

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
WEDNESDAY, JANUARY 8, 2014  
ANNEX CONFERENCE ROOM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, January 8, 2014. Board President, Anne McGahey, called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Everett Stalker  
Traci Boris  
Avery Herkel  
Kathleen M. Davis, Superintendent of Schools  
Cheryl Venettozzi, Assistant Superintendent  
Marie Perry, District Clerk

**ALSO PRESENT**

Nancy Nowicki  
Charles Pratt  
Ron Haier  
Chelsea Andreski  
Shawn Hast  
Stacey Smith

**VISITORS**

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**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**POSITIVE THOUGHTS**

Mr. DeAngelo, Holland Patent Elementary Principal, sent a thank you letter to Mr. & Mrs. Miller for their donation to the school.

Principals Casab, DeAngelo & Pratt, sent thank you letters to our music teachers, Mr. Lariccio, Ms. Chudow, and Mrs. DePalma for a wonderful Holiday performance.

Mrs. Casab, Gen. Wm. Floyd Elementary Principal, sent thank you letters to Mrs. Renee Daniels, Mrs. Laura Wilson, Mrs. Terri Enk, Mrs. Mackenzi Jones, Mrs. Jessica, Kirk, Mrs. Joann Carro, Mrs. Donna Grems and several Holland Patent students for volunteering at the annual Grandparent's luncheon held recently. They helped to set up, greeted and served our grandparents and cleaned up after the event.

Mrs. Casab, Gen. Wm. Floyd Elementary Principal, sent thank you letters to Mrs. Renee Daniels, Mrs. Joann Carro, Mrs. Bonnie Houghtaling, Mrs. Beverly Krebs, and Mrs. Amanda Blanchard for volunteering to work the annual Book Fair at Gen. Wm. Floyd Elementary.

Mr. Andrew Massoud, Assistant Principal/Athletic Director, sent a thank you letter to Chief Kalk, Holland Patent Fire Department, for coordinating the memorable athletic send-offs for our Section III Championship Girls' Field Hockey Team and the State Championship Boys' Cross Country Team this fall.

Principal Casab sent a thank you letter to Marc Verri for organizing our annual Reflections Art Show at Gen. Wm. Floyd Elementary.

Mrs. Mary Beth Piejko, CSE Chairperson, sent a thank you letter to Mr. Cittadino for assisting at the Reading Program award ceremony. The children enjoyed receiving awards from Santa.

### **UPCOMING DATES**

January 15, 2014	HPE PTA Meeting 4:30 p.m.
January 16, 2014	HP Boosters Meeting 7:00 p.m. - High School Library
January 20, 2014	Martin Luther King Day
January 29, 2014	Winter Concert – GWF/HPE Grades 2, 3 6:00 p.m. – High School Auditorium
January 27-29, 2014	Midterms & Regents Testing
January 31, 2014	20 Week Interim
February 5, 2014	Middle School Character Ed Breakfast 7:30 a.m. – Middle School
	Board of Education Meeting 7:00 p.m. – Annex Conference Room

13-149

### **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting and budget vote on December 4, 2013.

Yes – 5

No - 0 Motion Carried

13-150

### **DISTRICT UPDATE**

Mrs. Davis, Superintendent, gave highlights from the Governor's State of the State message from earlier in the day. The Governor had highlighted his accomplishments over the past year and his agenda for the new year.

13- 151

### **VISITORS**

There were no comments from the visitors.

13- 152      **CORRESPONDENCE**

Mrs. McGahey, Board President, passed around a thank you card from the Yaghey family and HPAA letter that she received.

13-153      **BOARD FORUM**

Richard Allen requested that Item II (4) – Acceptance of Strengthening Teacher & Leader Effectiveness 2 Program Grant, be pulled from consent for discussion in Executive Session.

Traci Boris requested that Item II (10) – Leaves of Absence, be pulled from consent for discussion in Executive Session.

Anne McGahey requested that Item II (11) – Appointments, be pulled from consent for discussion in Executive Session.

13-154      **COMMITTEE REPORTS**

Mrs. Evans met with the Safety Committee. Chris Roberts reported on bus drills and safety training for drivers; Mr. Geer reported on building maintenance safety initiatives; Mr. Massoud reported on the athletic department.

Mr. Allen reported that the Policy Committee will not be meeting until February. However, members will meet with a committee to review our cell phone policy on January 21, 2014.

Dr. Stalker reported that the Audit Committee met earlier. Questar III prepared a fixed asset property proposal. The Committee also made the recommendation that our internal audit topic should be the fixed asset control. Following the audit, the committee will revisit the proposal.

13-155      **STEAM PRESENTATION**

Members of the STEAM teaching team reviewed what has transpired since the implementation in the fall. One project completed was the creation of a lunch menu for middle school. Nutrition value, costs effectiveness, purchasing products, legislative issues, and a final presentation were required. The team also showed a student presentation of a final product. It was well received.

Mr. Pratt also wanted to thank Mr. Cliff Casab, School Lunch Director, who was an incredible resource for the students.

Visitors from the State Education Department, King & King, Architects, Siemens Corp. were in attendance for student presentations. They were impressed with the progress so far.

13-156 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 General Fund in the amount of \$2,127,851.99, for the period ending January 8, 2014 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 School Lunch in the amount of \$23,716.04, for the period ending January 8, 2014 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4, Federal Funds in the amount of \$1,695.00, for the period ending January 8, 2014 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

13-157 **TREASURER'S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer's Report for the period ending November 30, 2013 and made a matter of record.

Yes – 5  
No – 0 Motion Carried

13-158 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen remove Item II (4) – Acceptance of Strengthening Teacher & Leader Effectiveness 2 program Grant, Item II (10) – Leaves of Absence, and Item II (11) – Appointments from consent for discussion in Executive Session.

Yes – 5  
No - 0 Motion Carried

13-159 **DELETION AND ADOPTION OF POLICIES**  
**APPROVAL OF OUT OF STATE FIELD TRIP REQUEST**  
**APPROVAL OF CAMRODEN GOLF COURSE AGREEMENT**  
**RESOLUTIONS OF CONDOLENCE**  
**RESIGNATIONS**  
**REQUEST FOR USE OF SCHOOL BUS:**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Adopt/delete the following policies effective January 8, 2014

- 5030 School Lunch & Breakfast Programs
- 5049 Advertisement in School Publications
- 5056 Automated External Defibrillation (AED) Policy
- 5056.1 Automated External Defibrillations (AED)
- 5056.2 Collaborative Agreement Pursuant to Public Health Law §3000-b
- 5056.3 Notice of Intent to Provide Public Access Defibrillation (PAD)
- 6014.6 New Student Residency/Enrollment Checklist
- 6015 Non-Resident Pupils
- 6020 Student Attendance
- 7010 Homework
- 7011 Graduation Requirements
- 7016 Incidental Teaching

Delete:

- 7011.1 Graduation Requirements, delete, replaced by 7011

Approve the senior trip to Boston, Massachusetts, scheduled for June 13, 2014.

Approve the agreement with the Camroden Golf Course for the 2013-14 school year.

Adopt the following resolution of condolence regarding the passing of former food service worker, Marjorie Roberts:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Food Service Worker, Marjorie Roberts.”

**RESOLVED**, that the Board of Education expresses its sincere sympathy to the family of Marjorie Roberts and that this resolution be spread upon the records of the district and a copy sent to her family.”

Adopt the following resolution of condolence regarding the passing of former food service worker, Doris Cieply:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Food Service Worker, Doris Cieply.”

**RESOLVED**, that the Board of Education expresses its sincere sympathy to the family of Doris Cieply and that this resolution be spread upon the records of the district and a copy sent to her family.”

Adopt the following resolution of condolence regarding the passing of former food service worker, Patricia Farr:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Food Service Worker, Patricia Farr.”

**RESOLVED**, that the Board of Education expresses its sincere sympathy to the family of Patricia Farr and that this resolution be spread upon the records of the district and a copy sent to her family.”

Accept the request of John Clark, bus driver, to resign effective January 11, 2014.

Accept the request of Richard Hurlbut, girls’ modified softball coach, to resign effective January 9, 2014.

Accept the request of Steven Spink, boys’ modified track coach, to resign effective January 9, 2014.

Accept the request of Diane Stalker, teacher assistant, to resign pending her appointment as an elementary teacher effective January 6, 2014.

Accept the request of Kristin Tuthill to resign effective January 18, 2014. Her last day of work will be January 17, 2014.

Approve the request from the Recreational Student Ski Group, sponsored and under the direction of the Trenton Town Community Education Program, for the use of a school bus for transportation to Woods Valley Ski Resort on Wednesdays beginning January 15, 2014 and continuing for six weeks.

Yes – 5

No - 0 Motion Carried

13-160

**ENCLOSURES**

1. Winter Sports Schedule 2013-14
2. Middle School Newsletter, December 2013
3. Holland Patent Elementary Newsletter, December 2013
4. Thank you letter to Mrs. Morgan, Advisor, National Junior Honor Society for coordinating the induction ceremony.
5. SBI Calendar 2013-14 Scheduled Meetings
6. Letter from Mrs. McGahey to Steve Boucher, President, BOE Remsen CSD with regard to future athletic combining.
7. “Well Connected!”, Volume 6, Issue 2, November/December 2013 from Margaret McNamara
8. Gen. Wm. Floyd Elementary Newsletter, Volume 5, Issue 3, December/January 13/14.
9. Elementary Reconfiguration Timeline, updated 12/13/13
10. Audit Committee meeting notice (1/8/14), agenda, & handout

Mr. Allen commented on the use of students’ last names in newsletters for academic achievement. The Policy Committee was need to review our policy on the matter and recommend any changes necessary since the policy has limitations in this area.

13-161 **EXECUTIVE SESSION**

At 7:35 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on Pre-School Special Education
3. Employment History of Particular People
4. Negotiations
5. Legal Matter

Yes – 5

No – 0 Motion Carried

At 8:50 p.m. the Board returned to open session.

13-162 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

13-163 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre School Special Education which are on file.

Yes – 5

No – 0 Motion Carried

13-164 **ACCEPTANCE OF STRENGTHENING TEACHER & LEADER EFFECTIVENESS 2 PROGRAM GRANT**

Karen Evans made the motion, seconded by Richard Allen to accept the Strengthening Teacher & Leader Effectiveness 2 Program Grant (STLE2) and stipends herein, which are paid through grant monies only.

Yes – 4

No – 1 Richard Allen  
Motion Carried

Mr. Allen noted that he supports the goals in the grant but is uncomfortable taking the money with the possibility of a long term effect on budget.

13-165 **LEAVES OF ABSENCE**

Karen Evans made the motion, seconded by Richard Allen to:

Accept the request of Jessica Kenny for a child care leave of absence without pay for the period beginning March 1, 2014 through June 30, 2014.

Accept the request of Michelle Barnum for a child care leave of absence without pay be amended to begin February 3, 2014 through February 11, 2014.

Yes – 5

No - 0 Motion Carried

13-166 **LEAVES OF ABSENCE**

Karen Evans made the motion, seconded by Richard Allen to accept the request of Joseph Pisani for a personal leave of absence without pay for a period of 26 weeks to begin January 13, 2014 through July 20, 2014.

Yes – 3

No - 2 Anne McGahey, Karen Evans  
Motion Carried

Mrs. McGahey noted that this was a tough decision and a lot of thought and discussion went into the decision.

13-167 **APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve/adopt the following:

Approve the substitute teacher appointment, at a per diem rate of Certified \$80 per day effective January 9, 2014:

Moseman, Carol *retired HP teacher	9689 Powell Road Holland Patent, NY 13354	<b>\$80</b>
Sergott, Jeffrey	519 Miller Street Oriskany, NY 13424	<b>\$80</b>

Approve the following substitute teacher appointment, at a per diem rate of Certified \$80 per day effective January 6, 2014:

Kupiec, Kourtney	22 Kingsley Court Whitesboro, NY 13492	<b>\$80</b>
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Adopt the following resolutions of appointment:

**BE IT RESOLVED**, that **Bryan Nichols**, a teacher who holds a New York State Certificate, #302109091 in Physical Education, be appointed to a probationary period as a part

time (.4) teacher in the Physical Education tenure area, effective July 1, 2014. Because Mr. Nichols has prior tenure, his probationary period in the physical education tenure area shall be two years; assuming that Mr. Nichols continuously serves in said tenure area for a substantial portion of his time, his probationary period in the physical education tenure area will expire on August 31, 2016.

**BE IT RESOLVED**, that **Heather Monroe**, 1600 Burrstone Road, Utica, New York 13502, be appointed as a long term substitute Biology teacher at Holland Patent High School and be paid on A5 (\$32,752), plus 8 cr. hrs. at \$66/hr. (\$528) for a total salary of \$33,280 prorated. This appointment is for the period of January 10, 2014 – approximately March 3, 2014.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the of **Victoria Fornino**, 126 Powell Avenue, Whitesboro, New York 13492, be appointed as a long term substitute in the position of teaching assistant, and be paid on Step 8 (\$18,391) plus .15% Bachelors degree (\$2,573.55) for a total salary of \$20,964.55 prorated. This appointment is for the period of January 6, 2014 – June 30, 2014.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the of **Jordan Hadsell**, 8972 Lakeview Drive, Rome, New York 13440, be appointed as a long term substitute in the position of teaching assistant, and be paid on Step 8 (\$18,391) plus 15% Bachelors degree (\$2,573.55) and 6 hrs. @ \$66 (\$396) for a total salary of \$21,360.55 prorated. This appointment is for the period of January 13, 2014 – June 30, 2014.

**BE IT RESOLVED**, that **Kourtney Kupiec**, 22 Kingsley Court, Whitesboro, New York 13492, be appointed to the position of long term substitute mathematics teacher at the high school and be paid on D-5 (\$37,165) plus Masters (\$800) and 3 hrs. @ \$66 (\$198) for a total salary of \$38,163 (prorated). This appointment is for the period January 13, 2014 through June 30, 2014.

Yes – 5

No – 0 Motion Carried

13-168

### APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution of appointment:

**BE IT RESOLVED**, that the Board of Education, Holland Patent Central School District, at its meeting of January 8,

2014, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Diane Stalker**, 52 Blue Heron Road, Barneveld, New York 13304, who holds a New York State Permanent Certificate, #37763011 in Elementary Education (PreK-Grade 6), to the position of elementary teacher, for a probationary period of two (2) years in the tenure area of Elementary Education, Grades PreK-6, to commence January 6, 2014 and to expire on January 5, 2016, AND BE IT FURTHER RESOLVED that Diane Stalker be paid on Step C10 (\$42,494) plus Masters (\$800) for a total salary of \$43,294 (prorated) effective January 6, 2014.

Yes – 4  
No – 0  
Abstain – 1 (Everett Stalker)  
Motion Carried

13-169

**ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5  
No – 0 Motion Carried

Meeting was adjourned at approximately 9:00 p.m.

The next regular board meeting will take place on February 5, 2014 in the annex conference room at 7:00 p.m.

Marie E. Perry  
District Clerk