

UNAPPROVED

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, JANUARY 12, 2011
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, January 12, 2011 Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Everett Stalker
Richard Allen
Samantha Grogan
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
Kristin Casab
Allen Hyde
Matthew Lee
Todd Richard
Dennis Geer
Chris Roberts
Bernard Donegan

VISITORS

23

ABSENT

Traci Boris
John Egresits
Cheryl Venettozzi
Charles Pratt

10-151

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on December 8, 2010.

Yes – 4

No – 0 Motion Carried

10-152

POSITIVE THOUGHTS

Laurie Yager and Bonnie Milone coached three students from Holland Patent who participated in the FIRST Lego League competition at SUNY IT. They took 1st Place for Robot Performance Award and 1st Place for the Research Award.

Ms. Grogan presented the certificates to the students who participated in the Lego League competition.

Middle School teacher Christine Morgan and General William Floyd Elementary teacher Brittany Baker were named Shining Knights. Mrs. Davis provided a certificate to Ms. Baker. Mrs. Morgan was not in attendance.

A Holland Patent senior has been named the New Hartford Kiwanis Club Student-of-the-Month for the month of December 2010.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Wendy Whitney-Bochniak, Jan Kochan, Lisa Adamo, Ansley Schmidt, Joseph Carrock, Dianna Carrock, Don Healey, Mark Roller, Kim Ann Inkawhich, Lisa McCartney, Nanette Reinhardt, Terri Shannon, Melissa Parzych, and Kathleen Stalker for their time and energy they devoted to the Holland Patent Elementary School PTA fundraisers.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Ranger Valerie Morgan of the Fort Stanwix National Monument for her recent presentation about conservation and how to protect areas for future generations.

Holland Patent Elementary Principal Allen Hyde wrote a letter to music teachers Ms. Beasley and Mr. Ischia for the outstanding performance at the Holland Patent Elementary Holiday Concert on December 2, 2010.

Holland Patent Elementary Principal Allen Hyde wrote a letter to music teachers Sarah Beasley and Darby Evans for the outstanding performance at the Holland Patent District Elementary Instrumental/Vocal Holiday Concert on December 7, 2010.

Holland Patent Elementary Principal Allen Hyde wrote a letter to music teachers Tim Ischia and Karen Corigliano for assisting with the holiday concert.

General William Floyd Elementary Principal Kristin Casab wrote a thank you to Mrs. Candy Owen and Family for hosting GWF's annual Grandparent's luncheon.

General William Floyd Elementary Principal Kristin Casab wrote a thank you to Joanne Carro for organizing General William Floyd's annual Grandparent's luncheon.

General William Floyd Elementary Principal Kristin Casab wrote a thank you to Jessica Kirk, Theresa Enk, and Laura Hurley for helping with General William Floyd's annual Grandparent's luncheon.

Superintendent of Schools Kathleen Davis received a thank you from music teacher Sarah Beasley for all her support for our elementary holiday concerts!

Superintendent of Schools Kathleen Davis wrote a letter to Brenda Toussaint, Pam Stone, Christine Heinig, and Michelle Lucas thanking them for their presentation to the Board of Education.

Superintendent of Schools Kathleen Davis wrote a letter to music teachers Nicole Siniscarco, Jack Skelly, Tim Ischia, Sarah Beasley, Darby Evans, and Karen Corigliano for their time and dedication to the music program and children at Holland Patent

Holland Patent Elementary Principal Allen Hyde and General William Floyd Elementary Principal Kristin Casab wrote a letter to Pamela Stone Michelle Lucas, Brenda Toussaint, and Christine Heinig thanking them for the outstanding PowerPoint presentation they gave at the Board of Education meeting on December 8, 2010.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Adirondack Foothills Rotary Club c/o Mr. and Mrs. Bill McGuire thanking them for the recent donation of student dictionaries to the third grade students at Holland Patent Elementary.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Ms. Leskovar and Mrs. Galster of the Central New York DDSO thanking them for presenting the Disability Awareness Puppet Show to the students at Holland Patent Elementary.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Adirondack Rotary c/o Ms. Sue Secor thanking her for the recent donation of student dictionaries to the third grade students at Holland Patent Elementary.

Middle School Charles Pratt wrote a letter to Christopher Roberts, John Egresits, and John Brown thanking them for assisting with the practice evacuation on Thursday, December 9, 2010.

Middle School Principal Charles Pratt wrote a letter to music teachers Nicole Siniscarco, Jack Skelly, and Darby Evans for their efforts with and dedication to the Middle School music program.

Co-Coordinator of the Mohawk Valley Heart Institute Halsey Bagg wrote a letter to Kathleen Davis on behalf of the patients and the staff in the Cardiothoracic Intensive Care Unit at the Mohawk Valley Institute, thanking the students in the Holland Patent Middle School Home and Careers class for the heart pillows they made and donated to the cardiac surgery patients.

10-153

REVIEW OF UPCOMING DATES

January 13, 2011	Jr. High Music Festival Auditions – snow date
January 14, 2011	MS Dance, 7 – 9 p.m.
January 17, 2011	Martin Luther King Day – Holiday
January 20, 2011	HP Sports Booster’s Club Meeting HS Library, 7 p.m.
January 25 – 28, 2011	NYS Regents Testing
January 28, 2011	End of 20 Week Marking Period

February 2, 2011

MS Character Education Breakfast

Teacher Center Policy Board Meeting, 3:45 p.m.

Board of Education Meeting
Annex Board Room, 7 p.m.

10-154 **VISITORS**

Mary Kanclerz, food service employee, asked two questions regarding the School Lunch Program proposal from BOCES: 1. If the district dismisses early, how will we provide food to the children? 2. If there is remodeling, who is responsible for the cost, the district or BOCES?

10-155 **CORRESPONDENCE**

Mrs. Davis provided the board with a timeline for Nanotechnology.

10-156 **BOARD FORUM**

There was no Board Forum.

10-157 **SADD**

High School Dean of Students Matthew Lee provided the history of the SADD program. Advisor Sherry Kennerknecht highlighted the activities the program has been involved in this year.

10-158 **DISTRICT UPDATE**

Financial Advisor Bernard Donegan was in attendance to provide the Board of Education with an update on the long range plan.

10-159 **COMMITTEE REPORTS**

Mr. Allen reported that the Policy Review Committee met this evening. Mr. Allen asked the other board members to review a policy and provide feedback on the need for stated staff development.

Dr. Stalker reported that the Feasibility Committee met this evening. The committee reviewed the district's long range plan, future projects, and Phase IV of the current project. The committee provided recommendations to complete GWF ceilings and lights as funding permits. This final work will bring closure to the 2007 project.

10-160 **SCHOOL LUNCH PROGRAM**

Thomas Pfisterer from Oneida-Herkimer-Madison BOCES was in attendance to provide an overview of the proposed model School Lunch Program for the Holland Patent Central School District. BOCES nutritionist Kate Dorr was also in attendance.

Mr. Pfisterer presented the option of having BOCES run the School Lunch program. This would be considered a shared service and would qualify for aid.

Mr. Pfisterer thanked Mrs. Rood for her years of dedication and hard work and wished her well in retirement.

Mrs. Davis thanked the school lunch employees for attending the meeting.

10-161 **NANOTECHNOLOGY**

Middle School Dean of Students Todd Richard provided an overview of Nanotechnology program progress to date.

Mr. Richard applauded Kathy Davis and Nancy Nowicki for heading Holland Patent in this direction.

10-162 **2011-12 BUDGET REVIEW**

Mr. D'Ambro reviewed the following budget items:

- Board of Education, (BOE, Clerk, District Meeting)
- Central Administration
- Finance (Bus. Admin., Audit, Treasurer, Tax Collector)
- Staff (legal, Public Information)
- Central Services (O & M)
- Special Items (Insurance, Tax Refund, BOCES Admin.)
- Central Services (Printing, Data Processing)
- Transportation

10-163 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4 General Fund in the amount of \$1,882,721.61, for the period ending January 12, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4 School Lunch in the amount of \$25,165.97, for the period ending January 12, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4 Federal Funds in the amount of \$474.38, for the period ending January 12, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4 Capital Project in the amount of \$18,330.94, for the period ending January 12, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 Capital Project in the amount of \$39,297.48, for the period ending January 12, 2011 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

10-164 **TREASURER’S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer’s Report for the period ending November 30, 2010 and make it a matter of record.

Yes - 4
No – 0 Motion Carried

10-165

POLICY APPROVAL/DELETION
BUDGET TRANSFERS
RESOLUTIONS OF CONDOLENCE
APPROVAL OF MIRABITO HOLDINGS, INC. FUEL AGREEMENT
REQUEST FOR BUSSING
REQUEST FOR USE OF BUSES
LEAVE OF ABSENCE
RESIGNATION FOR THE REASON OF RETIREMENT
2010-11 CO-CURRICULAR/COACHING APPOINTMENTS
APPOINTMENT OF DEPUTY CLERK
BUS ROUTE BID AWARD
APPOINTMENTS
GIFT FROM THE PUBLIC
GIFT FROM THE PUBLIC
APPROVAL OF CHANGE ORDER GC-03
LEAVE OF ABSENCE
STANDARD WORK DAY AND REPORTING RESOLUTION RS 2417-A
RESIGNATIONS FOR THE REASON OF RETIREMENT

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the following policies:

2015 Student Member of the Board of Education
2015.1 Regulation - Student Member of the Board of Education
6014 Determination of Student Residency
6014.1 Principles and Procedures for Determining Student Residency
6014.2 Student Affidavit of Emancipation
6014.3 Parent Affidavit
6016 Education of Homeless Students
6016.1 Regulation - Procedures for Achieving Education of Homeless Children
6016.2 Regulation - Designation of School District of Attendance Form
6061 Sunday Activities
7031 Selection, Appointment and Compensation of Impartial Hearing Officers
7031.1 Regulation - Selection, Appointment and Compensation of an Impartial Hearing Officers
4030 General Procurement Standards
4031 Competitive Bidding
4032 Non-Bid Purchasing
4032.1 Procurement of Goods & Services Quote Form
4034 Expense Reimbursements for Staff Members
4034.1 Regulation – Expense Reimbursement Form
4037 Payment of Bills
4037.1 Regulation – Administrative Regulation for Cell Phones and Pagers
4038 Use of District Credit Card
4050 Fund Raising Activities
4050.1 Regulation - Student Fund-Raising Activities Request Form
4050.2 Regulation - Fund-Raising Request Budget Form

4070 Borrowing
4080 Extra Classroom Activities Fund
Draft Policy Board Member Training

Delete Regulation #4034.1 Expense Reimbursement for Staff Members.

Approve the Budget Transfers for the period ending December 31, 2010.

Adopt that the following resolution of condolence regarding the passing of former teacher Robert J. Caldwell:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former teacher Robert J. Caldwell.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Robert J. Caldwell and that this resolution be spread upon the records of the district and a copy sent to his family.”

Adopt the following resolution of condolence regarding the passing of former cafeteria worker Lorna Oaster:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former cafeteria worker Lorna Oaster.

RESOLVED, that the Board of Education express its sincere sympathy to the family of Lorna Oaster and that this resolution be spread upon the records of the district and a copy sent to her family.”

Approve the fuel agreement with Mirabito Holdings, Inc.

Approve the request of Darcy Davis, 9600 Main Street, Holland Patent, to provide bus transportation for her son who is in fifth grade to Holland Patent Elementary for the 2010-11 school year.

Approve the request of the Signing Hills Seniors for a school bus for February 21, 2011 to the Turning Stone Casino sponsored and under the direction of the Trenton Town Board.

Approve the request of Kristin Riemenschneider for a leave of absence for the period of January 31 through to June 24, 2011.

Accept the resignation of Robert Miglin for the reason of retirement effective July 1, 2011.

Approve the following co-curricular appointments for the 2010-11 school year:

Adele Reilly	Home Instruction	\$30.07/hr.
Katelin Corbett	Home Instruction	\$30.07/hr.
Dean Brown	Chaperone	\$60/event

Approve the appointment of Michael Arcuri, modified lacrosse coach at a salary of \$1,503.25 for the 2010-11 school year.

Appoint Marie Perry as Deputy Clerk for the 2010-11 school year at her current salary. The Deputy Clerk will assume the duties of the Clerk in the event of any emergency situation wherein the District Clerk is absent from duties requiring immediate attention (paid at her hourly rate for attendance at Board of Education meetings).

Award the bus route bid to Brenda Carnright for a change in hours to 6 hours and 45 minutes per day effective January 13, 2011.

Approve the following substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective January 13, 2011:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Darlene Hutchinson	2800 Graffenburg Road New Hartford, NY 13413	No, \$65/day
Justin Scialdone	43 Dudley Avenue Yorkville, NY 13495	Yes, \$80/day

Approve the following substitute non-instructional appointment effective January 13, 2011:

Substitute Teacher Aide 90% of Step 1 (\$10.60/hr.) \$9.54/hr.
Christine Benedict

Accept the gift from the Golden Knights Sports Booster's Club in the amount of \$5,423.00 to fund modified lacrosse for the 2010-11 school year.

Accept the gift from the Golden Knights Sports Booster's Club for the following items to be used for and/or by the student athletes:

- 1 Samsung Washer, Model Number WF419AAW/XAA 03
Serial Number WOBH54AZA04575H, 4.3 Cu Ft. Steam Washer
\$599 from Sears

- 1 Samsung Dryer, Model Number DV419AEW/XAA
Serial Number WOBM54BZ302156K, 7.4 Cu Ft. Dryer
\$599 from Sears
- 12 Golden Knights folding chairs from Clarin for \$1,283

Approve Change Order GC-03 Richard E. Alexander Co., Inc. increasing the General Construction Contract Sum \$5,840.00.

Approve the request of Anthony Donatelli, special education teacher, for a leave of absence for the period of January 14 – 21, 2011.

Adopt the following resolution regarding the Standard Work Day and Reporting Resolution RS 2417-A:

Standard Work Day and Reporting Resolution RS 2417-A

BE IT RESOLVED, that the Holland Patent Central School District/Location code 73010 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Registration Number	SS#	Standard Work Day (Hrs/Day)	Term Begins/Ends
Treasurer	Pamela Backman	39254859	3915	7	7/1/10-6/30/11
Confidential Secretary/Board Clerk	Wendy Lloyd	38707147	9248	8	7/1/10-6/30/11

Accept the resignation of Katherine Smith for the reason of retirement effective June 25, 2011.

Accept the resignation of Donna Grems for the reason of retirement effective August 31, 2011.

Yes – 4
No – 0 Motion Carried

10-166

ENCLOSURES

There were no comments on the enclosures.

10-167 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 4
No – 0 Motion Carried

10-168 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 4
No – 0 Motion Carried

10-169 **EXECUTIVE SESSION**

At 10:25 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss negotiations, a legal issue, and the employment history of particular people.

Yes – 4
No – 0 Motion Carried

At 11:00 p.m. the Board returned to open session.

10-170 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 4
No – 0 Motion Carried

Meeting was adjourned at approximately 11:01 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, February 2, 2011 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk