

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, DECEMBER 10, 2008
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, December 10, 2008. Board Vice President Mrs. Evans called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Mark Kennedy, President
Karen Evans, Vice President
Traci Boris
Anne McGahey
Everett Stalker
Bradley Ashcroft
Kathleen M. Davis, Superintendent of Schools
Terrance Schruers, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Andrew Goodelle
Allen Hyde
Kristy McGrath
Charles Pratt
Cheryl Venettozzi
Carol Saraceno
Sherry Kennerknecht
Jennifer Schram
Mike Nuffer, HR Beebe
Greg Benincasa, HR Beebe
Dennis Geer

VISITORS

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08-232

APPROVAL OF MINUTES

Mrs. Boris made the motion, seconded by Mrs. McGahey, to approve the minutes of the Board of Education meeting held on November 12, 2008.

Yes – 3

No – 0 Motion Carried

Mrs. Boris made the motion, seconded by Mrs. McGahey, to approve the minutes of the special Board of Education meeting held on December 3, 2008.

Yes – 3

No – 0 Motion Carried

08-233

POSITIVE THOUGHTS

Mrs. Davis invited Sylvia Ross, Class C Diving Champion to the board meeting. Mrs. Davis presented her with a certificate.

Mrs. Davis also invited Meghan Pflieger, Class B, Section 3 All-Around Champion as a member of the New Hartford Central School District gymnastics team.

Mr. Kennedy and Dr. Stalker arrived at 7:01 p.m.

Shining Knights Jennifer Schram, Carol Saraceno, and Sherry Kennerknecht were presented with certificates and thanked by the board of education for their dedication to the district. Heather Roberts also received a Shining Knight certificate but was not in attendance. Mrs. Davis will invite all nominees to a cheese and cracker reception with the Board at the June Board of Education meeting. Mrs. Davis thanked the staff for coming.

Interim Athletic Director Donald Alberico sent a congratulatory letter to Mr. and Mrs. Brad Pflieger on their daughter Meghan's great accomplishment being crowned Class B, Section 3 All-Around Champion as a member of the New Hartford Central School District gymnastics team.

Interim Athletic Director Donald Alberico wrote a thank you letter to Ralph Leo, Athletic Coordinator at Proctor High School, for allowing the Holland Patent football team to practice at their stadium.

General William Floyd Elementary Principal David Russo wrote a thank you letter to Mr. and Mrs. Erik Kennedy for visiting and presenting their Veteran's Day presentation to our third and fifth grade students on November 10, 2008.

General William Floyd Elementary Principal David Russo wrote a thank you letter to Mr. and Mrs. George Robertaccio for the Holiday wreath that they graciously donated to the school for students and staff to enjoy.

Superintendent of Buildings and Grounds Dennis Geer wrote thank you memos to Robert Stropp, Kristy McGrath, Charles Pratt, Tom Shepard, David Russo, John Brown, John Egresits, John Bubb, Harold Williams, and Allen Hyde for the fire inspection for the Middle School, General William Floyd Elementary, High School and Holland Patent Elementary.

High School Principal John Egresits and High School Assistant Principal intern John Bubb wrote thank you letters to Patrolman Richard Galluppi and K9 Riso, Patrolman Daryl Ortlieb and K9 Champ, Sgt. James Monnat and K9 Agar, Deputy James Danquer and K9 Dasty, and Deputy Anthony W. Sege and K9 Batsy for performing the drug and bomb search on Tuesday, November 18, 2008.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Brian McNamara of the Holland Patent Fire Department for the exceptional Fire Prevention program that was presented to the children of Holland Patent Elementary School on October 10, 2008.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Michael Candella of Candella's Greenhouse and Vegetable stand for their recent donation of pumpkins to the students at Holland Patent Elementary School.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to teachers Ms. Ferris, Mrs. Toussaint, Ms. Schwertfeger, and parent Mrs. Zielenski for the hard work and dedication in helping with the Community Education Halloween Carnival.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Mrs. Roberta Owen of Leon R. Roberts Post 161 Auxiliary for the recent donation of student school supplies given to Holland Patent Elementary School.

Middle School Principal Kristy McGrath wrote a thank you to Carol Rood for providing all the refreshments for their Character Education Recognition Breakfast.

Middle School Principal Kristy McGrath wrote a thank you letter to Margaret McNamara for coordinating the Internet Safety Presentation put on by the Ride for Missing and Exploited Children.

Middle School Principal Kristy McGrath wrote a thank you letter to Margaret McNamara for all her help setting up the projector and other equipment for the Title I parent meeting.

Oneida-Herkimer-Madison BOCES announces Holland Patents Students to Participate In a One-Day Career Shadowing Experience

High School Principal John Egresits wrote a thank you letter to Tim Ischia and Karen Corigliano for an outstanding Veteran's Day Assembly and Concert.

High School Principal John Egresits wrote a thank you to Jeffrey Amos for narrating the Veteran's Day Concert.

Vice President of the College Board Advanced Placement Program (AP) and Educational Testing Service Trevor Packer wrote a letter regarding significant contributions made by teacher Carol Moseman at the 2008 AP Reading.

Cultural Counselor Kareen Rispal from the Ambassade de France aux Etats-Unis wrote a letter to Middle School Principal Kristy McGrath regarding our student Alexandria Fumarola who won a prize during their National French Week contest on The Great Explorers, and received their congratulations at a ceremony on November 14, 2008 at PS. 84 The Lillian Weber School.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Ms. Evans for the outstanding performance at the Holland Patent Elementary Concert on December 2, 2008.

Holland Patent Elementary Principal Allen Hyde wrote a thank you letter to Mrs. Hahn for the outstanding performance at the Holland Patent Elementary Concert on December 2, 2008.

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REVIEW OF UPCOMING DATES

December 11, 2008	MS Holiday Concert, 7 p.m.
December 12, 2008	15 week interim
December 16, 2008	Music Concert Snow Date
December 17, 2008	HPE PTA Meeting, 3:45 p.m. HS Holiday Concert, 7 p.m.
December 18, 2008	Music Concert Snow Date
December 22, 2008 – January 2, 2009	Winter Recess
January 12, 2009	Gr. 3 NYS ELA
January 13, 2009	Gr. 3, 4 NYS ELA
January 14, 2009	Gr. 4, 5, NYS ELA Teacher Center Policy Board, 3:45 p.m. GWF PTG in Library, 4 p.m. Board of Education Meeting Annex Board Room, 7 p.m. Jr. High Music Festival Auditions At Westmoreland

08-235

VISITORS

There were no visitors who wished to address the board.

08-236

CORRESPONDENCE

Mr. Kennedy received a letter from Bernard P. Donegan, Inc. regarding the RAN.

08-237

BOARD FORUM

Mr. Kennedy noted an addendum 7A Appointment of Extra-Classroom Activity Account Personnel for consent.

Mrs. Boris asked to pull #5 Addendum To Contract – Bernard P. Donegan, Inc. from consent for discussion.

Mrs. Boris also noted this was Mr. Schurers' last meeting and thanked him for his service to the district.

Mr. Schruers said it has been a pleasure working with the district.

It was also noted this was Mrs. McGrath's last board meeting and Mr. Kennedy wished her the best. He thanked her for her dedication and noted the district will miss her.

Mrs. McGrath commented it has been a great experience.

Mr. Kennedy thanked Mr. Schruers for his dedication and consummate professionalism. He noted he has been a great right hand for Mrs. Davis.

Mr. Schruers thanked the board.

08-238

DISTRICT UPDATE

Mr. Michael Nuffer and Mr. Greg Benincasa of HR Beebe provided the board with an update of the Capital Project.

08-239

COMMITTEE REPORTS

Mrs. Evans reported that the Teacher Center Policy Board met and a brochure of spring workshops is available.

08-240

CAPITAL PROJECT UPDATE

This was discussed under District Update.

08-241

BUDGET REVIEW

The Board of Education reviewed the following policies:

Board of Education (BOE, Clerk, District Meeting)
Central Administration
Finance (Bus. Admin., Audit, Treasurer, Collector)
Staff (Legal, Public Information)

08-242 **FIRE INSPECTION UPDATE**

Mr. Geer reviewed the fire inspection reports.

08-243 **POLICY REVIEW/APPROVAL**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve policy #7096 District Web Publishing Policy with noted changes.

Yes – 5

No – 0

The Board of Education reviewed policy #1070 Naming of Facilities.

08-244 **ADDENDUM TO CONTRACT – BERNARD P. DONEGAN, INC.**

Mrs. Evans made the motion, seconded by Mrs. McGahey to adopt the following resolution regarding the financial consulting services of Bernard P. Donegan, Inc. for long range financial management planning:

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

- (1) The firm of Bernard P. Donegan, Inc. is hereby designated financial consultant to the Holland Patent Central School District.
- (2) Said firm shall be compensated for its services to be rendered in connection with the Long-Range Financial Management Planning in accordance with its proposal letter dated November 19, 2008.
- (3) The President of the Board of Education is hereby authorized to execute and deliver said proposal letter.
- (4) This resolution shall take effect immediately.

Yes – 5

No – 0 Motion Carried

08-245 **HOLLAND PATENT CENTRAL SCHOOL DISTRICT 403(B)
RETIREMENT PLAN DOCUMENT
2008-09 CO-CURRICULAR/COACHING APPOINTMENTS
APPOINTMENT OF EXTRA-CLASSROOM ACTIVITY ACCOUNT
PERSONNEL**

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve/accept/adopt the following by consent:

Adopt the following resolution regarding the Holland Patent Central School District 403(b) Retirement Plan:

The Holland Patent Central School District acting through an officer and pursuant to authorization of its governing board, hereby adopts the Holland Patent Central School District 403(b) Retirement Plan, subject to its terms and, the terms of any other agreements as deemed appropriate, attached hereto and made a part hereof, and the Adoption Agreement and the selections made therein.

Appoint Renee Morrison to the position of chaperone at the rate of \$55/event and home instruction teacher at the rate of \$28.39/hr. for the 2008-09 school year.

Appoint Rebecca Pisani to the position of chaperone at the rate of \$55/event and home instruction teacher at the rate of \$28.39/hr. for the 2008-09 school year.

Appoint Michael Tebo wrestling volunteer for the 2008-09 school year.

Approve the amended salary of Phil Lucason as Boys Varsity Track Assistant to 9% or \$2,554.92 for the 2008-09 school year.

Appoint the following principals as Extra-Classroom Activity Account Personnel for the 2008-09 school year:

Middle School Principal/Service Account – Charles Pratt

General William Floyd Elementary Principal/Service Account – Kristin Casab

Yes – 5

No – 0 Motion Carried

08-245

BILL SCHEDULES

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #5 General Fund in the amount of \$169,798.01, for the period ending December 10, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #4 School Lunch in the amount of \$31,146.26, for the period ending December 10, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #5 Federal Funds in the amount of \$17,523.83, for the period ending December 10, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #6 Capital Project in the amount of \$98,346.17, for the period ending December 10, 2008.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mrs. McGahey, to approve for payment bill schedule #1 Capital Fund Buses in the amount of \$177,455.15, for the period ending December 10, 2008.

Yes – 5

No – 0 Motion Carried

08-246

TREASURER'S REPORT

Mrs. Evans made the motion seconded by Mrs. McGahey to accept the Treasurer's Report for the period ending October 31, 2008 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

08-247

ENCLOSURES

There were no comments on the enclosures.

08-248

EXECUTIVE SESSION

At 7:47 p.m. Mrs. Evans made the motion, seconded by Mrs. McGahey, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, the recommendations made by the Committee on PreSchool Special Education, negotiations, and the employment history of particular people.

Yes – 5

No – 0 Motion Carried

At 9:23 p.m. the Board returned to open session.

08-249 **ABOLISH POLICY**

Mrs. Evans made the motion, seconded by Mrs. McGahey to abolish policy # #8352.b Notification of Retirement – Instructional be abolished for the 2008-09 school year.

Yes – 5
No – 0 Motion Carried

08-250 **POLICY REVIEW/APPROVAL**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve policy #8350 Instructional Retirement Incentive for the 2008-09 school year.

Yes – 5
No – 0 Motion Carried

08-251 **AMENDED AGREEMENT BY AND BETWEEN THE HOLLAND PATENT CENTRAL SCHOOL SUPERINTENDENT OF SCHOOLS AND THE HOLLAND PATENT TEACHERS ASSOCIATION**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the agreement by and between the Holland Patent Central School Superintendent of Schools and the Holland Patent Teachers Association to become effective July 1, 2008 to June 30, 2011.

Yes – 5
No – 0 Motion Carried

08-252 **APPROVE CONFIDENTIAL EMPLOYEES/BOARD OFFICERS CONTRACTS**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the contract for the confidential employees/board officers to become effective July 1, 2009 to June 30, 2012.

Yes – 5
No – 0 Motion Carried

08-253 **APPROVE DIRECTORS CONTRACTS**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the contract for the directors to become effective July 1, 2009 to June 30, 2012.

Yes – 5
No – 0 Motion Carried

08-254 **APPOINTMENT**

Mrs. Evans made the motion, seconded by Mrs. McGahey to appoint Lawrence Orr as interim Dean of Students for the period of January 5, 2009 to June 25, 2009 as per contract.

Yes – 5
No – 0 Motion Carried

08-255 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

08-256 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mrs. McGahey to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5
No – 0 Motion Carried

08-257 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mrs. McGahey, to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 9:28 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, January 14, 2009 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk