

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
WEDNESDAY, MARCH 19, 2014
ANNEX CONFERENCE ROOM –7:00 P.M.**

(Meeting rescheduled from March 12, 2014 due to weather & school closing)

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, March 19, 2014. Board President, Anne McGahey, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Everett Stalker
Richard Allen
Traci Boris (arrived at 7:35 p.m.)
Kathleen M. Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki
Mary Beth Piejko
Christopher Roberts

VISITORS

4

MEMBERS ABSENT

Avery Herkel

POSITIVE THOUGHTS

Shining Knights – Carolyn Lichtenberger, Beth Denhoff, Regina Narbone

UPCOMING DATES

March 14, 2014	25 Week Interim
March 17, 2014	Spring Modified Sports Begin
March 20, 2014	High School Spring Dance 7:00 p.m. Boosters Meeting 7:00 p.m., High School Library
March 21, 2014	Superintendent's Conference Day (Staff only report)
March 21, 22, 2014	Jr. High All County Waterville CSD
March 28, 29, 2014	High School Cabaret 7:00 p.m.
April 1, 2, 3, 2014	Grades 3-8 ELA Testing

April 4, 5, 2014

Elementary All County
Sauquoit Valley CSD

April 8, 2014

Young People’s Concert
(for HPE Students)
9:30 a.m.- Middle School Auditorium

April 9, 2014

Young People’s Concert
(for GWF students)
9:30 a.m. – High School Auditorium

HPE PTA Meeting
4:30 p.m.

April 10, 2014

Elementary Parent/Teacher Conferences
11:00 a.m. dismissal

April 14 – 21, 2014

Spring Recess

April 22, 2014 (Tuesday)

Board of Education Meeting
7:00 p.m. – Annex Conference Room

13-194

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on February 12, 2014.

Yes – 4

No - 0 Motion Carried

13-195

DISTRICT UPDATE

Kathleen Davis, Superintendent highlighted some of the feedback from the Governor’s budget and handed out summary by the New York State Educational Conference Board. Mrs. Davis also reviewed with the board a proposed resolution for adoption calling upon the New York State Legislature to eliminate the Gap Elimination Adjustment. The resolution will be added to consent for approval.

Mrs. Davis also handed out a draft of board of education meeting dates for 2014-15. Dates are set to be approved at the next meeting.

Mrs. Davis announced that we have three employee Shining Knights this month, Carolyn Lichtenberger, high school cafeteria; Beth Denhoff, high school special education teacher; and Regina Narbone, high school secretary. They were unable to be at the meeting, however, certificates will be presented to them. Mrs. Davis congratulated them and noted that they are valuable, well-loved and revered by many.

13-196

VISITORS

There were no comments from visitors.

13-197 **CORRESPONDENCE**

There was no correspondence.

13-198 **BOARD FORUM**

There were no comments.

13-199 **COMMITTEE REPORTS**

Karen Evans attended the Teacher Center Policy Board meeting earlier. They discussed apps for teachers that can be shared. Also, teachers are reminded to log off of School Tools in order to avoid a breach into the system. Mrs. Evans also asked about the length of timing-out on computers. Mr. Peterson, Teacher Center Director, also informed the policy board that there are monies available for teacher support for the reconfiguration in the fall. Grant monies are through the PLC Grant.

Richard Allen attended the Policy Committee meeting earlier. Along with other policies, the committee reviewed the selection/classification policy draft with regard to sports. Mr. Allen asked Mrs. Davis to sum up the discussion. Mrs. Davis reviewed the highlights of the policy and Section III guidelines that are part of the policy. The board discussed different aspects of the contents. The policy will be added to the consent agenda.

13-200 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 General Fund in the amount of \$214,896.26, for the period ending March 19, 2014 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #7 School Lunch in the amount of \$28,683.01, for the period ending March 19, 2014 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #6, Federal Funds in the amount of \$70,131.83, for the period ending March 19, 2014 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

13-201 **TREASURER’S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer’s Report for the period ending January 31, 2014 and made a matter of record.

Yes – 4
No – 0 Motion Carried

Traci Boris arrived at 7:35 p.m.

13-202 **ADOPTION OF 2014-15 BUDGET**

Karen Evans made the motion, seconded by Richard Allen, to adopt the 2014-15 budget in the amount of \$29,958,847.

Yes – 5
No - 0 Motion Carried

13-203 **2013-14 BUDGET TRANSFERS**

Karen Evans made the motion, seconded by Richard Allen to approve the 2013-14 Budget Transfers #2 for the period ending December 31, 2013.

Yes – 5
No - 0 Motion Carried

13-204 **ADOPTION OF 2014-15 SCHOOL CALENDAR**
APPROVAL/DELETION OF POLICIES
APPROVAL OF PURCHASING AGREEMENT WITH SOLUTION TREE
ADOPTION OF RESOLUTION – ELIMINATION OF THE GAP
ELIMINATION ADJUSTMENT
REQUEST FOR USE OF BUS
STANDARD WORK DAY & REPORTING RESOLUTION RS 2417-A
APPROVAL OF THE ESTABLISHMENT OF THE NUSHWALK
AWARD – ANUSHA YAGEY SCHOLARSHIP FUND
LEAVES OF ABSENCE
RESIGNATION
APPOINTMENTS
2013-14 COACHING & ATHLETIC VOLUNTEER APPOINTMENTS
2013-14 CO-CURRICULAR APPOINTMENT
APPROVAL OF GOLDEN KNIGHTS WRESTLING CLUB, INC.
AGREEMENT

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Adopt the 2014-15 School Calendar.

Approve/delete the following policies effective March 19, 2014:

- 1031 Disclosure of APPR Data to Parents
- 1031.1 Regulation - Parent & Guardian Informational Guide
- 1031.2 Regulation - Disclosure of APPR Scores to Parents
- 1031.3 Regulation - Disclosure of APPR Scores to Parents Form
- 1031.4 Regulation - Report of Classroom Teacher or Principal Overall Final Quality Rating & Composite Effectiveness Score
- 6031 Acceptable Use Policy for Mobile Devices
- 6031.1 Regulation - Acceptable Use Policy for Mobile Devices
- 6084 Emergency Treatment of Students Involved in Sports
- 6100 Programs for Gifted Students
- Tbd NYSPHSA Selection/Classification Program

Delete:

- 6030 Cell Phone
- 6030.1 Cell Phone Regulation

Approve the Purchasing Agreement with Solution Tree.

Adopt the following resolution:

Resolution Regarding Immediate Elimination of the Gap Elimination Adjustment

Calling upon the New York State Legislature to immediately eliminate the Gap Elimination Adjustment

- Whereas: The NYS Gap Elimination Adjustment (GEA) was implemented in 2010 as a one-time reduction in education aid to help NYS balance its budget and the GEA has continued in every budget since then;
- Whereas: The GEA since its inception has reduced state aid to the Holland Patent Central School District by \$11,860,460;
- Whereas: This reduction in aid has resulted in a cost shift to the local property taxpayers in the Holland Patent Central School District; and
- Whereas: This cost shift has resulted in unsustainable measures to balance the Holland Patent Central School District budgets, including the reduction and elimination of school programs, personnel, and services, and the reduction of school district fund reserves;
- Whereas: Efforts by the Holland Patent Central School District to sustain programs and services and contain budget are simultaneously constrained by Property Tax Levy Cap Legislation, unfunded and underfunded mandates, and increases in pension, health care costs; and mandated implementation of Common Core Learning Standards and teacher/principal performance reviews; and
- Whereas: Adequate State funding is constitutionally mandated and essential to meet all mandates and obligations and to maintain the quality of education in the Holland Patent Central School District; and

- Whereas: New York State, through its Gap Elimination Adjustment, has systematically reduced K-12 funding since 2010-11; and
- Whereas: New York State touts recent aid increases as generous support to schools, although overall, school districts are receiving less in State aid than 2008-09; and
- Whereas: Some school districts even have had State Aid DECREASES;
- Resolved, that the Holland Patent Central School District Board of Education calls upon the New York State Legislature to immediately exempt State Aid for education from the calculation of the Gap Elimination Adjustment.

Approve the request from the Oneida County Committee of the American Legion Auxiliary for the use of a school bus on Monday, June 30, 2014 and Sunday, July 6, 2014 to SUNY Brockport, New York for delegates to participate in the Empire Girls' State.

Adopt the Standard Work Day and Reporting Resolution RS 2417-A as follows:

BE IT RESOLVED, that the Holland Patent Central School District/Location code 73010 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Reg. Number	SS#	Standard Work Day (Hrs/Day)	Term Begins/Ends
Treasurer	Pamela Backman	39254859	XXXX	7	7/1/12-6/30/13
Confidential Secretary to the District Superintendent/ Board Clerk	Marie Perry	38210993	XXXX	8	7/1/12-6/30/13

Approve the establishment of the The Nushwalk Award – Anusha Yagey Scholarship Fund

Approve the request of Karen Heinlein for a medical leave of absence without pay from March 13, 2014 through June 30, 2014.

Approve the request of Shelley Kirkland for a medical leave of absence without pay from January 23, 2014 through February 13, 2014 (15 days).

Approve the request of Nicole Czarnecki for a personal leave of absence without pay for April 10, April 11, and April 22, 2014.

Approve the request of Jacqueline Kuhn for a personal leave of absence without pay for a half day on May 22, 2014 and one day on May 27, 2014.

Approve the request of Ashley Copperwheat for a personal leave of absence without pay for 3 days, March 3, 4, & 5, 2014.

Approve the request of Michelle Wells for an extension of her medical leave of absence without pay for six days (February 28, March 3-7, 2014).

Accept the request of Robert Chmielewski, Boys Varsity Track Assistant Coach to resign effective March 20, 2014, pending his appointment as Girls Varsity Track Assistant.

Approve the substitute clerk rate of Donna Grems at a salary of \$13.22/hour effective February 10, 2014.

Approve the following non instructional substitute effective March 20, 2014 as follows:

Substitute Food Service Helper, 90% of Step 1, \$8.13/hr.
Karen Jackson

Approve the following substitute teachers appointment, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective March 20, 2014:

<u>Name</u>	<u>Address</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>
Hoffman, Timothy	10100 Whittaker Road Holland Patent, NY 13354	\$65/day
Martin, Janet	8484 St. Rt. 274 Holland Patent, NY 13354	\$65/day
Moskal, Kristine	19 Greenman Avenue New York Mills, NY 13417	\$80/day

Approve the following coaching and athletic volunteer appointments for the 2013-14 school year:

Coach	Sport		%	Salary
Chmielewski, Robert	Girls Varsity Track Assistant		7	\$2,205.21
Celecki, Mark	Boys Varsity Track Assistant		6	\$1,890.18
Ellinger, Jeff	Boys JV Lacrosse Coach		7	\$2,205.21
Baldwin, Matt	Boys Modified Lacrosse Coach (split)	5% split	2.5	\$787.58
Babowicz, David	Boys Modified Lacrosse Coach (split)	5% split	2.5	\$787.58
Matt, Eric	Lacrosse Volunteer		n/a	
Stalker, Harold	Baseball Volunteer		n/a	

Approve the following conditional appointment as an athletic volunteer pending renewal of their CPR/first aid certificates for the 2013-14 school year and contingent upon satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI:

Coach	Sport		%	Salary
Babowicz, Denver	Lacrosse Volunteer		n/a	

Approve the following co-curricular appointment be approved for the 2013-14 school year:

Athletic Timer (Per contract rate)
Jennifer Potempa

Approve the Golden Knights Wrestling Club, Inc. Agreement.

Yes – 5

No - 0 Motion Carried

13-205

ENCLOSURES

1. “Well Connected!”, Volume 6, Issue 32, January/February 2014, from Margaret McNamara
2. Presentation slides, Alignment OHM BOCES
3. Parent letter from Mrs. Kristin Casab, Principal regarding the North Utica Community Center & Adirondack Foothills Rotary sponsoring the Dolly Parton Imagination Library program.
4. Wrestling banquet invitation from Coach John Richard, scheduled for March 12th at 5:30 p.m. high school cafeteria
5. SBI 2014-15 General Membership, Executive Committee, & Workshop Schedules
6. NYSSBA email dated 2/11/14, NYSSBA’s Participation in Statewide Lawsuit
7. OHM BOCES letter from Gary Nelson, Cooperative Board President, designating Tuesday, April 22, 2014 as the date to elect members of the Cooperative Board and to approve or disapprove the tentative BOCES administrative budget.
8. SBI email regarding workshop titled “Legal Overview” scheduled for March 20, 2014.
9. Release from Dr. Rick Timbs, Statewide School Finance Consortium regarding filing lawsuit challenging Gov. Cuomo, State Education Finance System
10. Letter dated February 20, 2014 from Rebecca Hullar, Career Exploration Specialist, SABA, OHM BOCES outlining career development & exploration services provided during the first half of the school year.
11. Thank you letter from the Foothills Rural Community for participation in the Christmas Basket Project.
12. 2014-15 Budget Review Presentation
13. Course Pick Sheets

13-206

EXECUTIVE SESSION

At 7:59 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Pre-School Special Education
2. Recommendations by the Committee on Special Education
3. Employment History of Particular People

Yes – 5

No – 0 Motion Carried

At 8:15 p.m. the Board entered executive session.

At 9:00 p.m. the Board returned to open session.

13-207

RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

13-208

RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre School Special Education which are on file.

Yes – 5
No – 0 Motion Carried

13-209

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 9:03 p.m.

The next regular board meeting will take place on Tuesday, April 22, 2014 in the annex conference room at 7:00 p.m.

Marie E. Perry
District Clerk