

REGULAR MEETING OF THE BOARD OF EDUCATION  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
TUESDAY, MAY 3, 2011  
HIGH SCHOOL AUDITORIUM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the high school auditorium, located in Holland Patent, New York on Tuesday, May 3, 2011. Board President Mrs. McGahey called the meeting to order at 7:27 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Traci Boris  
Everett Stalker  
Richard Allen  
Samantha Grogan  
Kathleen M. Davis, Superintendent of Schools  
Louis D’Ambro, Assistant Superintendent  
Wendy A. Lloyd, District Clerk

**ALSO PRESENT**

Nancy Nowicki  
John Egresits  
John Bubb  
Kristin Casab  
Allen Hyde  
Matthew Lee  
Charles Pratt  
Todd Richard  
Cheryl Venettozzi

**VISITORS**

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10-270 **APPROVAL OF MINUTES**

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on April 26, 2011.

Yes – 5

No – 0 Motion Carried

10-271 **POSITIVE THOUGHTS**

Superintendent of Schools Kathleen Davis noted this week is the start of the state assessments. She had the chance to visit two buildings yesterday. The middle school employees are working hard. Children are pretty excited, they feel confident. She was excited to see the energy throughout the district.

Superintendent of Buildings and Grounds Dennis Geer wrote a memo to Jeff Cardinal, Michael Gillett and John Brown thanking them for the great job they did responding to the emergency call regarding the roof damage that occurred April 16, 2011.

Superintendent of Buildings and Grounds Dennis Geer wrote a memo to Robert Stropp thanking him for the great job he did responding to the faulty fire alarm that occurred Saturday, April 13, 2011.

Superintendent of Buildings and Grounds Dennis Geer wrote a memo to Christopher Roberts of the Holland Patent Hose Company thanking him and the members of the Fire Department for responding to the roof problem that occurred April 16, 2011.

10-272

**REVIEW OF UPCOMING DATES**

May 4 – 6, 2011	NYS ELA Test Grade 3 – 8
May 6, 2011	Junior Prom Set-up
May 7, 2011	Local Solo Fest Middle School, 9 a.m. – 1 p.m.  Junior Prom Grand March High School Auditorium, 5:30 p.m.
May 8, 2011	Mother’s Day
May 9, 2011	UPK Application Period Begins
May 11, 2011	HPE PTA Meeting, 6:30 p.m.
May 11 – 13, 2011	NYS Math Test Grade 3 – 8
May 13, 2011	Middle School Dance, 6 – 9 p.m.
May 14, 2011	NYSSMA Solo Festival @ Norwich HS
May 17, 2011	Budget Vote High School Gymnasium, 7 a.m. – 8 p.m.  “Taste of the Arts”  Elementary Track Meet  District Instrumental, Vocal Concert High School Auditorium, 6:30 p.m.  Board of Education Meeting High School Library, 7 p.m.

10-273

**VISITORS**

Mr. Don Roberts thanked the board for being on the board. He asked how to distribute lacrosse flyers to the school community. He has noted there seems to be a discrepancy to what material is allowed and what is not allowed in each building.

Mrs. Davis noted that we have a policy committee that will review their policy on fund raising and material availability.

Mrs. Boris noted she receives Cub Scouts and Community Education flyers. Mrs. Boris is very concerned we have turned people away.

Mr. Allen noted that is an excellent item to bring before the board.

Mrs. McGahey commented that not everyone receives the same answer.

Mrs. Davis will review the policy with the committee.

10-274

**CORRESPONDENCE**

There was no correspondence.

10-275

**BOARD FORUM**

Mrs. McGahey noted there is an addendum Elementary Math Saturday Review – GWF.

10-276

**DISTRICT UPDATE**

There was no district update.

10-277

**COMMITTEE REPORTS**

There were no committee reports.

10-278

**SEORA**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolution regarding State Environmental Quality Review Type II:

**RESOLUTION REGARDING  
STATE ENVIRONMENTAL QUALITY REVIEW  
TYPE II ACTION**

**WHEREAS**, the Board of Education of the Holland Patent Central School District (the “District”) has considered the impact to the environment of the following Scope of Work to be completed:

Emergency Roof Replacement of approximately 10,000 sq. ft. of roof at the Holland Patent High School building.

**WHEREAS**, the District has reviewed the Scope of Work presented for the Proposed Action, and has further consulted with its Architect, Jim King, King & King Architects, with respect to the potential for environmental impacts resulting from the Proposed Action; and

**WHEREAS**, the District has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concluded that the project involves routine activities of educational institutions.

**NOW, THEREFORE, BE IT RESOLVED**, by the District as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Yes – 5

No – Motion Carried

Mrs. Davis has been working with the architect King & King and Bernie Donegan to determine the financial impact of this emergency project. We have written a letter to the insurance company and warranty company to determine if they will cover this accident.

**DECLARATION OF EMERGENCY AND OF CONTINGENT EXPENSE**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolution regarding the declaration of emergency and of contingent expense.

**DECLARATION OF EMERGENCY AND  
OF CONTINGENT EXPENSE**

**WHEREAS**, the School District suffered extensive damage to the High School roof on April 16, 2011; and

**WHEREAS**, the District's Insurance carrier has investigated the loss and will advise whether this is a covered loss; and

**WHEREAS**, King & King, Architects, will provide any necessary architectural/engineering services in connection with the replacement of the approximate 10,000 sq. ft. of roof on the high school building; and

**WHEREAS**, it is essential to replace the roof on the High School building to create a water tight safe building.

**BE IT RESOLVED** by the Board of Education of the Holland Patent Central School District as follows:

The Board of Education hereby finds pursuant to the Education Law that replacement of the approximately 10,000 sq. ft. of roof at the High School (the "Project") which was damaged in the April 16, 2011 storm is an Emergency Project which should be accomplished as soon as possible.

The Board of Education further declares that such replacement is essential for protection of the health and safety of the students and staff and for protection of the District's property and that the Project constitutes an ordinary contingent expense.

The maximum estimated cost of the Project is \$300,000; the Project will be financed by insurance proceeds and any applicable deductible to be paid from the General Fund (subject to recovery from any responsible party) or will be financed from school district General Fund account; the Superintendent shall advise the Board of Education of the Insurance carrier's determination.

The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this resolution.

This resolution shall take effect immediately.

Yes – 5

No – 0 Motion Carried

Mrs. Boris would like regular updates on this situation.

10-280      **APPROVAL OF CHANGE ORDER S-05**

Mrs. Evans made the motion, seconded by Mr. Allen to approve Change Order S-05, Boland's Excavating & Topsoil, Inc., increasing the site work contract sum \$6,670.00.

Yes – 5  
No – 0 Motion Carried

10-281      **2010-11 CO-CURRICULAR APPOINTMENT**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the appointment of Trista Twomey as home instruction teacher for the 2010-11 school year at a salary of \$30.07/hr.

Yes – 5  
No – 0 Motion Carried

10-282      **LEAVE OF ABSENCE**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the request of Colene Crescent for a leave of absence for the period of May 9, 2011 until further notice.

Yes – 5  
No – 0 Motion Carried

10-283      **ELEMENTARY MATH SATURDAY REVIEW - GWF**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following appointments:

Appoint Robert Judware to the position of elementary math Saturday review teacher – GWF at the rate of \$37.58/hr. on May 7, 2011.

Appoint Brittany Baker to the position of elementary math Saturday review teacher – GWF at the rate of \$37.58/hr. on May 7, 2011.

Yes – 5  
No – 0 Motion Carried

10-284      **ENCLOSURES**

There were no comments on the enclosures.

10-285

**EXECUTIVE SESSION**

At 7:48 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, and the employment history of particular people.

Yes – 5

No – 0 Motion Carried

At 8:59 p.m. the Board returned to open session.

10-286

**RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

10-287

**ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 9:00 p.m.

The Budget Vote will be held on Tuesday, May 17, 2011 from 7 a.m. to 8 p.m. in the high school auditorium.

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, May 17, 2011 at 7:00 p.m. in the high school library.

Wendy A. Lloyd  
District Clerk