

**APPROVED MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
TUESDAY, MAY 21, 2013  
HIGH SCHOOL LIBRARY - 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the high school library, located in the village of Holland Patent, New York on Tuesday, May 21, 2013. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Richard Allen  
Everett Stalker  
Traci Boris  
Michaleigh Moylan  
Kathleen M. Davis, Superintendent of Schools  
Cheryl Venettozzi, Assistant Superintendent  
Marie Perry, District Clerk

**ALSO PRESENT**

Dennis Geer  
Russ Stevener  
Nancy Nowicki  
Mary Beth Piejko  
Christopher Roberts  
Kristin Casab  
James DeAngelo  
Charles Pratt  
Nancy Nowicki

**VISITORS**

Jim King, King & King Architects; Stacey Smith, Shawn Hast, Christine Morgan,  
Brittany Baker, Ron Haier, Patrick Peterson  
5 other staff/community members

**ROLL CALL**

**PLEDGE OF ALLEGANCE**

12-244 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on April 23, 2013 and the Budget Hearing held on May 7, 2013.

Yes – 5  
No - 0 Motion Carried

12-245 **DISTRICT UPDATE**

There were no updates at this time.

12-246 **STEAM PRESENTATION**

Mrs. Kathleen M. Davis, Superintendent of Schools welcomed staff and administration and thanked them for attending supporting the STEAM Project. She noted how proud she is of the work they have put into researching this project so far. Mrs. Davis introduced Mr. Charles Pratt, Principal, Middle School, who presented the 8<sup>th</sup> grade STEAM Project to the Board. STEAM education is an integrated approach to teaching. The purpose is to

increase the rigor and create 21<sup>st</sup> century learners on the path to being college and career ready. STEAM is an integration of physical and social science, incorporation of technology, principals of engineering and design, English language and fine arts, and the application of mathematics. Eighth grade teachers have been collaborating with other districts and are excited about creating a model of the program here at Holland Patent. Mr. Jim King, Architect spoke about his involvement with the program. He sees STEAM as a great opportunity for middle school students to learn to collaborate and begin the skills needs to be effective in the work force. Mrs. Smith also spoke about her involvement in the program and is very enthusiastic to this approach to preparing students for their futures. The board asked some questions, however, wanted to discuss the program further.

12-247 **VISITORS**

Brian Healey commented that as a parent and businessman, he is in support of a program that encourages students to have the skills to be career ready.

Mr. Haier handed out flyers from NYSUT for a regional rally in Albany on June 8<sup>th</sup>.

12-248 Mrs. McGahey called for a recess at 7:55 p.m. so the board could attend the closing of the polls and wait for the budget vote results.

12-249 The board returned to resumed the meeting at 8:25 p.m.

The board continued their discussion on the STEAM project and expressed their thoughts and shared concerns and questions on what they had heard so far. It was decided that they would invite the team back for another meeting to further discuss the program and hear input from the teaching team, possibly at the June board meeting.

12-250 **POSITIVE THOUGHTS**

Mrs. Davis reported that the budget vote went well. We had 577 voters and the budget passed with a 3-1 margin. Mrs. Davis congratulated Mrs. Evans on being re-elected to a 5 year team as board member.

The District received a “Proclamation” from Oneida County Executive, Anthony J. Picente, Jr., proclaiming the week of April 22, 2013 as Teen Safety and Education Week in Oneida County.

Ms. Susan Carlson, SABA Director, has notified the district that one of our high school students is the recipient of the Kathleen A. Clements Scholarship.

Mr. James DeAngelo, Principal, sent a thank you letter to Mr. McGuire, Foothills Rotary Club, for his presentation of dictionaries for our third grade students.

Mrs. Kristin Casab, Principal, sent a thank you letters to Ms. Stone and Mrs. VanHatten for their presentation on health information at the GWF Kindergarten Parent Information Night.

Mrs. Kristin Casab, Principal, sent a thank you letter to Mr. Chris Roberts, Transportation Director, for his presentation on bus safety protocols and procedures at the GWF Kindergarten Information Night.

Mrs. Kristin Casab, Principal, sent a thank you letter to Mrs. Baskerville for her time and effort in planning the Kindergarten Day for parents at the GWF Kindergarten Parent Information Night

12-251

**REVIEW OF UPCOMING DATES**

May 21, 2013	<b>Budget Vote Day</b> 7:00 a.m. – 8:00 p.m. High School Gymnasium  Elementary Track Meet High School Track  Elementary Concert, Gr. 4, 5, 6 6:00 p.m. – High School Auditorium  NYSSMA Majors Festival Rome Free Academy  Board of Education Meeting 7:00 p.m. – High School Library
May 22, 2013	Gr. 4 & 8 Science Performance Test
May 23, 2013	35 Week Interim Gr. 8 Science Performance Test High School Student Awards  High School Spring Fling 2:30 p.m.  Middle School Concert 7:00 p.m. – High School Auditorium
May 27, 2013	Memorial Day – No School
May 29, 2013	Science Performance Make Up Day
June 3, 2013	Gr. 4 & 8 Science Written Exam HPE Kindergarten Screening  High School Spring Concert 7:00 p.m. – High School Auditorium
June 4, 2013	HPE Kindergarten Screening  Athletic Awards Night 6:00 p.m. – High School Auditorium
June 5, 2013	HPE Kindergarten Screening

GWF PTA Meeting, 4:00 p.m.  
HPE PTA Meeting, 5:30 p.m.

June 7, 2013	Senior Trip
June 10, 2013	Senior Music Dinner
June 12, 2013	Board of Education Meeting 7:00 p.m. – Annex Conference Room

Mrs. Davis stated that Mr. John Egresits, high school principal, will be resigning at the end of the school year. She thanked him for his dedicated service to the district. He began his administrative career as an intern in Whitesboro and has the opportunity to return to Whitesboro as principal. He has gained the respect of our staff and students and will be missed. The board will be interviewing candidates for his replacement on June 12<sup>th</sup>.

Mr. Allen noted that next year, we need to post the voting times on our website. He also commented that we need to be aware of scheduling review classes for students and take note of other tests, eg. AP exam schedules, when setting up review classes. Students have had conflicts and/or double-booked for review. Mrs. McGahey also agreed and had heard the same comments from parents.

12-252      **CORRESPONDENCE**

There was no correspondence.

12-253      **BOARD FORUM**

Richard Allen requested that Item II (7) Adoption of Revised 2013-14 Calendar be pulled from consent.

Traci Boris requested that Item II (21) Appointments, be pulled from consent for discussion in Executive Session.

12-254      **COMMITTEE REPORTS**

There were no committee reports.

12-255      **REVIEW OF POLICY #6061 – SUNDAY ACTIVITIES**

The board reviewed Policy #6061. Mr. Allen suggested and others agreed to add wording regarding the board highly discouraging Sunday sport practices to safeguard the day for family time. The revised policy will be brought for approval at the next board meeting.

12-256      **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #9 General Fund in the amount of \$155,638.18, for the period ending May 21, 2013, and make it a matter of record.

Yes – 5  
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #8 School Lunch in the amount of \$20,841.53, for the period ending May 21, 2013, and make it a matter of record.

Yes – 5  
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #7 Federal Funds in the amount of \$1,695.00, for the period ending May 21, 2013, and make it a matter of record.

Yes – 5  
No - 0 Motion Carried

II 257 **TREASURER'S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer's Report for the period ending April 30, 2013 and make a matter of record.

Yes – 5  
No - 0 Motion Carried

12-258 **REMOVE FROM CONSENT**

Mr. Allen retracted his request to remove Item 7 from consent.

Karen Evans made the motion, seconded by Richard Allen to remove the following from consent for a vote:

Item II (21) Appointments

Yes – 5  
No - 0 Motion Carried

12-259 **APPROVAL OF REVISED POLICIES**  
**APPROVAL OF AGREEMENT FOR PHYSICIAN'S SERVICES**  
**ADOPTION OF REVISED 2013-14 CALENDAR**  
**MEMORANDUM OF AGREEMENT – FOUR DAY WORK WEEK –**  
**TREASURER**  
**MEMORANDUM OF AGREEMENT – FOUR DAY WORK WEEK - HPAA**  
**MEMORANDUM OF AGREEMENT – FOUR DAY WORK WEEK – CSEA**  
**MEMORANDUM OF AGREEMENT – 403(b) - HPTA**

**MEMORANDUM OF AGREEMENT – 403(b) - CSEA**  
**CONTRACT FOR RENTAL OF FACILITIES – ELEMENTARY**  
**SUMMER SCHOOL**  
**CONTRACT FOR ANCILLARY SERVICES-ELEMENTARY**  
**SUMMER SCHOOL**  
**RESOLUTION OF CONDOLENCE**  
**COMBINING**  
**PAY FOR UNUSED VACATION DAYS**  
**APPROVAL OF AGREEMENT FOR TRANSPORTATION SUPERVISOR**  
**LEAVE OF ABSENCE**  
**RESIGNATION**  
**2012-13 CO-CURRICULAR APPOINTMENT**  
**ADOPTION OF RESOLUTION FOR RECALL OF TENURED TEACHERS**  
**TENURE**

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Approve the following policies:

7080	Parental Involvement in Title I Programs
7080.1	Annual Notification of Teacher Qualifications
7080.2	Title I School-Parent Compact
4060	Investments
5025	District Wide Safety Plans and Building Level Emergency Response Plans

Approve the agreement for Physician's Services for the 2013-2014, 2014-2015, and 2015-2016 school years.

Adopt the revised 2013-14 calendar.

Approve the Agreement for Pamela Backman with regard to the four day work week for the period July 9, 2013 – August 24, 2013.

Approve the Agreement for the HPAA with regard to the four day work week for the period July 9, 2013 – August 24, 2013.

Approve the Agreement for the CSEA with regard to the four day work week for the period July 9, 2013 – August 24, 2013.

Approve the Agreement for the HPTA with regard to the 403(b) plan for the period of July 1, 2013 to June 30, 2014 and make a matter of record.

Approve the Agreement for the CSEA with regard to the 403(b) plan for the period of July 1, 2013 to June 30, 2014 and make a matter of record.

Approve the OHM BOCES contract for rental of facilities for the 2013-14 elementary summer school program.

Approve the OHM BOCES contract for ancillary services for the 2013-14 elementary summer school program.

Adopt the following resolution of condolence regarding the passing of former Teacher, John Barnes:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Teacher, John Barnes.”

**RESOLVED**, that the Board of Education expresses its sincere sympathy to the family of John Barnes and that this resolution be spread upon the records of the district and a copy sent to his family.”

Approve the request of the Remsen Central School District to combine with the Holland Patent Central School District in JV football for one student for the 2013-14 school year, at no cost to the district, pending the outcome of the Remsen Central School District Board of Education meeting.

Adopt the following resolution with regard to pay for unused vacation days:

RESOLVED, the Board of Education of the Holland Patent Central School District approves the Assistant Superintendent for Business and Finance, Louis J. D'Ambro, to exchange 5.75 unused vacation leave days in accordance with Item 19 - Vacation Leave of his contract (12-13 school year) effective May 21, 2013 at a rate of 1/240<sup>th</sup> of his current salary for each such day for a total allocation of \$2,559.52.

Approve the Agreement for Christopher Roberts, Transportation Supervisor, for the period April 23, 2013 through June 30, 2016.

Approve the request of Shelley Kirkland for a leave of absence without pay for the period Monday, May 6, 2013 and Tuesday, May 7, 2013 (2 days).

Approve the request of John Egresits, high school principal, to resign effective July 1, 2013.

Approve the following co-curricular appointment for the 2012-13 school year retroactive to May 16, 2013:

Elementary Home Tutoring      \$30.96/hr.      Kelly Healey

Adopt the following resolution for recall of tenured teachers:

**RESOLVED**, that the Board approves the recall of **Heather Roberts**, from the preferred eligible list to a 1.0 FTE tenured position in the English Language Arts, Grades 7-12 tenure area, in accordance with Section 3013 of the Education Law, effective July 1, 2013.

**RESOLVED**, that the Board approves the recall of **Josh Olney** from the preferred eligible list to a 1.0 FTE tenured

position in the Physical Education tenure area, in accordance with Section 3013 of the Education Law, effective July 1, 2013.

Approve the following tenure recommendation:

**RESOLVED**, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Michelle Barnum** who holds a Professional New York State certificate #XXXXXXXXXX in the area of Early Childhood (Birth-Grade 2), be hereby appointed elementary teacher in the tenure area of Elementary Education, Birth-Grade 2, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2013.

Yes – 5

No - 0 Motion Carried

12-260

**ENCLOSURES**

1. Minutes from the Policy Committee meeting held on April 23, 2013.
2. “Well Connected!”, Volume 4, Issue 4, technology newsletter from Margaret McNamara
3. “Nutrition Notes – Think your drink!!”, May 2013, newsletter from Kate Dorr, Asst. School Lunch Director
4. Letter to Mary Metheny, Executive Director, NYSSBA, advising that the board did not support William Miller as Area 5 Director.
5. Letter from the Cornell Cooperative Extension 4-H Government Program outlining spring student activities that were held. Four Holland Patent students participated.
6. SED Handouts dated April 26, 2013
7. Schedule for last week of school
8. Letter from Mrs. Casab to GWF Parents regarding recent incident on playground.

There were no comments on the enclosures.

12-261

**EXECUTIVE SESSION**

At 9:17 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on Pre School Special Education
3. Negotiations
4. Employment History of Particular People

Yes – 5

No – 0 Motion Carried

At 10:00 p.m. the Board returned to open session.

12-262

**APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolutions of appointments:

**RESOLVED**, that the Board of Education, Holland Patent Central School District, at its meeting of May 21, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint Emily Kalwara, 348 Russia Road, Poland, New York 13431, who holds a New York State initial certificate #XXXXXXXXXX in Mathematics Grades 7-12 to the position of mathematics teacher; for a probationary period of three (3) years in the tenure area of Mathematics Grades 7-12 to commence September 1, 2013 and to expire on August 31, 2016; AND BE IT FURTHER RESOLVED that Emily Kalwara be paid on Step C8 (\$39,775) plus Masters (\$800) for a total salary of \$40,575.

**RESOLVED**, that the Board of Education, Holland Patent Central School District, at its meeting of May 21, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint Jennifer Perry, 7238 Bunal Blvd., Rome, New York 13440, who holds a New York State initial certificate #XXXXXXXXXX in Childhood Education Grades 1-6 to the position of elementary teacher; for a probationary period of three (3) years in the tenure area of Elementary Education Grades 1-6 to commence September 1, 2013 and to expire on August 31, 2016; AND BE IT FURTHER RESOLVED that Jennifer Perry be paid on Step A-8 (\$36,499) plus 9 hrs. @ \$66 (\$594) for a total salary of \$37,093.

**RESOLVED**, that the Board of Education, Holland Patent Central School District, at its meeting of May 21, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint Heather Schwertfeger, 7651 Camroden Road, Rome, New York 13340, who holds a New York State initial certificate #XXXXXXXXXX in Students with Disabilities, Birth - Gr. 2 and Students with Disabilities, Grades 1-6 to the position of special education teacher; for a probationary period of three (3) years in the tenure area of Students with Disabilities, Birth-Grade 2 and Students with

Disabilities Grades 1-6 to commence September 1, 2013 and to expire on August 31, 2016; AND BE IT FURTHER RESOLVED that Heather Schwertfeger be paid on Step C-8 (\$39,775) plus Masters (\$800) for a total salary of \$40,575.

**RESOLVED**, that the Board of Education, Holland Patent Central School District, at its meeting of May 21, 2013, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, upon the recommendation of Kathleen M. Davis, Superintendent of Schools, does hereby appoint Eva Stockhauser, 7012 Jones Road, Holland Patent New York 13354, who holds a New York State Professional certificate #XXXXXXXXXX in Childhood Education Grades 1-6 to the position of elementary teacher; for a probationary period of three (3) years in the tenure area of Elementary Education Grades 1-6 to commence September 1, 2013 and to expire on August 31, 2016; AND BE IT FURTHER RESOLVED that Eva Stockhauser be paid on Step C-9 (\$41,134) plus Masters (\$800) for a total salary of \$41,934

**BE IT RESOLVED**, that Christine Heinig be appointed to the position of a long term substitute home and careers teacher at Holland Patent Middle School and be paid on Step B8 (\$38,137) plus 11 cr. hrs. @ \$66 (\$726), for a total salary of \$38,863. This appointment is for the period of September 1, 2013 through June 30, 2014.

**RESOLVED**, that Jeffrey Roberts be appointed a teacher in the Science, Grades 7-12 tenure area increased from 4 FTE to 1.0 FTE basis and reduce current position in the Math tenure area .6 FTE to 0.0 FTE effective September 1, 2013. Mr. Roberts will receive full seniority credit in Science.

Yes – 5  
No – 0 Motion Carried

12-263 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5  
No – 0 Motion Carried

12-264 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre School Special Education which are on file.

Yes – 5  
No – 0 Motion Carried

12-265

**ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5  
No – 0 Motion Carried

Meeting was adjourned at approximately 10:05 p.m.

*The next regular board meeting will take place on Wednesday, June 12, 2013 in the annex conference room at 7:00 p.m.*

Marie E. Perry  
District Clerk