

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, SEPTEMBER 17, 2008
MIDDLE SCHOOL AUDITORIUM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Middle School Auditorium, located in the village of Holland Patent, New York on Wednesday, September 17, 2008. Board President Mr. Kennedy called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Mark Kennedy, President
Karen Evans, Vice President
Traci Boris
Anne McGahey
Everett Stalker
Bradley Ashcroft
Kathleen M. Davis, Superintendent of Schools
Mary B. Mandel, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Allen Hyde
Kristy McGrath
David Russo
Charles Pratt
Cheryl Venettozzi
Andrew Goodelle
Donald Alberico
Dennis Geer
Carol Rood
Mike Nuffer
Jim Garito
Greg Benincasa

VISITORS

19

08-060

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve the minutes of the Board of Education meeting held on August 20, 2008.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve the minutes of the Board of Education workshop held on August 21, 2008.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve the minutes of the special Board of Education meeting held on August 22, 2008.

Yes – 5
No – 0 Motion Carried

08-061 **POSITIVE THOUGHTS**

The opening of school went extremely well. A special thank you to all of our staff and administration.

The district will be recognizing staff this year for teamwork and efforts for children that go above and beyond the call of duty.

08-062 **REVIEW OF UPCOMING DATES**

September 18, 2008	Freshman Program “Making It Count”, 1 p.m. Middle School Open House, 7 p.m.
September 22 – 26, 2008	Bus Driver Appreciation Week
September 24, 2008	HPE PTA Meeting, 6:30 p.m.
September 25, 2008	High School Open House
October 2, 2008	GWF/HPE NYS Assessments Parent Meeting, Gr. 3 – 5, 6 p.m.
October 3, 2008	5 Week Interim Marking Period
October 6 – 10, 2008	Fire Prevention Week
October 7, 2008	Special Meeting – Project Vote Middle School Auditorium 7 a.m. – 8 p.m.
October 8, 2008	National Honor Society Induction MS Auditorium, 7:30 p.m. GWF Fire Prevention Program (PreK-4)
October 9, 2008	GWF Fire Prevention Program (Gr. 5)
October 10, 2008	Elementary Fire Prevention Program
October 13, 2008	Columbus Day – Holiday

October 15, 2008

HPE PTA Meeting, 3:45 p.m.

Teacher Center Policy Board, 3:45 p.m.

GWF PTG, 4 p.m.

Board of Education Meeting
Annex Board Room, 7 p.m.

08-063 **DISTRICT UPDATE**

Mr. Dennis Geer was in attendance to provide a report on the baseball dugout.

08-064 **VISITORS**

Mr. Crumb asked a question regarding the August 6, 2008 Board of Education meeting.

08-065 **CORRESPONDENCE**

Mr. Kennedy received a letter from the Department of State regarding shared services.

08-066 **BOARD FORUM**

Mrs. Boris publically commended principals David Russo and Allen Hyde for handling an incident that occurred on the first day of school with her son. Mrs. Boris thanked them for their concern and contacting her.

Mrs. Boris also asked a question regarding a shortage of textbooks for 6th grade math and high school geometry and algebra.

Mrs. McGrath stated that the state has realigned the curriculum. At this time there is not a textbook that is aligned to the state curriculum and assessments. Staff at grade six are using a variety of resources to support the teaching of math including an older text they have. The staff has indicated they do not need more texts. The middle school will be looking at new materials as they are published. There is no shortage in texts.

Mr. Egresits commented that at the beginning of the summer the high school purchased textbooks for algebra and geometry for each child. Again, there is no shortage in texts.

Mrs. Davis noted that if there is a concern regarding a student not having a textbook the parent should make a call to the teacher and the teacher should notify the administrator that there is a need. At this time there is no report to our team that there are any shortages.

Mrs. Boris asked to remove #8 Leave of Absence from consent.

08-067 **COMMITTEE REPORTS**

There were no committee reports.

08-068 **EXCEL PROJECT BID AWARDS**
TEXTBOOK APPROVAL
APPOINTMENT OF ELECTION OFFICIALS
APPROVAL OF BUDGET CALENDAR
2008-09 TRANSPORTATION REQUEST
2008-09 CO-CURRICULAR APPOINTMENTS
RESIGNATION
REFUND OF REAL PROPERTY TAXES

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve/accept/adopt the following by consent:

Award the following contracts as recommended by the architect King and King contingent upon receipt of acceptable bonding and insurance certifications (including review and approval by District's legal and insurance counsel):

Bid Package #1 – Asbestos Contract: Award of a contract to low bidder, Midlantic Environmental in the amount of \$182,000.00 for base bid work. No alternate award for Alternate #AA-1 and #AA-2.

Bid Package #2 – General Construction: Award of a contract to low bidder, Murnane Building Contractors, in the amount of \$3,782,000.00 for base bid work, Alternate #GC-1 for \$54,100.00, Alternate #GC-2 for \$10,500.00, no alternate award for GC-3 & GC-4, Alternate #GC-5 for \$13,990.00, Alternate #GC-6 for \$5,168.00, Alternate #GC-7 for \$4,240.00, Alternate #GC-8 for \$11,700.00, Alternate #GC-9 for \$16,900.00, Alternate #GC-10 – no cost, no alternate award for Alternate #C-11, to total \$3,898,598.00.

Bid Package #3 – Roofing Construction: Award of a contract to low bidder, PTL Roofing, in the amount of \$627,800.00 for base bid work, no alternate award for #RC-1 and #RC-2, to total \$627,800.00.

Bid Package #4 – Wood Flooring: Award of a contract to low bidder, Forth Sports Flooring, Inc., in the amount of \$70,625.00 for base bid work and \$15,600.00 for alternate GWF-1, to total \$86,225.00.

Bid Package #5 – HVAC Construction: Award of a contract to low bidder, H.J. Brandeles Corp, in the amount of \$826,000.00 for base bid work, \$24,000.00 for alternate #HC-1, no alternate award for #HC-2 and #HC-3, to total \$850,000.00.

Bid Package #6 – Plumbing Construction: Award of a contract to low bidder, H. J. Brandeles, in the amount of \$446,500.00 for base bid work and \$7,550.00 for alternate #PC-2, to total \$454,050.00 (Note #PC-1 not used).

Bid Package #7 – Electrical Construction: Award of a contract to low bidder, Ridley Electric, in the amount of \$1,148,313.00 for base bid work, \$9,116.00 for alternate EC-1, \$1,907.00 for alternate #EC-2, no alternate award for alternate #EC-3 and #EC-4, \$1,470.00 for alternate #EC-5, to total \$1,160,806.00.

Approve the following textbooks for the 2008-09 school year:

- NY Edits Capitalization & Punctuation Level B– Rally! Education
- NY Edits Capitalization & Punctuation Level C – Rally! Education
- NY Edits Capitalization & Punctuation Level D – Rally! Education
- NY Edits Capitalization, Punctuation, Grammar & Usage Level E – Rally! Education

Stanley Harris will serve as the Chairperson of the Project Vote.

Appoint the following election officials to serve at the October 7, 2008 election at a stipend of \$7.49/hr.

- Chief Election Inspector: Jean Farr
- Inspectors: Patricia Bartholomew
Paula Hopsicker
Gertrude Buczkowski
Norma Christiansen
Marian Clarke
James Clarke
Jean Cady
Barb Coleman
Mary Hollister

Approve the 2009-10 budget calendar.

Approve the request from John and Donna Kobielski to transport their son James to Notre Dame School for the 2008-09 school year.

Appoint Tiffany Hosmer to the following co-curricular positions for the 2008-09 school year:

- High School Chaperone \$55/event
- Home Instruction \$28.39/hour

Accept the resignation of Craig Ueltschi from the position of cleaner pending his appointment to the position of custodian.

Approve a tax refund levied for the year 2007-08 as indicated pursuant to the recommendation of the Town of Marcy Assessor and the County Real Property Tax Director:

Verizon New York, Inc. – Parcel #644.000-2-8

School Taxes	Town		Assessment	Tax Rate	Tax	Refund
Original	Marcy	Original	\$166,700	\$23.4179	\$3,903.76	
Corrected	Marcy	Corrected	\$126,160	\$23.4179	\$2,954.40	\$949.36
Library Taxes						
Original	Marcy	Original	\$166,700	\$0.0705	\$11.75	
Corrected	Marcy	Corrected	\$126,160	\$0.0705	\$8.89	\$2.86

08-069

BILL SCHEDULES

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #2 General Fund in the amount of \$250,108.09, for the period ending September 17, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #1 School Lunch Fund in the amount of \$25.00, for the period ending September 17, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #2 Federal Funds in the amount of \$15,381.37, for the period ending September 17, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #2 Capital Project in the amount of \$9,670.00, for the period ending September 17, 2008.

Yes – 5

No – 0 Motion Carried

08-070 **APPROVE REVISED TREASURER'S REPORTS**

Mrs. Evans made the motion, seconded by Mrs. McGahey to accept the revised Treasurer's Report for the period ending June 30, 2008 and July 31, 2008 and make them a matter of record.

Yes – 5
No – 0 Motion Carried

08-071 **TREASURER'S REPORT**

Mrs. Evans made the motion, seconded by Mrs. McGahey to accept the Treasurer's Report for the period ending August 31, 2008 make it a matter of record.

Yes – 5
No – 0 Motion Carried

08-072 **2008-09 COACHING APPOINTMENT**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the appointment of John Richard to the position of fall strength coach, 3%, at a stipend of \$851.64 for the 2008-09 school year.

Yes – 5
No – 0 Motion Carried

08-073 **REVIEW OF BOARD GOALS**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the board goals with the change of 60% Regents with Distinction.

Yes – 5
No – 0 Motion Carried

Mrs. Boris does not agree with the change to 60% and wanted to keep it at 70%.

08-074 **ENCLOSURES**

There were no comments on the enclosures.

08-075 **EXECUTIVE SESSION**

At 7:29 p.m., Mrs. Evans made the motion, seconded by Mrs. McGahey, to take a short recess and to return in executive session to discuss #8 Leave of Absence, #14 Appointments, and the matters related to the employment history of particular people.

Yes – 5

No – 0 Motion Carried

At 7:56 p.m. the Board returned to open session.

08-076 **LEAVE OF ABSENCE**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the request of Amelia Victor for a leave of absence without pay for the period of September 22, 2008 through to October 31, 2008.

Yes – 5

No – 0 Motion Carried

08-077 **APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve, as a whole, the following current substitute teacher appointments at a per diem rate of Certified \$80 per day; Non-certified \$65 per day:

	<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
	Allodi, Janet	6351 Airport Road Oriskany, NY 13424	Yes
	Carbone, Wendy	8186 State Rt. 28 Barneveld, NY 13304	Yes
*	Domagal, Diane	9485 Hayes Road Marcy, NY 13403	Yes
	Ferris, Michael	7 Fernbank Circle Whitesboro, NY 13492	Yes
	Heintz, Roxann	9162 Shelley Drive Marcy, NY 13403	No
	Koster, Jacqueline	10705 Church Road Barneveld, NY 13304	Yes
*	Minogue, Nancy <i>Retroactive to 9/2/08</i>	5958 Cavanaugh Road Marcy, NY 13403	Yes
	Piazza, Christina	8383 River Road Rome, NY 13440	Yes

	Smith, David	7184 Powell Road Stittville, NY 13469	No
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<u>Effective 9/17/08 – change the following to certified</u>		
Dean, Courtney	7962 Steuben Street Holland Patent, NY 13354	Yes
Roberts (Harter) Kristin	9661 St. Rt. 365 Holland Patent, NY 13354	Yes

*Retired Holland Patent employee

Approve the appointment of Craig Ueltschi to the position of custodian, 8 hours per day, 12 months, Step 1, at a rate of \$11.41 per hour, schedule B and for a probationary period of twenty-six weeks effective September 18, 2008.

Approve the appointment of Nina Montroy to the position of school bus attendant, 4 hours 30 minutes per day, 10 months, Step 1, at a rate of \$10.27 per hour, schedule A and for a probationary period of twenty-six weeks effective September 18, 2008.

Approve the appointment of Danielle MacMillan to the position of food service helper, 3 hours per day, 10 months, Step 1, at a rate of \$8.56 per hour, schedule A and for a probationary period of twenty-six weeks effective September 18, 2008.

Yes – 5

No – 0 Motion Carried

08-078

RESIGNATION

Mrs. Evans made the motion, seconded by Mrs. McGahey to accept the resignation of Mary B. Mandel, Assistant Superintendent for Business and Finance effective October 20, 2008. (Resignation date will take effect pending the successful authorization of an agreement with the New Hartford Central School District Board of Education. Otherwise the current contract language will remain in effect.)

Yes – 5

No – 0 Motion Carried

08-079

APPOINTMENT

Mrs. Evans made the motion, seconded by Mrs. McGahey to adopt the following resolution of appointment for Terrance Schruers:

BE IT RESOLVED, that Terrance Schruers be appointed as interim Assistant Superintendent for Business and Finance from October 20, 2008 through to January 6, 2009 and approve his contract.

Yes – 5

No – 0 Motion Carried

08-080 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mrs. McGahey, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 7:57 p.m.

A project vote will be held on October 7, 2008 from 7 a.m. to 8 p.m. in the Middle School Auditorium.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, October 15, 2008 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk