

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, JULY 18, 2012
ANNEX CONFERENCE ROOM – 5:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Conference Room, located in the village of Holland Patent, New York on Wednesday, July 18, 2012. Board President Mrs. McGahey called the meeting to order at 5:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Traci Boris
Everett Stalker
Kathleen M. Davis, Superintendent of Schools
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki

ABSENT

Michaleigh Moylan
Louis D'Ambro, Assistant Superintendent

VISITORS

none

12-16

ROLL CALL

12-17

PLEDGE OF ALLIGIANCE

12-18

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meetings on June 28, 2012, July 3, 2012 and the Reorganization Meeting on July 3, 2012.

Yes – 5

No - 0 Motion Carried

12-19

POSITIVE THOUGHTS

Mr. Charles Pratt, Principal, Middle School sent thank you letters to staff for helping with the Eighth Grade Camping Trip. Staff letters were sent to: Jennifer McDonald, Michael Stripp, Denise Dunn, Lorna Deily, Elizabeth Curtis, John Riemenschneider, James Fruscella, Ronald Haier, Bryan Nichols, Kathleen Nieman, Jennifer Parzych, Michael Arcuri, and Scott Parsons.

Principal Charles Pratt, sent thank you letters to 19 students for their help with the Eighth Grade Camping Trip. Students volunteered to assist with the trip and helped make it run smoothly.

Principal Charles Pratt sent thank you letters to several sponsors for the Eighth Grade Camping Trip. Adirondack Family Dentistry, Northern Oneida County Rural Telephone Co., Hinge Propane, Farm Family Casualty Insurance Co., American Legion-Holland Patent, Camroden Golf Course, Subway-Barneveld, Herb Philipson's-Rome, Grande's Pizzeria-Holland Patent, Stewart's Shops-Barneveld, Stewart's Stops-Holland Patent.

12-20 **REVIEW OF UPCOMING DATES**

July 18, 2012	Board of Education Meeting Annex Board Room, 6:00 p.m.
August 16, 2012	Sport Booster Club Meeting High School Library, 7:00 p.m.
August 20, 2012	JV/V Sports Begin
August 21, 2012	6 th Grade Orientation Middle School, 7-8:00 p.m.
August 22, 2012	Board of Education Meeting Annex Board Room, 6:00 p.m.

12-21 **VISITORS**

There were no visitors.

12-22 **CORRESPONDENCE**

There was no correspondence.

12-23 **BOARD FORUM**

The 2013-14 Reorganization Meeting date was discussed. It was decided that the meeting will be held on Tuesday, July 9, 2013.

Mrs. Boris requested to pull Items II (9), (10), and (13) from consent.

12-24 **DISTRICT UPDATE**

Mrs. Davis reported that ELA and Math (Gr. 3 & 8) were released today. Statistics were handed out to the Board. She will do a regional comparison for discussion at the August meeting. The Regents results were outstanding.

Mrs. Davis also gave the board handouts from Dr. Fraser opposing equity in funding; an email regarding Jessica Cohen who will be a liaison for the new committee that Gov. Cuomo formed. Also a memo from Ira Schwartz dated July 12th was handed out informing the district that all four schools are currently in good standing.

SED sent a notice regarding prohibition of cell phones and other devices during Regents exams. Also, we were notified that cyber-bullying does not take effect until 2013-14. Regulations will be forthcoming. Mrs. Davis reiterated what the board has

previously expressed that how can schools be responsible for after-hours cyber activities.

Custodian/Maintenance staff attended Right To Know training today. Dignity for All was also covered. We combined with the Remsen School District for training and welcome working with other districts for collaboration when possible.

12-25 **COMMITTEE REPORTS**

There were no committee reports

12-26 **POLICY #7014 REVIEW AND APPROVAL – GRADUATION RANKING**

Karen Evans made the motion, seconded by Richard Allen to accept the revisions and approve Policy #7014 – Graduation Ranking effective July 18, 2012.

Yes – 5
No - 0 Motion Carried

Mr. Allen noted that a meeting was held this week made up of guidance, teachers, parent, board member, and administrative staff to review the ranking policy. Changes were made to assist parents in understanding and viewing the weighting system on a continuing basis. Nancy Nowicki reported that averages will now be weighted on the report card. This will not affect current seniors.

12-27 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #12 General Fund in the amount of \$237,414.58, for the period ending July 18, 2012, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #10 School Lunch in the amount of \$6,982.66, for the period ending July 18, 2012, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #8 Federal Funds in the amount of \$24,784.05, for the period ending July 18, 2012, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

12-28 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen, to remove Item II (9) from consent for comment and remove Items (10) and (13) from consent to Executive Session for discussion.

Yes – 5
No - 0 Motion Carried

12-29 **MILK & COTTAGE CHEESE BID AWARD**
APPROVAL OF QUESTAR III AUDIT REPORT AND MANAGEMENT RESPONSE
APPROVAL OF 2012-13 ACADEMIC INTERVENTION SERVICE/RESPONSE TO INTERVENTION (AIS/RTI)
APPROVAL OF 2012-13 PROFESSIONAL DEVELOPMENT PLAN (PDP)
REQUEST FOR USE OF SCHOOL BUS
APPROVAL OF KUNKEL AMBULANCE SERVICE
COMBINING
2012-13 COACHING APPOINTMENTS
AMENDED COACHING APPOINTMENTS
RESIGNATIONS
APPROVAL OF JOB DESCRIPTION – ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Award Upstate Niagara Cooperative, Inc. the milk and cottage cheese bid for the 2012-13 school year at a weekly cost of \$1,385.20.

	1% ½ pints	FF Choc ½ pints	Skim ½ pint	Butter milk quarts	1% Choc. gallons	1% gallons	Flavored pints	Low fat Cottage Cheese	Low fat sour cream	Total Cost per week
Upstate Niagara Cooperative, Inc.	0.1934	0.1963	0.1829	0.845	2.6875	2.5725	0.75	6.35	5.75	\$1,385.20
Byrne Dairy	0.1905	0.1991	0.1838	0.85	2.95	2.75	0.91	6.75	5.4	\$1,446.13

Approve the Questar III Audit Report dated April 18, 2012 along with the Management Response (May 3, 2012) effective July 18, 2012.

Approve the 2012-13 Academic Intervention Service/Response to Intervention (AIS/RTI) Plan.

Approve the 2012-13 Professional Development Plan (PDP).

Approve the request of The Parish Community of St. Leo and St. Ann Church to rent two school buses for their Wednesday classes for General William Floyd Elementary for the 2012-13 school year.

Approve Kunkle Ambulance Services for varsity football games (home) and wrestling contests (home) for the 2012-13 school year at a rate of \$100 per hour.

Approve the request of Meghan Pflieger to combine with the New Hartford Central School District in gymnastics for the 2012-13 school year.

Approve the following 2012-13 coaching appointments pending renewal of their CPR/first aid certificates:

Coach	Sport		%	Salary
James Fruscella	Varsity football assistant	8% + 5% longevity	13	\$4,024.54
Michael Sinacore	Varsity football assistant		7	\$2,167.06

Amend the salary for the previously approved coaching appointments for the 2012-13 school as follows:

Coach	Sport		%	Salary
James Fruscella	Boys Varsity Track	11% + 4% longevity	15%	\$4,643.70
Robert Judware	Modified Volleyball (split)	6% (split) + 1% longevity	4%	\$1,238.32

Accept the request of James Fruscella to resign from the position of modified football assistant pending his appointment to the position of varsity football assistant.

Accept the request of Michael Sinacore to resign from the position of modified football head coach pending his appointment to the position of varsity football assistant.

Approve the job description for the Assistant Principal/Athletic Director position effective July 18, 2012.

Yes – 5
 No - 0 Motion Carried

12-30 **ENCLOSURES**

- Letter sent to Senator Joseph Griffo from Mrs. Kathleen M. Davis, Supt. of Schools thanking him for allocating Early Intervention money which will be used to fund the additional pre-k class for the 2012-13 school year.

There were no comments on the enclosure.

12-31 **EXECUTIVE SESSION**

- Employment History of Particular People

At 5:15 p.m., Karen Evans made the motion, seconded by Richard Allen, to enter into executive session to discuss the employment history of particular people.

Yes – 5
 No - 0 Motion Carried

The board returned to opened session at 5:48 p.m.

12-32 **APPROVAL OF 2012-13 SALARY FREEZE AGREEMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the 2012-13 Salary Freeze Agreement for Nancy Nowicki, Assistant Superintendent for Curriculum & Instruction; Christopher Roberts, Transportation Supervisor; and Louis D’Ambro, Assistant Superintendent for Business & Finance.

Yes – 5
No - 0 Motion Carried

12-33 **APPROVAL OF 2012-14 TERMS AND CONDITIONS AGREEMENT FOR CONFIDENTIAL EMPLOYEES**

Karen Evans made the motion, seconded by Richard Allen to approve the following 2012-14 Term and Conditions Agreement for the following:

- Wendy Lloyd, Office Specialist II
- Judy Klievoneit, Account Clerk Typist.
- Jody Halpin, Account Clerk Typist.
- Pam Backman, Treasurer
- Marie E. Perry, Confidential Secretary to the Superintendent.

Yes – 5
No - 0 Motion Carried

Mrs. Boris commended the employees for taking salary freezes. The budget was better than expected and she wanted to personally thank those who took the freeze.

12-34 **APPROVAL OF 2012-13 SALARY FREEZE AGREEMENT AND EXTENSION OF SUPERINTENDENT’S CONTRACT**

Karen Evans made the motion, seconded by Richard Allen to approve the contract agreement for a salary freeze and the extension to June 30, 2017, for Kathleen M. Davis, Superintendent.

Anne McGahey	Yes
Karen Evans	Yes
Everett Stalker	Yes
Richard Allen	No
Traci Brois	No
Motion Carried	

Mrs. Boris stated that her vote was not a reflection on Mrs. Davis. She indicated that she had no concerns about Kathy’s performance. Mrs. Boris appreciates all Kathy does and knows she works hard for the district. Mrs. Boris along with Mr. Allen object to the contract language in regards to the continued one year extensions of the contract.

12-35 **APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the following appointments:

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day, Non-certified \$65 per day effective July 19, 2012:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Kelly Healey	10510 St. Rt. 365 Barneveld, NY 13304	\$80/day
Janice Krebs	25 Greenman Avenue New York Mills, NY 13417	\$80/day
Rebecca Pisani	11302 Bellingertown Road Forestport, NY 13338	\$80/day
Bryan Koscinski *certified eff. 9/1/12	10288 Korber Road Holland Patent, NY 13354	\$80/day

Adopt the following resolutions of appointment:

RESOLVED, that upon the recommendation of Kathleen M. Davis, Superintendent of Schools, the Board of Education of the Holland Patent Central School District, does hereby appoint **Russell E. Stevener**, 5516 Lowell Road, Rome, New York 13440, who holds a Initial New York State Certificate permitting him to serve as a School Building Leader, in the tenure area of School Building Leader, to the twelve (12) month position of Assistant Principal/Athletic Director for a probationary period of three (3) years to commence July 23, 2012 and to expire on June 30, 2015 pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents at a salary of \$82,000.

BE IT RESOLVED, that upon the recommendation of Kathleen M. Davis, Superintendent of Schools, the Board of Education of the Holland Patent Central School District, does hereby conditionally appoint **Avery Evans**, to the position of teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012 and to expire on August 31, 2015 and be paid on Step 8 (\$18,189) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,740.35. The appointment is contingent upon satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI.

Yes – 5
No - 0 Motion Carried

12-36 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No - 0 Motion Carried

Meeting was adjourned at approximately 5:57 p.m.

The next regular meeting will take place on Wednesday, August 22, 2012, at 6:00 p.m. in the annex conference room.

Marie E. Perry
District Clerk