the summer at his per diem rate.

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Superintendent of Schools, Kathleen M. Davis, to exchange six unused vacation leave days in accordance with Section 11, (f) of her contract (09-10 school year) effective July 1, 2010.

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Assistant Superintendent for Business and Finance, Louis J. D'Ambro, to exchange five unused vacation leave days in accordance with Item 20 Vacation Leave of his contract (09-10 school year) effective July 1, 2010.

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Assistant Superintendent for Curriculum and Instruction, Nancy Nowicki, to exchange five unused vacation leave days in accordance with Amendment #2, Section 19 - Vacation Leave of her contract (09-10 school year) effective July 1, 2010.

Yes – 5

No – 0 Motion Carried

09-353 **ENCLOSURES**

There were no comments on the enclosures.

09-354 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

09-355 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5
No – 0 Motion Carried

09-356 **EXECUTIVE SESSION**

At 8:00 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss #20 2010-11 Co-Curricular/Appointments.

Yes – 5
No – 0 Motion Carried

At 8:58 p.m. the Board returned to open session.

09-357 **2010-11 CO-CURRICULAR/COACHING APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following co-curricular/coaching appointments for the 2010-11 school year:

Athletic Chaperones \$60/event

Julie Jacobs
Renee Morrison
Denise Dunn
Chelsea Kehl
Nicole Siniscarco

Anne Farley
Jim Fruscella
Nancy Morrison
Christian Misner
Marsha Zomro

Kathy McGahey
John Brown
Judy Bunal
Mike Sinacore
Kathy Green
Doug Andrews
Tiffany Hosmer
Heather Grogan
John Richard
Mark Mattice
Kristen Riemenschneider
Carol Moseman
Maureen Ruhm
Verna Agen
Sherry Kennerknecht
Heidi Weissmuller
Gaye West
Joe Pisani
Tim Ischia
Regina Narbone
Reynold Szarek

Julie Rees
Cristy Carey
Aileen Viel
Rebecca Shanley
Daniel Kalk
John Riemenschneider
Ron Haier
Mike Arcuri
Phil Lucason
Marc Verri
Donna Grems
Candy Owen
Tony Donatelli
Dana Dornburgh
Angela Alcaraz
Rich Maline
Lisa Szot
Adele Reilly
Karen Corigliano
Richard Zacek
Dorothy Evans

HIGH SCHOOL

Chaperones (Dances) (\$60/event)

Angela Alcaraz
Karen Corigliano
Dana Dornburgh
Dorothy Evans
Kathleen Green
Ron Haier
Tiffany Hosmer
Tim Ischia
Sherry Kennerknecht
William Locke
Chad Malmberg
Mark Mattice
Carol Moseman
Regina Narbone
Adele Reilly
John Richard
Maureen Ruhm
Laura Schreyer
Rebecca Shanley
Kerry Sullivan
Reynold Szarek
Lisa Szot
Aileen Viel
Heidi Weissmuller
Gaye West
Richard Zacek

HS Chaperone Duty (Other Events) (\$60/event)

Angela Alcaraz
Douglas Andrews
Karen Corigliano
Dana Dornburgh
Dorothy Evans
Kathleen Green
Ron Haier
Tiffany Hosmer
Tim Ischia
Sherry Kennerknecht
William Locke
Chad Malmberg
Mark Mattice
Carol Moseman
Regina Narbone
John Richard
Maureen Ruhm
Laura Schreyer
Rebecca Shanley
Kerry Sullivan
Reynold Szarek
Lisa Szot
Aileen Viel
Heidi Weissmuller
Gaye West
Richard Zacek

Home Instruction (\$30.07/hr.)

Angela Alcaraz
Doug Andrews
Tony Donatelli
Tiffany Hosmer
William Locke
Carol Moseman
Maureen Ruhm
Laura Schreyer
Rebecca Shanley
Kerry Sullivan
Lisa Szot
Heidi Weissmuller
Gaye West

Senior High Yearbook Co-Advisor (\$1,503.25)
Senior High Yearbook Co-Advisor (\$1,503.25)
High School Stage Band Director (\$1,803.90)
Vocal Ensemble Director (\$1,803.90)
Grade Level Advisors (\$1,052.28)
(\$1,052.28)

Rachel Grower
Margaret McNamara
Tim Ischia
Karen Corigliano
Grade 12 - Aileen Viel
Grade 12 - Richard Zacek

	(\$601.30)	Grade 11 - Lisa Szot
	(\$601.30)	Grade 11 - Angela Alcaraz
	(\$450.98)	Grade 10 - Kerry Sullivan
	(\$450.98)	Grade 10 – Mark Mattice
	(\$450.98)	Grade 9 - Michael Arcuri
	(\$450.98)	Grade 9 – Laura Schreyer
High School Play Director	(\$2,104.55)	Peter Loftus
Student Council Advisor	(\$1,503.25)	Reynold Szarek
National Honor Society Advisor	(\$601.30)	Carol Moseman
3 – 5 Program	(\$30.07/hr./\$37.58/hr.)	Maureen Ruhm
		Gaye West
		Carol Moseman
		Lisa Szot
		Anthony Donatelli
		Kerry Sullivan
		Brigitte Gagnon

MIDDLE SCHOOL

Chaperones (Dances, other events) (\$60/event)

Lorna Deily
 Denise Dunn
 Anne Farley
 Ron Haier
 Julie Jacobs
 Chelsea Kehl
 Jeff Lallier
 Christine Morgan
 Kathleen Nieman
 John Riemenschneider
 Kristen Riemenschneider
 Nicole Siniscarco
 John Skelly (Music Events)
 Marsha Zomro

Home Instruction (\$30.07/hr.)

Anne Farley
 Andrew Goodelle
 Julie Jacobs
 Kathleen Nieman
 John Riemenschneider
 Kristen Riemenschneider
 Jeffrey Roberts

Art Club	(\$601.30)	Karen Deuel-Spine
Student Council Advisor	(\$751.63)	Heather Roberts
MS Vocal Ensemble	(\$601.30)	Jack Skelly
MS Jazz Ensemble	(\$1,202.60)	Nicole Siniscarco
MS Jazz Lab Band	(\$901.95)	Nicole Siniscarco

Yearbook Advisor (\$2,405.20)
Mathcounts (\$601.30)
Academic Fair Coordinator (\$300.65)
Academic Fair Coordinator (\$300.65)
Odyssey of the Mind (\$601.30)

Michael Stripp
Ron Haier
Margaret McNamara
Stacey Smith
Kathleen Nieman

ELEMENTARY

(Chaperones) (\$60/event)

Barbara Brinkerhoff
Lisa Buchanan
Laura Carroll
Dorene Clarkin
Krista DiCesare
Suzanne Ellis
Michelle Halpin
Janice Krebs
Susan Langone
Renee Morrison
Michael Sinacore
Katherine Smith
Brenda Toussaint
Joseph Pisani
Donna Grems
Elizabeth Curtis
Michael Sinacore
Candy Owen
Marc Verri
Lisa Armitage
Richard Maline
Heidi Knopp
Cristy Carey

Home Instruction Teacher (\$30.07/hr.)

Laura Carroll
Krista DiCesare
Susan Langone
Anne Sheehan
Brenda Toussaint
Joseph Pisani
Candy Owen
Heidi Knopp
Cristy Carey

Science Department Chair (\$3,307.15)
Math Department Chair (\$3,307.15)
LOTE Department Chair (\$3,307.15)
Social Studies Department Chair (\$3,307.15)
ELA Department Chair (\$3,307.15)
District Music Coordinator (\$3,307.15)
District Art Coordinator (\$3,307.15)

Adele Reilly
Dennis Johnson
Laura Schreyer
Kerry Sullivan
Carol Moseman
Tim Ischia
Paul Kotwica

Elementary Science Coordinator (\$826.79)

Eileen Schreppel

Elementary Science Coordinator (\$826.79)

Patty Aubry

Elementary Science Fair Coordinator (\$300.65)

Eileen Schreppel

Elementary Science Fair Coordinator (\$300.65)

Patty Aubry

District-wide Web Manager (\$3,000.00)

Margaret McNamara

Coach	Sport	%	Salary
John Hurteau	Varsity Football - Head	18	\$5,411.70
Richard Hurlbut	Varsity Football - Assistant	10	3,006.50
Mark Mattice	Varsity Football - Assistant	9	2,705.85
Richard Zacek	Varsity Football - Assistant	10	3,006.50
Brian Langley	Varsity Football - Assistant	6	1,803.90
Mike Sinacore	Modified Football - Head	7	2,104.55
John Richard	Modified Football - Assistant	4	1,202.60
Aileen Viel	Varsity Girls Tennis	8	2,405.20
Mark Celecki	Varsity Girls Swim	18	5,411.70
Ron Haier	Varsity Boys Soccer	15	4,509.75
David Indolfi	JV Boys Soccer	6.5	1,954.23
Mike Jankiewicz	Modified Boys Soccer	4	1,202.60
Josh Olney	Varsity Girls Soccer	11	3,307.15
Nicole Siniscaro	JV Girls Soccer	3.75	1,127.44
Tiffany Hosmer	JV Girls Soccer	3.75	1,127.44
John Riemenschneider	Modified Girls Soccer	6	1,803.90
Elizabeth Curtis	Varsity Field Hockey	15	4,509.75
Renee Morrison	JV Field Hockey	7.5	2,254.88
Heather Schwertfeger	Modified Field Hockey	5	1,503.25
John Reilley	Varsity Girls Cross Country	12	3,607.80
Phil Lucason	Varsity Girls Cross Country Assistant	10	3,006.50
Mike Stripp	Varsity Boys Cross Country	14	4,209.10
Dennis Johnson	Varsity Boys Cross Country Assistant	11	3,307.15
Tim Hoffman	Modified Boys/Girls Cross Country	6	1,803.90
Rebecca Shanley	Varsity Cheerleading (football)	6	1,803.90
Lindsey Jiampetti	Varsity Cheerleading Assistant (football)	3	901.95
Mike Arcuri	Fall Strength	2	601.30
Mark Mattice	Summer Strength	3	901.95
Barry Cavanaugh	Varsity Boys Basketball	11	3,307.15

Yes – 5

No – 0 Motion carried

09-358 **APPOINTMENT**

Mrs. Evans made the motion, seconded by Mr. Allen to Adopt the following resolution of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting of June 16, 2010, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Matthew Lee**, 14 Tibbitts Road, New Hartford, NY 13413, who holds a New York State initial certificate #1869044 in School Building Leader to the position of Dean of Students for a probationary period of three (3) years to commence September 1, 2010 and to expire on September 1, 2013 pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents at a salary of \$52,000.

Yes – 5
No – 0 Motion Carried

09-359 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 8:59 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, July 7, 2010 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk