

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, MARCH 16, 2011
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, March 16, 2011 Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Samantha Grogan
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Kristin Casab
Allen Hyde
Todd Richard
Chris Roberts
Dennis Geer
Susan Coville
Josh Olney
Stacey Smith

VISITORS

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10-211

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on March 2, 2011.

Yes – 5

No – 0 Motion Carried

10-212

POSITIVE THOUGHTS

Mrs. Davis congratulated Transportation Supervisor Chris Roberts for becoming a certified trainer for the district. Mr. Roberts received a commendation from a trainer with the State Education Department.

Mrs. Davis called the names of the Nordic ski boys/girls Section III championship team and Student Rep Samantha Grogan provided each student with a certificate.

Coach Josh Olney commented that the children really pushed themselves. It's a tough sport. He also noted that this is the first time the Boys and Girls won the Section III for Holland Patent won at the same time. He is extremely proud of the students. Two students competed in the Junior Olympics. Mr. Olney thanked the board for supporting the sport and the ski team at Holland Patent.

A student thanked the Board as well.

Mrs. Davis thanked everyone for coming to the meeting.

General William Floyd Elementary Principal Kristin Casab wrote a letter to teacher Marc Verri thanking him for taking the time to construct a castle and turn the entryway of GWF into a kingdom.

General William Floyd Elementary Principal Kristin Casab wrote a letter to teachers Tina Stay and Ann Kupiec thanking them for attending the PARP meetings and for organizing the calendar of events for our theme “Knights of the Reading Table, Be a Knightly Reader.”

General William Floyd Elementary Principal Kristin Casab wrote a letter to teacher Joyce Trievel, noting her dedication and commitment to the GWF PARP program is commendable.

General William Floyd Elementary Principal Kristin Casab wrote a letter to teacher Andrea Kaczor thanking her for taking the time to write a Readers Theater for the GWF PARP theme, “Knights of the Reading Table, Be a Knightly Reader.”

High School Principal John Egresits and Dean of Students Matthew Lee wrote a letter to teachers Mrs. Rebecca Guerrero and Ms. Tiffany Hosmer congratulating them on a fantastic International Night.

Transportation Supervisor Chris Roberts wrote a letter to bus drivers Bill Bailey, Willie Streiff, and John Waterman thanking them for volunteering their time to drive a shuttle bus for the Heart Run and Walk.

High School Principal John Egresits and Dean of Students Matthew Lee wrote a letter to Pattie Sheehan-Milinowski of the Butler-Sheehan Academy of Irish Dance thanking her for the amazing entertainment and culture that your students provided at the International Night on March 8, 2011 at Holland Patent High School.

The Boy’s Nordic Ski Team won the Section 3 Championship for the fourth consecutive year.

The Girl’s Nordic Ski Team won the Section 3 Championship for the first time since 1991.

Director of Athletics John Bubb wrote a letter to Head Nordic Ski Team Coach Josh Olney congratulating him on another outstanding season with the Nordic ski team this past season.

Director of Athletics John Bubb wrote a letter to a student congratulating him on winning the Boys Nordic Ski Section 3 championship for the third consecutive year.

General William Floyd Elementary teacher Susan Coville presented a slideshow titled “GWF Knights of the Reading Table. Mrs. Davis thanked Mrs. Coville for her time and effort. Mrs. Davis commented that Mrs. Coville did a beautiful job.

10-213

REVIEW OF UPCOMING DATES

March 17, 2011	HP Sports Booster Club Meeting High School Library, 7 p.m.
	HS Spring Dance
March 18, 2011	Superintendent’s Conference Day – No Students
March 18-19, 2011	Jr. High Music Festival @ Holland Patent
March 23, 2011	MS/HS Pops Concert, 7 p.m.
March 25, 2011	Young People’s Concert at HS, 9:30 a.m. Grades K, 2, 4
	Young People’s Concert at MS, 9:30 a.m. Grades 1, 3, 5
March 29, 2011	GWF Science Fair, 6 – 7:30 p.m.
March 30 – 31, 2011	HPE Book Fair
March 31, 2011	HPE Family Night & Science Fair
April 1, and 2, 2011	Elementary Music Festival @ Utica CSD
April 6, 2011	HPE PTA Meeting, 3:45 p.m.
	Board of Education Meeting Annex Board Room, 7 p.m.

10-214

VISITORS

Hillary Gibbons asked what the current number of administrators employed by the district was. Mrs. Davis answered that there is a superintendent of schools, two assistant superintendents, PPS Director, high school principal, middle school principal, two elementary principals, athletic director, two deans, superintendent of buildings and grounds, transportation supervisor, and cafeteria manager.

Mrs. Gibbons also asked for the total of salaries and benefits for administrators.

Mrs. Davis indicated she would provide this information to Mrs. Gibbons.

David Julian asked about the bus incident Tuesday afternoon. He saw it on the news and there wasn't much information provided.

Mr. DeCondo was in attendance and asked if the Board policies were on the Internet. Mrs. McGahey provided instructions for looking up the policies.

BOCES Holland Patent rep Gary Nelson was in attendance to report on the reimbursement of EBLAR funds. Mr. Nelson attended a meeting in Albany this past weekend with the BOCES audit committee and BOCES District Superintendent Howard Mettelman.

Mrs. McGahey thanked Mr. Nelson for working very hard in trying to give the EBLAR funds back to the district.

Mrs. Davis noted we appreciate Mr. Nelson going down to Albany as our representative.

10-215

CORRESPONDENCE

There was no correspondence.

10-216

BOARD FORUM

Mrs. Boris had the opportunity to attend the Family Fun Night at GWF. Mrs. Boris noted a special thank you to everyone who was involved. She commented that there were tons of staff who stayed right through the evening. There were crafts and kids had a wonderful time.

Student rep Samantha Grogan spoke to Lucille Groben with ideas for the senior trip. They have submitted paperwork but have not heard yet if it's approved.

They are planning a trip to New York City. Mr. Egresits noted that the district is waiting for the bus company to get back to the district with information that is required.

Mr. Boris attended a Ride for Missing Children meeting Monday night. She believes they are coming to Holland Patent in May 2011. They discussed Internet safety and how children know a lot more about these computers than their parents do. She wondered if we could give some thought to putting on a program for parents and families for internet safety.

Mrs. McGahey believes we had a prior program that was not well received.

Mrs. Boris asked if we could send materials home.

Mrs. McGahey noted consent items are 5 – 14. There is an addendum which will be #14A.

Mr. Allen asked to discuss the addendum #14A in executive session.

10-217

DISTRICT UPDATE

Mrs. Davis noted that the Budget Hearing is scheduled for Tuesday, May 3, 2011. Attendance is very low. She asked the board what their feelings were to change the time of the Budget Hearing to 6 p.m. which might be more conducive for families.

Mrs. Davis commented on the PILOT proposal from Beebe Construction. They are asking for a letter of support from the district. Mrs. Davis provided backup up information to the board.

Mr. Allen asked if we want to put the PILOT on as an agenda item for discussion.

Mrs. Davis reported on the cafeteria management position. She noted that if we don't replace the cafeteria director and go with a shared service for management only with BOCES the district could realize savings. That would mean one less administrator for the district. Everyone who works in the cafeteria would remain employees of the district. Mrs. Boris asked what would be the savings. Mrs. Davis answered the district would pay \$24,000 a year for the cafeteria director starting in 2012-13 after aid flows.

Mrs. Boris asked if this person would be a BOCES employee. Mrs. Davis answered yes they would be a food service director/certified dietician.

Mr. Allen asked what the salary is.

Mr. Allen asked if we have an issue, would we have to take it to BOCES. Mr. D'Ambro noted the individual would be working on site.

Mrs. Davis also reported that due to declining enrollment, we will begin to have extra space that could be a source of revenue. We have approximately six empty classrooms in the middle school. She is looking for sources of revenue.

Mrs. Boris commented that she is not in agreement with renting for legislative purposes due to safety issues that might arise.

Mrs. Davis reviewed the beginning time of the Budget Vote noting that over the years we started at 10 a.m. The vote time was moved up to 7 a.m.. Last year we had very few vote between 7 a.m. and 10 a.m.. She asked if the board would consider changing the time back to 10 a.m. The board indicated they would like to keep the starting time of the Budget Vote at 7 a.m. and asked that we check the numbers of voters between the hours of 7 a.m. and 10 a.m. this year.

10-218 **COMMITTEE REPORTS**

Dr. Stalker attended the Feasibility Committee at 6 p.m. this evening. The committee discussed the long range plan. The committee discussed the option of a NYSERDA energy savings project. The committee will review the details at their next meeting.

10-219 **TECHNOLOGY**

Mrs. Davis provided a review of the technology needs of the district.

10-220 **ELEMENTARY RECONFIGURATION REPORT**

Mrs. Davis provided an updated report from 2006 on the possibility of an elementary reconfiguration.

Mr. Roberts reported on busing for each building. Mrs. Davis thanked Mr. Roberts for his report.

The board requested more information on that proposal.

10-221 **2011-12 BUDGET REVIEW**

Mrs. Davis reviewed the 2011-12 Budget. Mr. D'Ambro provided an overview of the entire budget, Revenues, and B-Items.

10-222 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 General Fund in the amount of \$48,999.16, for the period ending March 16, 2011 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 School Fund in the amount of \$250.61, for the period ending March 16, 2011 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 Capital Project in the amount of \$4,589.20, for the period ending March 16, 2011 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

SUMMER MEETING DATES
ADOPTION OF 2011-12 SCHOOL CALENDAR
KING & KING CONTRACT AMENDMENT
QUESTAR III GASB 45 CONTRACT
SALARY RECLASSIFICATIONS
REQUEST FOR USE OF SCHOOL BUS
LEAVES OF ABSENCE
ATHLETIC VOLUNTEERS
RESIGNATIONS
2010-11 COACHING APPOINTMENT

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the following summer meeting dates:

July 6, 2011 Reorganizational Meeting followed by regular meeting – 5:30 p.m.
August 24, 2011 Regular meeting - 5:30 p.m.

Adopt the 2011-12 School Calendar.

Approve the amended contract with King & King Architects for General William Floyd Ceiling/Lighting Replacement, in the amount of \$46,950.00.

Approve the Questar III GASB 45 Contract for the 2010-11 school year.

Approve the following salary reclassifications retroactive to February 1, 2011:

NAME	CR. HR./EX. HR.	FROM STEP	CURRENT SALARY	TO STEP	NEW SALARY
Baker, Brittany Sp. Ed. - GWF	6 hrs. @ \$65	B-8	\$36,396.00	C-8	\$ 37,959.00
		9 hrs. @ \$65	585.00		
			\$36,981.00		
Carey, Cristy Elem - HPE	3 hrs. @ \$65	C-13	\$44,470.00	C-13	\$44,470.00
		Masters	800.00	Masters	800.00
		9 hrs. @ \$65	585.00	12 hrs. @ \$65	780.00
			\$45,855.00		\$46,050.00
Carroll, Laura Reading - HPE	3 hrs. @ \$65	C-17	\$49,713.00	C-17	\$49,713.00
		Masters	800.00	Masters	800.00
			\$50,513.00	3 hrs. @ \$65	195.00
					\$50,708.00
Farley, Anne Sp. Ed. - MS	6 hrs. @ \$65	C-20	\$54,296.00	C-20	\$54,296.00
		Masters	800.00	Masters	800.00
		Career Inc.	2,750.00	Career Inc.	2,750.00
		TOC 2009-10	1,527.00	TOC	1,527.00
		TOC 2010-11	1,701.00	TOC	1,701.00
			\$61,074.00	6 hrs. @ \$65	390.00
					\$61,464.00

Felice, Barbara PE- HS	3 hrs. @ \$65	D-21	\$57,895.00	D-21	\$57,895.00
		Masters	800.00	Masters	800.00
		Career Inc.	4,125.00	Career Inc.	4,125.00
		TOC 03-04	1,167.00	TOC 03-04	1,167.00
		TOC 04-05	1,181.00	TOC 04-05	1,181.00
		TOC 06-07	1,259.00	TOC 06-07	1,259.00
		TOC 07-08	1,275.00	TOC 07-08	1,275.00
		TOC 08-09	1,290.00	TOC 08-09	1,290.00
		TOC 09-10	1,595.00	TOC 09-10	1,595.00
		TOC 10-11	1,807.00	TOC 10-11	1,807.00
		3 hrs. @ \$65	195.00	6 hrs. @ \$65	390.00
	\$72,589.00		\$72,784.00		

Gerace, Ericka Elem - HPE	CAS	E-10	\$43,892.00	E-10	\$43,892.00
		Masters	800.00	Masters	800.00
		6 hrs. @ \$65	390.00	6 hrs. @ \$65	390.00
			\$45,082.00	CAS	800.00
					\$45,882.00

Grower, Rachel Art - HS	3 hrs. @ \$65	D-17	\$51,755.00	D-17	\$51,755.00
		Masters	800.00	Masters	800.00
		9 hrs. @ \$65	585.00	12 hrs. @ \$65	780.00
			\$53,140.00		\$53,335.00

Guerrero, Rebecca Spanish - HS	6 hrs. @ \$65	B-11	\$40,150.00	C-11	\$41,873.00
		9 hrs. @ \$65	585.00		
			\$40,735.00		

Heiser, Jamie Elem - GWF	3 hrs. @ \$65	C-10	\$40,554.00	C-10	\$40,554.00
		Masters	800.00	Masters	800.00
		3 hrs. @ \$65	195.00	6 hrs. @ \$65	390.00
			41,549.00		\$41,744.00

Kehl, Chelsea Spanish - MS	6 hrs. @ \$65	A-6	\$32,449.00	B-6	\$33,905.00
		9 hrs. @ \$65	585.00		
			\$33,034.00		

McDonald, Jennifer Elem - MS	12 hrs. @ \$65	D-15	\$49,050.00	D-15	\$49,050.00
		Masters	800.00	Masters	800.00
			\$49,850.00	12 hrs. @ \$65	780.00
					\$50,630.00

Misner, Christian Tech - MS/HS	3 hrs. @ \$65	D-12	\$44,947.00	D-12	\$44,947.00
		Masters	800.00	Masters	800.00
		9 hrs. @ \$65	585.00	12 hrs. @ \$65	780.00
			\$46,332.00		\$46,527.00

Owen, Candace Elem. - GWF	6 hrs. @ \$65	E-15	\$50,937.00	E-15	\$50,937.00
		Masters	800.00	Masters	800.00
		3 hrs. @ \$65	195.00	9 hrs. @ \$65	585.00
			\$51,932.00		\$52,322.00

Parzych, Jennifer	3 hrs. @ \$65	D-10	\$42,223.00	E-10	\$43,892.00
		Masters	800.00	Masters	800.00
		12 hrs. @ \$65	780.00		
			\$43,803.00		\$44,692.00

Roberts, Heather ELA - MS	Masters	C-11	\$41,873.00	C-11 Masters	\$41,873.00 800.00 \$42,673.00
Ruhm, Maureen English - HS	3 hrs. @ \$65	E-19 Masters Career Inc. 9 hrs. @ \$65	\$56,611.00 800.00 1,375.00 585.00 \$59,371.00	E-19 Masters Career Inc. 12 hrs. @ \$65	\$56,611.00 800.00 1,375.00 780.00 \$59,566.00
Schantz, Heather TA - GWF	9 hrs. @ \$65	Step 6 Bachelors .15	\$16,696.00 2,504.40 \$19,200.40	Step 6 Bachelors .15 9 hrs. @ \$65	\$16,696.00 2,504.40 585.00 \$19,785.40
Schwertfeger, Heather TA - GWF	6 hrs. @ \$65	Step 8 Bachelors .15 18 hrs. @ \$65	\$17,780.00 2,504.40 1,170.00 \$21,454.40	Step 8 Bachelors .15 24 hrs. @ \$65	\$17,780.00 2,504.40 1,560.00 \$21,844.40
Sheehan, Anne Elem - HPE	3 hrs. @ \$65	E-15 Masters 6 hrs. @ \$65	\$50,937.00 800.00 390.00 \$52,127.00	E-15 Masters 9 hrs. @ \$65	\$50,937.00 800.00 585.00 \$52,322.00
Stay, Tina	3 hrs. @ \$65	C-11 Masters 6 hrs. @ \$65	\$41,873.00 800.00 390.00 \$43,063.00	C-11 Masters 9 hrs. @ \$65	\$41,873.00 800.00 585.00 \$43,258.00
Szablewski, Karen Elem - HPE	3 hrs. @ \$65	E-19 Masters 36 hrs. @ \$65 Career Inc.	\$56,611.00 800.00 2,340.00 1,375.00 \$61,126.00	E-19 Masters 39 hrs. @ \$65 Career Inc.	\$56,611.00 800.00 2,535.00 1,375.00 \$61,321.00
West, Gaye Spec. Ed. - HS	3 hrs. @ \$65	D-17 Masters 3 hrs. @ \$65	\$51,755.00 800.00 195.00 \$52,750.00	D-17 Masters 6 hrs. @ \$65	\$51,755.00 800.00 390.00 \$52,945.00

Approve the request of the Oneida County Committee American Legion Auxiliary, for the use of a bus to Brockport, NY to transport 10 students to the Empire Girl's State session on Sunday, June 26 and return on July 2, 2011.

Approve that the request of Nicole Czarnecki, for a leave of absence on April 15, and 26, 2011.

Approve the request of Shelley Kirkland for a leave of absence for the period of March 2 – 14, 2011.

Approve the following athletic volunteers for the 2010-11 school year:

Richard Hurlbut
Ed DeSantis

JV Softball volunteer
Track volunteer

Accept the resignation of Lindsey Jiampetti, JV softball coach, effective March 4, 2011.

Accept the resignation of Judy Bunal, JV softball coach, effective March 3, 2011.

Approve the following coaching appointment for the 2010-11 school year:

Robert Judware JV Softball 6.5% \$1,954.23

Yes – 5

No – 0 Motion Carried

10-224

ENCLOSURES

There were no comments on the enclosures.

10-225

RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

10-226

EXECUTIVE SESSION

At 9:04 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the employment history of particular people.

Yes – 5

No – 0 Motion Carried

At 9:38 p.m. the Board returned to open session.

10-227

APPROVAL AND EXTENSION OF SUPERINTENDENT'S CONTRACT

Mrs. Evans made the motion, seconded by Dr. Stalker to approve the extension of the contract of the Superintendent of Schools Kathleen M. Davis, to March 16, 2016.

Mrs. McGahey – Yes
Mrs. Evans – Yes
Dr. Stalker – Yes
Mrs. Boris – Yes
Mr. Allen – No
Motion Carried

10-228

ADJOURNMENT

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 9:40 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, April 6, 2011 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk