

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, AUGUST 22, 2012
ANNEX CONFERENCE ROOM – 6:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Conference Room, located in the village of Holland Patent, New York on Wednesday, August 22, 2012. Board President Mrs. McGahey called the meeting to order at 6:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Traci Boris
Everett Stalker
Michaleigh Moylan
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki
Charles Pratt
Dennis Geer
Russell Stevener
Kristin Casab
James DeAngelo

VISITORS

4

12-37

ROLL CALL

12-38

PLEDGE OF ALLIGIANCE

12-39

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meetings on July 18, 2012.

Yes – 5

No - 0 Motion Carried

12-40

POSITIVE THOUGHTS

Mrs. McGahey welcomed Michaleigh, student board member to the meeting.

Mrs. Davis thanked Dennis and his team. The buildings look great. Mrs. Davis also noted that training is going well. Teachers have been training on START, and SLO's. Middle School orientation went well. Mr. Pratt made his presentation and did a great job. We hosted a barbeque for summer staff this week. The administrators cooked for about 50 employees. As a thank you, there is a breakfast for staff this week and the board is welcome to attend. Our new administrators are quickly becoming acclimated to the routine. We are ready to open.

Superintendent of Buildings & Grounds, Dennis Geer sent a memo thanking the custodial and maintenance for their efforts in making the graduation ceremony a success.

Superintendent of Buildings & Grounds, Dennis Geer sent a memo to John Brown and the high school custodial staff thanking them for setting up for the Safety Day Training held on July 18, 2012.

Superintendent of Buildings & Grounds, Dennis Geer sent a thank you letter to Michael Colangelo, BOCES Safety Office for assisting in planning and developing the Annual Safety Day Training Program for Holland Patent and Remsen CSD. Mr. Geer also thanked John Janes and Greg Auffrey, BOCES Safety Office, for their presentations.

Superintendent of Buildings & Grounds Dennis Geer sent a thank you letter for Robert Wilcox, Remsen Central School thanking them for attending the Safety Day Training Program at our district.

Superintendent of Buildings & Grounds Dennis Geer sent a thank you letter to Connie Wallis, Utica National Insurance Group, for her presentation regarding “Bullying” and the “Dignity for All Students Act” at the Safety Day Training.

12-41

REVIEW OF UPCOMING DATES

August 22, 2012	Board of Education Meeting Annex Board Room, 6:00 p.m.
August 23, 2012	Athletic Dept. Parent Night High School Auditorium, 6:00 p.m.
August 24, 2012	New Teacher Orientation Middle School, 9:30 a.m.
August 30, 2012	9 th Grade Orientation High School, 1:00 p.m. & 6:00 p.m.
September 4 & 5, 2012	Superintendent’s Conference Days Staff Returns
September 6, 2012	First Day of Classes
September 11, 2012	Middle School Open House 7:00 p.m.
September 12, 2012	GWF PTA Meeting, 4:00 p.m. HPE PTA Meeting, 5:30 p.m.
September 13, 2012	High School Open House 7:00 p.m.
September 17, 2012	Constitution Day
September 18, 2012	High School Picture Day
September 19, 2012	Beginning Instrument Information Night High School Cafeteria, 6:00 p.m.

Board of Education Meeting
Annex Conference Room, 7:00 p.m.

Mrs. Davis noted three events. August 23, Athletic Parent Night. Mr. Stevener has a presentation prepared. August 24th is new teacher orientation and August 30th is 9th grade orientation.

12-42 **VISITORS**

There were no comments from the visitors.

12-43 **CORRESPONDENCE**

Mrs. McGahey received a copy of the Railroad PILOT Agreement (Mohawk, Adirondack & Northern Railroad Corporation/Genesee & Mohawk Valley Railroad Co., Inc. Facility). The agreement combines the two railroads into one agreement and continues their tax exempt status another ten years.

12-44 **BOARD FORUM**

Traci Boris requested to pull Items II (9), (11), (13), (14), (23). Richard Allen requested to pull Item II (21) from consent. Mrs. McGahey noted to omit Addendum 2 as a result of the Governor acting on recent legislation. Mrs. McGahey also noted to pull the appointment for Ashley Smith from the regular agenda and replace it with the Addendum (3) appointment.

12-45 **DISTRICT UPDATE**

Mrs. Davis reported that it has been a busy summer, the stakes are higher and there is more required reporting. She shared her district presentation highlighting what has transpired, new staff that are on board, and the effect of the SED changes in curriculum and evaluations of administrators and teachers, as well as plans for the upcoming year. She reported that the APPR has been submitted. Mrs. Nowicki and Mrs. Davis are working on minor revisions. Teacher and administrator growth scores are in. Holland Patent did very well. We will have to look at the whole child to help them meet success.

Criteria has been set by the State Education Department. Our ELA and Mathematics Performance Index places our schools among the top ten percent in the state in terms of gains between the more recent assessment date and the data from the prior year. The Holland Patent School District rates as one of the top two schools in Oneida County for graduation rates at 97%.

The mission statement and vision statement were reviewed. They have served the district well over the years. Board of Education goals are in place. The board agreed to review goals again in September for possible changes due to the new APPR.

Mrs. Davis also reported that we have two less administrators from last year. There are more evaluation criteria and the administrators will support each other and work as a team. We have split the responsibility of evaluations evenly among the administrators rather than building by building. BOCES will also be providing administrative assistance with the SLO process. The Commissioner and Governor have stated that graduation is not enough, students must be college and career ready. With teamwork,

trust and goal setting, we will meet these needs. Mrs. Davis also reported that we have been notified that we are meeting the standards for all four buildings. We will wait and see if the sub groups meet the criteria also.

Mrs. Davis and Mrs. Nowicki spoke about how data is collected and must be coordinated between many programs like Finance Manager, School Tools, My Learning Plan, OASYS, Data Warehousing.

Mrs. Davis reported that all the district plans are online for parents. Dignity For All has been addressed. We have a link for parents and students on our website in the plain language. The information is also in student handbooks. We have posters up for "Help for Students"; and we were one of the few districts that held their hearing prior to July 1st. Coordinators have attended trainings, Utica National Insurance Group has provided presentations and we have sought legal counsel to be prepared for the school year. Custodial and maintenance staff were trained this summer and the rest of the staff will be updated opening day along with the Right To Know requirements.

We will have Resource Officer as part of the Safe Schools Grant. We also will have Probation onsite for intervention. Mrs. Davis reported that we have programs in place with Second Step, PBIS, Insight House, Child Life services, the Teddy Bear Clinic- which is a great program for the little ones.

Mrs. Davis also wanted to publicly thank the business office staff, custodial and maintenance staff, summer staff, directors, and administration for their hard work in helping to get everything ready for the opening of school.

12-46 **COMMITTEE REPORTS**

Mr. Allen reported that a committee has had preliminary discussions on revisions to Policy #7013-Grading. There will be additional meetings with elementary and secondary staff to discuss changes in the way we report grading to parents. Some options have been discussed to help prepare a more meaningful report to students/parents.

12-47 **BOARD OF EDUCATION GOALS REVIEW**

The board has a copy of current goals. They will review the goals at the September board meeting.

12-48 **FIRE INSPECTION REPORTS**

Mr. Geer reviewed the fire inspection reports. All buildings passed inspection. The inspections are on an 11-month schedule. This allows for inspections at different times of the year. This year, our inspection was held in the summer. This is a time when desks are in the hall and rooms are being cleaned. There were a few corrections which have been taken care of.

12-49 **TAX WARRANT/LEVY**

Mr. D'Ambro handed out Tax Rates Comparisons by town to the Board. He also noted that there will be a letter going with the tax bills with the dates of collection and office hours of the collector. Following discussions regarding the data, the board moved to a vote.

Karen Evans made the motion, seconded by Richard Allen to adopt the resolution with regard to the tax warrant and tax levy.

WHEREAS: Chapter 73 of the Laws of 1977, amended §1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the entire fund balance at the close of the last fiscal year must be and has been applied in determining the amount of school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the Board of Education retain as surplus funds \$1,972,647 from the total unreserved fund balance of \$4,122,647 thereby applying \$2,150,000 to the reduction of the tax levy. (The fund balance is unaudited at this time.)

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Holland Patent Central School District – Town of Trenton et. al. Counties Oneida – Herkimer New York State.

You are hereby commanded:

1. To give notice and start collection on September 4, 2012. (In accordance with the provisions of §1322 of the Real Property Tax Law).
2. To give notice that tax collection will end on November 7, 2012.
3. To collect taxes in the total sum of \$11,452,942 less the STAR exemption amount in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of §1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of §553 and §556 of the Real Property Tax Law.

5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of §922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels for taxes on the school tax rolls in accordance with provisions of §540 and §544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by §986 of the Real Property Tax Law and amended by Chapter 680 effective 1/1/95.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by §1330 of the Real Property Tax Law.

The warrant is issued and delivered in accordance with §1306 and §1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with §1318, subdivision 3 of the Real Property Tax Law.

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

August 22, 2012

WHEREAS the Board of Education has been authorized by the voters at the Annual School meeting to raise the current budget of the 2012-13 school year a sum not to exceed \$27,843,758;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following tax roll:

Name of Town	Total Assessed Valuations by Town	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Deerfield	568,013	16.3%	69,924.21
Floyd	130,218,779	98.0%	2,666,271.81
Marcy	41,598,546	75%	1,112,945.16
Remsen	845,767	62%	27,372.59
Steuben	25,255,472	100%	506,771.71

Trenton	193,488,683	65%	5,973,090.42
Western	25,561,904	58.25%	880,550.26
Russia	10,765,364	100%	216,015.84
Totals:	428,302,528	-	11,452,942.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/4/12 and end 11/7/12 giving the tax warrant an effective period of 65 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added,
- 3rd month or fraction thereof, interest of 3 percent added.

Yes – 5

No - 0 Motion carried

12-50

BILL SCHEDULES

Mrs. Boris asked for information on contractual items #52489 and #52590, and payments to Rome CSD. Mr. D'Ambro will research items and report to Mrs. Boris.

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #13 General Fund in the amount of \$415,345.42, for the period ending August 22, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #11 School Lunch in the amount of \$25.60, for the period ending August 22, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #9 Federal Funds in the amount of \$3,968.27, for the period ending August 22, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #11 Capital Project in the amount of \$3,884.80, for the period ending August 22, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

12-51 **TREASURER'S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer's Report for the period ending June 30, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

12-52 **BUDGET TRANSFERS**

Mrs. McGahey asked Mr. D'Ambro if the figures that are reviewed during the budget process reflect the actual spending in the line item including the necessary budget transfers. Mr. D'Ambro responded and said the figures are shown and the new budget projection takes into consideration trends and shortages within an area.

Mrs. McGahey also requested information regarding the transfer for high school equipment. Mrs. Davis will research and provide information.

Karen Evans made the motion, seconded by Richard Allen to approve the Budget Transfers for the period ending June 30, 2012.

Yes – 5
No – 0 Motion Carried

12-53 **RESCIND & REAPPOINTMENT OF TEACHING ASSISTANT**

Richard Allen made the motion, seconded by Traci Boris, to rescind & reappoint Avery Evans as follows:

BE IT RESOLVED, that upon the recommendation of Kathleen M. Davis, Superintendent of Schools, the Board of Education of the Holland Patent Central School District, does hereby appoint **Avery Evans**, to the position of teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012 and to expire on August 31, 2015 and be paid on Step 8 (\$18,189) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,740.35.

Yes – 4
No – 0 Motion Carried
Abstain - 1 Karen Evans

12-54 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen to remove Items II (9), (11), (13), (14), (21), and (23) from consent.

Yes – 5
No - 0 Motion Carried

12-55 **ASSISTIVE TECHNOLOGY CONSULTATION CONTRACT FOR SERVICES – ELIZABETH TOLLAR**

Mrs. Boris asked Mrs. Davis the process for the selection of the consultant. Mrs. Davis reported the information. Mrs. McGahey added that this should not be a precedent-setting situation.

Karen Evans made the motion, seconded by Richard Allen, to approve the Agreement for Elizabeth Tollar for Assistive Technology Consultation (AAC Evaluation) for the period August 23, 2012 through June 30, 2013.

Yes – 5

No - 0 Motion Carried

12-56 **2012-13 MVCAA, INC. CHILD DEVELOPMENT CENTER (HEAD START) FOOD PREPARATION CONTRACT**

Mrs. Boris asked if the food preparation contract would add extra work for staff. Mr. D'Ambro responded that the extra work is minimal. Staff will prep more meals off the day's menu. Kate Dorr will bill the group for the cost of the food. Mrs. Boris is concerned that financially the rental of space may not be as positive as hoped. Mr. D'Ambro stated that we will be monitoring all costs.

Karen Evans made the motion, seconded by Richard Allen, to approve the 2012-13 MVCAA, Inc. Child Development Center (Head Start) Contract for Food Preparation.

Yes – 5

No - 0 Motion Carried

12-57 **2012-13 AGREEMENT FOR CURRICULUM & TRAINING SERVICES – REBECCA PISANI**

Mrs. Boris reviewed the contract and asked if it was limited in scope. Mrs. Davis responded that the contract is for the 2012-13 school year only, grant funded. If services are needed beyond a year, a new contract would be drawn up.

Karen Evans made the motion, seconded by Richard Allen, to approve the Agreement for Curriculum & Training Consultation Services for Rebecca Pisani for the period September 4, 2012-June 21, 2013 at rate of \$30.00 per hour not to exceed \$23,270.

Yes – 5

No - 0 Motion Carried

12-58 **2012-13 AGREEMENT FOR CURRICULUM & TRAINING SERVICES – MARGARET MCNAMARA**

Mrs. Boris had the same concern for this agreement as the previous item. Mrs. Davis responded that this was necessary due to the error-coding of the Teacher Center grant which could not be correctly.

Approve the Agreement for Curriculum & Training Consultation Services for Margaret McNamara for the period June 23 – June 30, 2012 at a rate of \$25.00 per hour for 40 hours.

Yes – 4
 No - 0
 Abstain – 1 Anne McGahey

12-59 **2012-13 AMENDED COACHING APPOINTMENTS**

Mr. Richard asked why Mr. Zacek had longevity in the sport. Mrs. Davis responded that Mr. Zacek has previous coaching time in the sport which carries with the coach in accordance with the HPTA contract.

Karen Evans made the motion, seconded by Richard Allen to approve the following 2012-13 amended coaching appointments:

Coach	Sport		%	Salary
Arbogast, Laura	Varsity Volleyball (13% split)	13% split	6.5	\$2,012.27
Fruscella, James	Varsity Football Assistant	9% + 5%	14%	\$4,334.12
Langley, Brian	Summer Strength (not split)		2	\$619.16
Sinacore, Michael	Varsity Football Assistant		9%	\$2,786.22
Zacek, Richard	Head Varsity Football Coach	13% + 2% longevity	15%	\$4,643.70

Yes – 5
 No - 0 Motion carried

12-60 **APPOINTMENTS**

Mrs. Boris asked why we are hiring new staff. Mrs. Davis responded that it was due to a retirement, and two resignations. The teaching assistant positions are a result of bringing a special education class back to district.

Karen Evans made the motion, seconded by Richard Allen to approve the following appointments:

Substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective September 1, 2012:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Toussaint, Brianne	117 Forrest Street Utica, NY 13502	\$80/day

Non-instructional substitute effective August 23, 2012:

Substitute Clerk, 90% of Step 1/Schedule A = \$10.38/hr.

- Janice Krebs

Substitute Cleaner, 90% of Step 1/Schedule A = \$9.71/hr.

- Richard Hurlbut

Adopt the following resolutions of appointment:

BE IT RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Christine Heinig**, 6347 Hidden Meadow Drive, Marcy, New York 13403, who holds a New York State initial certificate #XXXXXXXX in Special Education and Childhood Education (Grades 1-6) to the position of special education teaching assistant; for a probationary period of three (3) years to commence September 1, 2012 and to expire on August 31, 2015; AND BE IT FURTHER RESOLVED that Christine Heinig be paid on Step 8 (\$18,189) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,740.35.

BE IT RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Katherine Cross**, 2710 Sunset Avenue, Utica, New York 13502, who holds a New York State initial certificate #XXXXXXXX in Special Education and Childhood Education (Grades 1-6) to the position of special education teacher; for a probationary period of three (3) years to commence September 1, 2012 and to expire on August 31, 2015; AND BE IT FURTHER RESOLVED that Katherine Cross be paid on Step C8 (\$39,087) plus \$800 Masters for a total salary of \$39,887.

BE IT RESOLVED, that **Lorie Freeman**, 7641 Thomas Circle, Stittville, New York 13469 be appointed to the position of special education teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012 and to expire on August 31, 2015 and be paid on Step 6 (\$17,009) plus 1.5% Bachelors degree(\$2,551.35) for a total salary of \$19,560.35.

BE IT RESOLVED, that **Ashley Smith**, 5619 E. Main Street, Verona, New York 13478 be appointed to the position of special education teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012 and to expire on August 31, 2015 and be paid on Step 8 (\$18,189), plus 1.5% Bachelors degree (\$2,551.35), plus 69 hrs. @ \$65/hr. (\$4,485.00) for a total salary of \$25,225.35.

BE IT RESOLVED, that the Board of Education, Holland Patent Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint **Chelsey L. Andreski**, 26 Prospect Street, New York Mills, New York 13417, who holds a New York State initial certificate

#XXXXXXXX in Students With Disabilities, Grades 7-12 and English Language Arts, 7-12 to the position of special education teacher; for a probationary period of three (3) years to commence September 1, 2012 and to expire on August 31, 2015; AND BE IT FURTHER RESOLVED that Chelsey L. Andreski be paid on Step B5 (\$33,728) plus 3 cr. Hrs. @ \$65/hr. (\$195) for a total salary of \$33,923.

Yes – 5
No - 0 Motion carried

12-61

O'BRIEN & GERE CONTRACT FOR SERVICES
2012-13 UNITED CEREBRAL PALSY CONTRACT & ADDENDUM
2012-13 SERVICE AGREEMENT – INSIGHT HOUSE
2012-13 TAX COLLECTION HELPERS
2012-13 COMPREHENSIVE DISTRICT EDUCATION PLAN (CDEP)
2012-13 ONEIDA-HERKIMER-MADISON BOCES CONTRACT
RESOLUTIONS FOR THE CERTIFICATION OF LEAD EVALUATORS
GIFT FROM THE PUBLIC
2012-13 COACHING & ATHLETIC VOLUNTEER APPOINTMENTS
RESIGNATIONS
2012-13 CO-CURRICULAR APPOINTMENT
REQUESTS FOR BUSSING

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the contract for O'Brien & Gere for services to include testing, maintaining, reporting and environmental analysis for the period August 3-August 24, 2012, at a cost of \$2,100.00.

Approve the 2012-13 United Cerebral Palsy Contract and Addendum.

Approve the 2012-13 Service Agreement for Insight House.

Approve the following tax collection helpers for the 2012-13 school year at the rate of \$10.00/hr.:

- Lorna VanBuskirk
- Paula Hopsicker
- Mary Kocyba
- Michele Stevens
- Amelia Victor

Approve the 2012-13 Comprehensive District Education Plan (CDEP).

Approve the 2012-13 Oneida-Herkimer-Madison BOCES Contract.

Adopt the following resolutions for the Certification of Lead Evaluators effective July 18, 2012:

- A. WHEREAS, the Board of Education has been provided evidence that **John Egresits** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **John Egresits** be certified as a Lead Evaluator of teachers.

- B. WHEREAS, the Board of Education has been provided evidence that **Charles Pratt** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Charles Pratt** be certified as a Lead Evaluator of teachers.

- C. WHEREAS, the Board of Education has been provided evidence that **Kristin Casab** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Kristin Casab** be certified as a Lead Evaluator of teachers.

- D. WHEREAS, the Board of Education has been provided evidence that **James DeAngelo** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **James DeAngelo** be certified as a Lead Evaluator of teachers.

- E. WHEREAS, the Board of Education has been provided evidence that **Cheryl Venettozzi** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Cheryl Venettozzi** be certified as a Lead Evaluator of teachers.

- F. WHEREAS, the Board of Education has been provided evidence that **Kathleen M. Davis, Superintendent of Schools**, has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual

Professional Performance Review Plan for certification as a Lead Evaluator of administrators, therefore

BE IT RESOLVED, that **Kathleen M. Davis, Superintendent of Schools** be certified as a Lead Evaluator of administrators.

Adopt the following resolutions for the Certification of Lead Evaluators effective August 21, 2012:

WHEREAS, the Board of Education has been provided evidence that **Russell Stevener** completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Russell Stevener** be certified as a Lead Evaluator of teachers.

WHEREAS, the Board of Education has been provided evidence that **Nancy Nowicki** completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Nancy Nowicki** be certified as a Lead Evaluator of teachers.

Accept the donation of \$2,000.00 from the Central New York Arts, Inc. for the 2012 NYSCA Arts Education (art\$TART) Grant.

Approve the following coaching appointments pending renewal of their CPR/first aid certificates for the 2012-13 school year:

Coach	Sport		%	Salary
Arcuri, Michael	JV Boys Lacrosse		8	\$2,476.64
Benoit, Amanda	Girls Modified Basketball		5	\$1,547.90
Briggs, Brian	Modified Football, Head		5	\$1,547.90
Butcher, Robert	Girls Varsity Basketball		11	\$3,405.38
Ellinger, Jeffery	Modified Boys Lacrosse		6	\$1,857.48
Swalgin, Jordan	Modified Football Assistant		4	\$1,238.32
Williams, Dennis	Girls Varsity Softball		9	\$2,786.22
Grogan, Edward	Fall Football Program Volunteer			n/a
Bronk, Gregory	Fall Varsity Boys Soccer Volunteer			n/a
Richard, John	Fall Modified Football Volunteer			n/a
Smith, Paul	Fall Modified Football Volunteer			n/a

Accept the request of Daniel Knapp to resign as assistant varsity football coach effective August 22, 2012.

Accept the request of Lorie Freeman to resign as teacher aide pending her appointment to the position of special education teaching assistant effective September 1, 2012.

Accept the request of Nicole Goodelle to resign her position as special education teacher effective August 9, 2012.

Approve the following co-curricular appointment for the 2012-13 school year.

Middle School Student Council Advisor \$773.95 Heather Roberts

Approve the request of Melissa Parzych to transport her child to school for the 2012-13 school year.

Approve the request of Eli A. Miller, School Superintendent, for the following children to be transported to the Amish School, Fraser Road, Holland Patent for the 2012-13 school year.

<u>Student</u>	<u>Address</u>	<u>Parent's Name</u>
Child 1	8063 Evans Road, Holland Patent	Mr. Ben Weaver
Child 2	8063 Evans Road, Holland Patent	Mr. Ben Weaver
Child 3	8063 Evans Road, Holland Patent	Mr. Ben Weaver
Child 4	8063 Evans Road, Holland Patent	Mr. Ben Weaver
Child 1	8813 Camroden Road, Holland Patent	Mr. Monroe Detweiler
Child 2	8813 Camroden Road, Holland Patent	Mr. Monroe Detweiler
Child 3	8813 Camroden Road, Holland Patent	Mr. Monroe Detweiler
Child 4	8813 Camroden Road, Holland Patent	Mr. Monroe Detweiler
Child 5	8813 Camroden Road, Holland Patent	Mr. Monroe Detweiler
Child 1	10054 Korber Road, Holland Patent	Mr. Dan D. Miller
Child 2	10054 Korber Road, Holland Patent	Mr. Dan D. Miller
Child 3	10054 Korber Road, Holland Patent	Mr. Dan D. Miller
Child 1	8901 Thompson Road, Holland Patent	Mr. Allen Byler
Child 2	8901 Thompson Road, Holland Patent	Mr. Allen Byler

Yes – 5

No - 0 Motion Carried

12-62

ENCLOSURES

1. Kathleen Davis, Superintendent, sent a memo to staff regarding Board Policy #1080 – Sex Offender alert.
2. Memo from Kathleen Davis, Superintendent, advising Athletic Director of safety rules for coaches with regard to running with students on local roads.
3. Memo from Kathleen Davis to staff regarding Security on Buses During Outings, Athletic Events, and Field Trips.
4. Memo from Kathleen Davis to Feasibility Committee with 2012-13 meeting dates and topics.
5. Memo from Kathleen Davis to Policy Committee with 2012-13 meeting dates and topics.
6. Minutes from meeting regarding policy review of #7013, #7027 from Kathleen Davis.
7. Memo from Kathleen Davis to staff regarding meetings schedule for review of Grading Policy #7013.

8. Memo from Kathleen Davis to Audit Committee with 2012-13 meeting dates and topics.
9. Letter to Community Members regarding Tax Collection for the 2012-13 school year from Mrs. Davis and Mr. D'Ambro.
10. Opening of School thank you memo from Mrs. Davis to administrative and non-instructional staff regarding summer work and clean up.

There were no comments on the enclosures.

12-63

EXECUTIVE SESSION

There was no executive session.

12-64 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 motion carried

12-65 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre-School Special Education which are on file.

Yes – 5
No – 0 motion carried

12-66 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 motion carried

Meeting was adjourned at approximately 7:35 p.m.

The next regular board meeting will take place on Wednesday, September 19, 2012 in the annex conference room at 7:00 p.m.

Marie E. Perry
District Clerk