

REGULAR MEETING OF THE BOARD OF EDUCATION  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
WEDNESDAY, JANUARY 13, 2010  
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, January 13, 2010. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Traci Boris  
Everett Stalker  
Richard Allen  
Jordan Roberts  
Kathleen M. Davis, Superintendent of Schools  
Wendy A. Lloyd, District Clerk

**ALSO PRESENT**

Nancy Nowicki  
John Egresits  
John Bubb  
Kristin Casab  
Allen Hyde  
Ericka Gerace  
Charles Pratt  
Todd Richard  
Michael Sweeney

**VISITORS**

13

**ABSENT**

Louis D'Ambro  
Cheryl Venettozzi

09-171

**APPROVAL OF MINUTES**

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on December 14, 2009.

Yes – 5

No – 0 Motion Carried

09-172

**POSITIVE THOUGHTS**

Student School Board Member Jordan Roberts presented an award to Cheryl Harris for obtaining National Board Certification. Heidi Knopp also achieved National Board Certification but was not in attendance.

Nancy Ketz was in attendance to provide an overview of the process for obtaining National Board Certification.

Student School Board Member Jordan Roberts presented Shining Knight Awards to Jessica Leo, Holland Patent Elementary and Pat VanHatten, General William Floyd Elementary.

Bob Miglin of the High School and Jen McDonald of the Middle School also received awards but were not in attendance.

Student School Board Member Jordan Roberts presented awards to Sylvia Ross and Shelby Maldonado. They competed through eight rounds at the NYS Swimming State meet in Webster. This is the furthest any HP diver has gone at this meet. Shelby qualified for the finals and competed in three more rounds, making her the first diver to complete all 11 rounds of dives at the state meet. Shelby finished 19th while Sylvia finished in 22nd. Congratulations to both divers on a great year. Coach Mark Celecki was in attendance and spoke on behalf of the divers.

Congratulations to Heidi Knopp and Cheryl Harris who have achieved National Board Certification.

Superintendent of Schools Kathleen Davis wrote thank you letters to Val Williams, Dana Dornburgh, John Egresits, Allen Hyde, Charles Pratt, Kristin Casab, Todd Richard, Ericka Gerace, Therese Johnson, Dianna Carrock, Robin Ellis, Debbie Crumb, Patricia Mahanna, Susan Langone, Michael Sinacore, Harold Williams, Dennis Geer, William Morotti, Michelle Vivacqua, Carol Rood, Christine Heinig, William Straite, Paul Lebron, Thomas Howard, and Catherine Bullwinkle for their support during the H1N1 Clinic.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Toni Mooney, Terri Sherman, Claudette Davidson, Dianna Carrock, Patricia Mahanna and Dr. and Mrs. Everett Stalker for his appreciation to them for donating their time and to help make movie night so successful.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Dr. and Mrs. Harold Stalker for donating refreshments as well as their time to help make movie night so successful.

General William Floyd Elementary Principal Kristin Casab wrote thank you letters to Christine Heinig, Michelle Vivacqua, Michael Sinacore, Sue Langone, William Morotti, Robin Ellis, Jennifer Almy, Dana Dornburgh, Thomas Howard, Paul Lebron, and William Straite for their support during the General William Floyd Elementary H1N1 Clinic.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Catherine Bullwinkle of the Oneida County Health Department for providing immunization shots to our students, faculty, and community members.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Carol Rood for providing lunch for the Oneida County Health Department on the day of the H1N1 Clinic at General William Floyd Elementary.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Thomas Shepard for his hard work and dedication for setting up and breaking down for the H1N1 Clinic and the Grandparent's Luncheon.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to The Hurley Family for helping serve the milk at the first annual Breakfast with Santa.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Charlotte Jones, Julie Giardullo, Jessica Kirk, Lisa Dousharm, Joann Carro, and Reney Yeater for volunteering at the General William Floyd Elementary Grandparent's Luncheon

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Mrs. Adamo, Ms. Leo, Mrs. Richard, and Mr. Roller for volunteering their time to help at the art show held at Holland Patent Elementary School.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Tammy Park, Jessica Kirk, Joann Carro, Jennifer Thompson, Deb Kusmierczak, Kelly Wilcox, and Eric Koenig for the hard work and dedication they put into the first annual Breakfast with Santa at General William Floyd Elementary.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to teacher Christine Heinig for taking the time out of her busy schedule to do face painting at General William Floyd's Breakfast with Santa.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Mr. and Mrs. Gene Dare for organizing the pictures for General William Floyd's Breakfast with Santa as well as purchasing the Santa suit.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to teacher Tina Stay for making snowflakes with the children at General William Floyd's Breakfast with Santa.

Middle School Principal Charles Pratt and Dean of Students intern Todd Richard wrote a thank you letter to teachers Rose Cidzik, Chelsea Kehl, and Hua Zhang for preparing their kids to present at the Board Meeting held on Monday, December 14<sup>th</sup>.

Middle School Principal Charles Pratt and Dean of Students intern Todd Richard wrote a thank you letter to teachers John Skelly, Nicole Siniscarco, and Dorothy Evans for their efforts with the winter concert.

The Board of Directors of the Oneida County Habitat for Humanity, Inc. wrote a thank you letter to the GWF Cafeteria staff for their very generous donation of \$47.00.

Superintendent of Schools Kathleen Davis wrote a thank you letter to wrestling coach John Richard for the generous donation of fruit from the wrestling fund raiser.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Yvonne Finn and Mrs. Krebs for volunteering their time to help at the recent H1N1 Clinic held at Holland Patent Elementary.

Middle School Principal Charles Pratt wrote a thank you letter to John Richard thanking him for the delicious fruit.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Mrs. Mahanna, Mrs. Schmitt, Mrs. Kathleen Stalker, and Mrs. McCartney for volunteering their time to help at the PTA Poinsettia and Wreath Sale held at Holland Patent Elementary.

Superintendent of Schools Kathleen Davis wrote a thank you to Tiffany Hosmer for her efforts with Toys for Tots.

Superintendent of Schools Kathleen Davis wrote a thank you to teachers Hua Zhang, Rose Cidzik, and Chelsea Kehl for attending the December 14, 2009 Board of Education meeting to share holiday songs and chants. The students did an outstanding job.

Assistant Superintendent for Business and Finance Louis D'Ambro and Superintendent of Buildings and Grounds Dennis Geer wrote a thank you memo to Robert Shepard, Kyle Kennerknecht, Michael Gillett, Jeff Cardinal, Craig Ueltschi, John Brown, Robert Miglin, Julie Rees, William Pelton, Rich Riley, Harold Williams, Diana Knutti, Rich Helmer, Tom Shepard, Harold Furman, and Rich Jones for a job very well done on the H1N1 meetings and clinic preparation.

Superintendent of Schools Kathleen Davis wrote a thank you to home and careers teacher Kristy Aldrich for inviting her to share in the holiday feast.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Carol Rood for supplying refreshments at the Holland Patent Elementary Art Show.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Marc Verri for the hard work it took to make the Holland Patent Elementary Art Show such a success.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to teachers Karen Deuel-Spine and Rachel Grower for being on the panel of judges for the Holland Patent Elementary Art Show.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Miss Beasley noting the concert on December 3, 2009 was exceptional.

Holland Patent Elementary Principal Allen Hyde wrote a thank you to Ms. Beasley, Mr. Sweeney, Mr. Kyle Kennerknecht, St. Leo and St. Ann's Church, Mr. Rich Helmer, Mrs. Cheryl Venettozzi, Mr. Charlie Pratt, Mr. Todd Richard, Mrs. Carol Rood, HPE Cafeteria Staff, and Ms. Langone for their help during the recent emergency evacuation.

Holland Patent Elementary Principal Allen Hyde wrote a thank you to Joseph Diana for the recent Polar Express Presentation in Mrs. Davis's classroom.

Holland Patent Elementary Principal Allen Hyde wrote a thank you to Mrs. Galster and Ms. Leskovar of the Central New York DDSO for presenting the Disability Awareness Puppet Show to the third grade students.

Holland Patent Elementary Principal Allen Hyde wrote a thank you to Bill McGuire of the Adirondack Foothills Rotary Club for the recent donation of student dictionaries to the third grade students.

Middle School Principal Charles Pratt wrote a thank you letter to Mark Wengert and Gary Lichtenberger for their efforts during the holiday break.

09-173

### **REVIEW OF UPCOMING DATES**

January 14, 2010	Jr. High Music Festival Auditions snow date @ New Hartford
January 15, 2010	Middle School Dance, 7:30 p.m.
January 18, 2010	Martin Luther King Day – No School
January 20, 2010	Holland Patent Booster's Club Meeting Middle School Library, 7:30 p.m.
January 26 – 29, 2010	Regents Test Days
January 29, 2010	20 Week Marking Period
February 1, 2010	Start of 2 <sup>nd</sup> Semester
February 3, 2010	Teacher Center Policy Board, 3:45 p.m.  Board of Education Meeting Annex Board Room, 7 p.m.

09-174

### **VISITORS**

There were no visitors who wished to address the board.

09-175

### **CORRESPONDENCE**

There was no correspondence.

09-176

### **BOARD FORUM**

Mr. Allen attended a BOCES meeting with Mrs. Davis on BOCES services. He had a nice discussion with the people involved with BOCES and what we would like to see the role districts are involved in.

Mrs. Boris asked to pull #12 RT3 Resolution from consent.

Mrs. McGahey thanked Mr. Allen for attending the BOCES program meeting.

Mrs. McGahey thanked the teachers who achieved National Board Certification for the time and energy they put into this endeavor. She truly appreciated taking the time out of their personal lives to do that. She was also appreciative of the Shining Knights because people need positive reinforcement.

09-177

### **DISTRICT UPDATE**

There was no District Update.

09-178

### **COMMITTEE REPORTS**

Mrs. Davis reported that the Feasibility Committee met on December 15, 2009. The committee met with the architects and reviewed options for the GWF bus circle design. Mrs. Davis will provide a copy of the drawing.

Mr. Allen reported that the Policy Committee met this evening.

09-179

### **MANDARIN CHINESE PRESENTATION**

Mrs. Davis introduced Middle School Principal Charles Pratt who provided an overview of the Mandarin Chinese Program.

09-180

### **STEM**

Mrs. Davis introduced Regan Johnson from the Griffiss Institute. Ms. Johnson reviewed the role of the Griffiss Institute for districts and what opportunities exist.

09-181

### **CONCUSSION MANAGEMENT**

Tim Abraham from Slocum Dickson provided a proposal for board consideration on Concussion Management.

09-182      **TEACHER CENTER PRESENTATION**

Mrs. Davis introduced Eileen Schreppel, Patrick Peterson, and Nancy Ketz of the Teacher Center who provided some of the highlights of their program.

09-183      **HS/MS ACTION PLANS**

Mr. Pratt reviewed the middle school action plans with the board.

Mr. Egresits and Mrs. Gerace reviewed the high school action plans with the board.

09-184      **TAX COLLECTION PROPOSALS**

Mrs. Davis reviewed the tax collection proposals.

09-185      **2010-11 BUDGET REVIEW**

The Board of Education reviewed the following 2010-11 budget items:

Board of Education (BOE, Clerk, District Meeting)  
Central Administration  
Finance (Bus. Admin., Audit, Treasurer, Collector)  
Staff (Legal, Public Information)  
Central Services (O & M)  
Special Items (Insurance, Tax Refund, BOCES Admin.)  
Central Services (Printing, Data Processing)  
Transportation

09-186      **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6 General Fund in the amount of \$2,261,660.80, for the period ending January 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 School Lunch in the amount of \$20,533.32, for the period ending January 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6 Federal Funds in the amount of \$319.61, for the period ending January 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6 Capital Project in the amount of \$21,853.48, for the period ending January 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

09-187

**TREASURER’S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer’s Report for the period ending November 30, 2009 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

09-188

**RT3 RESOLUTION**

Mrs. Boris asked Mrs. Davis to review the concept of RT3 and the district’s position and decision.

After the discussion, Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolution regarding RT3:

**RT3 RESOLUTION**

BE IT RESOLVED, that the Board of Education of Holland Patent Central School District is supportive of reform and developing a world class education for students,

RESOLVED, that RT3 was released to the school districts with a short time frame and limited opportunity for clarification of information from the State.

WHEREAS, the Holland Patent Central School District has always made decisions for the children we serve in collaboration with the board, teachers, and administrators, and in the best interest of students.

AND BE IT HEREBY RESOLVED, that the district supports the vision of the Commissioner of Education,

RESOLVED, THE Holland Patent Central School District has made the decision not to sign the MOU for RT3 due to the short time frame, limited information, and a lack of clarification on many issues.

Yes – 5  
No – 0 Motion Carried

09-189

**SHARED DECISION MAKING BIENNIAL REVIEW**  
**COMPREHENSIVE DISTRICT EDUCATIONAL PLAN (CDEP)**  
**RESOLUTION OF CONDOLENCE**  
**OMNI AMENDMENT**  
**APPROVAL OF OUT OF STATE TRIP**  
**SEQRA A**  
**SEQRA B**  
**APPROVAL OF CHANGE ORDER 03-01 PTL CONTRACTING, INC.**  
**AMENDMENT TO OWNER/ARCHITECT AGREEMENT (KING &**  
**KING) – FEES FOR PHASE III SERVICES**  
**AMENDMENT TO 2009-10 INTERMUNICIPAL AGREEMENT FOR**  
**INTERNAL AUDIT SERVICES – QUESTAR III**  
**HEART RUN AND WALK BUS REQUEST**  
**REQUEST FOR USE OF SCHOOL BUS**  
**TRANSPORTATION REVISED APPOINTMENT**  
**SALARY CORRECTIONS FOR 2009-10 WINTER COACHING**  
**APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve/accept/adopt the following by consent:

Approve the re-certification of the Shared Decision Making Biennial Review Plan.

Approve the Comprehensive District Educational plan (CDEP).

Adopt the following resolution of condolence regarding the passing of teacher and guidance counselor John W. McMonagle:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former teacher and guidance counselor John W. McMonagle.

RESOLVED, that the Board of Education express its sincere sympathy to the family of John W. McMonagle and that this resolution be spread upon the records of the district and a copy sent to his family.”

Amend contract Section 2.1 with Omni to include the following:

**AMENDMENT**  
**SECTION 2**  
**PARTICIPATION AND CONTRIBUTIONS**

The following will be added to Section 2.1:

**2.1 Eligibility**

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.

Approve the request of Richard Zacek, Aileen Viel, and the Class of 2010 for an out of state trip to Boston, Massachusetts for June 11, 2010.

Adopt the following resolution regarding State Environmental Quality Review Type II:

**SEQRA Type II Action**

WHEREAS, the Holland Patent Central School District (the "District") has considered the impacts to the environment of following Scope of Work to be completed:

Interior renovations and alterations to the District's Middle School, High School, General William Floyd Elementary School and Holland Patent Elementary School; exterior renovations along the bus circle at General William Floyd Elementary.

WHEREAS, the District has reviewed the Scope of Work presented for the Proposed Action, and has further consulted with its Architects with respect to the potential for environmental impacts resulting from the Proposed Action, and

WHEREAS, the District has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c) and concluded that the project involves routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet, now therefore;

BE IT RESOLVED, by the District Board as follows:

1. The Proposed Action, does not exceed threshold established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

It is recommended that the following resolution regarding State Environmental Quality Review Type II Action be adopted:

### **SEQRA Type II Action**

WHEREAS, the Holland Patent Central School District (the “District”) has considered the impacts to the environment of following Scope of Work to be completed:

Renovations to the Holland Patent Central School District bus garage including but not limited to, general construction work for separation of repair bays from personnel areas, building re-roofing; mechanical, electrical and plumbing work in support of the general construction and re-roof work; sitework to remove and remediate contaminated soils.

WHEREAS, the District has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the District has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c) and concluded that the project involves routine activities of an educational institution, now therefore;

BE IT RESOLVED, by the District as follows:

1. The Proposed Action, does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Approve Change Order 03-01 PTL Contracting, Inc., decreasing the Roofing Construction Contract Sum \$3,908.93.

Approve the Amendment to Owner/Architect Agreement (King & King Project #0744-3602 2007 EXCEL & #1044-4082 General William Floyd Reconstruction) – Fees for Phase III Services in the amount of \$69,000.

Approve the amendment to the 2009-10 Intermunicipal Agreement for Internal Audit Services – Questar III in the amount of \$2,250 to include GASB 45 Roll Forward Services.

Approve the American Heart Association’s request for a bus for the Run and Walk on Saturday, March 6, 2010.

Approve the request of the Singing Hills Senior Citizens, for the use of a school bus on February 15, 2010 to visit the Turning Stone Casino.

Approve the contract time change of Michele McGahey, school bus attendant, from 5 hours and 10 minutes to 5 hours and 15 minutes effective September 8, 2009.

Approve the corrected salaries of the following coaching appointments for the 2009-10 school year:

Jon Snyder	V/Boys Basketball	13%	3,811.21
James Wilder	JV/Boys Basketball	7.5%	2,198.78
Lynda Bulson	V/Girls Basketball	13%	3,811.21
Mark Celecki	V/Boys Swim	17%	4,983.89
John Reilley	V/Boys Swim Assistant	10%	2,931.70
Laura Schreyer	V/Volleyball	13%	3,811.21
Kathy Green	JV Volleyball	11.5%	3,371.46
Joe Pisani	V/Alpine Ski	9%	2,638.53
Josh Olney	V/Nordic Ski	10%	2,931.70
LeRoy Guyer	JV Wrestling* split position	8.5%	2,491.96 = 1,245.98
Jordan Swalgin	JV Wrestling * split position	7.5%	2,198.78 = 1,099.39
Edward Stevens	Var. Wrestling Asst.	8.5%	2,491.95
Rebecca Shanley	Winter Head Varsity Cheer	7%	2,052.19
Mark Mattice	Winter Strength	2.5%	732.93

Approve the following current substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Kaier, Caitlin	701 W. Thomas Street Rome, NY 13440	<b>No</b>
Nower, Richard	404 French Road Utica, NY 13502	<b>No</b>
Rouse-Cartwright, Nina	125 Hayes Circle Barneveld, NY 13309	<b>No</b>

Approve the following current non-instructional substitute appointments effective January 14, 2010:

<b>Title</b>	<b>Rate of Pay</b>
<b>Substitute School Bus Attendant, 90% of Step 1 (\$10.43/hr.) = \$9.39/hr.</b>	
Eric Bulger	
Chris Hurlbut	
<b>Substitute Clerk, 90% of Step 1 (\$11.14/hr.) = \$10.03/hr.</b>	
Chris Hurlbut	

**Substitute Teacher Aide, 90% of Step 1 (\$10.43/hr.) = \$9.39/hr.**

Chris Hurlbut

**Substitute School Monitor, 90% of Step 1 (\$10.43/hr.) = \$9.39/hr.**

Chris Hurlbut

Yes – 5

No – 0 Motion Carried

09-190

**ENCLOSURES**

There were no comments on the enclosures.

09-191

**RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

09-192

**RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5

No – 0 Motion Carried

09-193

**EXECUTIVE SESSION**

At 9:37 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the employment history of particular people.

Yes – 5

No – 0 Motion Carried

At 10:40 p.m. the Board returned to open session.

**ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 10:40 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, February 3, 2010 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd  
District Clerk