

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, AUGUST 14, 2013  
ANNEX CONFERENCE ROOM – REGULAR MEETING – 6:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on August 14, 2013. Board President, Anne McGahey, called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Richard Allen  
Everett Stalker  
Kathleen M. Davis, Superintendent of Schools  
Cheryl Venettozzi, Assistant Superintendent  
Marie Perry, District Clerk

**ALSO PRESENT**

**Members Absent:**

Traci Boris  
Avery Herkel

**VISITORS**

There were no visitors.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

13-30

**PUBLIC HEARING**

A public hearing was held to discuss revisions to the Code of Conduct. Mrs. Davis presented and discussed the rationale for the changes in the code as well as the Board of Education Policies that are affected. The New York State Dignity For All Students Act is effective July 1, 2012. The Dignity Act provides all students in New York public schools an environment free of discrimination and harassment. No students shall be subjected to discrimination based on their actual or perceived: race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender identity, or sex. Cyberbullying laws are now in place and the code needs to comply with the law. There are also revisions in the timeline for handling complaints. Mrs. McGahey noted that the wording was awkward in one paragraph and some grammatical errors need to be corrected. Mrs. Davis commented that MO BOCES prepared the plain language document and we will have them make the corrections before it is mailed to parents.

The Code of Conduct will be posted on our website. The Code of Conduct Summary will be inserted in the back to school newsletter and as required by law, will be sent home with a cover letter to parents.

Having no further questions, Richard Allen made the motion, seconded by Karen Evans to close the hearing.

Yes – 4

No - 0 motion carried

13-31 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting and budget vote on July 16, 2013.

Yes – 4

No - 0 Motion Carried

13-32 **POSITIVE THOUGHTS**

Mrs. Davis reported that everything is going well. We are on track for the opening of school. We have had teacher training going on this summer. September 3<sup>rd</sup> and 4<sup>th</sup> are Superintendent's Conference Days. Students return on September 5<sup>th</sup>. The local newspaper is doing an article on the new School Wires software. It will replace School Center which is our website software. Mrs. McNamara will be conducting training in the fall.

13-33 **DISTRICT UPDATE**

Mrs. McGahey discussed the STEAM letter that was sent to middle school parents and had concerns regarding what STEAM meant for their child. Mrs. Davis indicated that there will be a parent meeting to further explain STEAM. STEAM stands for the experiential approach to learning in all areas including science, technology, art, and math.

13-34 **REVIEW OF UPCOMING DATES**

August 21, 2013

Board of Education Meeting  
Public Hearing, Code of Conduct  
Annex Board Room, 6:00 p.m.

13-35 **CORRESPONDENCE**

There was no correspondence.

13-36 **BOARD FORUM**

There were no discussions.

13-37 **COMMITTEE REPORTS**

There were no reports.



October 9	April 22
November 13	May 6 (Budget Hearing), 6 p.m.
December 4	May 20 (Budget Vote)
January 8	June 11
February 5	

The Budget Hearing will be held on Tuesday, May 6, 2014 and Budget Vote will be held on Tuesday, May 20, 2014.

AND IT IS FURTHER RECOMMENDED that any special Board of Education meetings will be called at least twenty-four hours in advance and notice of such special meetings be posted on the school district bulletin board and prompt notification will be given to the news media.

Adopt the following resolution regarding the Annual Meeting and Budget Vote on May 20, 2014:

BE IT RESOLVED, that the Board of Education establish the Annual Meeting and Budget Vote on May 20, 2014.

Approve the following tax collection helpers for the 2013-14 school year at the rate of \$10.00/hr.:

Lorna VanBuskirk  
 Paula Hopsicker  
 Mary Kocyba  
 Michele Stevens  
 Amelia Victor

Approve the amended 2013-14 Oneida-Herkimer-Madison BOCES Contract.

Approve the Kunkle Ambulance Services for varsity football games (home) and wrestling contests (home) for the 2013-14 school year at a rate of \$100 per hour.

Approve the 2013-14 Mohawk Valley Community Action, Inc., Head Start Agreement and Memorandum of Understanding (MOU).

Approve the Rehabilitation Services Agreement Between the Central Association of the Blind and Visually Impaired and Holland Patent Central School District.

Approve the following requests for transportation to private schools for the 2013-14 school year:

<u>Student</u>	<u>Address</u>	<u>Parent's Name</u>	<u>Name of School</u>
Child 1	10265 St. Rt. 365	Marvin & Susan Miller	Amish School, Fraser Road
Child 2	Holland Patent, NY 13354		
Child 3			
Child 4			
Child 5			

Child 1	8813 Camroden Road	Monroe & Barbara Detweiler	Amish School, Fraser Road
Child 2	Holland Patent, NY 13354		
Child 3			
Child 4			
Child 5			
Child 6			
Child 1	8901 Thompson Road	Allen Byler	Amish School, Fraser Road
	Holland Patent, NY 13354		
Child 1	10382 Rt. 365	Anna Miller	Amish School, Fraser Road
Child 2	Barneveld, NY 13304		
Child 3			
Child 4			
Child 1	8063 Evans Road	Ben & Sarah Weaver	Amish School, Fraser Road
Child 2	Holland Patent, NY 13354		
Child 3			
Child 4			
Child 1	10054 Korber Road	Dan D. Miller	Amish School, Fraser Road
Child 2	Holland Patent, NY 13354		
Child 3			
Child 1	7354 Davis Road	Ms. Bobbi Radell	Notre Dame High School
	Rome, NY 13440		

Approve the request of Jennifer McDonald to resign from her position of elementary teacher effective August 1, 2013.

Approve the request of Nicole Williams to resign from her position of music teacher effective September 1, 2013.

Approve the request of Brittany Baker to resign from her position as an administrative intern and special education teacher effective July 31, 2013.

Approve the request of Brenda Toussaint for a child care leave of absence without pay for the period September 9, 2013 through November 15, 2013.

Adopt the following resolutions of appointment:

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting of August 14, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Melissa Bauer**, 9841 Luke Road, Marcy, New York 13403, who holds a New York State Permanent Certificate #XXXXXX542 Pre Kindergarten, Kindergarten and Grades 1-6, to the position of elementary teacher, for a probationary period of two (2) years in the tenure area of Elementary Education, Grades 1-6, to commence September 1, 2013 and to expire on August 31, 2015, AND BE IT FURTHER

RESOLVED that Melissa Bauer be paid on Step C-10 (\$42,494) plus Masters (\$800) for a total salary of \$43,294.

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting of August 14, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Jessie Mastracco**, 8346 Carmichael Hill Road, Westernville, NY 13486, who holds a New York State Initial Certificate #XXXXXX131 Students with Disabilities (Birth-Grade 2 and Initial Certificate #XXXXXX111 Students with Disabilities (Grades 1-6) to the position of resource room teacher, for a probationary period of three (3) years in the tenure area of Students with Disabilities, Birth-Grade 2 and Students with Disabilities, Grades 1-6, to commence September 1, 2013 and to expire on August 31, 2016, AND BE IT FURTHER RESOLVED that Jessie Mastracco be paid on Step C-6 (\$37,054) plus Masters (\$800) for a total salary of \$37,854.

RESOLVED, that the Board of Education, Holland Patent Central School District, at its meeting of August 14, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Michael Lariccio, Jr.**, 62 Champlin Avenue, Bellport, New York 11713 who holds a New York State Initial Certificate #XXXXXX122 Music to the position of music teacher for a probationary period of three (3) years in the tenure area of Music to commence September 1, 2013 and to expire on August 31, 2016, AND BE IT FURTHER RESOLVED that Michael Lariccio be paid on Step E-5 (\$38,637) plus Masters (\$800) for a total salary of \$39,437.

BE IT RESOLVED, that upon the recommendation of Kathleen M. Davis, Superintendent of Schools, doest hereby appoint **Marina Angelicola**, 759 North Salina St., #32, Syracuse, New York 13208, to the position of pre-k teaching assistant, for a probationary period of three (3) years to commence on September 1, 2013 and to expire on August 31, 2016 AND BE IT FURTHER RESOLVED that Marina Angelicola be paid on Step 8 (\$18,391) plus .15% Bachelors degree (\$2,573.55) for a total salary of \$20,964.55.

Approve the appointment of **Richard Hurlbut**, 7931 Elm Street, Holland Patent, New York 13354, to the position of custodian, 8 hours per day, 12 months, Step 1, at a rate of \$12.00 per hour (Schedule B) and for a probationary period of 26 weeks effective August 19, 2013.

Approve the appointment of **Cory Roberts**, 9863 State Route 365, Holland Patent, New York 13354, to the position of custodian, 8 hours per day, 12 months, Step 1, at a rate of \$12.00 per hour

(Schedule B) and for a probationary period of 26 weeks effective August 19, 2013.

Approve the following non instructional substitute effective August 15, 2013 as follows:

Nicole Czarnecki  
 Substitute Office Specialist I  
 90% of Step 1, \$10.43/hr.

Approve the amended appointment of **Kathleen Tierno**, special education teacher assistant to reflect her salary as Step 8 (\$18,391) plus .15% Bachelors degree (\$2,573.55) plus 36 cr. hrs. @ \$66 (\$2,376) for a total salary of \$23,340.55 effective September 1, 2013.

Approve the amended appointment of John Richard, Varsity Wrestling Coach, to reflect a salary at 16% (\$5,040.48) for the 2013-14 school year.

Approve the amended appointment of Robert Chmielewski, Varsity Boys Track Assistant, to reflect a salary at 7% (\$2,205.21) for the 2013-14 school year.

Approve the following co-curricular appointments for the 2013-14 school year:

PEP Band Director	\$630.06	Michael Lariccio
High School Stage Band/Jazz Ensemble	\$1,890.18	Michael Lariccio
Middle School Jazz Lab	\$945.09	Michael Lariccio
Middle School Jazz Ensemble	\$1,260.12	Michael Lariccio

Yes – 4  
 No – 0 Motion Carried

13-41 **ELEMENTARY**

The Board discussed fall enrollment for Grade 2 at Holland Patent Elementary. Based on staffing guidelines, the following motion was made:

Karen Evans made the motion, seconded by Richard Allen to add a section for grade 2 at Holland Patent Elementary for the 2013-14 school year.

Yes – 4  
 No - 0 motion carried

13-42 **ENCLOSURES**

1. 2013-14 BOE Committee Listing
2. 2013-14 Feasibility Committee Meeting Schedule
3. 2013-14 Audit Committee Meeting Schedule
4. Memo from Superintendent Davis dated July 19, 2013 with regard to Sex Offenders.
5. NYSED Diploma/Credential Requirements chart dated June 2013

6. Memo from Superintendent Davis announcing the continuation of the Staff Recognition Program.
7. Memo from the Labor Relations Department at MO BOCES dated July 3, 2013 regarding the Dignity for All Students Act and changes to the Code of Conduct

There were no comments on the enclosures.

13-43

**ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 4

No – 0 Motion Carried

Meeting was adjourned at approximately 6:49 p.m.

*The next regular board meeting will take place on August 21, 2013 in the annex conference room at 6:00 p.m.*

Marie E. Perry  
District Clerk