

UNAPPROVED

RESCHEDULED MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
MONDAY, DECEMBER 14, 2009
ANNEX BOARD ROOM – 5:00 P.M.

A rescheduled meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Monday, December 14, 2009. Board President Mrs. McGahey called the meeting to order at 5:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Jordan Roberts
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Kristin Casab
Ericka Gerace
Allen Hyde
Charles Pratt
Todd Richard
Cheryl Venettozzi
Dennis Geer

VISITORS

28

09-151

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on November 18, 2009.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the special Board of Education meeting held on November 23, 2009.

Yes – 5
No – 0 Motion Carried

09-152

POSITIVE THOUGHTS

Superintendent of Schools Kathleen M. Davis sent various thank you letters to the following staff members: Candy Owen, John Hurteau, Carol Rood, Craig Ueltschi, Robert Stropp and community member Eileen McCann.

Middle School Principal Charles Pratt and Dean of Students Intern Todd Richard wrote a thank you letter to Mrs. Rose Cidzik for her efforts in helping the kids to submit entries in the Eiffel Tower contest.

Middle School Principal Charles Pratt and Dean of Students Intern Todd Richard wrote a thank you letter to teachers Christine Morgan, Jennifer Parzych, John Riemenschneider, Kristen Riemenschneider, Tina Wright, and Brittany Baker for being a technology trainer at our Superintendent's Conference Day on November 3, 2009.

High School Principal John Egresits and Administrative Intern Ericka Gerace wrote thank you letters to Emma, Bethany, Keri, and Jennifer for assisting at the Department of Health H1N1 meeting that occurred on November 12, 2009.

Superintendent of Schools Kathleen M. Davis wrote a thank you to Director of Physical Education, Health, and Athletics John Bubb for the Sports Update presentation to the Board of Education.

Superintendent of Schools Laura Dutton of the Poland Central School District wrote a thank you to Mrs. Kathy Davis and Dennis Geer for supporting her equipment request on November 10.

The parents and athletes of the Holland Patent Champion Boys and Girls Cross Country Teams wrote a thank you note in the *Rural Star* to the Barneveld and Holland Patent Fire Departments, Mrs. Kathy Davis, Superintendent of HP Schools, Mr. John Bubb, Athletic Director of HP schools, and the great Holland Patent Community for the fantastic welcome home celebration and for their support of our teams. The athletes were very surprised.

Superintendent of Schools Kathleen M. Davis wrote a thank you to Cheryl Venettozzi, Shannon Noonan, and Laura Carroll for the RTI Update presented to the Board of Education.

Holland Patent Elementary Principal Allen Hyde wrote thank you letters to Mr. Lebron, Mrs. Heinig, Ms. Rood, Mrs. Vivacqua, Ms. Langone, Mrs. Dornburgh, Mr. Sinacore, Mr. Harold Williams, Mr. Geer, Mr. Morotti, Mrs. Robin Ellis, Mrs. Crumb, Mrs. Mahanna, Mrs. Carrock, Mrs. Johnson, Mrs. Williams, Mr. Straite, and Mr. Howard for their time to help at our recent H1N1 Clinic held at Holland Patent Elementary School.

Holland Patent Elementary Principal Allen Hyde wrote thank you letters to Mrs. Bullwinkle for her help with our recent H1N1 Clinic held at Holland Patent Elementary School.

Director of Physical Education, Health, and Athletics John Bubb wrote a complimentary letter to coaches Phil Lucason and John Reilley for an outstanding season for the girl's cross country team.

Director of Physical Education, Health, and Athletics John Bubb wrote a complimentary letter to coaches Dennis Johnson and Mike Stripp for an outstanding season for the boy's cross country team this season.

09-153

REVIEW OF UPCOMING DATES

December 10, 2009	MS Holiday Concert, HS Auditorium, 7 p.m.
December 12, 2009	GWF Breakfast with Santa
December 13, 2009	HS Select Chorus performance with Utica Symphony @ Stanley Theatre
December 16, 2009	Holland Patent Elementary PTA Meeting, 6:30 p.m. Holland Patent Booster's Club Meeting MS Library, 7:30 – 8:30 p.m. Concert Snow Date
December 17, 2009	MS Concert, HS Auditorium, 7 p.m.
December 18, 2009	15 week interim
December 21, 2009	HS Holiday Concert, 7 p.m.
December 22, 2009	Concert Snow Date
December 24, 2009 – January 1, 2010	Winter Recess
January 5 - 7, 2010	HPE & GWF Kindergarten Registration
January 11, 2010	Gr. 3 NYS ELA
January 12, 2010	Gr. 3, 4, NYS ELA
January 13, 2010	Teacher Center Policy Board Meeting, 3:45 p.m. GWF PTG Meeting, Library, 4 p.m. Jr. High Music Festival Auditions @ New Hartford Board of Education Meeting Annex Board Room, 7 p.m.

09-154 **VISITORS**

There were no visitors who wished to address the board.

09-155 **CORRESPONDENCE**

Mrs. Davis noted there is a Tri-County “Legislative Forum” on January 28, 2010 at Madison-Oneida BOCES. If anyone would like to attend, please let her know.

09-156 **BOARD FORUM**

Mrs. McGahey noted that items 4 – 9 will be considered under consent. Mrs. Boris asked to remove #10 Salary Corrections Fall Coaching and #11 Salary Corrections Co-Curricular from consent.

Mrs. Boris asked a question regarding an odor at General William Floyd Elementary. Mr. Geer reported that the odor was caused by dumping mop water into the sinks. A check valve was installed. Mr. Geer will report back to the board.

Mrs. Boris thanked Mr. Geer.

09-157 **DISTRICT UPDATE**

Mrs. Davis turned the meeting over to middle school principal Mr. Pratt. Mr. Pratt introduced teachers Chelsea Kehl, Rose Cidzik and Hua Zhang. Students from the Spanish, French, and Mandarin Chinese classes were in attendance to sing Christmas songs and read a chant which they prepared for the Board.

09-158 **COMMITTEE REPORTS**

There were no committee reports.

09-159 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 General Fund in the amount of \$133,322.79, for the period ending December 14, 2009 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4 School Lunch in the amount of \$36,439.11, for the period ending December 14, 2009 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 Federal Fund in the amount of \$690.00, for the period ending December 14, 2009 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 Capital Project in the amount of \$55,421.50, for the period ending December 14, 2009 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

09-160 **TREASURER’S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer’s Report for the period ending October 31, 2009 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

09-161 **BUDGET TRANSFERS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the Budget Transfers for the period ended September 30, 2009.

Yes – 5
No – 0 Motion Carried

09-162 **MEDICAID BILLING COMPLIANCE PROGRAM RESOLUTION**
MUNICIPAL COOPERATION AGREEMENT FOR ENERGY
PURCHASING SERVICES
RESIGNATIONS FOR THE REASON OF RETIREMENT
LEAVES OF ABSENCE
APPOINTMENTS
APPROVAL OF CHANGE ORDER 02-05

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Adopt the following resolution regarding the Medicaid Compliance Program:

MEDICAID BILLING COMPLIANCE PROGRAM RESOLUTION

WHEREAS, the HOLLAND PATENT CENTRAL SCHOOL DISTRICT participates in programs that provide services to Medicaid eligible individuals and receives Medicaid reimbursement for such programs, including the School Supportive Health Services Program;

WHEREAS, the New York State Office of the Medicaid Inspector General requires Medicaid providers to implement compliance programs aimed at detecting fraud, waste and abuse in the Medicaid program; and

WHEREAS, the HOLLAND PATENT CENTRAL SCHOOL DISTRICT is committed to compliance with all applicable laws and regulations related to Medicaid billing and reimbursement; and

WHEREAS, the SCHOOL DISTRICT has developed a Medicaid Compliance Program aimed to prevent inaccurate billing or inappropriate practices in accordance with New York Social Services Law §363-d.

NOW, THEREFORE, the HOLLAND PATENT CENTRAL SCHOOL DISTRICT resolves as follows:

1. The SCHOOL DISTRICT Medicaid Compliance Program is hereby approved.
2. Assistant Superintendent for Business and Finance is designated as the HOLLAND PATENT CENTRAL SCHOOL DISTRICT Medicaid Compliance Officer in accordance with the Program.
3. The SCHOOL DISTRICT Superintendent and the Assistant Superintendent for Business and Finance Medicaid Compliance officer are hereby directed to take steps to implement the HOLLAND PATENT CENTRAL SCHOOL DISTRICT Medicaid Compliance Program.

Adopt the following resolution regarding Energy Purchasing Services:

RESOLUTION AUTHORIZING PARTICIPATION IN NYSMEC

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other,

WHEREAS, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district;

WHEREAS, Holland Patent Central School District is a “municipal corporation” as defined above;

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the “Agreement”), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium (“NYSMEC”) upon the terms of the

Agreement and further wishes to authorize participation as an energy consumer for natural gas and/or electricity as specified below:

NOW THEREFORE, BE IT RESOLVED that the Board hereby determines that it is in the interests of the Holland Patent Central School District (hereinafter “Participant”) to participate in the NYSMEC, authorizes and directs Kathleen M. Davis, Superintendent of Schools to sign the Agreement/and or the Billing Schedule for natural gas and electricity pursuant to the Agreement for the term ending April 30, 2012 for all natural gas participants; and April 30, 2012 for all electric participants on its behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and

BE IT FURTHER RESOLVED that the Participant agrees to participate in the future municipal cooperative bids for the purchase and delivery of natural gas and/or electricity pursuant to the Agreement and subject to subsequent approval by this Board.

BE IT FURTHER RESOLVED that the Participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids and to award contracts for the purchase and delivery of natural gas and/or electricity on behalf of the Participant, subject to subsequent approval by this Board in accordance with such bid specification, to the lowest responsible bidder as is determined by the Administrative Participant or to reject any or all such bids; and

BE IT FURTHER RESOLVED that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

Accept the resignation of Anne Lapham, elementary teacher, for the reason of retirement, effective July 1, 2010.

Accept the resignation of Roger White, technology teacher, for the reason of retirement, effective August 17, 2010.

Accept the resignation of Susan Dousharm, elementary teacher, for the reason of retirement effective June 30, 2010.

Accept the resignation of Eileen Nichols, elementary teacher, for the reason of retirement, effective July 1, 2010.

Approve the request of Diane Spadaro for a leave of absence without pay for November 4, 5, 6, 9, and 10, 2009.

Approve the request of Rebecca Pisani for a leave of absence without pay for the period of January 4 to June 24, 2010.

Approve the request of Nicole Goodelle for a leave of absence without pay for the period of January 3 to June 24, 2010.

Approve the following current substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Halpin, Eugene	6388 Pillmore Drive Rome, NY 13440	No
Hoke, Rani	8195 South Hill Road Holland Patent, NY 13354	Yes
Myers-Celecki, Kimberly	7784 Wood Road Barneveld, NY 13304	Yes
Streiff, Samantha	8664 W. Boak Road Holland Patent, NY 13354	Yes

Approve the following current substitute non-instructional appointment for the 2009-10 school year effective December 15, 2009:

Title	Rate of Pay
Substitute Cleaner Laura Rogers	90% of Step 1 \$10.43/hr. = \$9.39/hr.

Approve the following current substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Jiampetti, Lindsey	8535 Westmoreland Road Whitesboro, NY 13492	No

Approve Change Order 02-05 Murnane Building Contractors, Inc. increasing the General Construction contract in the amount of \$2,988.00.

Yes – 5
No – 0 Motion Carried

09-163 **SALARY CORRECTIONS TO 2009-10 FALL COACHING APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the corrected 2009-10 fall coaching appointments:

John Hurteau	Var. Football Head	18%	\$5,277.06
Mark Mattice	Var. Football Assistant	8%	2,345.36
Dan Knapp	Var. Football Assistant	8%	2,345.36
Aileen Viel	Var. Girls Tennis	8%	2,345.36
Ron Haier	Varsity Boys Soccer	15%	4,397.55
Josh Olney	Varsity Girls Soccer	11%	3,224.87
Nicole Siniscarco	JV Girls Soccer * split position	7.5%	2,052.19 = \$1,099.39
Tiffany Hosmer	JV Girls Soccer * split position	6.5%	1,905.61 = \$952.81
Denise Dunn	Var. Field Hockey	15%	4,397.55
Elizabeth Curtis	Var. Field Hockey Asst.	11%	3,224.87
Renee Morrison	Mod. Field Hockey * split position	6%	1,759.02 = 879.51
Heather Schwertfeger	Mod. Field Hockey * split position	4%	1,172.68 = 586.34
John Reilley	Var. Girls Cross Country (Head)	12%	3,518.04
Mike Stripp	Var. Boys Cross Country (Head)	14%	4,104.38
Rebecca Shanley	Varsity Fall Cheerleading (Head)	5%	1,465.85
Richard Zacek	Varsity Football Assistant	10%	2,931.70

Yes – 5
No – 0 Motion Carried

09-164 **SALARY CORRECTION 2009-10 CO-CURRICULAR APPOINTMENT**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the corrected salary for Michael Stripp as Middle School Yearbook Class Advisor to the 2009-10 rate of \$2,345.36.

Yes – 5
No – 0 Motion carried

09-165 **ENCLOSURES**

Mrs. Davis presented Mrs. McGahey with a certificate from the New York State School Boards Association. Mrs. McGahey received the Development Achievement citation for individuals who earned at least 40 points at NYSSBA developmental events and trainings.

09-166 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

09-167 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5
No – 0 Motion Carried

09-168 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 5:24 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, January 13, 2010 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk