

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
WEDNESDAY, FEBRUARY 12, 2014
ANNEX CONFERENCE ROOM –7:00 P.M.**

(Meeting rescheduled from 2/5/14 due to weather & school closing)

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, February 12, 2014. Board Vice President, Karen Evans, called the meeting to order at 7:01 p.m.

MEMBERS PRESENT

Anne McGahey, President, arrived at 7:04 pm
Karen Evans, Vice President
Everett Stalker
Richard Allen
Traci Boris
Avery Herkel
Kathleen M. Davis, Superintendent of Schools

ALSO PRESENT

Nancy Nowicki

MEMBERS ABSENT

Marie Perry, District Clerk
Cheryl Venettozzi, Assistant Superintendent

ROLL CALL

PLEDGE OF ALLEGANCE

POSITIVE THOUGHTS

Mrs. Davis presented Dr. Everett Stalker with the NYS School Boards Association Board Excellence Award.

Mrs. Kristin Casab, Principal, Gen. Wm. Floyd Elementary, sent a thank you letter to the Oneida County Bar Association for their recent donation of coats and hats for children.

Mr. James DeAngelo, Principal, Holland Patent Elementary, sent thank you letters to the North Gage/South Trenton Presbyterian Church and the Leon R. Roberts Post of the American Legion thanking them for their donation of homemade hats and mittens for our students.

UPCOMING DATES

February 10-14, 2014

GWF Have a Heart Food Drive

February 12, 2014

GWF PTA meeting
4:00 p.m.

HPE PTA Meeting
4:30 p.m.

February 13, 2014	HPE Valentine Concert
February 14, 2014	GWF Valentine Concert
February 17 – 21, 2014 February 17, 2014	Mid Winter Break President’s Day
February 24-28, 2014	HPE PARP Book Fair
February 27, 2014	HPE Science Fair & Family Fun Night
March 5, 2014	International Club Night 6:00 p.m. – High School Snow Date 3/6/14
March 5-7, 2014	GWF Book Fair
March 6 & 7, 2014	Oneida Jazz Fest
March 7, 2014	High School Blood Drive GWF Family Fun Night 5:30 – 7:00 p.m.
March 10, 2014	Spring JV/Varsity Sports Begin
March 12, 2014	HPE PTA meeting 4:30 p.m. Board of Education Meeting 7:00 p.m. – Annex Conference Room

13-170 **APPROVAL OF MINUTES**

Richard Allen made the motion, seconded by Everett Stalker to approve the minutes of the Board of Education regular meeting on January 8, 2014.

Yes – 4
No - 0 Motion Carried

Anne McGahey, President, arrived at 7:04 pm

13-171 **DISTRICT UPDATE**

Mrs. Davis handed out a report on the Fiscal Stress Monitoring System from the NYS Office of the State Comptroller, Thomas DiNapoli. The District received a score of zero – excellent score by the Comptroller and an A+ rating by Standards & Poor. These ratings assist the district in realizing better rates when borrowing.

The board reviewed the resolution “Calling upon the NYS Commissioner of Education and the NYS Board of Regents to stop the overreliance on

standardized tests as a measure of student performance and principal/teacher effectiveness.”

13-172 **VISITORS**

There were no comments from visitors.

13-173 **CORRESPONDENCE**

There was no correspondence.

13-174 **BOARD FORUM**

Karen Evans requested that Items II (19, 20, & 21) – Leaves of Absence, Appointments, & 2013-14 Coaching & Athletic Volunteer Appointments be pulled from consent for discussion in Executive Session.

Richard Allen expressed his concern with the high school midterm testing and students feeling pressured to finish early. Mr. Allen questioned student attendance on Friday. Mrs. Nowicki reported attendance was at 71%. Mr. Allen also noted that the website scrolling calendar does not include time/location for board meetings. An update would be helpful.

13-175 **COMMITTEE REPORTS**

Richard Allen and Traci Boris attended the Policy Committee meeting held earlier. The committee reviewed several policies which will be brought to the next meeting for approval.

13-176 **BUDGET REVIEW**

The Board of Education reviewed the following items:

- Supervision
- Teaching
- Instructional Media
- Special Services (Attendance, Guidance, Health)
- Employee Benefits
- Debt Service
- BOCES Budget
- Revenues
- Review of Total Budget

13-177 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6 General Fund in the amount of \$107,333.65, for the period ending February 12, 2014 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6 School Lunch in the amount of \$9,896.99, for the period ending February 12, 2014 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5, Federal Funds in the amount of \$5,723.00, for the period ending February 12, 2014 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #2, Capital Project (EPC) in the amount of \$327,429.00 for the period ending February 12, 2014 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

13-178

TREASURER’S REPORT

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer’s Report for the period ending December 31, 2013 and made a matter of record.

Yes – 5
No – 0 Motion Carried

13-179

RESOLUTION - “CALLING UPON THE NYS COMMISSIONER OF EDUCATION AND THE NYS BOARD OF REGENTS TO STOP THE OVERRELIANCE ON STANDARDIZED TESTS AS A MEASURE OF STUDENT PERFORMANCE AND PRINCIPAL/TEACHER EFFECTIVENESS

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution:

**RESOLUTION
CALLING UPON THE NYS COMMISSIONER OF EDUCATION
AND THE NYS BOARD OF REGENTS TO STOP THE
OVERRELIANCE ON STANDARDIZED TESTS AS A MEASURE OF
STUDENT PERFORMANCE AND PRINCIPAL/TEACHER
EFFECTIVENESS**

WHEREAS, every student deserves a quality public education dedicated to preparing engaged citizens, creative and critical thinkers, and lifelong learners ready for college and careers; and

WHEREAS, the decline in state support for public schools has forced our district to reduce programs and limited our ability to implement the new programs mandated by the state such as common core standards creating an uneven rollout of the standards among school districts around the state; and

WHEREAS, while the increase in rigor and in accountability will ultimately help students, teachers, and teaching and learning, the growing reliance on and misalignment of standardized testing is eroding student learning time, and narrowing the curriculum and jeopardizing the rich, meaningful education our students need and deserve; and

WHEREAS, despite the fact that research recommends the use of multiple measures to gauge student performance and teacher effectiveness, the state’s growing reliance on standardized testing is adversely affecting students across all spectrums, the morale of our educators and further draining already scarce resources; and

WHEREAS, the federal elementary and secondary education act’s testing policies fail to appropriately accommodate the unique needs of students with disabilities and English language learners in accessing their learning, resulting in test scores that do not accurately represent a true measure of the contributions of teachers and schools; and

WHEREAS, it is time for policymakers to recalibrate the number, duration and appropriate use of standardized tests so that we can refocus our efforts on student learning; now, therefore, be it

RESOLVED, that we call upon the Commissioner of Education, the NYS Board of Regents and other policymakers to reduce the use of and over-reliance on standardized testing; and, be it further

RESOLVED, that we call upon the U.S. Congress and the Administration to reduce federal testing mandates and support the role of and focus on multiple measures of student learning and school quality in accountability systems.

Yes – 5
No – 0 Motion Carried

13-180

SEQRA RESOLUTION – ALL BUILDINGS

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding State Environmental Quality Review Type II Action:

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW**

TYPE II ACTION

WHEREAS, the Holland Patent Central School District (the “District”) Board of Education (the “Board”) has considered the impacts to the environment of following Scope of Work to be completed:

Renovations, upgrades and improvements to the building and grounds at the Holland Patent High School, Middle School, Holland Patent Elementary School, General William Floyd Elementary School, as well as the bus garage and Annex.

WHEREAS, the Board has reviewed the Scope of Work presented for the collective Scope of Work as one Proposed Action, and has further consulted with its Architects with respect to the potential for environmental impacts resulting from the Proposed Action, and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concluded that the project involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure, and replacement, rehabilitation and reconstruction of structures in kind, now therefore;

BE IT RESOLVED by the Holland Patent Central School District as follows:

1. The Proposed Actions, individually and cumulatively, do not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Yes – 5
No – 0 Motion Carried

13-181

SEQRA RESOLUTION – HOLLAND PATENT ELEMENTARY

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding State Environmental Quality Review Type II Action:

RESOLUTION REGARDING

**STATE ENVIRONMENTAL QUALITY REVIEW
TYPE II ACTION**

WHEREAS, the Holland Patent Central School District (the “District”) Board of Education has considered the impacts to the environment of following Scope of Work to be completed:

Roof repairs and renovations at the Holland Patent Elementary School.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Actions, individually and cumulatively, do not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Yes – 5
No – 0 Motion Carried

13-182

BUS PROPOSITION

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding the bus proposition:

**BE IT RESOLVED BY THE BOARD OF EDUCATION AS
FOLLOWS:**

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION 1

Shall the following resolution be adopted to wit:

RESOLVED that the Board of Education of the Holland Patent Central School District is hereby authorized to undertake the acquisition of one 72-passenger school bus at an estimated maximum cost of \$114,636.70, one 66-passenger school bus at an estimated maximum cost of \$113,164.18, and one 30-passenger/3 wheelchair bus at an estimated maximum cost of \$83,139.35, all at an estimated maximum aggregate cost of \$310,940.23, less trade-in value, if any, and that such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed such estimated maximum aggregate cost shall be issued, or the school district may enter into an installment purchase contract if the board of education determines that it is in the best interest of the school district to finance the purchase in that method.

- 2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses at an estimated aggregate maximum cost of not to exceed \$310,940.23. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
- 3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.
- 4. This resolution shall take effect immediately upon its adoption.

Yes – 5
No – 0 Motion Carried

13-183

CAPITAL PROJECT PROPOSITION

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding a capital project proposition:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS
FOLLOWS:

- 1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION 2

Shall the following resolution be adopted to wit:

RESOLVED that the Board of Education of the Holland Patent Central School District is hereby authorized to undertake certain capital improvements consisting of reconstruction, upgrades and improvements of existing school buildings and facilities, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$5,635,000; with a school district cash contribution of \$400,000 for such costs, and that the balance of such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefore; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$5,235,000 shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this annual voter meeting, authorizing reconstruction and equipping of existing school buildings and facilities, site and incidental improvements, all at an estimated maximum aggregate cost of \$5,635,000; with a school district cash contribution of \$400,000 for such costs, the issuance of up to \$5,235,000 of debt obligations of the School District to finance the balance of such costs, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District has completed its environmental review under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA") and, on February 5, 2014, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall

be of such amounts and levied in such years as may be determined by the Board of Education.

- 3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.
- 4. This resolution shall take effect immediately upon its adoption.

Yes – 5
No – 0 Motion Carried

13-184 **STUDENT ON SCHOOL BOARD PROPOSITION 3**

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding the student on school board proposition:

RESOLVED, that the Board of Education of the Holland Patent Central School District be authorized per Education Law Sections 1702(3) and (3-a), 1804(12) and (12-a), and 2502(10) and (10-a) to allow a student to serve on the School Board as an ex officio, non-voting member. Such student would not have a vote, would not be allowed to attend executive sessions, and would receive no compensation for participating at Board meetings.

Yes – 5
No – 0 Motion Carried

13-185 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen remove Item II (19, 20 & 21) from consent for discussion in Executive Session.

Yes – 5
No – 0 Motion Carried

13-186 **ACCEPTANCE OF ANNUAL PROFESSIONAL PERFORMANCE REVIEW (APPR) PLAN**
ACCEPTANCE OF MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE SUPERINTENDENT, HPTA AND HPA A FOR THE STRENGTHENING TEACHER & LEADER EFFECTIVENESS 2 PROGRAM GRANT
APPROVAL OF DISTRICT SHARED DECISION MAKING BIENNIAL REVIEW
APPROVAL OF TAX REFUND/CORRECTION
APPROVAL OF OUT OF STATE CONFERENCE REQUEST
APPROVAL OF MENTOR/MENTEE PROGRAM PLAN
APPROVAL OF THE ESTABLISHMENT OF THE MARTIN M. OFALT MEMORIAL SCHOLARSHIP
REQUEST FOR USE OF BUS

RESIGNATIONS
SALARY RECLASSIFICATION

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Accept the Annual Professional Performance Review (APPR) Plan.

Accept the Memorandum of Agreement (MOA) between the Superintendent, HPTA and HPAA for the Strengthening Teacher & Leader Effectiveness 2 Program Grant.

Approve the recertification of the District Shared Decision Making Biennial Review Plan.

Approve the following Tax Refund/Correction:

Owner Name	Town	Tax map ID	Original/Corrected	Assessment	2013-14 Tax Rate	STAR Exemption	Tax	Correction	Refund
Kevin Covich	Trenton	212.000-2-6	Original	\$177,200	30.1144		\$5,336.27		
			Corrected	\$177,200	30.1144	\$581.00	\$4,755.27	\$4,755.57	\$581.00
Library Taxes									
Kevin Covich	Trenton	212.000-2-6	Original	\$177,200	0.0773		\$13.70		
			Corrected	\$177,200	0.0773		\$13.70	\$13.70	

Approve the request of Nancy Nowicki, Kristin Casab and Russell Stevener to attend the Professional Learning Community Summit sponsored by Learning Tree Solutions on February 26-28, 2014 in Phoenix, Arizona. The conference is funded through the Race To The Top Grant.

Approve the revised Mentor/Mentee Program Plan.

Approve the establishment of the Martin M. Ofalt Memorial Scholarship.

Approve the request from the Singing Hills Seniors Citizens, sponsored and under the direction of the Trenton Town Board, for the use of a school bus for February 24, 2014 to the Oneida area to visit the Turning Stone Casino;

Approve the request of Joseph Pisani to resign as Elementary Science Fair Coordinator effective January 21, 2014.

Approve the request of Karen Jackson to resign as food service helper effective February 1, 2014. Her last day of work will be January 31, 2014.

Approve the following salary reclassifications effective February 1, 2014:

NAME	FROM STEP	CURRENT SALARY	Eff. 2/2014 CR. HR./EX. HR.	TO STEP	NEW SALARY
Evans, Avery TA-HPE	Step 9 Bachelor's	\$19,007.00	21 hrs.	Step 9 Bachelor's 21 hrs. @ \$66	\$19,007.00
		2,573.55			2,573.55
		\$21,580.55			\$22,966.55
Guerrero, Rebecca Spanish - HS	C-14 Masters	\$47,958.00 800.00	3 hrs.	C-14 Masters	\$47,958.00 800.00

	9 hrs. @ \$66	594.00		12 hrs. @ \$66	792.00
		\$49,352.00			\$49,550.00
Harris, Cheryl SPED	E-20 Masters NBC Career Inc. 9 hrs. @ \$66	60,880.00 800.00 800.00 1,375.00 594.00	3 hrs.	E-20 Masters NBC Career Inc. 12 hrs. @ \$66	60,880.00 800.00 800.00 1,375.00 792.00
		\$64,449.00			\$64,647.00
Hovey, Katherine SPED	C-9 Masters	\$41,134.00 800.00	3 hrs.	C-9 Masters 3 hrs. @ \$66	\$41,134.00 800.00 198.00
		\$41,934.00			\$42,132.00
Kalwara, Emily Math - MS	C-8 Masters	\$39,775.00 800.00	*6 hrs. * Eff. retro to 9/1/2013	C-8 Masters 6 hrs. @ \$66	\$39,775.00 800.00 396.00
		\$40,575.00			\$40,971.00
Kalwara, Emily Math - MS	C-8 Masters 6 hrs. @ \$66	\$39,775.00 800.00 396.00	** 9 hrs. **Eff. 2/1/2014	D-8 Masters	\$41,412.00 800.00
		\$40,971.00			\$42,212.00
Schreppel, Eileen Elem - HPE	E-22 Masters Career Inc. TOC 13-14 Coordinator	\$64,550.00 800.00 1,375.00 2,011.00 1,181.36	3 hrs.	E-22 Masters Career Inc. TOC 13-14 Coordinator 3 hrs. @ \$66	\$64,550.00 800.00 1,375.00 2,011.00 1,181.36 198.00
		\$69,917.36			\$70,115.36
Simpson, Michelle Elem. - HPE	D-19 Masters Career Inc. 6 hrs. @ \$66	\$57,179.00 800.00 1,375.00 396.00	3 hrs.	D-19 Masters Career Inc. 9 hrs. @ \$66	\$57,179.00 800.00 1,375.00 594.00
		\$59,750.00			\$59,948.00
Verri, Marc Art - DW	D-18 Masters	\$55,649.00 800.00	3 hrs.	D-18 Masters 3 hrs. @ \$66	\$55,649.00 800.00 198.00
		\$56,449.00			\$56,647.00
West, Gaye Sp. Ed. - HS	E-20 Masters 15 hrs. @ \$66	\$60,880.00 800.00 990.00	3 hrs.	E-20 Masters 18 hrs. @ \$66	\$60,880.00 800.00 1,188.00
		\$62,670.00			\$62,868.00
Yaple, Patricia Ele - HPE	E-22 Masters Career Inc. TOC 10-11 TOC 11-12 TOC 12-13 TOC 13-14 6 hrs. @ \$66	\$64,550.00 800.00 2,750.00 1,919.00 1,950.00 1,976.00 2,011.00 396.00	3 hrs.	E-22 Masters Career Inc. TOC 10-11 TOC 11-12 TOC 12-13 TOC 13-14 9 hrs. @ \$66	\$64,550.00 800.00 2,750.00 1,919.00 1,950.00 1,976.00 2,011.00 594.00
		\$76,352.00			\$76,550.00

13-187 **ENCLOSURES**

1. Thank you letter from Superintendent Davis to the Oneida County Bar Association for their donation of coats for children.
2. Press release from the Office of Thomas DiNapoli regarding School District Revenue Growth.
3. Letter from Gary Nelson, President, OHM BOCES Cooperative Board designating April 22, 2014, for BOCES budget adoption and electing members.
4. Parent letter dated January 21, 2014 regarding informational meeting regarding health education topic from Mr. Pratt, Principal and Mr. Nichols, health teacher.
5. Parent letter dated January 2014 from Supt. Davis and Principals Casab & DeAngelo regarding re-organization and associated staff assignments.
6. Holland Patent Elementary February 2014 Newsletter
7. Audit Committee meeting minutes, January 8, 2014
8. Email from Questar State Aid Planning with regard to the Alternative Veteran's Tax Exemption
9. NYS Council of School Superintendents 2014-15 Executive Budget & Schools Testimony dated November 13, 2013

13-188 **EXECUTIVE SESSION**

At 7:45 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on Pre-School Special Education
3. Employment History of Particular People
4. Pending litigation

Yes – 5
No – 0 Motion Carried

At 8:01 p.m. the Board entered executive session.

At 8:25 p.m. the Board returned to open session.

13-189 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

13-190 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre School Special Education which are on file.

Yes – 5
 No – 0 Motion Carried

13-191 **LEAVES OF ABSENCE APPOINTMENTS**
2013-14 COACHING & ATHLETIC VOLUNTEER APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the request of Nancy Kessler for a personal leave of absence from February 26 through February 28, 2014 (3 days).

Approve the request of Kathleen Nieman to amend her leave of absence to end on February 7, 2014 (4 days).

Approve the request of Marina Angelicola for a personal leave of absence from June 3, 2014 through June 6, 2014 (4 days).

Approve the request of Michele Wells for a leave of absence without pay for 8.5 days for the period February 7 (half day), 10-14, 24-26, 2014.

Approve the request of Elizabeth Curtis for a leave of absence without pay for one day Tuesday, February 4, 2014.

Approve the request of Michelle Barnum for an extension of her child care leave of absence without pay through March 27, 2014.

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective February 13, 2014:

<u>Name</u>	<u>Address</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>
Babula, Matthew	5850 Park Road Marcy, NY 13403	\$80
Kelley, Kimberly	2801 Old State Road Camden, NY 13316	\$65
McAvey, Laura	147 Woods Road Cold Brook, NY 13324	\$65

Newman, Tammy 464 Main Street **\$80**
Cold Brook, NY 13324

Wisnoski, Tessa 7482 Soule Road **\$80**
Rome, NY 13440

Approve the following non-instructional substitute effective February 13, 2014 as follows:

Substitute Bus Driver, 90% of Step 1, \$15.21/hr.

Fredrick Brown
8549 Price Road
Holland Patent, NY 13354

Approve the appointment of **Jennifer Synakowski**, 10171 St. Rte. 365, Holland Patent, NY 13354, to the position of food service helper, 3 hours per day, 10 months, Step 1, Schedule A, at a rate of \$9.03 per hour and for a probationary period of 26 weeks effective February 13, 2014.

Approve the extension of Ms. DeFazio’s December 4, 2013 appointment to June 30, 2014 as follows:

BE IT RESOLVED, that **Talia DeFazio**, 812 Eleanor Place, Utica, New York, 13501, appointment as a long term substitute elementary teacher be extended at Holland Patent Elementary and be paid on Step C-7 (\$38,415), plus masters (\$800), for a total salary of \$39,215 prorated. This appointment is modified from December 16, 2013 – February 11, 2014 to December 16, 2013 – June 30, 2014.

Approve the following coaching and athletic volunteer appointments for the 2013-14 school year:

Coach	Sport		%	Salary
McCann, Eileen	Modified Softball	7 + 1 longevity	8	\$2,520.24
Nichols, Bryan	Boys Modified Track	7 + 2 longevity	9	\$2,835.27
Butcher, Robert	Softball Volunteer		n/a	
Livesey, Karen	Softball Volunteer		n/a	
Ramos, Thomas	Baseball Volunteer		n/a	

13-192

RESIGNATION

Karen Evans made the motion, seconded by Richard Allen to accept the request of Thomas Pianella to resign as bus driver effective June 30, 2014.

The board acknowledges Mr. Pianella’s long time service to the district.

Yes – 5
No – 0 Motion Carried

13-193

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 8:50 p.m.

The next regular board meeting will take place on March 12, 2014 in the annex conference room at 7:00 p.m.

Nancy Nowicki
Acting Clerk

Marie E. Perry
District Clerk