

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, JUNE 15, 2011
ANNEX BOARD ROOM – 6:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, June 15, 2011. Board President Mrs. McGahey called the meeting to order at 6:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Everett Stalker
Richard Allen
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent

ALSO PRESENT

Mark Scheidelman
Bruce Kellogg
Kitty Squire
Betsy Mack
Thomas Hughes, Esq.
Brian Smith, Esq.
Joseph Smith
Dean Burth

ABSENT

Traci Boris

10-309

EXECUTIVE SESSION

At 6 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to enter into executive session to discuss a legal issue

Yes – 4

No – 0 Motion Carried

At 6:59 p.m. the Board returned to open session.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Samantha Grogan
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Kristin Casab
Allen Hyde
Matthew Lee
Charles Pratt
Todd Richard
Cheryl Venettozzi

VISITORS

10-310 **UNIVERSAL PRE-KINDERGARTEN**

Mrs. Evans made the motion, seconded by Mr. Allen to approve one section of Pre-Kindergarten for the 2011-12 school year, contingent on funding from the state.

Yes – 4
No – 0 Motion Carried

10-311 **PRE-KINDERGARTEN SELECTION**

Mrs. McGahey explained that there were two sections of universal pre-k this year. She explained that every number will be drawn. There are 36 slots for the actual program. The remaining 36 names will be called for the waiting list.

10-312 **RECOGNITION OF STUDENT ON SCHOOL BOARD**

Mrs. McGahey presented an award to Samantha Grogan for her service as the student member of the Board for the 2010-11 school year. She thanked Ms. Grogan for her taking the time out of her busy schedule to attend the meetings. She thanked Ms. Grogan for her dedication and wished her good luck in the future.

Ms. Grogan thanked everyone on the board. She learned a lot and did have fun.

10-313 **APPROVAL OF MINUTES**

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meetings held on May 13, 2011, May 17, 2011 and the Budget Vote held on May 17, 2011.

Yes – 4
No – 0 Motion Carried

10-314 **POSITIVE THOUGHTS**

Mrs. Davis commented on the wonderful closing at the high school. Regents week has started.

Mrs. Davis received a letter from Adele Reilly thanking everyone for the retirement party.

Mrs. Davis attended the concert at the high school which was a tribute to Tim Ischia.

She thanked the community members for their generosity and donations for the successful senior awards.

Assistant Superintendent for Business and Finance Louis D'Ambro and Superintendent of Buildings and Grounds Dennis Geer wrote a memo to Michael Gillett, Jeff Cardinal, Robert Shepard, Kyle Kennerknecht, Craig Ueltschi, John Brown, Robert Miglin, Julie Rees, Richard Riley, and Bill Pelton thanking them for the great job they have done setting up for the Budget vote.

Superintendent of Schools Kathleen Davis received a letter from teacher Michael Stripp and the 7th grade class thanking her for her continued support of the maple Syrup Project.

The Adirondack Mennonite Camping Association wrote a thank you to the friends from Holland Patent Central School for bringing our school to their camp May 19 – 21, 2011.

General William Floyd Elementary Principal Kristin Casab wrote a letter to Parents and/or Guardians thanking everyone for sharing in a very successful school year.

General William Floyd Elementary Principal Kristin Casab wrote a letter to teachers Cristy Carey, Christine Heinig, Shannon Noonan, Brittany Baker, Kaitlin Hayes, Sarah Beasley, Nicole Siniscarco, and Darby Evans thanking their for her assistance with the New York State English Language Arts, Mathematics and Field Testing.

Superintendent of Schools Kathleen Davis received a letter from Karen LaScala of the Ride for Missing Children Schools Committee thanking her for allowing the New York Center for Missing and Exploited Children to address the children at Holland Patent Elementary and General William Floyd Elementary schools.

Boy's track: TVL Champions. TVL League meet champions for 8th consecutive year

Section 3 Class B1 Champions for the third straight year

Section 3 Individual Champions-Division 2:

Student R-3200 meter run

Student A- 200 meter

Student C - Pole Vault

Student R, Student R, Student L, Student S - 4 x 800 meter relay

Girl's track:

TVL Champions for 2nd consecutive year

TVL League meet champions

Section 3 Individual Champions-Division 2:

Student R -1500 meter run

Student M-400 meter hurdles

Student B, Student C, Student R, Student M -4 x 800 meter relay

Middle School Principal Charles W. Pratt wrote a letter to teachers Denise Dunn, Elizabeth Curtis, Lorna Deily, Jessica Mack, James Fruscella, Ronald Haier, Kevin Healy, Bryan Nichols, Jennifer Parzych, John Riemenschneider, Michael Stripp, Jennifer McDonald, Scott Parsons, and chaperone Eileen McCann thanking them for their efforts at the Eighth Grade Camping Trip.

Middle School Principal Charles W. Pratt wrote a letter to students for their help at the camping trip this year.

Middle School Principal Charles W. Pratt and Dean of Students Todd Richard wrote a letter to Sure Seal Window Installation, Steffen's Publishing, Hudon's Sled Salvage, Adirondack Family Dentistry, Northern Oneida County Rural Telephone, Nice-N-Easy Grocery Shoppes, Subway, Herb Philipson's Grande's Pizzeria, Stewart's Shops, Hinge Propane, Farm Family Casualty Insurance Company, American Legion, Bradley Construction, Camroden Golf Course, North Country Eye Associates, North Country Motors, and Mr. and Mrs. Richard Miller for their donation to the annual Eighth Grade Camping Trip.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Ms. Smith of the Adirondack Bank thanking her for the delicious lunch that was provided by their bank for our employees on Thursday, April 14.

Middle School Principal Charles Pratt wrote a letter to Parents/Guardians apologizing for any inconvenience surrounding the cancellation of the track meet.

10-315

REVIEW OF UPCOMING DATES

June 16, 2011	Sports Booster Club Meeting High School Library, 7 p.m.
June 18, 2011	8 th Grade Dance, 7 – 9 pm.
June 20, 2011	HPE & GWF Grade 5 Moving Up Day
June 23, 2011	Graduation Rehearsal, 9:30 a.m.
June 20 – 24, 2011	NYS Regents Testing
June 24, 2011	End of 40 Week Marking Period
June 24, 2011	Regents Rating Day
June 25, 2011	Graduation – 10:30 a.m. HP Village Park
July 4, 2011	Holiday

July 6, 2011

Reorganization Meeting

Board of Education Meeting
Annex Board Room, 6 p.m.

10-316

VISITORS

Ms. Amanda Condo questioned why there are only two sections of pre-k this year.

Mrs. McGahey noted that this was a discussion during the budget process. The district was able to have three sections last year due to available resources. Due to a reduction in state aid funds are not available for 2011-12. Mrs. McGahey indicated she was supportive of UPK and wished a third section could be added.

Mrs. Davis commented that the State made a promise to fund all students for universal pre-K through aid in the future. The additional section is 100% on the tax levy with one section funded by New York State.

Mr. Allen expressed that he is not very optimistic that there will be funding from Albany this year with the tight budget situation.

Mr. Williams reviewed the proposal for a modified and junior varsity level of lacrosse for the 2011-12 school year.

10-317

CORRESPONDENCE

There was no correspondence

10-318

BOARD FORUM

Mrs. Evans asked to pull #14 Leaves of Absence, #15 Approval of Administrative Internships, #18 Resignations, #19 2011-12 Co-Curricular/Coaching Appointments, and #25 Pay for Summer Work from consent.

10-319

DISTRICT UPDATE

The Board reviewed the graduation listing. The Board will be at the Village Park at 10 a.m. the morning of graduation.

10-320

COMMITTEE REPORTS

There were no committee reports.

10-321

LACROSSE PROPOSAL (Levels JV 9-12, Modified 7/8)

Mrs. Evans made the motion, seconded by Mr. Allen to approve the lacrosse proposal for a junior varsity level and continuing a modified level for the 2011-12 school year.

Yes – 4

No – 0 Motion Carried

Dr. Stalker attended a lacrosse meet and was very impressed with the excitement shown by the players.

Mrs. McGahey also attended a lacrosse meet and was very impressed with the level of competition.

Mrs. Davis also attended a lacrosse meet and the energy and support was wonderful. She thanked the children for trying something new and showing a passion for the activity.

Mrs. Boris arrived at 7:42 p.m.

10-322

STAFFING

Mrs. Davis reviewed staffing with the Board of Education.

Mrs. Boris asked to remove #7 Trash Bid #10 Resolution – Abolishment of Positions Under Education Law 2510.3 (as outlined on the table of organization) and recommendation for involuntary reduction in service, and #11 Resolution to Reduce Non-Teaching Positions from consent.

10-323

BILL SCHEDULES

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #11 General Fund in the amount of \$74,465.29, for the period ending June 15, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #11 School Lunch in the amount of \$3,154.27, for the period ending June 15, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Accept the resignation of Todd Richard, Middle School Dean of Students effective July 1, 2011.

Accept the resignation of Debra Kusmierczak, teaching assistant, effective June 30, 2011.

Accept the resignation of Julie Santa Maria, from the position of Library Aide, effective June 25, 2011.

Accept the resignation of Danielle Comeau-MacMillan, from the position of food service helper, effective June 24, 2011.

Accept the resignation of Barbara Brinkerhoff, from the position of food service worker, effective June 24, 2011.

Yes – 5

No – 0 Motion Carried

10-328

CONTRACT FOR RENTAL OF FACILITIES – DISTANCE LEARNING
APPROVAL OF AGREEMENT WITH ONEIDA-HERKIMER SOLID
WASTE AUTHORITY FOR ASSISTANCE IN DEVELOPMENT OF
SCHOOL FOOD WASTE COMPOSING PROGRAM
NOMINATION – AREA 5 DIRECTOR
2011-12 SCHOOL LUNCH PRICES
APPROVAL OF AMENDED 2011-12 SCHOOL CALENDAR
TABLE OF ORGANIZATION – INSTRUCTIONAL
TABLE OF ORGANIZATION – NON-INSTRUCTIONAL
APPROVAL OF INTER-MUNICIPAL AGREEMENT QUESTAR III
INTERNAL AUDITOR SERVICES
BUS BOND RESOLUTION
VOLUNTARY REDUCTION IN SERVICE
APPOINTMENTS
TENURE RECOMMENDATIONS
MOA – FOUR DAY WORK WEEK – HPAA
MOA – FOUR DAY WORK WEEK - CSEA
PAY FOR UNUSED VACATION DAYS
RESOLUTION OF CONDOLENCE
LEAVE OF ABSENCE
AMENDED LEAVE OF ABSENCE
AMENDED 2010-11 CO-CURRICULAR APPOINTMENTS
HIGH SCHOOL EMERGENCY ROOF PROJECT BID AWARD

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the Contract for Rental of Facilities – Distance Learning for the 2011-12 school year.

Approve the agreement with Oneida-Herkimer Solid Waste Authority for Assistance in Development of School Food Waste Composting Program.

Nominate William Miller for a two year term for the Area 5 Director for the New York State School Boards Association.

Approve the following school lunch and breakfast prices for the 2011-12 school year:

Lunch

Grade	Per Meal
K – 5	\$2.00
6 – 8	\$2.00
9 – 12	\$2.00
Adult	\$3.15 + tax
* Reduced Price	\$.25
Student Discount Price 10 Meals -	\$19.50

Breakfast

Students	\$1.00
Adult	\$1.75 + tax
* Reduced Price	\$.25
Student Discount Price 10 Meals -	\$9.50

Other

Milk - Student	\$.50 ½ pint
- Adult	\$.55 ½ pint
Kindergarten Snacks -	\$6.00/month
* Required by Federal Regulation	

Ala Carte

Vegetable	\$.75
Fruit	.75
Big Milk	1.25
Juice	.50
Big Juice	1.25
Plain Water	1.25
Flavored Water	1.25
Soup	.65
Ice Cream	.75
Little Debbies	.75
Pretzels	.25
Chips	.75
Cookies	.75
Bread/Crackers	.25
Slim Jims	.75
String Cheese	.75
Yogurt	1.00
Lemonade Punch	1.25
Iced Tea	1.25

Approve the amended 2011-12 school calendar.

Approve the Table of Organization – Instructional for the 2011-12 school year

Approve the Table of Organization – Non-Instructional for the 2011-12 school year.

Approve the agreement between the Rensselaer, Columbia and Green Counties Board of Cooperative Educational Services, also known as Questar III, for internal auditor services, for the 2011-12 school year.

SCOPE OF WORK

The QUESTAR III will provide the QUESTAR III internal auditor who shall perform the following WORK for DISTRICT on a per diem basis:

A. Internal Audit Services

QUESTAR III will use sampling techniques to test significant operational controls to determine if DISTRICT's internal control structure is operating as designed.

This service follows, and is based upon, DISTRICT's risk assessment undertaken no more than one year before the audit service.

Deliverables: Report to DISTRICT the strengths and/or weaknesses of its internal controls and make recommendations to remediate deficiencies. The internal auditor will also provide an annual update to the financial risk assessment.

B. Financial Risk Assessment Update

QUESTAR III will review the previously issued financial risk assessment and update the report to reflect the District's progress on correcting previously identified risks. The updated assessment will also consider the current status of the operation and may include risks not previously identified. This service shall include the following:

- Discuss financial controls, operations and procedures with management and key staff members;
- Review past financial risk assessment comments;
- Update previously prepared risk assessment to reflect changes in the control environment;
- Assessment of the current operating environment for the purpose of determining if financial risks have changed and require reporting in the update assessment.

Deliverables: Report to DISTRICT results of financial risk assessment, to include recommendations for process improvements, if any.

**APPENDIX B
SCHEDULE OF FEES**

- A. DISTRICT agrees to pay QUESTAR III the following fees for WORK identified in

Appendix A of this AGREEMENT:

All inclusive cost to perform this service is \$12,130

This fee includes a maximum of one area of internal audit service as well as one updated risk assessment. This fee was developed based on our understanding of the size and complexity of the district. The fee could be higher or lower depending on the quality and availability of the information requested at the commencement of the engagement.

- B. QUESTAR III will provide DISTRICT with ten monthly invoices for services. DISTRICT will pay QUESTAR III no later than thirty (30) days from the date of the billing statement.

Adopt the following resolution be adopted regarding the Bus Bond:

BOND RESOLUTION DATED JUNE 15, 2011 OF THE BOARD OF EDUCATION OF THE HOLLAND PATENT CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$325,598.04 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$325,598.04, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Holland Patent Central School District, New York, at the annual meeting of such voters duly held on May 17, 2011, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific objects or purposes hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Holland Patent Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Holland Patent Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$325,598.04 pursuant to the Local Finance Law of New York, in order to finance the specific objects or purposes described herein.

Section 3. The specific objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) are the acquisition of two new/unused 65 passenger school buses with 2 way radio and digital camera and two new/unused passenger conversion vans with 2 way radio and digital camera,

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$325,598.04, and such amount is hereby appropriated therefor, (b) the Holland Patent Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Holland Patent Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$325,598.04, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Holland Patent Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Holland Patent Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby

authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said

School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Adopt the following resolution regarding the voluntary reduction of Kristy Aldrich:

RESOLVED, based upon the request of Kristy Aldrich, Home and Careers teacher, that for the 2011-12 school year the position of home and careers teacher be reduced to a .8 FTE position. Mrs. Aldrich would be entitled to 80% of her full time salary. Her tenure status in the tenure area of Home Economics would not change, insurance coverage would remain the same and her accumulated leave would not be lost. Further accumulation of benefits would be prorated at 80%. Mrs. Aldrich will not accrue additional seniority for the 2011-12 school year.

Adopt the following resolution regarding the voluntary reduction of Heather Roberts:

RESOLVED, based upon the request of Heather Roberts, ELA teacher, that for the 2011-12 school year the position of ELA teacher be reduced to a .6 FTE position. Mrs. Roberts would be entitled to 60% of her full time salary. Her tenure status would not change, insurance coverage would remain the same and her accumulated leave would not be lost. Further accumulation of benefits would be prorated at 60%. Mrs. Roberts will not accrue additional seniority for the 2011-12 school year.

Adopt the following resolutions of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting on June 15, 2011, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Elizabeth Curtis**, 8086 New Floyd Road, Rome, New York, 13440, who holds a New York State permanent certificate #XXX-XX-XXXX in Nursery through Grade 6, to the position of elementary teacher; AND BE IT FURTHER RESOLVED that Elizabeth Curtis be paid on Step C-20 (\$55,175) plus Masters (\$800) plus career increment (\$1,375), plus top of column 09-10 (\$1,527), plus

top of column 10-11 (\$1,701), and plus top of column 11-12 (\$1,729) for a total salary of \$62,307.

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting on June 15, 2011, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Tina Stay**, 9261 Hayes Road, Marcy, New York, 13403, who holds a New York State permanent teaching certificate XXX-XX-XXXX in pre kindergarten, kindergarten and grades 1 - 6 to the position of elementary teacher; for a probationary period of one (1) year to commence on September 1, 2011 and to expire on September 1, 2012; AND BE IT FURTHER RESOLVED that Tina Stay be paid on Step C-13 (\$45,190) plus masters (\$800), plus 6 hrs. @ \$65/hr. (\$390) for a total salary of \$46,380.

Adopt the following resolution of appointment:

BE IT RESOLVED, that Erika DiGiulio be appointed as a long term substitute math teacher at the Middle School and be paid on B-6 (\$33,905) plus 6 hrs. @ \$65 (\$390) for a total salary of \$34,295. This appointment is for the 2011-12 school year.

Adopt the following resolution of appointment:

BE IT RESOLVED, that Eva Stockhauser be appointed as a long-term fifth grade substitute teacher at General William Floyd Elementary and be paid on C-7 (\$37,255) plus masters (\$800) for a total salary of \$38,055. This appointment is for the 2011-12 school year.

Adopt the following resolution of appointment:

BE IT RESOLVED, that Michelle Kaleta be appointed as a long term substitute third grade teacher at Holland Patent Elementary and be paid on A-6 (\$32,975) for a total salary of \$32,975. This appointment is for the period of 2011-12 school year.

Adopt the following resolution of appointment:

BE IT RESOLVED, that Christine Heinig be appointed as a long term substitute elementary teacher at Holland Patent Elementary and be paid on B-7 (\$35,720) for a total salary of \$35,720 prorated. This appointment is for period of September 1, 2011 through to January 27, 2012.

Approve the following tenure recommendations:

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Dorothy Evans** who holds an Initial New York State certificate #1143689 in the area of Music, be hereby appointed Music teacher in the tenure area of Music, in which she will devote a substantial portion

of her time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Brittany Baker** who holds an Initial New York State certificate #1201728 in the area of Students With Disabilities (Grades 5 - 9) Generalist, be hereby appointed special education teacher in the tenure area of Special Education, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Janice Krebs** who holds a Level III, New York State certificate #2192681 in the area of Teaching Assistant Level, be hereby appointed a teaching assistant in the tenure area of Teaching Assistant, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Heather Schwertfeger** who holds an Initial New York State certificate #1084547 in the area of Childhood Education (Grades 1 - 6), be hereby appointed a teaching assistant in the tenure area of Teaching Assistant, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Michael Sinacore** who holds a Provisional New York State certificate #1214588 in the area of School Social Worker, be hereby appointed a social worker in the tenure area of Social Worker, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Eileen Bates** who holds an Initial New York State certificate #XXX-XX-XXXX in the area of Pre-Kindergarten, Kindergarten and Grades 1 - 6, to the position of Elementary Teacher – Math AIS/Enrichment, be hereby appointed an elementary teacher in the tenure area of Elementary Education, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Josh Olney** who holds an Initial New York State certificate #850056 in the area of Physical Education, to the position of Physical Education teacher, be hereby appointed a Physical Education teacher in the tenure area of Physical Education, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on August 31, 2011.

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Michael Arcuri** who holds an Initial New York State certificate #XXX-XX-XXXX in the area of Physical Education, to the position of Physical Education teacher, be hereby appointed a Physical Education teacher in the tenure area of Physical Education, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on August 31, 2011.

Adopt the Memorandum of Agreement for the Four Day Work Week – HPAA.

Adopt the Memorandum of Agreement for the Four Day Work Week – CSEA.

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Superintendent of Schools, Kathleen M. Davis, to exchange ten unused vacation leave days in accordance with Section 11, (f) of her contract (10-11 school year) effective July 1, 2011.

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Assistant Superintendent for Business and Finance, Louis J. D'Ambro, to exchange five unused vacation leave days in accordance with Item 20 - Vacation Leave of his contract (10-11 school year) effective July 1, 2011.

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Assistant Superintendent for Curriculum and Instruction, Nancy Nowicki, to exchange five unused vacation leave days in accordance with Amendment #2, Section 19 - Vacation Leave of her contract (10-11 school year) effective July 1, 2011.

Adopt the following resolution of condolence regarding the passing of former Food Service Manager Margaret Ruben:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Food Service Manager Margaret Ruben.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Margaret Ruben and that this resolution be spread upon the records of the district and a copy sent to her family.”

Approve the request of Heather Roberts, ELA teacher, for a leave of absence for the period of June 20, through to June 24, 2011.

Amend the request of Colene Crescent, bus driver, for a leave of absence for the period of May 9, 2011 through to June 17, 2011.

Amend the 2010-11 appointment of Rachel Grower, senior high yearbook advisor, to a salary of \$3,006.50.

Amend the 2010-11 appointment of John Hurteau, District Wide Tech Coordinator, for an additional \$1,187.50.

Award the following contract as follows as recommended by the architect King and King contingent upon receipt of acceptable bonding, insurance certifications, review and approval by District's legal and insurance counsel:

Roofing Contract: Award of a contract to bidder, EV Roofing & Construction Supply Corp., in the amount of \$134,990.00 for base bid work which includes Allowance #R-1 for \$12,000.00.

Yes – 5
No – 0 Motion Carried

10-329 **ENCLOSURES**

There were no comments on the enclosures.

10-330 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

10-331 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5
No – 0 Motion Carried

10-332 **EXECUTIVE SESSION**

At 8:16 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, the recommendations made by the Committee on PreSchool Special Education, the employment history of particular people, negotiations, and a legal issue.

Yes – 5
No – 0 Motion Carried

At 10:00 p.m. the Board returned to open session.

10-333

LEAVES OF ABSENCE

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following leaves of absence:

Approve the request of Kristine Arcuri for a leave of absence for the 2011-12 school year.

Approve the request of Rebecca Pisani for a leave of absence for the 2011-12 school year.

Approve the request of Jennifer Weber for a leave of absence for the period of September 1, 2011 through to January 28, 2012.

Yes – 5

No – 0 Motion Carried

10-334

LEAVE OF ABSENCE

Mrs. Evans made the motion, seconded by Mr. Allen to table the request of Kevin Healy for a leave of absence for the 2011-12 school year pending approval for an administrative internship.

Yes 5

No – 0 Motion Carried

10-335

APPROVAL OF ADMINISTRATIVE INTERNSHIP

Mrs. Evans made the motion, seconded by Mr. Allen table the adoption of the administrative internship for Kevin Healy for the 2011-12 school year.

Yes – 5

No – 0 Motion Carried

10-336

APPROVAL OF ADMINISTRATIVE INTERNSHIP

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolution with regard to an administrative internship for Jennifer McDonald for the 2011-12 school year:

RESOLVED upon the recommendation of Kathleen M. Davis, Superintendent of Schools that Jennifer McDonald, a member of the Holland Patent Central School District teaching staff and a candidate for a School District Leader Certificate at the Massachusetts College of Liberal Arts, be and is hereby granted an administrative internship at Holland Patent Central School, commencing July 1, 2011 and concluding June 30, 2012. The internship is to be supervised by Allen Hyde and a supervisor from the Massachusetts College of Liberal Arts. Her

contract salary will be \$50,645.00 for the 2011-12 school year. Health insurance benefits under the HPTA contract will continue.

Yes - 5

No – 0 Motion Carried

10-337

2011-12 CO-CURRICULAR/COACHING APPOINTMENTS

Mrs. Evans made the motion, seconded by Mr. Allen to approve the appointment of Katelin Corbett and Lisa Szot for high school math summer school for the period of July 5 through to August 16, 2011 at the rate of \$38.19/hour.

Approve the appointment of Brittany Baker and Kathleen Nieman for the entering grade 6 math summer school teacher positions for the period of July 11 through to August 5, 2011 at the rate of \$38.19/hour.

Approve the following co-curricular/coaching appointments for the 2011-12 school year:

Athletic Chaperones \$60/event

Angela Alcaraz
Laura Arbogast
Mike Arcuri
Karen Corigliano
Jim Fruscella
Tiffany Hosmer
Sherry Kennerknecht
Regina Narbone
Heather Schantz
Ren Szarek
Gaye West
Lorna Deily
Anne Farley
Julie Jacobs
John Riemenschneider

Doug Andrews
Nancy Morrison
Dana Dornburgh
Darby Evans
Rebecca Guerrero
John Hurteau
Carol Moseman
Maureen Ruhm
Kerry Sullivan
Lisa Szot
Richard Zacek
Denise Dunn
Ron Haier
Chris Misner
Kristen Riemenschneider

Nicole Siniscarco
Kathy McGahey
Phil Lucason
Marc Verri
Joe Pisani
Rich Maline
Mike Sinacore
Candy Owen
Debbie Hiffa

Marsha Zomro
John Brown
Lisa Buchanan
Cristy Carey
Dean Brown
Janice Krebs
Kathy Green
Chelsea Kehl
Mark Mattice

HIGH SCHOOL

Chaperones (Dances) (\$60/event)

Verna Agen
Angela Alcaraz

Sherry Kennerknecht
William Locke

Doug Andrews
Laura Arbogast
Karen Corigliano
Dana Dornburgh
Dorothy Evans
Bridgitte Gagnon
Nicole Goodelle
Kathleen Green
Rebecca Guerrero
Michael Hartnett
Tiffany Hosmer
John Hurteau

Chad Malmberg
Mark Mattice
Carol Moseman
Regina Narbone
Erin Rogers
Maureen Ruhm
Heather Schantz
Kerry Sullivan
Reynold Szarek
Lisa Szot
Gaye West
Richard Zacek

HS Chaperone Duty (Other Events) (\$60/event)

Verna Agen
Angela Alcaraz
Douglas Andrews
Laura Arbogast
Karen Corigliano
Dana Dornburgh
Dorothy Evans
Bridgitte Gagnon
Nicole Goodelle
Kathleen Green
Rebecca Guerrero
Michael Hartnett
Tiffany Hosmer
John Hurteau

Sherry Kennerknecht
William Locke
Chad Malmberg
Mark Mattice
Carol Moseman
Regina Narbone
Erin Rogers
Maureen Ruhm
Heather Schantz
Kerry Sullivan
Reynold Szarek
Lisa Szot
Gaye West
Richard Zacek

Home Instruction (\$30.55/hr.)

Angela Alcaraz
Doug Andrews
Laura Arbogast
Tony Donatelli

Maureen Ruhm
Heather Schantz
Kerry Sullivan
Lisa Szot

Bridgitte Gagnon
Rebecca Guerrero
William Locke

Gaye West
Tiffany Hosmer
Carol Moseman

High School Stage Band Director (\$1,833.12)
Vocal Ensemble Director (\$1,833.12)
Grade Level Advisors (\$1,069.32)
(\$1,069.32)
(\$611.04)
(\$611.04)
(\$458.28)
(\$458.28)
(\$458.28)
(\$458.28)

Nicole Siniscarco
Karen Corigliano
Grade 12 - Richard Zacek
Grade 12 – Nicole Goodelle
Grade 11 - Lisa Szot
Grade 11 - Angela Alcaraz
Grade 10 - Kerry Sullivan
Grade 10 – Mark Mattice
Grade 9 - Michael Arcuri
Grade 9 – Laura Arbogast

Student Council Advisor (\$1,527.60)
National Honor Society Advisor (\$611.04)
International Club
3 – 5 Program (\$30.55/hr./\$38.19/hr.)

Reynold Szarek
Carol Moseman
Tiffany Hosmer/Rebecca Guerrero
Anthony Donatelli
Carol Moseman
Maureen Ruhm
Kerry Sullivan
Lisa Szot
Gaye West

MIDDLE SCHOOL

Chaperones (Dances, other events) (\$60/event)

Lorna Deily	Cristy Carey
Denise Dunn	Kathleen Nieman
Anne Farley	John Riemenschneider
Ron Haier	Kristen Riemenschneider
Julie Jacobs	Nicole Siniscarco
Chelsea Kehl	John Skelly (Music Events)
Jeff Lallier	Marsha Zomro
Kathleen McGahey	Christine Morgan

Home Instruction (\$30.55/hr.)

Anne Farley	Kristen Riemenschneider
Julie Jacobs	Jeffrey Roberts
Kathleen Nieman	John Riemenschneider

Art Club (\$611.04)	Karen Deuel-Spine
National Junior Honor Society Advisor (\$611.04)	Christine Morgan
Student Council Advisor (\$763.80)	Kristen Riemenschneider/John Riemenschneider
MS Vocal Ensemble (\$611.04)	Jack Skelly
MS Jazz Ensemble (\$1,222.08)	Nicole Siniscarco
Yearbook Advisor (\$2,444.16)	Michael Stripp
Mathcounts (\$611.04)	Ron Haier

Academic Fair Coordinator (\$611.04)	Stacey Smith
Odyssey of the Mind (\$611.04)	Kathleen Nieman

ELEMENTARY

(Chaperones) (\$60/event)

Dean Brown	Brenda Toussaint
Lisa Buchanan	Shannon Carey-Noonan
Laura Carroll	Joseph Pisani
Dorene Clarkin	Michael Sinacore
Krista DiCesare	Candy Owen
Suzanne Ellis	Heidi Weissmuller
Michelle Halpin	Anne Carnevale
Janice Krebs	Heidi Knopp
Susan Langone	Cristy Carey
Michael Sinacore	

Home Instruction Teacher (\$30.55/hr.)

Lisa Buchanan	Joseph Pisani
Laura Carroll	Candy Owen
Krista DiCesare	Heidi Weissmuller
Susan Langone	Anne Carnevale
Brenda Toussaint	

Science Department Chair (\$3,360.72)	Jeanne Owens
Math Department Chair (\$3,360.72)	Dennis Johnson
LOTE Department Chair (\$3,360.72)	Laura Arbogast
Social Studies Department Chair (\$3,360.72)	Kerry Sullivan
District Music Coordinator (\$3,360.72)	Karen Corigliano
District Art Coordinator (\$3,360.72)	Paul Kotwica
District Technology Coordinator (\$3,360.72)	John Hurteau
Elementary Science Fair Coordinator (\$305.52)	Eileen Schreppel
Elementary Science Fair Coordinator (\$305.52)	Heidi Knopp
Elementary Science Coordinator (\$840.18)	Patty Aubry
District-wide Web Manager (\$3,000.00)	Margaret McNamara

Coach	Sport	%	Salary
John Hurteau	Varsity Football - Head	18	\$5,499.36
Mark Mattice	Varsity Football - Assistant	9	2,749.68
Brian Langley	Varsity Football Assistant	8	2,444.16
Mike Sinacore	Modified Football - Head	7	2,138.64
Tom Ramos	Modified Football Assistant	4	1,222.08
Mark Celecki	Varsity Girls Swim	18	5,499.36
Josh Olney	Varsity Girls Soccer	11	3,360.72
Nicole Siniscarco	JV Girls Soccer coach (split)	3.75	1,145.70
Tiffany Hosmer	JV Girls Soccer coach (split)	3.75	1,145.70
John Riemenschneider	Modified Girls Soccer	6	1,833.12
Elizabeth Curtis	Varsity Field Hockey	15	4,582.80
Renee Morrison	Varsity Field Hockey Assistant	8	2,444.16
Heather Schwertfeger	Modified Field Hockey (split)	3	916.56
Rachel Bunker	Modified Field Hockey (split)	2.5	763.80
John Reilley	Varsity Girls Cross Country - Head	12	3,666.24
Phil Lucason	Varsity Girls Cross Country Assistant	11	3,360.72
Mike Stripp	Varsity Boys Cross Country Head	14	4,277.28
Dennis Johnson	Varsity Boys Cross Country Assistant	12	3,666.24
Tim Hoffman	B/G Modified Cross Country	6	1,833.12
Mark Mattice	Summer Strength	3	916.56
John Richard	Fall Strength	3	916.56
John Richard	Summer Strength		No pay

Yes – 5
 No – 0 Motion Carried

10-338 **2011-12 COACHING APPOINTMENT**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following coaching appointment for the 2011-12 school year:

David Indolfi	Boys Varsity Soccer	9	2,749.68
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Yes – 5
No – 0 Motion Carried

10-339 **2011-12 COACHING APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mr. Allen to table the following coaching appointments:

Dale Sexton	Varsity Football - Assistant	7	\$2,138.64
Greg Smith	Boys JV Soccer	5.5	1,680.36

Yes – 5
No – 0 Motion Carried

10-340 **PAY FOR SUMMER WORK**

Approve Cheryl Venettozzi, PPS Director, to be paid her per diem rate to work up to twenty additional days in the summer.

Approve Lynette Laming to be paid her per diem rate to work up to ten additional days in the summer.

Approve Michelle Vivacqua and Dana Dornburgh to be paid their per diem rate to work up to fifteen additional days.

Approve John Cittadino and William Morotti to be paid their per diem rate for up to ten additional days.

Yes – 5
No – 0 Motion Carried

10-341 **LEAVE OF ABSENCE**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the request of Anthony Donatelli for a leave of absence for the period of March 28, 2011 through to June 24, 2011.

Yes – 0
No – 5 Motion Denied

10-342

ADJOURNMENT

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 10:10 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, July 6, 2011 at 6:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk