

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, JULY 9, 2013
ANNEX CONFERENCE ROOM – REGULAR MEETING – 6:30 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Tuesday, July 9, 2013. Board President, Anne McGahey, called the meeting to order at 6:40 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Traci Boris
Avery Herkel
Kathleen M. Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Dennis Geer
Russ Stevener
Nancy Nowicki

Don Budmen, Esq., Ferrara Law Firm, arrived at 6:43 p.m.

VISITORS

Approximately 14 visitors including staff, community members, students and parents

ROLL CALL

PLEDGE OF ALLEGIANCE

13-1 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting and budget vote on June 12, 2013.

Yes – 5
No - 0 Motion Carried

13-2 **POSITIVE THOUGHTS**

Mrs. Davis reported that everything is going well. Buildings are being prepared for the fall opening.

Elementary Principals Mrs. Casab and Mr. DeAngelo sent a thank you letter to Mr. Howard and the Westernville Fire Department for volunteering their time in order to provide CPR training to our fifth grade students.

Elementary Principals Mrs. Casab and Mr. DeAngelo sent a thank you letter to Mrs. Sue Cooper, OHM BOCES, CORE Program, for her time assisting to provide CPR training to the fifth grade students.

Mr. Charles Pratt, Middle School Principal, sent thank you letters to high school students for their help with the 8th grade camping trip. Their commitment helped make the experience a success. Twenty-three students volunteered.

The district received a thank you card from the Foothills Rural Community Ministry for contributions made to them. The district had contributed 156 soups for their food pantry.

Mr. Dennis Geer, Assistant Supt. of Bldgs. & Grounds, sent a thank you memo to John Brown, Rich Riley, Thomas Shepard, Bill Pelton, Robert Stropp, Gary Lichtenberger, Craig Ueltschi, and Jeff Cardinal for their help at the Graduation Ceremony. All of their efforts at setting up and making our graduation a success are appreciated.

Mr. Charles Pratt, Middle School Principal, sent thank you letters to Holland Patent Staff for their efforts at the 8th grade camping trip. Their commitment and dedication to the children is extraordinary. Letters were sent to: John Riemenschneider, Michael Arcuri, Scott Parsons, Denise Dunn, Ronald Haier, James Fruscella, Bryan Nichols, Michael Stripp, Elizabeth Curtis, Jennifer McDonald, Kathleen Nieman. Other community members that attended were: Eileen McCann, Lindsey Cristman, and Jordan Smithers.

13-3

VISITORS

Mr. Joseph Schmidt read a letter (which was submitted for the record) to the Board with regard to his support for Mr. Lucason and Mr. Reilley. Mrs. Lisa Bunal also gave her support. Ms. Rice read a letter from a former student with highlighting her positive experiences. Several other students and former students spoke on behalf of the positive experiences they have had on the cross country team under their leadership.

Mrs. McGahey thanked everyone for attending and sharing their thoughts and concerns. Mrs. McGahey also thanked the young ladies for attending.

13-4

CORRESPONDENCE

There was no correspondence.

13-5

REVIEW OF UPCOMING DATES

July 16, 2013	Board of Education Retreat Annex Board Room, 5:30 p.m.
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August 21, 2013	Board of Education Meeting Annex Board Room, 6:00 p.m.
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13-6

BOARD FORUM

Mr. Allen requested data on the number of teacher absences for testing, rating & training this year compared to five years ago. Mrs. Boris requested an update on kindergarten class sizes and a breakdown of class sizes including rooms with aides.

Mrs. Boris requested Item II (11-15) be removed from consent to executive session.

13-7 **DISTRICT UPDATE**

There were no district updates.

13-8 **COMMITTEE REPORTS**

There were no committee reports.

13-9 **HOLLAND PATENT FOOTBALL ALUMNI REQUEST**

Mr. Davis reported that the Football Alumni Group met earlier this summer. Past football team players are interested in forming an alumni association. The group would like to put a showcase in the high school with football memorabilia at no cost to the district in the hopes to motivate student performance in football. The board consensus was positive and felt their efforts show strong support and pride in the community.

13-10 **FIRE INSPECTION UPDATE**

Mr. Dennis, Supt. of Buildings & Grounds reported that the fire inspections have been completed and we have applied for our Certificates of Occupancy. We have minor infractions which are being corrected. Mrs. Boris commented that the reports were not bad for a district our size and thanked Mr. Geer for doing a good job.

13-11 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #11 General Fund in the amount of \$2,219,541.02, for the period ending July 9, 2013, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

13-12 **APPROVAL OF INTER-MUNICIPAL AGREEMENT QUESTAR III INTERNAL AUDITOR SERVICES**

Karen Evans made the motion, seconded by Richard Allen to approve the agreement between the Rensselaer, Columbia and Green Counties Board of Cooperative Educational Services, also known as Questar III, with its principal business address at 10 Empire State Boulevard, Castleton, New York 12033, for internal auditor services, for the 2013-14 school year.

Yes – 5
No - 0 Motion Carried

13-13 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen to remove the following from consent to Executive Session for a vote:

- II (11) 2013-14 Dignity Act Coordinators Appointments
- II (12) 2013-14 Co-Curricular Appointments
- II (13) Amended Pay for Summer Work
- II (14) Appointments
- II (15) 2013-14 Coaching Appointments

Yes – 5
No - 0 Motion Carried

13-14 **APPROVAL OF 2013-14 SITRIN HEALTH CARE CENTER AGREEMENT**
APPROVAL OF 2013-14 SLOCUM-DICKSON ATHLETIC TRAINER
AGREEMENT
REQUESTS FOR THE USE OF SCHOOL BUS
APPROVAL OF 2013-14 PROFESSIONAL DEVELOPMENT PLAN (PDP)
APPROVAL OF 2013-14 CDEP PLAN
RESOLUTION OF CONDOLENCE

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Approve the agreement with the Sitrin Health Care Center for the period of September 1, 2013 through June 30, 2014.

Approve the 2013-14 Slocum-Dickson Athletic Trainer Agreement.

Approve the request from the Town of Trenton Singing Hills Senior for the use of a school bus on July 22, 2013 to Turning Stone Casino, Verona, New York.

Approve the request from The Parish Community of St. Leo and St. Ann Church for the use of two school buses for their Wednesday classes for General William Floyd Elementary.

Approve the 2013-14 Professional Development Plan (PDP).

Approve the 2013-14 CDEP Plan.

Adopt the following resolution of condolence regarding the passing of former Nurse, Beverly Dittl:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Nurse, Beverly Dittl.”

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Beverly Dittl and that this

resolution be spread upon the records of the district and a copy sent to his family.”

13-15 **EXECUTIVE SESSION**

At 7:05 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on Pre-School Special Education
3. Employment History of Particular People
4. Current Litigation

Yes – 5
No – 0 Motion Carried

At 9:30 p.m. the Board returned to open session.

13-16 **2013-14 DIGNITY ACT COORDINATORS APPOINTMENTS**
2013-14 CO-CURRICULAR APPOINTMENTS
AMENDED PAY FOR SUMMER WORK
APPOINTMENTS
2013-14 COACHING APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Appoint the following 2013-14 Dignity Act Coordinators, which require intensive training and reporting required by law:

\$1,000.00	Kristin Casab
\$1,000.00	Cheryl Venettozzi
\$1,000.00	James DeAngelo
\$1,000.00	Charles Pratt
\$1,000.00	Russell Stevener

Appoint the following co-curricular appointments for the 2013-14 school year:

- ATHLETIC CHAPERONES \$60/event**
Verna Agen
Angela Alcaraz
Douglas Andrews
Laura Arbogast
Michael Arcuri
Heidi Baskerville
Dean Brown
John Brown
Anna Carnevale
Mark Celecki

Nicole Czarnecki
Thomas Dellaposta
Anthony Donatelli
Dana Dornburgh
Denise Dunn
Darby Evans
Anne Farley
James Fruscella
Kathy Green
Rebecca Guerrero
Ron Haier
Debra Hiffa
Julie Horwat
Christine Hurlbut
Sherry Kennerknecht
Phil Lucason
Eileen McCann
Nancy Morrison
Carol Moseman
Kathleen McGahey
Chris Misner
Tiffany Morgan
Regina Narbone
Candace Owen
John Richard
John Riemenschneider
Erin Rogers Murray
Maureen Ruhm
Heather Schwertfeger
Ashley Smith
Kerry Sullivan
Reynold Szarek
Lisa Szot
Marc Verri
Gaye West
Richard Zacek

ATHLETIC TIMERS (PER CONTRACT RATE)

Michael Arcuri
John Brown
Mark Celecki
Nicole Czarnecki
Lorna Deily
Dana Dornburgh
Anne Farley
Kathleen Green
Donna Grems
Ron Haier
Julie Jacobs Horwat
Christine Hurlbut
Richard Hurlbut
Robert Judware
Sherry Kennerknecht
Eileen McCann
Kathleen McGahey
William Morotti
Carol Moseman
Bryan Nichols
Kathy Nieman

Candace Owen
Tom Shepard
Maureen Ruhm
Richard Zacek

HIGH SCHOOL

Chaperones (Dances) (\$60/event)

Verna Agen
Angela Alcaraz
Doug Andrews
Laura Arbogast
Mike Arcuri
Rose Cidzik
Karen Corigliano
Thomas DellaPosta
Dana Dornburgh
Dorothy Evans
Kathleen Green
Rebecca Guerrero
Michael Hartnett
Debra Hiffa
John Hurteau
Sherry Kennerknecht
Paul Kotwica
William Locke
Tiffany Morgan
Regina Narbone
Daniel O'Bryan
John Richard
John Riemenschneider
Erin Rogers
Maureen Ruhm
Ashley Smith
Kerry Sullivan
Reynold Szarek
Lisa Szot
Gaye West
Richard Zacek

Chaperones (Other Events) (\$60/event)

Verna Agen
Angela Alcaraz
Douglas Andrews
Laura Arbogast
Mike Arcuri
Rose Cidzik
Karen Corigliano
Thomas DellaPosta
Tony Donatelli
Dana Dornburgh
Dorothy Evans
Kathleen Green
Rebecca Guerrero
Michael Hartnett
Debra Hiffa
John Hurteau
Sherry Kennerknecht

Paul Kotwica
William Locke
Tiffany Morgan
Regina Narbone
Daniel O'Bryan
John Richard
John Riemenschneider
Erin Rogers
Maureen Ruhm
Ashley Smith
Kerry Sullivan
Reynold Szarek
Lisa Szot
Gaye West
Richard Zacek

High School Home Instruction (\$31.50/hr.)

Angela Alcaraz
Doug Andrews
Laura Arbogast
Tony Donatelli
Rebecca Guerrero
William Locke
Tiffany Morgan
Daniel O'Bryan
John Riemenschneider
Maureen Ruhm
Kerry Sullivan
Lisa Szot
Gaye West

High School 3-5 Program (\$31.50/\$39.38/hr.)

Doug Andrews
Tony Donatelli
Rebecca Guerrero
Tiffany Morgan
Maureen Ruhm
Kerry Sullivan
Lisa Szot
Gaye West

MIDDLE SCHOOL:

Chaperones (Dances, Other Events) (\$60/event)

Chelsey Andreski
Brittany Baker
Sarah Beasley
Laura Carroll
Denise Dunn
Ron Haier
Stacy Harter
Debbie Hiffa
Julie Horwat
Jeff Lallier
Christine Strzepek
Marsha Zomro

Home Instruction (\$31.50/hr.)

Laura Carroll
Kathleen Nieman

ELEMENTARY:

Chaperones (\$60/event)

Heidi Baskerville
Cristy Carey
Anne Edwards
Suzanne Ellis
Anne Farley
Michelle Halpin
Heidi Knopp
Krista Koziarz
Candace Owen
Sarah Stock-Stephens
Brenda Toussaint
Marc Verri

Home Instruction Teacher (\$31.50 hr.)

Heidi Baskerville
Krista Koziarz
Anne Sheehan
Brenda Toussaint
Anne Farley - SPED

High School Play Director (Fall)	\$2,205.21	Karen Corigliano
High School Yearbook Advisor (split)	\$1,575.15	Rebecca Guerrero
High School Yearbook Advisor (split)	\$1,575.15	Tiffany Morgan
High School Vocal Ensemble Director	\$1,890.18	Karen Corigliano
Grade Level Advisors:		
Grade 12	\$1,102.61	Richard Zacek
Grade 12	\$1,102.61	Erin Rogers
Grade 11	\$630.06	Lisa Szot
Grade 11	\$630.06	Angela Alcaraz
Grade 10	\$472.55	Kerry Sullivan
Grade 9 (split)	\$236.27	Michael Arcuri
Grade 9 (split)	\$236.27	Laura Arbogast
ELA Department Chair w/5 teaching assign.	\$3,465.33	Heather Roberts
Science Department Chair w/5 teaching assign.	\$3,465.33	Thomas DellaPosta
Math Department Chair w/5 teaching assign.	\$3,465.33	Dennis Johnson
LOTE Department Chair w/5 teaching assign.	\$3,465.33	Laura Arbogast
Social Studies Department Chair w/5 teaching	\$3,465.33	Kerry Sullivan
Student Council Advisor	\$1,575.15	Reynold Szarek
National Honor Society Advisor	\$630.06	Dana Dornburgh
SADD Coordinator	\$630.06	Arianna Westfall
International Club (split)	\$315.03	Tiffany Morgan
International Club (split)	\$315.03	Rebecca Guerrero
MS Vocal Ensemble	\$630.06	Sarah Beasley
MS Yearbook Advisor	\$2,520.24	Michael Stripp
Mathcounts	\$630.06	Ron Haier
Academic Fair Coordinator	\$315.03	Stacey Smith
School Newspaper Advisor (MS) (split)	\$630.06	Chelsey Andreski

School Newspaper Advisor (MS) (split)	\$630.06	Julie Horwat
Districtwide Music Coordinator	\$3,465.33	Karen Corigliano
Districtwide Art Coordinator	\$3,465.33	Paul Kotwica
Districtwide Ele. Science Coordinator (split)	\$1,732.66	Heidi Knopp
Districtwide Ele. Science Coordinator (split)	\$1,732.66	Eileen Schreppel
Elementary Science Fair Coordinator	\$315.03	Joseph Pisani
Elementary Science Fair Coordinator	\$315.03	Eileen Schreppel
District Technology Coordinator	\$3,465.33	John Hurteau
District-wide Web Manager	\$3,000.00	Margaret McNamara

Approve the amended request that William Morotti be paid his per diem rate for up to ten (10) additional days in the summer.

Approve the amended request that John Cittadino be paid his per diem rate for up to fifteen (15) additional days in the summer.

Adopt the following resolutions of appointment:

BE IT RESOLVED, that **Margaret McNamara**, 9508 Center Street, Holland Patent, New York 13354 be appointed to the 12 month position of an eight-hour per day Assistant Technology Planning Specialist, at a rate of \$18.75 per hour (\$39,000) effective August 1, 2013.

Approve the following coaching appointments pending renewal of their CPR/first aid certificates for the 2013-14 school year:

Coach	Sport		%	Salary
Richard Zacek	Varsity Football Head	13 + 2% longevity	15	4,725.45
Tom Ramos	Varsity Football Assistant		9	2,835.27
James Fruscella	Varsity Football Assistant	9 + 5 longevity	14	4,410.42
Jordan Swalgin	Modified Football Head		6	1,890.18
Johnson McMahan	Varsity Girls Tennis Head		8	2,520.24
Mark Celecki	Varsity Girls Swim Head	13 + 5 longevity	18	5,670.54
David Indolfi	Varsity Boys Soccer Head		11	3,465.33
Greg Smith	JV Boys Soccer Head		7.5	2,362.73
Scott Ruganis	Modified Boys Soccer Head		6	1,890.18
Josh Olney	Varsity Girls Soccer Head	11 + 1 longevity	12	3,780.36
John Riemenschneider	JV Girls Soccer Head	7.5 + 1 longevity	8.5	2,677.76
Elizabeth Curtis	Varsity Field Hockey Head	11 + 4 longevity	15	4,725.45
Renee Morrison	JV Field Hockey Head	8 + 1 longevity	9	2,835.27
Heather Schwertfeger	Modified Field Hockey Head (split)	6% split	3	945.09
Rachel Bunker	Modified Field Hockey Head (split)	6% split	3	945.09
Steve Spink	Varsity Girls Cross Country Head		8	2,520.24
Michael Stripp	Varsity Boys Cross Country Head	10 + 5 longevity	15	4,725.45
Dennis Johnson	Varsity Boys Cross Country Assistant	9 + 3 longevity	12	3,780.36
Tim Hoffman	Modified Coed Cross Country Head		6	1,890.18
Chelsea Light	Varsity Cheerleading Head fall		5	1,575.15
Brian Langley	Summer Strength		2.5	787.50
Doug Andrews	Modified Boys Basketball Head (8 th grade)	7 + 3 longevity	10	3,150.30
Robert Butcher	Varsity Girls Basketball Head		12	3,780.36

Amanda Benoit	JV Girls Basketball Head		8.5	2,677.76
Kathy Nieman	Varsity Girls Bowling Head	6 + 1 longevity	7	2,205.21
Eileen McCann	Varsity Boys Bowling Head		5	1,575.15
Mark Celecki	Varsity Boys Swim Head	12 + 5 longevity	17	5,355.51
John Hurteau	Varsity Volleyball Head	13 + 3 longevity	16	5,040.48
Kathy Green	JV Volleyball Head	8.5 + 3 longevity	11.5	3,622.85
Robert Judware	Modified Volleyball Head, Team 1	6 + 1 longevity	7	2,205.21
Bryan Nichols	Modified Volleyball Head, Team 2	6 + 1 longevity	7	2,205.21
Adam Kaczor	Varsity Alpine Ski Head		10	3,150.30
Suzan Brown	Modified Nordic Ski Head		5	1,575.15
John Richard	Varsity Wrestling Head		15	4,725.45
LeRoy Guyer	Varsity Wrestling Assistant	8.5 + 1 longevity	9.5	2,992.79
Jordan Swalgin	JV Wrestling Head		8.5	2,677.76
Marc Verri	Modified Wrestling Head	8.5 + 2 longevity	10.5	3,307.82
Tony Donatelli	Winter Strength		2.5	787.50
Scott Parsons	Varsity Baseball Head	10 + 5 longevity	15	4,725.45
Dennis Williams	Varsity Softball Head		10	3,150.30
Jeff Litz	JV Softball Head		7.5	2,362.73
Richard Hurlbut	Modified Softball Head		6	1,890.18
John Riemenschneider	Varsity Boys Tennis Head	8 + 1 longevity	9	2,835.27
Cristian Misner	Varsity Boys Golf Head		7	2,205.21
Barb Felice	Varsity Girls Golf Head		7	2,205.21
Tim Hoffman	Varsity Girls Track Head		11	3,465.33
Michael Stripp	Varsity Girls Track Assistant		8	2,520.24
Josh Olney	Modified Girls Track Head	7 + 1 longevity	8	2,520.24
James Fruscella	Varsity Boys Track Head	11 + 4 longevity	15	4,725.45
Jordan Swalgin	Varsity Boys Track Assistant		8.5	2,677.76
Steve Spink	Modified Boys Track Head		6	1,890.18
Mike Arcuri	Varsity Boys Lacrosse Head		10	3,150.30
Bryan Kosciński	Varsity Girls Swim Assistant		9	2,835.27
Bryan Kosciński	Varsity Boys Assistant		8	2,520.24
Robert Chmielewski	Varsity Boys Track Assistant		6	1,890.18
Mike Sobel	Modified Baseball Head		5	1,575.15
Brian Briggs	Football Volunteer			n/a
David Rossi	Football Volunteer			n/a
Karen Livesey	Volunteer Girls Basketball			n/a
Cliff Baker	Varsity Football Assistant		7	\$2,205.21
Brian Langley	Varsity Football Assistant		9	2,835.27

Yes – 5

No - 0 Motion Carried

13-17

RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

13-18 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre-School Special Education which are on file.

Yes – 5
No – 0 Motion Carried

13-19 **MEMORANDUM OF UNDERSTANDING – HPTA**

Karen Evans made the motion, seconded by Richard Allen to approve the Memorandum of Understanding between the Holland Patent Central School District and the Holland Patent Teachers' Association with regard to strength training effective July 9, 2013.

Yes – 5
No – 0 Motion Carried

13-20 **ENCLOSURES**

There were no enclosures.

13-21 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 9:35 p.m.

The board will meet on July 16, 2013 at 5:30 for a retreat/work session in the annex conference room.

The next regular board meeting will take place on August 21, 2013 in the annex conference room at 6:00 p.m.

Marie E. Perry
District Clerk