

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
TUESDAY, APRIL 26, 2011
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Tuesday, April 26, 2011. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Traci Boris
Everett Stalker
Richard Allen
Samantha Grogan
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Kristin Casab
Allen Hyde
Matthew Lee
Charles Pratt
Todd Richard
Cheryl Venettozzi

VISITORS

6

ABSENT

Karen Evans

10-251

APPROVAL OF MINUTES

Mr. Allen made the motion, seconded by Dr. Stalker, to approve the minutes of the Board of Education meeting held on April 6, 2011 and the minutes of the special meeting held on April 13, 2011.

Yes – 4

No – 0 Motion Carried

10-252

POSITIVE THOUGHTS

Superintendent of Schools Kathleen Davis presented an award to the Holland Patent Central School District for a safe school environment. She noted that all the credit goes to Superintendent of Buildings and Grounds Dennis Geer. Congratulations!

Mrs. Davis thanked the Board for their collaboration and team work toward a positive budget. A lot of districts are going through some tough fiscal times. The district spent a lot of energy putting together a long range financial plan. We kept programs intact for children. A .21% increase budget to budget is pretty phenomenal. Mrs. Davis thanked everyone for their teamwork. The district had to make some difficult decisions. They are working on projections for revenue for next year.

Middle School Principal Charles W. Pratt wrote a letter to music teachers Nicole Siniscarco, Darby Evans, Tim Ischia, and Karen Corigliano for their efforts with and dedication to the Middle School music program.

Holland Patent Elementary Principal Allen Hyde wrote a letter to teachers Eileen Schreppel and Joann Hasenauer thanking them for helping with the entire process of coordinating, setting up, encouraging students and supervision at the HPE Science Fair.

Holland Patent Elementary Principal Allen Hyde wrote a letter to parents Lisa Adamo and Ansley Schmitt for their hard work and dedication in organizing the book fair.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Roy Garrett, Trisha Mahanna, Lisabeth McCartney, Nanette Reinhardt, Laura Longheretta, Anna Tolpa, Jennifer Richard, Dianna Carrock, Hannah Bochniak, Beth McGuire, Melissa Parzych, Donna Mortise, Deanna DeForest, Thomas DeVoogel, Kathleen Stalker, Jan Kochan, Terri Sherman, KimAnn Inkawhich, and several students for their support and help with the book fair and family night.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Dr. Everett Stalker thanking him for the recent presentation on dental health for pre-kindergarten students.

Holland Patent Elementary Principal Allen Hyde wrote a letter to teacher Lisa Buchanan thanking her for presenting the Irish Step Dance to the first grade students at Holland Patent Elementary.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Dr. Cynthia Gaige-Kibiuk thanking her for the recent presentation on dental health for our first grade classrooms.

Middle School Principal Charles Pratt and Dean of Students Todd Richard wrote a letter to Sherry Connelly Marketing Assistant for Nice 'n Easy Grocery Shoppes thanking her for donating money to be used for students unable to afford the annual Eighth Grade Camping Trip.

10-253

REVIEW OF UPCOMING DATES

- | | |
|----------------|--|
| April 27, 2011 | MS Character Education Breakfast |
| April 28, 2011 | Kindergarten Parent Information Night, 6:30 p.m. |
| | “Mr. Holland Patent”
High School Auditorium, 7 p.m. |
| | HP Sports Booster Club Meetings
High School Library, 7 p.m. |

May 3, 2011	Budget Hearing High School Auditorium, 6 p.m.
	Board of Education Meeting High School Auditorium, 7 p.m.
May 4 - 6 2011	NYS ELA Test Grade 3 – 8
May 6, 2011	Junior Prom Set-up
May 7, 2011	Local Solo Fest Middle School, 9 a.m. – 1 p.m.
	Junior Prom Grand March High School Auditorium, 5:30 p.m.
May 8, 2011	Mother’s Day
May 9, 2011	UPK Application Period Begins
May 11, 2011	HPE PTA Meeting, 6:30 p.m.
May 11 – 13, 2011	NYS Math Test Grade 3 – 8
May 13, 2011	Middle School Dance, 6 – 9 p.m.
May 14, 2011	NYSSMA Solo Festival @ Norwich HS
May 17, 2011	Budget Vote High School Gymnasium, 7 a.m. – 8 p.m.
	“Taste of the Arts’ Elementary Track Meet
	District Instrumental, Vocal Concert High School Auditorium, 6:30 p.m.
	Board of Education Meeting High School Library, 7 p.m.

10-254

VISITORS

There were no visitors who wished to address the board.

10-255

CORRESPONDENCE

Mrs. Davis distributed a letter from Middle School Principal Charles Pratt regarding the sixth grade ELA students. The students completed a survey project on obesity and nutrition.

10-256

BOARD FORUM

Mr. Allen asked if the weighting of high school courses for class ranking could be considered for a future meeting topic. He also asked a question regarding the regional grading for Regents and an update on the high school roof damage.

Dr. Stalker read a letter in response to Mrs. Gibbons' letter dated April 6, 2011.

Mrs. Boris asked to pull #14 Leave of Absence from consent and to be discussed in executive session.

Mrs. McGahey noted there is an Addendum, Etude Music Club Music Scholarship Award Fund and the Appointment of Election Official.

10-257

DISTRICT UPDATE

Mrs. Davis provided a draft regarding the 103c regulations.

Dennis Geer provided an update on the situation with the high school roof.

Mrs. Davis gave a special thank you to Dennis Geer, Chris Roberts, and John Egresits for their quick response.

Mrs. Davis thanked the administrative team for their quick response in alerting the coaches of a tornado warning.

10-258

COMMITTEE REPORTS

Dr. Stalker reported that the Audit Committee met this evening. The committee met to review an update to the School Lunch Audit and the district's fiscal risk assessment.

10-259

SUPERINTENDENT'S SPECIAL REPORT TO THE BOARD

Mrs. Davis discussed this under District Update.

10-260

PILOT

Mr. Benincasa was in attendance to answer questions regarding a PILOT program. Mr. Allen made the motion, seconded by Mrs. McGahey to approve the PILOT program.

Mr. Allen – Yes
Dr. Stalker – Abstain
Mrs. Boris – No

Due to the lack of a quorum, the Board of Education asked that this item be placed on the agenda for a future board meeting.

Mrs. McGahey invited Mr. Benincasa back to a future board meeting.

10-261 **ALPINE SKI TEAM REQUEST**

Mr. Allen made the motion, seconded by Dr. Stalker to approve the alpine ski team to attend the Winter Carnival.

Yes – 4
No – 0 Motion Carried

Mr. Allen made the motion, seconded by Dr. Stalker to approve the alpine ski team transportation cost.

Yes – 4
No – 0 Motion Carried

10-262 **BILL SCHEDULES**

Mr. Allen made the motion, seconded by Dr. Stalker, to accept for payment bill schedule #9 General Fund in the amount of \$79,989.89, for the period ending April 26, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mr. Allen made the motion, seconded by Dr. Stalker, to accept for payment bill schedule #9 School Lunch in the amount of \$112.94, for the period ending April 26, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mr. Allen made the motion, seconded by Dr. Stalker, to accept for payment bill schedule #9 Capital Project in the amount of \$15,684.25, for the period ending April 26, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

10-263 **TREASURER'S REPORT**

Mr. Allen made the motion, seconded by Dr. Stalker to accept the Treasurer's Report for the period ending February 28, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

10-264 **BUDGET TRANSFERS**
APPROVAL OF POLICIES
APPROVAL OF 2011-12 BOCES ADMINISTRATION BUDGET

ELECTION OF COOPERATIVE BOARD MEMBERS
2011-12 TRANSPORTATION REQUESTS
APPOINTMENT OF ELECTION OFFICIALS
GIFT FROM THE PUBLIC
REQUEST FOR USE OF SCHOOL BUS
APPROVAL OF ATHLETIC VOLUNTEER
APPOINTMENTS
ETUDE MUSIC CLUB MUSIC SCHOLARSHIP AWARD FUND
APPOINTMENT OF ELECTION OFFICIAL

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Accept the Budget Transfers for the period ended March 31, 2011.

Approve the following policies:

- 1030 Records Management
- 1030.1 Public Access to Records
- 1030.2 Regulation – Application for Public Access to Records
- 1030.3 Draft Regulation – Request for Records by Email
- 1030.4 Draft Regulation – Agency Response to Email Request for Records
- 5021.1 Regulation – New York State Security Breach Reporting Form
- 6055 Student Health Examinations
- 6056 Student Medications
- 6056.1 Regulation - Student Medications
- 6056.2 Regulation - Medication Authorization Form
- 6056.3 Regulation - Self-Medication Release Form
- 6060 Supervision of Pupil Activities
- 6110 Special Education Programs and Services
- 6115 Section 504 Policy Programs for Students with Disabilities
- 6120 Limited English Proficiency Instructions
- 6120.1 Regulation - Limited English Proficiency Instructions
- 6141 Introduction of Extra-Curricular Activities in the School System
- 6141.1 Regulation – Athletic Proposal Request Form

Adopt the following resolution with regard to the 2011-2012 BOCES budget:

WHEREAS, the BOCES tentative administration budget is adopted by public resolution; and

WHEREAS, copies of the tentative administration, capital and program budget were received on April 4, 2011 and an information meeting was presented at Oneida BOCES on April 7, 2011.

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of \$2,149,254.11 for 2011-12.

Adopt the following resolution regarding the election of Cooperative Board members:

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received on February 22nd of the slate of candidates, and an information meeting was presented at Oneida BOCES on April 7th.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated below:

For the Board of Cooperative Educational Services election, April 26, 2011, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mrs. Shirley Burtch, Oriskany, NY, (Oriskany Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for ***Shirley Burtch***, 8330 State Route 69, Oriskany, NY 13424.

For the Board of Cooperative Educational Services election, April 26, 2011, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mr. William McDonald, Remsen, NY, (Remsen Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for ***William McDonald***, 9644 Lincoln Avenue, Remsen, NY 13438.

For the Board of Cooperative Educational Services election, April 26, 2011, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mr. John Griffin, Sauquoit, NY, (Sauquoit Valley Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for ***John Griffin***, 9282 Paris Hill Road, Sauquoit, NY 13456.

For the Board of Cooperative Educational Services election, April 26, 2011, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of John Salerno, Deerfield, NY, (Whitesboro Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **John Salerno**, 5459 Prescott Road, Deerfield, NY 13502.

Approve the following requests for transportation to private schools for the 2011-12 school year:

<u>Student's Name</u>	<u>Address</u>	<u>Parent's Name</u>	<u>Name of School</u>
Child	10269 Mapledale Road Holland Patent, NY 13354	Mr. and Mrs. John Strzepek	Notre Dame High School
Child	10082 Meszler Hill Road Westernville, NY 1386	Mr. Thomas Muha, Jr.	Notre Dame High School
Child	7096 Ives Road Marcy, NY 13403	Mr. Michael Powers	Notre Dame High School
Child	10327 Coombs Road Holland Patent, NY 13354	Mr. David Wilcox	Notre Dame High School
Child	10 Blue Heron Drive Barneveld, NY 13304	Mr. and Mrs. Matthew Acevedo	Notre Dame Elementary
Child	9540 Park Place Holland Patent, NY 13354	Denese Savoy	Rome Catholic School
Child	7969 Evans Road Holland Patent, NY 13354	Julian Stokes	Rome Catholic School
Child	7969 Evans Road Holland Patent, NY 13354	Julian Stokes	Rome Catholic School
Child	7969 Evans Road Holland Patent, NY 13354	Julian Stokes	Rome Catholic School
Child	7969 Evans Road Holland Patent, NY 13354	Julian Stokes	Rome Catholic School

Approve the appointment of the following election officials to serve at the May 17, 2011 election at a stipend of \$7.49/hr.

Stanley Harris has agreed to serve as the Chairperson of the Annual Election and Budget Vote. Donna Grems has agreed to serve as the Alternate Chairperson of the Annual Election and Budget Vote.

Chief Election Inspector
Inspectors:

Marian Clarke
Patricia Bartholomew
David Julian
Katherine Julian
Norma Christiansen

Richard Krebs
June Krebs
Arda Makarchuk
Paula Hopsicker

Accept the donation of the following items from the Golden Knights Sports Booster's Club:

2 Edge Electronic Score Clocks Model #SS2000B \$700/ea.
Serial #'s 1102SS2501 and 1102SS2502

2 Padded Carrying Bags Model #SC3210 \$95.50/each
Total value: \$1,591.00

Approve request of the Singing Hills Senior Citizens, under the direction of the Trenton Town Board, for the use of a school bus for May 23, 2011 for a trip to the Turning Stone Casino.

Approve the following athletic volunteer for the 2010-11 school year:

James Williams Boys Modified Lacrosse volunteer

Approve the following substitute non-instructional appointments effective April 27, 2011:

Substitute School Bus Attendants 90% of Step 1 (\$10.60/hr.) \$9.54/hr.

Jean Marsden
Renee Hughes

Approve the following substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective April 27, 2011:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Jacquelyn LaMendola	51 Blue Heron Drive Barneveld, NY 13304	No, \$65/day
Devon Miller	9216 Fish lane Road Marcy, NY 13403	No, \$65/day

Approve the Etude Music Club Music Scholarship Award Fund.

Approve the following election official to serve at the May 17, 2011 election at a stipend of \$7.49/hr.

Inspector: John Kotary

Yes – 4
No – 0 Motion Carried

10-265 **ENCLOSURES**

There were no comments on the enclosures.

10-266 **EXECUTIVE SESSION**

At 7:58 p.m., Mr. Allen made the motion, seconded by Dr. Stalker, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, Leave of Absence, and the employment history of particular people

Yes – 4
No – 0 Motion Carried

10-267 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Boris made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 4
No – 0 Motion Carried

At 8:45 p.m. the Board returned to open session.

10-268 **LEAVE OF ABSENCE**

This item was tabled for the May 3, 2011 meeting.

10-269 **ADJOURNMENT**

Having no further business to discuss at this time, Mr. Allen made the motion, seconded by Dr. Stalker, to adjourn the meeting.

Yes – 4
No – 0 Motion Carried

Meeting was adjourned at approximately 8:45 p.m.

The Budget Hearing will be held on Tuesday, May 7, 2011 at 6 p.m. in the high school auditorium. The next regularly scheduled meeting of the Board of Education will be held on Tuesday, May 3, 2011 at 7:00 p.m. in the high school auditorium.

Wendy A. Lloyd
District Clerk