

**APPROVED**

REGULAR MEETING OF THE BOARD OF EDUCATION  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
WEDNESDAY, MARCH 14, 2012  
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, March 14, 2012. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Traci Boris  
Everett Stalker  
Richard Allen  
Elizabeth Pape  
Kathleen M. Davis, Superintendent of Schools  
Louis D'Ambro, Assistant Superintendent  
Marie Perry, District Clerk

**ALSO PRESENT**

Nancy Nowicki  
John Egresits  
John Bubb  
Cheryl Venettozzi  
Allen Hyde  
Charles Pratt  
Christopher Roberts  
Dennis Geer  
Kristin Casab

**VISITORS**

36 parents, students, community members  
Danielle McQueary, gymnastics coach, NHCSD  
Adam Kaczor, Alpine ski coach  
Josh Olney, Nordic ski coach

**Absent:**

Kevin Healy

11-196

**APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting held on February 1, 2012 and special meeting held on February 15, 2012.

Yes – 5

No – 0 Motion Carried

11-197

**POSITIVE THOUGHTS**

New York State Gymnastics Champion – Student Recognition  
Alpine Ski, Nordic Ski – Student Recognition

Mrs. Davis introduced our student athletes and their coaches. They were presented with Certificates of Achievement for their accomplishments. Mr. Olney and Mr. Kaczor both thanked their students for their efforts and the board for their support.. Mrs. McGahey thanked them for coming and congratulated them. Mrs. Boris also thanked them for coming and commented on how nice it is to see dedication at a young age. They are fine representatives of the district.

Mr. Allen Hyde, HPE Principal and Mrs. Jennifer Schram, HPE Nurse, sent a letter to the South Trenton/North Gage Presbyterian Church thanking them for their recent donation of hats and mittens.

Mr. John Bubb, Director of Athletics, sent a letter to Mr. Barry Cavanaugh, Head Coach, Boy's Varsity Basketball to congratulate him on recently being named to the Capital District Basketball Hall of Fame.

Mr. John Bubb, Director of Athletics, sent a letter of congratulations to a student for their Sec 3, Div 2, Class C Wrestling Individual Championship win in their weight class.

Mr. John Bubb, Director of Athletics sent a letter of congratulations to Mr. Bryan Nichols, coach, for achieving a second consecutive undefeated season for modified girls' volleyball.

Lorraine Pawson, Foothills Rural Community sent a letter to the district thanking staff and students for their support of the Christmas Basket Project. This year 931 community members benefited from the donations.

Mrs. Kristin Casab, Principal, Gen. Wm. Floyd Elementary, sent a letter to Mrs. Joyce Trievel for her efforts organizing the Parents as Reading Partners program and Mrs. Sue Coville for taking pictures of the kick-off of the event.

11-198

**REVIEW OF UPCOMING DATES**

March 15, 2012	HP Sports Booster Club Mtg. 7:00 p.m. – HS Library
March 16, 2012	Superintendent's Conference No School for Students
March 19, 2012	HPE PARP Begins
March 27, 28, 29, 2012	HPE Book Fair
March 29, 2012	GWF Science Fair 6:30 p.m. – 8:00 p.m.
	HPE Family Night 5:30 – 7:00 p.m.
	HPE Science Fair 3:45 p.m. – 7:00 p.m. – HPE Gym
March 30, 2012	HS Cabaret – 7:30 p.m. HPE PARP Ends
April 2, 2012	GWF Concert 6:30 p.m. - HS Auditorium.
April 3, 2012	HPE Concert 6:30 p.m. - HS Auditorium.

GWF & HPE Parent/Teacher  
Conferences, 11 a.m. dismissal

Policy Committee Meeting (mtg.  
postponed)  
6:00 p.m. – Annex Conference Room

BOE Meeting (meeting cancelled)  
7:00 p.m. - Annex Conference Room

Mrs. Davis asked if the Board they are agreeable to cancel the Board Meeting and Policy Committee Meetings scheduled for April 4, 2012 since we have the give back snow day scheduled the next day and the budget has been adopted.

It was the consensus of the board to cancel the April 4, 2012 meeting. The next Board of Education Meeting will be held on Tuesday, April 24, 2012 at 7:00 p.m. The next Policy Committee meeting will be held on Tuesday, May 1, 2012.

11-199

### VISITORS

There were several visitors that asked to address the board. Mr. Andrew Goodelle, teacher, advocated for business courses, dual credit courses in conjunction with MVCC. Students spoke in support of Mr. Goodelle and the classes he teaches.

One student asked to reconsider AP Biology and AP Physics and stated that it is a detriment to starting college without AP classes. Mr. Allen and Mrs. Davis clarified to the audience that AP Biology was offered this year as an online course. AP Biology will be offered next year. AP Physics has never been offered. We are not cutting any courses in this budget. Mrs. McGahey spoke about cutting classes because of enrollment. She noted that all classes have minimum numbers that must be met to offer courses. Courses are looked at each year to be sure they meet the minimum.

Mr. Riemenschneider, teacher and coach, spoke in support of the boy's varsity tennis team. The sport is scheduled to be cut for next year. Mr. Riemenschneider noted that this is a life-long sport. We have the numbers to compete. We have 12-14 students to fill a competitive field of 10. Under the TVL league we needed more courts. It is anticipated under the CSC league, that our facilities will be adequate. This is an inexpensive sported compared to the benefits of playing a team sport. Everyone gets to play either in competition or exhibition games.

Parents, Mrs. Debbie. Finn, Mr. Dave Armitage, Mr. Ron. Haier also spoke about how important it is for the students to be part of a team and its life-long benefits. Mr. Armitage read a letter from a former Holland Patent student and tennis player supporting the program and how positive it has been over the years since graduation. Mr. Jim Zielenski, parent, also sport in support of tennis and asked what can be done to keep it and the current cost. The board was not in favor of a "pay to play" option.

Mrs. McGahey thanked everyone for their input.

11-200      **CORRESPONDENCE**

There was no correspondence.

11-201      **BOARD FORUM**

Traci Boris asked that Item II (14) be moved to Executive Session.  
Richard Allen asked to remove II (6) from consent and place first on the agenda.

Dr. Stalker noted that he had a parental complaint regarding high school literature and would like to discuss. A discussion ensued later. Mr. Egresits stated that the inquiry concerns honors ELA classes. Parents receive a letter in September listing a number of books that students may select from to read. Some books may have strong language or material that a parent feels is inappropriate for their child. Parents are asked to sign and return the letter giving the child permission to select from the list. Mrs. Boris asked that a brief description of each book be included in the parent notice in the future so they may make a more informed decision.

11-202      **DISTRICT UPDATE**

Mrs. Nowicki, Assistant Superintendent for Curriculum & Instruction, handed out the CEP Plan which is required by SED. Mrs. Nowicki did an overview of the process. Dr. Pesola, SED Representative helped the district analyze data, developed a SQR plan and prepared a QIP plan to show how we can improve delivery of instruction to our students. She models a two year program. Dr. Pesola has done classroom observations in the middle school and Gen. Wm. Floyd elementary school and has met and worked with instructors. She has great suggestions. She brings a different lens to teaching students. She also was open to our input. The feedback from Dr. Pesola was positive. Mrs. Nowicki and Mrs. Davis fielded questions from the board about the plan, its goals and the funding to provide services.

11-203      **COMMITTEE REPORTS**

Karen Evans reported that the Safety Committee met recently. We are in compliance with safety requirements.

11-204      Mrs. McGahey asked for a motion to remove Item II (6) – Adoption of Budget, from consent and discuss first on the agenda. Karen Evans made the motion, seconded by Richard Allen, to move.

Yes      5  
No      0 Motion carried

11-205      **ADOPTION OF 2012-13 BUDGET**

The board discussed the proposed budget and items addressed by visitors. Mr. Allen asked Mr. D'Ambro, Assistant Supt. for Business and Finance about the state granting more foundation aid. Mr. D'Ambro stated that it is on the table and however, cannot be planned on. The affect could be 1% of foundation aid. Mrs.

Davis added that we couldn't predict if it would be equitable in the state or how much aid we would get at this time.

Mr. Bubb, Director of Physical Education & Athletics, responded to questions regarding the participant numbers for tennis, golf, and fall cheerleading. Mr. Allen also asked about 7/8 girls basketball. Mr. Bubb responded that they would be combined. Mrs. McGahey noted that the numbers are there this year.

Mrs. Boris was in favor of offering an opportunity to fundraise to keep the cut sports. The costs are low and money could be easy to raise. Mrs. McGahey feels that lacrosse is different and the parent commitment is there.

Mr. Allen noted that other than prek, cuts have been due to right sizing with no cuts to programs. Mrs. Boris continues to support prek. Mr. Allen also noted that we offer a lot of sports, district's budget turned out a little better than we thought, and shrinking in size actually helped.

Mrs. Davis reminded the board that in the following year, raises will flow, the board will want to be within the 2% cap, and we will want to keep programming intact for children. Mrs. Boris agreed that we are better than we thought because of the efforts of Mrs. Davis, Mr. D'Ambro and the salary freezes accepted by the CSEA and Administration. She also noted that it's not fair to bring items back to the budget while asking for salary freezes. Reducing the workforce doesn't reduce the workload.

Co-curricular stipends and duties were discussed. After much discussion, the consensus was to keep all co-curricular appointments in the budget. It may be something to look at in the future. Mrs. Boris asked if parents could volunteer for any of the positions eg. middle school yearbook advisor. Mrs. Davis reported that this is not possible legally since this is bargaining unit work. Mr. Allen feels kids are not as interested in yearbooks since things like Facebook have come along. Student Representative Elizabeth Pape stated that while 20 students started out as interested in working on the high school yearbook, only 3 or 4 show up regularly to help. Mr. Egresits stated that the high school sells approximately 270-300 yearbooks each year. A parent spoke out that her child is not allowed to use the internet sites and she feels strongly about a paper yearbook. Mrs. Evans asked if coordinators for art and music were cut would it cover keeping tennis? There was also discussion about teachers being paid extra for duties held during the school day. If the extra duty was cut, what would be their responsibilities. Mrs. McGahey continued her pledge have the least impact as possible on children. Following discussions, it was decided not to make any changes in co-curricular positions.

The board considered all the testimony they heard from coaches, parents, teachers, and attending students regarding the positive benefits of being part of a team, and representing Holland Patent in a positive way. The life-long benefits of some sports were more beneficial to the students. Dr. Stalker addressed the tennis cut and expressed his support as a lifelong sport. He also mentioned that co-curricular participation is important as students prepare for college.

Mr. Allen reiterated that we have not made any academic cuts. 7<sup>th</sup> Grade Spanish was an extra this year due to over-staffing. All cuts were due to right-sizing. Mrs. Nowicki noted that while 7<sup>th</sup> gr. Spanish was discontinued, we added an upper level MVCC class.

Mr. Allen wanted to hear the technology presentation before he made a final decision on the budget. Following the presentation, the board continued discussions on the budget.

Mrs. Davis surveyed the board on their final decisions. They agreed that tennis and fall cheerleading will remain in the budget, and .5 music will remain in the budget.

Mrs. Boris thanked the parents, students, and coaches for attending the meeting.

Karen Evans made the motion, seconded by Richard Allen, to adopt the 2012-13 budget in the amount of \$27,843,758.

Yes – 5

No - 0 Motion carried

11-206

### **TECHNOLOGY PRESENTATION**

Mrs. Davis did a presentation on technology. She outlined the organizational chart showing who is responsible for different segments of technology.

Mr. Allen asked for further explanations on specific tasks and who is responsible and what part of the budget is it charged to. Mrs. Boris asked if companies support their own software. Future technology needs were discussed. Regents exam scoring through scanning is not optional any more, students records are being pulled together with Data Warehousing, and testing is moving very quickly to online. With the focus on new software tools, Mrs. Davis would like to have more tech support for instruction for children. Our specialist is needed for training staff. Mrs. Boris has concerns that we are not providing enough technology learning for students. Mr. Allen feels that the state timeline will not work. School districts will not have the equipment in place on the expected timeline. Holland Patent does not need to be the first to be ready. It was reported that the state is surveying districts to see what they have in place now. Results of the survey may change what the state is expecting. Mr. Allen stated that we should keep moving forward and that the district is doing well in this area. Mrs. Davis reported that the third grade will have an ipad lab and the middle school will be adding a lab over the summer.

11-207

### **APPROVAL OF 8:1:1 CLASS**

Karen Evans made the motion, seconded by Richard Allen, to approve the implementation of the 8:1:1 class for the fall of 2012 pending the minimum enrollment of five students is met.

Yes – 5

No - 0 Motion carried

**BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #7 General Fund in the amount of \$139,010.44, for the period ending March 14, 2012, and make it a matter of record.

Yes – 5  
No – 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #6 School Lunch Fund in the amount of \$25,506.57, for the period ending March 14, 2012 and make it a matter of record.

Yes – 5  
No – 0 Motion carried

Karen Evans, made the motion, seconded by Richard Allen, to accept for payment bill schedule #4 Federal Funds in the amount of \$15,052.50, for the period ending March 14, 2012 and make it a matter of record.

Yes – 5  
No – 0 Motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #7 Capital Project in the amount of \$18,958.50, for the period ending March 14, 2012 and make it a matter of record.

Yes – 5  
No – 0 Motion carried

11-209 **TREASURER'S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer's Report for the period ending January 30, 2012 and make it a matter of record.

Yes – 5  
No – 0 Motion carried

- 11-210 **APPROVAL OF CEP PLAN**  
**STUDENT ON SCHOOL BOARD PROPOSITION**  
**POLICY APPROVAL**  
**RESOLUTIONS FOR PURCHASED ENERGY SERVICES**  
**REQUEST FOR USE OF SCHOOL BUS**  
**GIFT FROM THE PUBLIC**  
**SALARY RECLASSIFICATION**  
**STANDARD WORK DAY AND REPORTING RESOLUTION RS 2417-A**  
**REVOCAION OF LEAVE OF ABSENCE**  
**AMENDED LEAVE OF ABSENCE**  
**LEAVE OF ABSENCE**  
**APPROVAL OF ATHLETIC VOLUNTEERS**  
**2011-12 CO-CURRICULAR APPOINTMENT**  
**APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the CEP Plan for the school year 2011-12.

Adopt the following resolution regarding student on the school board proposition:

RESOLVED, that the Board of Education of the Holland Patent Central School District be authorized per Education Law Sections 1702(3) and (3-a), 1804(12) and (12-a), and 2502(10) and (10-a) to allow a student to serve on the School Board as an ex officio, non-voting member for two years. Such student would not have a vote, would not be allowed to attend executive sessions, and would receive no compensation for participating at Board meetings.

The Board of Education approved the following policies:

- 2010 Annual District Meeting and Election
- 2012 Qualifications of Board of Education Members
- 2013 Nomination of Candidates for the Board of Education
- 2014 Use of Voting Machines
  
- 2016 Procedure for Challenging Voter(s)
- 2017 Vacancies on the Board of Education
- 2018 Expense Reimbursements For Board Members (Conference Attendance)
- 2019 Special District Meeting
- 4035 Capital Assets Accounting
- 5060 Display of Flag
- 6081 Code of Conduct and Eligibility for Interscholastic Athletics
- 6152 Providing A Safe Public School Choice To Students Who Have Been Victims of a Violent Criminal Offense
- 6152.1 Providing A Safe Public School Choice To Students Who Have Been Victims of a Violent Criminal Offense – Notice to Parents of Person in Parental Relationship
- 7030 Accommodation of Hearing-Impaired Parents
- 7030.1 Accommodation of Hearing-Impaired Parents Request Form
- 7030.2 Accommodation of Hearing-Impaired Parents Notice
- 6031 Acceptable Use Policy for Mobile Devices
- 6031.1 User Agreement and Parent Permission Form

Adopt the following resolutions to take effect immediately regarding participation in cooperative energy purchasing services (NYSMEC) for electricity and natural gas:

**RESOLUTION AUTHORIZING PARTICIPATION IN  
COOPERATIVE ENERGY PURCHASING SERVICE  
(NYSMEC) FOR ELECTRICITY**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Holland Patent Central School District, 9601 Main Street, Village of Holland Patent, New York, (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED that this Board hereby determines that it is in the interests of the this municipal corporation to participate in the NYSMEC, and authorizes and directs Kathleen M. Davis, Superintendent of Schools to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$0.085 per kWh for a term of at least one year and no more than three years commencing May 1, 2012, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and

take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

**RESOLUTION AUTHORIZING PARTICIPATION IN  
COOPERATIVE ENERGY PURCHASING SERVICE  
(NYSMEC) FOR NATURAL GAS**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Holland Patent Central School District, 9601 Main Street, Village of Holland Patent, New York (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED that this Board hereby determines that it is in the interests of the this municipal corporation to participate in the NYSMEC, and authorizes and directs Kathleen M. Davis, Superintendent of Schools, to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$0.8160 per therm for a term of at least one year and no more than three years commencing May 1, 2012, and other terms and conditions, all as may be

determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

Approve the request from the Oneida County Committee of the American Legion Auxiliary for the use of a bus to Brockport, New York to transport 10 students to the Empire Girl's State session on Sunday, June 24, 2012 and return on June 30, 2012.

Accept the donation of \$1,028.00 from the GWF-PTA for the purpose of providing the planetarium presentation.

Approve the following salary reclassifications retroactive to February 1, 2012:

NAME	FROM STEP	CURRENT SALARY	Eff. 2/2012 CR. HR./EX. HR.	TO STEP	NEW SALARY
<b>Baker, Brittany</b> Sp. Ed. - GWF	C-9 Masters 6 hrs. @ \$65	\$39,892.00 800.00 390.00 \$41,082.00	<b>6 hrs.</b>	C-9 Masters 12 hrs. @ \$65	\$39,892.00 800.00 780.00 \$41,472.00
<b>Barnum, Michelle</b> Elem - HPE	C-8 Masters 6 hrs. @ 65	\$38,574.00 800.00 390.00 \$39,764.00	<b>24 hrs.</b>	E-8 Masters	\$41,750.00 800.00 \$42,550.00
<b>Felice, Barbara</b> PE - HS	D-21 Masters 6 hrs. @ \$65 Career Inc. TOC 0304 TOC 0405 TOC 0607 TOC 0708 TOC 0809 TOC 0910 TOC 1011 TOC 1112	\$58,833.00 800.00 390.00 4,125.00 1,167.00 1,181.00 1,259.00 1,275.00 1,290.00 1,595.00 1,807.00 1,836.00 \$75,558.00	<b>3 hrs.</b>	D-21 Masters 9 hrs. @ \$65 Career Inc. TOC 0304 TOC 0405 TOC 0607 TOC 0708 TOC 0809 TOC 0910 TOC 1011 TOC 1112	\$58,833.00 800.00 585.00 4,125.00 1,167.00 1,181.00 1,259.00 1,275.00 1,290.00 1,595.00 1,807.00 1,836.00 \$75,753.00
<b>Fitzgerald, Susan</b> Elem - GWF	E20 3 hrs. @ \$65 Career Inc.	\$59,042.00 195.00 1,375.00 \$60,612.00	<b>3 hrs.</b>	E20 6 hrs. @ \$65 Career Inc.	\$59,042.00 390.00 1,375.00 \$60,807.00
<b>Fruscella, James</b> PE - MS	D-21 Masters 9 hrs. @ \$65 Career Inc. TOC 0001 TOC 0102 TOC 0203 TOC 0304 TOC 0405 TOC 0506 TOC 0607 TOC 0708 TOC 0809 TOC 0910 TOC 1011 TOC 1112	\$58,833.00 800.00 585.00 4,125.00 1,143.00 1,160.00 1,180.00 1,213.00 1,228.00 1,243.00 1,259.00 1,275.00 1,290.00 1,595.00 1,807.00 1,836.00 \$80,572.00	<b>3 hrs.</b>	D-21 Masters 12 hrs. @ \$65 Career Inc. TOC 0001 TOC 0102 TOC 0203 TOC 0304 TOC 0405 TOC 0506 TOC 0607 TOC 0708 TOC 0809 TOC 0910 TOC 1011 TOC 1112	\$58,833.00 800.00 780.00 4,125.00 1,143.00 1,160.00 1,180.00 1,213.00 1,228.00 1,243.00 1,259.00 1,275.00 1,290.00 1,595.00 1,807.00 1,836.00 \$80,767.00
<b>Hasenauer, Joann</b> Elem - HPE	D-19 Masters	\$55,452.00 800.00 \$56,252.00	<b>3 hrs.</b>	D-19 Masters 3 hrs. @ \$65	\$55,452.00 800.00 195.00 \$56,447.00

<b>Koziarz, Krista</b> Elem. - HPE	D-11 Masters 6 hrs. @ \$65	\$44,302.00	<b>3 hrs.</b>	D-11 Masters 9 hrs. @ \$65	\$44,302.00
		800.00			800.00
		390.00			585.00
		\$45,492.00			\$45,687.00
<b>Schantz, Heather</b> TA - HS	Step 7 Bachelors 15 hrs. @ \$65	\$17,406.00	<b>3 hrs.</b>	Step 7 Bachelors 18 hrs. @ \$65	\$17,406.00
		2,526.15			2,526.15
		975.00			1,170.00
		\$20,907.15			\$21,102.15
<b>Schwertfeger, Heather</b> TA - GWF	Step 9 Bachelor's 27 hrs. @ \$65	\$18,535.00	<b>12 hrs.</b>	Step 9 Bachelor's 39 hrs. @ 65	\$18,535.00
		2,526.15			2,526.15
		1,755.00			2,535.00
		\$22,816.15			\$23,596.15
<b>Stock-Stephens, Sarah</b> Elem. - GWF	C10 Masters 3 hrs. @ \$65	\$41,211.00	<b>3 hrs.</b>	C10 Masters 6 hrs. @ \$65	\$41,211.00
		800.00			800.00
		195.00			390.00
		\$42,206.00			\$42,401.00
<b>Szablewski, Karen</b> Elem. - HPE	E-20 Masters 42 hrs. @ \$65 Career Inc.	\$59,042.00	<b>3 hrs.</b>	E-20 Masters 45 hrs. @ \$65 Career Inc.	\$59,042.00
		800.00			800.00
		2,730.00			2,925.00
		1,375.00			1,375.00
		\$63,947.00			\$64,142.00
<b>Triebel, Joyce</b> Elem. - GWF	C-17 Masters 12 hrs. @ \$65	\$50,518.00	<b>3 hrs.</b>	D-17 Masters	\$52,594.00
		800.00			800.00
		780.00			
		\$52,098.00			\$53,394.00
<b>West, Gaye</b> Sp. Ed. - HS	D-18 Masters 12 hrs. @ \$65	\$53,969.00	<b>3 hrs.</b>	E-18 Masters	\$56,099.00
		800.00			800.00
		780.00			
		\$55,549.00			\$56,899.00

Adopt the following resolution regarding the Standard Work Day and Reporting Resolution RS 2417-A:

BE IT RESOLVED, that the Holland Patent Central School District/Location code 73010 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Registration Number	SS#	Standard Work Day (Hrs/Day)	Term Begins/Ends
Treasurer	Pamela Backman	39254859	3915	7	7/1/11-

					6/30/12
Confidential Secretary to the District Superintendent/ Board Clerk	Marie Perry	38210993	7732	8	1/12/12-6/30/12

Approve the request of Christine Strzepiek to revoke her request for leave without pay for the period of March 12-16, 2012.

Approve the request of Jessica Kenny for an amended leave of absence from March 27, 2012 through May 4, 2012

Approve the request of Shelly Kirkland for a medical leave of absence from January 26, 2012 through March 8, 2012.

Approve the following athletic volunteers for the 2011-12 school year.

Richard Hurlbut	athletic volunteer	girl's softball
Evelyn Surace	athletic volunteer	lacrosse program
Joseph Surace	athletic volunteer	lacrosse program
Dennis Williams	athletic volunteer	girls' softball
James Williams	athletic volunteer	lacrosse program
Dan Fruscella	athletic volunteer	track program

Appoint Michael Arcuri to the position of High School Chaperone (dances and other events) at the rate of \$60 per event for the 2011-12 school year.

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective March 15, 2012:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Scialdone, Lexi	115 Ringdahl Ct., Apt. 2 Rome, NY 13440	<b>\$80/day</b>
Handzel, Kimberly	1 Highland Court Whitesboro, NY 13492	<b>\$80/day</b>
Hartnett, Kathryn	17 Leard Road New Hartford, NY 13413	<b>\$65/day</b>
Kraszewski, Mercedes	972 Figert Road Ohio, NY 13324	<b>\$80/day</b>
Tuthill, Kristine	Change to Certified Mathematics, Gr. 7-12	<b>\$80/day</b>

Approve the following non-instructional substitutes effective March 15, 2012:

- Substitute Clerk, 90% of Step 1/Schedule B (\$11.53 /hr.) = \$10.38/hr.
- Kathleen Grogan

Substitute School Monitor, 90% of Step 1/Schedule A  
(\$10.79/hr.) = \$9.71/hr.

- Donna Gremis

Substitute Library Aide, 90% of Step 1/Schedule A (\$10.79/hr.) =  
\$9.71/hr.

- Donna Gremis

Yes – 5

No - 0 Motion carried

11-211 **ENCLOSURES**

There were no comments on enclosures.

11-212 **EXECUTIVE SESSION**

At 10:05 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education and Item II(14)-Affiliation Agreement, SUNY IT, Nursing Student Internship..

Yes – 5

No – 0 Motion carried

At 10:10 p.m. the Board entered executive session

At 10:30 p.m. the Board returned to open session.

11-213 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion carried

11-214 **APPROVAL OF AFFILIATION AGREEMENT-SUNY IT, NURSING STUDENT INTERNSHIP**

Karen Evans made the motion, seconded by Richard Allen to approve the affiliation agreement with SUNY IT for a nursing student internship.

Yes - 5

No – 0 Motion carried

11-215      **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion carried

Meeting was adjourned at approximately 10:35 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, April 24, 2012 at 7:00 p.m. in the Annex Board Room. The April 4, 2012 meeting has been cancelled.

Marie E. Perry  
District Clerk