

REGULAR MEETING OF THE BOARD OF EDUCATION  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
WEDNESDAY, OCTOBER 13, 2010  
HIGH SCHOOL AUDITORIUM – 6:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the High School Auditorium, located outside the village of Holland Patent, New York on Wednesday, October 13, 2010. Board President Mrs. McGahey called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Traci Boris  
Everett Stalker  
Richard Allen  
Samantha Grogan  
Kathleen M. Davis, Superintendent of Schools  
Louis D'Ambro, Assistant Superintendent

**ALSO PRESENT**

Nancy Nowicki  
John Egresits  
John Bubb  
Kristin Casab  
Allen Hyde  
Matthew Lee  
Charles Pratt  
Todd Richard  
Dennis Geer

**VISITORS**

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**ABSENT**

Wendy Lloyd  
Cheryl Venettozzi

10-83

**APPROVAL OF MINUTES**

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on September 22, 2010.

Yes – 4

No – 0 Motion Carried

10-84

**POSITIVE THOUGHTS**

Mrs. McGahey opened the awards program by congratulating the students and thanking the parents for their continued support for their child's growth at home and encouraged the children to continue to read and do well in school. The Summer Reading Program Award Ceremony was held to recognize elementary students who read books over the summer.

A Shining Knight Award certificate was presented to Donna Grems of General William Floyd Elementary. Mrs. Suzanne Ellis was not in attendance to receive her certificate.

High School Principal John Egresits and Dean of Students Matthew Lee wrote a thank you letter to students who represented Holland Patent's National Honor Society while assisting during the Open House.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Stacy Harter for the recent donation of assorted books for grades K through 2.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Foothills Rural Community Ministry of the First Presbyterian Church for the recent donation of student backpacks and assorted school supplies.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Renee Hughes for the recent donation of assorted school supplies.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Mrs. Squire, Mrs. Vanderzell, Mrs. Doolittle, Mrs. Edwards, and Mrs. Foley for the outstanding constitution presentation on Friday, September 17, 2010.

Assistant Superintendent for Business and Finance Louis D'Ambro wrote a thank you to Jody Halpin, Judy Klievoneit, Pam Lape, Marie Perry, Wendy Lloyd, and Lynette VanBenschoten for their efforts with handing out welcome back bags on Superintendent's Conference day and also with the Holland Patent welcome table at the Health Fair.

Assistant Superintendent for Business and Finance Louis D'Ambro wrote a thank you to Dennis Geer, Alexis Loomis, John Brown, Bob Miglin, Julie Rees, Rich Riley, Bill Pelton, Jeff Cardinal, Mike Gillett, Kyle Kennerknecht, Bob Shepard, Craig Ueltschi, and Rich Hurlbut for their efforts with the health fair.

General William Floyd Elementary Principal Kristin Casab wrote a thank you to Mrs. Bunny Doolittle and the Daughters of the American Revolution for taking the time out of their busy schedule to present a Constitution Day Program to the students at General William Floyd Elementary.

General William Floyd Elementary Principal Kristin Casab and Holland Patent Elementary Principal Allen Hyde wrote a thank you to Tina Stay, Heidi Weissmuller, Sarah Stephens, Anna Carnevale, Susan Coville, Pamela Stone, Janet Lascurettes, Patricia Yapple, Pamela Tinker, Barbara Price, Joann Hasenauer, and Ericka Gerace for taking time out of their busy schedule to revise our current progress reports.

Middle School Principal Charles Pratt wrote a thank you letter to Kathleen Davis for her attendance at the Middle School Sixth Grade Orientation.

Middle School Principal Charles Pratt wrote a thank you letter to John Cittadino for preparing for the Middle School Sixth Grade Orientation.

Middle School Principal Charles Pratt wrote a thank you letter to Jennifer McDonald for her attendance at the Middle School Sixth Grade Orientation.

Middle School Principal Charles Pratt wrote a thank you letter to Todd Richard for preparing for the Middle School Sixth Grade Orientation.

General William Floyd Elementary Principal Kristin Casab wrote a thank you letter to Karen Heinlein for her generous contribution of clothing she gave to a GWF student in need.

Superintendent of Buildings and Grounds Dennis Geer has successfully completed the certification requirements as determined by the New York State Association for Superintendents of School Buildings and Grounds, Inc., & School Facilities Management Institute, Inc. and in recognition thereof is awarded the rights and privileges of membership as a Certified Director of Facilities.

10-85

**REVIEW OF UPCOMING DATES**

October 16, 2010	Purple & Gold Weekend HP vs. Chittenango  HS Dance, 7 – 9 p.m.
October 17, 2010	Bus Driver Appreciation Week
October 19, 2010	GWF Individual & Class Pictures  HPE Picture Day (Individual)
October 10, 2010	HPE PTA Meeting, 7:30 p.m.  GWF Individual & Class Pictures  HPE Picture Day (Individual)
October 21 – 22, 2010	HPE Book Fair
October 21, 2010	HP Sports Booster Club Meeting HS Library, 7 p.m.
October 22, 2010	HPE Family Night, 6 – 8 p.m.  MS Dance, 7 – 9 p.m.
October 24, 2010	Community Education Halloween Carnival
October 25 – 29, 2010	Middle School Book Fair
October 25 – 29, 2010	School Board Recognition Week
October 27, 2010	Middle School Honor Society Induction Ceremony @ 5:30 pm.
October 29, 2010	GWF Fall Fest

HPE & GWF Cross Country Meet & GWF  
Grades 3 – 5

MS Cross Country Meet & HS

November 3, 2010

HS Veteran's Day Concert  
HS Auditorium, 7 p.m.

November 5, 2010

Parent/Teacher Conferences  
11 a.m. Dismissal

November 8, 2010

Modified Winter Sports Begin

Parent/Teacher Conferences  
11 a.m. Dismissal

November 10, 2010

GWF Craft Night 6 – 8 p.m.

HPE PTA Meeting, 6:30 p.m.

November 11, 2010

Holiday – No School

November 12, 2010

End of 10 Week Marking Period

November 15, 2010

JV/V Wrestling Begins

November 15 – 17, 2010

NYS SS Test, Gr. 5

November 16, 2010

HS/MS Picture Make-up Day

November 17, 2010

MS Character Education Breakfast

Teacher Center Policy Board Meeting, 3:45 p.m.

GWF PTA Meeting, 4 p.m.

Board of Education Meeting  
Annex Conference Room, 7 p.m.

Mrs. Boris arrived at 6:08 p.m.

10-86

### **VISITORS**

There were no visitors who wished to address the board.

10-87

### **CORRESPONDENCE**

There was no correspondence.

10-88

**BOARD FORUM**

Mr. Allen attended the Commissioner's meeting which outlined the overview of where SED is going and how the districts achieve levels. Top down RFP to have vendor write the curriculum – Center for Assessment – value added.

Mr. Matthew Lee arrived at 7 p.m.

10-89

**DISTRICT UPDATE**

Mrs. Davis and the administrative team recognized the Board of Education for their efforts and dedication to the Holland Patent Central School District as part of School Board Recognition Week.

10-90

**COMMITTEE REPORTS**

Dr. Stalker reported that the Audit Committee met today and accepted the audit to the Board of Education as well as the management response. The committee also approved the SED Corrective Action Plan (CAP) for 2009-2010 and the SEC Corrective Action Plan (CAP) for 2010-2011. The committee reviewed the cafeteria audit and accepted the response to the Internal Audit.

10-91

**BOARD GOALS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the board goals for the 2010-11 school year.

Yes – 5

No – 0 Motion Carried

10-92

**POLICY REVIEW**

The Board of Education reviewed the following policies:

8352.b Notification of Retirement – Instructional

8352.c Notification of Retirement – Non-Instructional

After a discussion, Mrs. Evans made the motion, seconded by Dr. Stalker to approve policy #8350 Notification of Retirement – Instructional. This policy replaces 8352.b Notification of Retirement – Instructional for the 2010-11 school year.

Mrs. Evans – Yes

Dr. Stalker – Yes

Mr. Allen – No

Mrs. Boris – Yes  
Mrs. McGahey – Yes  
Motion Carried

10-93      **FIRE INSPECTION REPORTS**

Superintendent of Buildings and Grounds Dennis Geer reviewed the Fire Inspection Reports.

10-94      **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 General Fund in the amount of \$165,002.46, for the period ending October 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 School Lunch in the amount of \$1,311.67, for the period ending October 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 Federal Funds in the amount of \$1,980.00, for the period ending October 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 Capital Project in the amount of \$34,521.18, for the period ending October 13, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

10-95      **ACCEPTANCE OF AUDIT**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolution to accept fiscal year 2010 audited financial statements:

**RESOLUTION TO ACCEPT FISCAL YEAR 2010  
AUDITED FINANCIAL STATEMENTS**

WHEREAS, the independent certified public accounting firm of Moore & Hart has completed its review of the financial statements of the Holland Patent Central School District for the fiscal year ended June 30, 2010; and

WHEREAS, the Audit Committee of the Holland Patent Central School District Board of Education has reviewed the financial statements and has met with the external auditors and recommend acceptance of the audited financial statements.

NOW THEREFORE BE IT RESOLVED that the Holland Patent Central School District Board of Education, at its meeting of October 13, 2010, hereby accepts the audited financial statements for the school for the fiscal year ended June 30, 2010 and shall file a copy of the resolution and the report with the Commissioner of Education as well as the management response.

Yes – 5

No – 0 Motion Carried

10-96

**BUDGET TRANSFERS**

**TOWN OF TRENTON SLED GROOMING AGREEMENT**

**APPROVAL OF CHANGE ORDER GC-02**

**APPROVAL OF CHANGE ORDER H-03**

**COMBINING**

**APPROVAL OF CONSTITUTION FOR HOLLAND PATENT CHAPTER OF SADD**

**LEAVE OF ABSENCE**

**RESIGNATION**

**RESIGNATION FOR THE REASON OF RETIREMENT**

**2010-11 COACHING APPOINTMENTS**

**APPOINTMENTS**

**2010-2011 TRANSPORTATION REQUEST**

**APPROVAL OF BUS REQUEST**

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the Budget Transfers for the period ending September 30, 2010.

Approve the Agreement with the Town of Trenton for sled grooming for the 2010-11 school year.

Approve Change Order GC-02, Richard E. Alexander Co., Inc., charge against the allowance and decreasing the General Construction Contract Sum in the amount of \$10,000.00.

Approve Change Order H-03, Giruzzi Plumbing & Heating, Inc., charge against the allowance and decreasing the HVAC Contract Sum in the amount of \$1,250.00.

Approve the request of the Poland Central School District to combine in alpine skiing for the 2010-11 school year, pending the outcome of the Poland Central School Board meeting.

Approve the Constitution for Holland Patent Chapter of SADD.

Approve the request of Rose Cidzik for a leave of absence for the period of October 14 through to November 15, 2010.

Accept the resignation of Renee Morrison, teaching assistant effective October 14, 2010.

Approve and accept the request of Pamela Gouse, bus driver, to resign for the reason of retirement effective December 2, 2010.

Approve the following coaching appointments for the 2010-11 school year:

Doug Andrews	8/Boys Modified Basketball	9%	2,705.85
Heather Schantz	7/Girls Basketball	5%	1,503.25
John Reilley	Varsity Boys Swim Assistant	10%	3,006.50
Kathy Green	JV Volleyball	12.5%	3,758.13
Bryan Nichols	Modified Volleyball*	3%	901.95
Robert Judware	Modified Volleyball*	3%	901.95
Josh Olney	Varsity Nordic Ski	10%	3,006.50
John Richard	Varsity Wrestling	15%	4,509.75
Mark Mattice	Winter Strength	3%	901.95
Mark Celecki	Varsity Boys Swim	17%	5,111.05
Eileen McCann	8/Girls Modified Basketball	8%	2,405.20

\* This is a shared position.

Approve the following coaching appointment for the 2010-11 school year pending renewal of CPR certification:

James Wilder	JV Boys Basketball	7.5%	\$2,254.88
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Approve the following current substitute teacher appointment at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Barry Cavanaugh	63 West Street Whitesboro, NY 13492	No, \$65/day

Flynn, Susan	61 Oakdale Avenue South New Hartford, NY 13413	<b>Yes, \$80/day</b>
Trisha Hosmer	5872 Springhouse Road Rome, NY 13440	<b>No, \$65/day</b>
Anne Lapham HP Retiree	PO Box 428 Stittville, NY 13469	<b>Yes, \$80/day</b>
Lisa Suders	8 Bunker Avenue Yorkville, NY 13495	<b>Yes, \$80/day</b>
Donald Wisniewski	6878 Benton Road Marcy, NY 13403	<b>Yes, \$80/day</b>

**Change to Certified**

Melissa Symonds	9801 Hazard Road Marcy, NY 13403	<b>Yes, \$80/day</b>
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Approve the following substitute non-instructional appointment effective September 24, 2010:

**Substitute School Nurse 90% of Step 1 (\$16.51/hr.) \$14.86/hr.**

Deborah Hardie

Approve the following substitute non-instructional appointment effective October 14, 2010:

**Substitute School Bus Driver 90% of Step 1 (\$16.51/hr.) \$14.86/hr.**

Joshua Byrne

Adopt the following resolution of appointment:

BE IT RESOLVED, that Rachel Bunker be appointed as a long term substitute teaching assistant at Holland Patent Elementary and be paid on Step 7 (\$17,238.00) plus .15% Bachelors degree (\$2,504.40) for a total salary of \$19,742.40 prorated. This appointment is effective October 12 to June 24, 2011.

Approve the request of Denese Savoy to transport her child to Rome Catholic School for the 2010-11 school year.

Approve the request of the Singing Hills Seniors, sponsored under the direction of the Trenton Town Board, for the use of a school bus for November 29, 2010 for a trip to the Turning Stone Casino.

Yes – 5  
No – 0 Motion Carried

10-97

**2010-11 CO-CURRICULAR APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following co-curricular appointment for the 2010-11 school year:

John Hurteau                      District Tech Coordinator                      \$1,653.58

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following co-curricular appointment for the 2010-11 school year:

Margaret McNamara                      District Tech Coordinator                      \$1,653.58

Mrs. Evans – Yes  
Dr. Stalker – Yes  
Mr. Allen – Yes  
Mrs. Boris – Yes  
Mrs. McGahey – Abstain  
Motion Carried

10-98

**APPROVAL OF ATHLETIC VOLUNTEER**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following athletic volunteer for the 2010-11 school year:

Paula Mallard    Bowling volunteer

Yes – 5  
No – 0 Motion Carried

10-99

**ENCLOSURES**

There were no comments on the enclosures.

10-100

**RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5  
No – 0 Motion Carried

10-101

**RECOMMENDATIONS MADE BY THE COMMITTEE ON  
PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5

No – 0 Motion Carried

10-102

**ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 8:35 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, November 17, 2010 at 7:00 p.m. in the Annex Board Room.

Nancy Nowicki  
Acting Clerk