

UNAPPROVED

REGULAR MEETING OF THE BOARD OF EDUCATION HOLLAND PATENT CENTRAL SCHOOL DISTRICT WEDNESDAY, JULY 6, 2011

ANNEX BOARD ROOM – immediately following reorganization meeting

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, July 6, 2011. Board President Mrs. McGahey called the meeting to order at 6:32 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Everett Stalker
Richard Allen
Elizabeth Pape
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
Kristin Casab
Allen Hyde
Charles Pratt
John Bubb

VISITORS

3

ABSENT

Traci Boris

11-001

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on June 15, 2011 and June 22, 2011.

Yes – 4

No – 0 Motion Carried

11-002

POSITIVE THOUGHTS

Mrs. Davis commented that graduation was a success. She was very proud of the children. She thanked all the staff, teachers, custodians, and parents for helping move it to the inside. She also commented that she was impressed by the number of students who received scholarships, noting that more students are going on to college, and she expects great things from this group of students.

Mrs. Davis Boy's track: Section 3 Individual Champions-Division 2:

Student R - 3200 meter run

Student A - 200 meter

Student C - Pole Vault

Student R, Student R, Student L, Student S - 4 x 800 meter relay

Boys finished third in the 4 x 800 meter relay at the NYS State Track & Field Championship – Division 2

Girl's track: Section 3 Individual Champions-Division 2:
Student R -1500 meter run
Student M - 400 meter hurdles
Student B, Student C, Student R, Student M - 4 x 800 meter relay
Student M finished third in the 400 meter hurdles at the NYS Track & Field Championship – Division 2

Certificates were prepared for each athlete from the Boys/Girls track teams.

A student received her certificate and thanked everyone for the best three years.

Mrs. Davis commented she is very proud of the track team.

Mrs. McGahey thanked the student and wished her good luck.

Student Council Advisor Reynold Szarek wrote a letter to the American Cancer Society regarding their collection to help the American Cancer Society during “Cancer Awareness Week” in May.

General William Floyd Elementary Principal Kristin Casab wrote a letter to Angela Alcaraz thanking her for coming to GWF to read to their kindergarten students.

General William Floyd Elementary Principal Kristin Casab wrote a letter to Tom and Ashley Urtz, Thomas Howard, and Peter Grocholski thanking them for taking time of their busy schedule in order to provide CPR training to their fifth grade students.

Middle School Principal Charles W. Pratt and Dean of Students Todd Richard wrote a letter to Margaret McNamara and Stacey Smith thanking them for their time and effort in putting together the Academic Fair.

Transportation Supervisor Christopher Roberts wrote a memo to HPE nurse Jennifer Schram thanking her for her efforts during the bus driver physicals on June 16, 2011.

School and Business Alliance (SABA) Director Susan B. Carlson wrote a letter to Kathleen Davis thanking her for serving as a member of the SABA Board of Directors.

Director of Athletics John Bubb wrote a letter to coaches John Reilley and Michael Stripp, Bryan Nichols, Philip Lucason, Mark Mattice, and Jordan Swalgin congratulating them on another outstanding season for the boys and girl’s track and field team.

11-003

REVIEW OF UPCOMING DATES

July 15, 2011

Special Board of Education Meeting, 1:30 p.m.
Annex Board Room

August 24, 2011

Board of Education Meeting, 6 p.m.
Annex Board Room

August 25, 2011

New Staff Orientation

11-004 **TECHNOLOGY**

Technology was tabled until the August 24, 2011 meeting.

11-005 **CHANGE IN LEAGUE**

Mr. Bubb indicated that the Utica and Rome City school districts have been voted into the TVL League. There was a discussion regarding the pros and cons to this. The Board asked for more information from Mr. Bubb which will be discussed at the September 6, 2011 meeting.

11-006 **VISITORS**

Mrs. Melissa Briggs was in attendance to ask if the board had reconsidered adding a third section of Pre-K.

Mrs. McGahey noted there was no change in the decision and that unless there is additional funding two sections will be all we can offer.

11-007 **CORRESPONDENCE**

Mrs. McGahey passed out a letter from Susan M. Young of Legal Aid regarding an appeal of a student's services.

11-008 **BOARD FORUM**

Mr. Allen also commented that everyone did a great job with graduation and he appreciated everything switching to the high school on the fly.

Dr. Stalker said it was a good decision to move it inside.

11-009 **DISTRICT UPDATE**

Mrs. Davis noted it is going to be a tough budget year with the 2% budget cap.

11-010 **COMMITTEE REPORTS**

There were no committee reports.

11-011 **APPROVAL OF 2011-12 CONCUSSION MANAGEMENT PROTOCOL**

This item was tabled for the August 24, 2011 meeting for further information.

11-012 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #12 General Fund in the amount of \$2,741,431.31, for the period ending July 6, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #12 School Lunch in the amount of \$22,481.17, for the period ending July 6, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #9 Federal Funds in the amount of \$29,659.87, for the period ending July 6, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #12 Capital Project in the amount of \$40,315.45, for the period ending July 6, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

11-013 **TREASURER’S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer’s Report for the period ending May 31, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

11-014 **RESOLUTION OF CONDOLENCE**
2011-12 COMPREHENSIVE DISTRICT EDUCATION PLAN
2011-12 PROFESSIONAL DEVELOPMENT PLAN
APPROVAL OF ADAPTED PHYSICAL EDUCATION K-12 PLAN
APPROVAL OF CODE OF CONDUCT
APPROVAL OF AGREEMENT TO PROVIDE ADMINISTRATIVE
SERVICES FOR THE EARLY RETIREE REINSURANCE PROGRAM –
EXCELLUS

APPROVAL OF 2011-12 INSIGHT HOUSE SERVICE AGREEMENT

APPROVAL OF 2011-12 UNITED CEREBRAL PALSY AND

HANDICAPPED PERSONS ASSOCIATION CONTRACT

APPROVAL OF 2011-12 KELBERMAN CENTER AUTISM SERVICES

AGREEMENT

APPROVAL OF 2011-12 KUNKEL AMBULANCE SERVICE

APPROVAL OF 2011-12 ONEIDA-HERKIMER-MADISON BOCES

CONTRACT

RESIGNATION

LEAVE OF ABSENCE

ADMINISTRATIVE INTERNSHIP

APPOINTMENTS

AGREEMENT BETWEEN THE HOLLAND PATENT CENTRAL

SCHOOL SUPERINTENDENT OF SCHOOLS AND THE HOLLAND

PATENT ADMINISTRATORS ASSOCIATION

ADVISORY COMMITTEE

STANDARD WORK DAY AND REPORTING RESOLUTION RS 2417-A

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Adopt the following resolution of condolence regarding the passing of former teacher Cynthia Ure:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former teacher Cynthia Ure.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Cynthia Ure and that this resolution be spread upon the records of the district and a copy sent to her family.”

Approve the Comprehensive District Education Plan for the 2011-12 school year.

Approve the Professional Development Plan for the 2011-12 school year.

Approve the Code of Conduct for the 2011-12 school year.

Approve the Agreement to Provide Administrative Services for the Early Retiree Reinsurance Program with Excellus Health Plan, Inc. for the period of June 1, 2011 through to December 31, 2014.

Approve the Service Agreement between Insight House Chemical Dependency Services, Inc. and the Holland Patent Central School District for the period of September 6, 2011 and ending June 23, 2012.

Approve the agreement between the United Cerebral Palsy and the Holland Patent Central School District for the period of July 1, 2011 through June 30, 2012.

Approve the agreement with the Kelberman Center, Inc. effective September 1, 2011 through June 30, 2012.

Approve the use of Kunkel Ambulance Service for the following athletic contests for the 2011-12 school year:

Football Home Contests	Saturday, September 3 – 2 p.m. Friday, September 10 – 7 p.m. Saturday, October 1 - 2 p.m.
Home Wrestling Contests	December 14 – 7 p.m. January 11 – 7 p.m. January 18 – 7 p.m.

Approve the Oneida-Herkimer-Madison BOCES Contract for the 2011-12 school year.

Accept the resignation of Matthew Lee, High School Dean of Students, effective at the end of the day on June 30, 2011.

Approve the request of Kevin Healy, for a leave of absence for the 2011-12 school year, pending approval of an administrative internship.

Approve the request of Kevin Healy, for an administrative internship

RESOLVED upon the recommendation of Kathleen M. Davis, Superintendent of Schools that Kevin Healy, a member of the Holland Patent Central School District teaching staff and a candidate for a School District Leader Certificate at the Massachusetts College of Liberal Arts, be and is hereby granted an administrative internship at Holland Patent Central School, commencing September 1, 2011 and concluding June 30, 2012. The internship is to be supervised by Nancy Nowicki and a supervisor from the Massachusetts College of Liberal Arts. His contract salary will be \$46,448.00 for the 2011-12 school year. Health insurance benefits under the HPTA contract will continue.

Approve the following current substitute non-instructional appointment effective July 7, 2011:

Title	Rate of Pay
Substitute School Monitor Richard Hurlbut	90% of Step 1 (\$10.79/hr.) = \$9.71/hr.

Adopt the following resolution of appointment:

BE IT RESOLVED, that Trista Twomey be appointed as a long term substitute teaching assistant at General William Floyd Elementary and be paid on Step 6 (\$16,841) plus .15% Bachelors degree (\$2,526.15) for a total salary of \$19,367.15. This appointment is for the 2011-12 school year.

Approve the agreement between the Holland Patent Central School Superintendent of Schools and the Holland Patent Administrators Association effective July 1, 2011 to June 30, 2014.

Create an advisory committee for school building utilization to investigate the educational impact of closing a school building. The following individuals will serve on the committee:

- Kathleen M. Davis
- Dennis Geer
- Louis D'Ambro
- Allen Hyde
- Kristin Casab
- Nancy Nowicki
- Laura Arbogast
- Carol Moseman
- Chris Roberts
- John Brown
- Nicole Siniscarco
- Stacey Smith
- Joseph Pisani
- Jennifer McDonald
- Dana Dornburgh
- Kerry Sullivan
- Lydia Berez
- Scott McCartney
- John McGuire
- Michelle Stanley
- Joseph Bradley

Adopt the following resolution regarding the Standard Work Day and Reporting Resolution RS 2417-A:

BE IT RESOLVED, that the Holland Patent Central School District/Location code 73010 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Registration Number	SS#	Standard Work Day (Hrs/Day)	Term Begins/Ends
Treasurer	Pamela Backman	39254859	3915	7	7/1/11-6/30/12
Confidential Secretary/ Board Clerk	Wendy Lloyd	38707147	9248	8	7/1/11-6/30/12

Yes – 4

No – 0 Motion Carried

11-015 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 4
No – 0 Motion Carried

11-016 **ENCLOSURES**

There were no comments on the enclosures.

11-017 **EXECUTIVE SESSION**

At 7:34 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss a legal item

Yes – 4
No – 0 Motion Carried

At 8:03 p.m. the Board returned to open session.

11-018 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 4
No – 0 Motion Carried

Meeting was adjourned at approximately 8:05 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, August 24, 2011 at 6:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk